

Lower Merion School District

Policy No.:	341
Section:	EMPLOYEES
Title:	EVALUATION OF SUPPORT EMPLOYEES
Date Adopted	2/11/74
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341 EVALUATION OF SUPPORT EMPLOYEES

The main purposes in the evaluation of support staff members are:

1. To aid the employee in working constantly for excellence, thereby making them a more valuable employee to themselves and the school district.
2. To provide the employee and their supervisor with a better understanding of what is expected of them and how they are progressing towards those expectations.
3. To assist the employee in recognizing the extent to which they are performing their work.
4. To create a record of the employee's work performance with the District that may be used for immediate and future needs.

The Superintendent shall promulgate regulations which establish a process for evaluation and rating of support staff.