



**School Board Regular Meeting
Monday, March 7, 2022; 7:00 PM
ECC Room 349**

- I. Determination of Quorum and Call to Order**
- II. Approval of Agenda**
- III. Excellence in Action**
- IV. Hearing from Members of the Public**
- V. Consent Agenda**
 - A. Minutes: February 14 work session, special and regular meetings; February 24 work session
 - B. Personnel Recommendations
 - C. 2022-23 Board Meeting Dates
 - D. Expenditures Payable 02-01-22 for Period 8
 - E. Interim Transportation Contract
 - F. Renaming Transportation Facility
 - G. VVMS Door Replacement
 - H. Student Support Services
 - 1. Kim McGuire contract
- VI. Discussion**
 - A. COVID Update

Description: As part of the ongoing monitoring of COVID management the administration is providing an update. The Board approved the downgrading of masking expectations to strongly recommended for E-12 students and staff effective February 23, 2022.

Presenter(s): Dr. Stacie Stanley, Superintendent; and Dr. Randy Smasal, Assistant Superintendent
 - B. Policy Review (213, 217, 606)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee
- VII. Action**
 - A. Preliminary 2022-23 General Fund Budget

Description: The FY22-23 Preliminary General Fund Budget is presented for School Board review. Approval of budget parameters on January 10, 2022, has formed the basis for the preparation of the budget. The School Board will provide additional input, with final preliminary approval at the March School Board meeting. Approval of the preliminary budget allows administration to begin the staffing process for the next school year. Legislative changes that impact the FY22-23 budget will be incorporated in the Adopted Budget in June 2022.

Presenter(s): John Toop, Director of Business Services; and Dr. Stacie Stanley, Superintendent

Recommendation: Approve the FY22-23 Preliminary Budget

B. Policy Review (425, 522, 613)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes and were discussed at a prior regular meeting of the Board.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

C. Change of April 18, 2022, to non-student day and Teacher Data Day

Description: COVID has led to the need for teachers to be extremely agile with their response to student instructional needs. Throughout the school year, we've learned that the learning of some students was impacted due to the variety of learning modalities that they experienced during the 2020-2021 school year. The data day will provide the time needed to analyze students learning data to determine necessary targeted steps for successful learning through the end of the school year.

Presenter(s): Dr. Stacie Stanley, Superintendent; and Dr. Randy Smasal, Assistant Superintendent

Recommendation: Approve change of April 18, 2022, to non-student day and Teacher Data Day.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Information

A. Enrollment

- Mobility Report
- Enrollment Report

B. Budget in Progress Report

XI. Adjournment

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF FEBRUARY 14, 2022

WORK SESSION
5:00 PM

Edina Community Center
ECC 348

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

5:00 – 6:12 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Valerie Burke, Director of Community Education
Jody De St. Hubert, Director of Teaching and Learning
Jeff Jorgensen, Director of Student Support Services
Natasha Monsaas-Daly, Director of District Media and Technology Services
John Toop, Director of Business Services
Mary Woitte, Director of Communications

Dr. Tim Anderson, Principal, South View Middle School
Andy Beaton, Principal, Edina High School
Leah Byrd, Early Learning Center Coordinator
Greg Guswiler, Teaching and Learning Data Analyst
Katie Mahoney, Principal, Highlands Elementary School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
FEBRUARY 14, 2022

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Woitte; Anderson, Beaton, Byrd, Guswiler, Mahoney.

DISCUSSION/REPORT

A. Mid-year COVID Update

ADJOURNMENT

The meeting was adjourned at 6:12 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 14, 2022 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Woitte; Anderson, Beaton, Byrd, Guswiler, Mahoney.

DISCUSSION/REPORT

Mid-year COVID Update: Staff and Board members discussed ongoing monitoring of COVID management, the current situation, and the mitigation recommendation.

ADJOURNMENT

At 6:12 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF FEBRUARY 14, 2022

SPECIAL MEETING
6:15 PM

Edina Community Center
Superintendent's Conference Room

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

6:22 – 6:49 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
John Toop, Director of Business Services

Trevor Helmers, Esq.

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA FEBRUARY 14, 2022

6:22 PM Chair Allenburg called to order the special meeting of the School Board.
Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman.
Staff present: Stanley, Smasal, Toop; Trevor Helmers, Esq.

CLOSED SESSION (Copyright Issue)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been filed against the District in the case of Otto v. ISD 273, Court File No. 22-cv-00005-KMM-BRT. The Board of Directors seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for the potential settlement of the matter.

The meeting adjourned at 6:49 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 14, 2022, SPECIAL MEETING

6:22 PM Chair Allenburg called to order the special meeting of the School Board.
Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman.
Staff present: Stanley, Smasal, Toop; Trevor Helmers, Esq.

Member Birdman moved and Member Wallen-Friedman seconded to close the meeting.
Motion was approved by unanimous vote.

CLOSED SESSION (Copyright Issue)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been filed against the District in the case of Otto v. ISD 273, Court File No. 22-cv-00005-KMM-BRT. The Board of Directors seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for the potential settlement of the matter.

At 6:49 PM there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF FEBRUARY 14, 2022

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

7:03 PM – 9:15 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Valerie Burke, Director of Community Education Services
Jody De St. Hubert, Director of Teaching and Learning
Jeff Jorgensen, Director of Student Support Services
Natasha Monsaas-Daly, Director of District Media and Technology Services
John Toop, Director of Business Services
Mary Woitte, Director of Communications

Katie Mahoney, Principal, Highlands Elementary

Trevor Helmers, Esq.

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA FEBRUARY 14, 2022

7:03 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Woitte; Mahoney; Trevor Helmers, Esq.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

- A. Minutes: January 10 work session and regular; January 14 special; January 27 special; January 29 retreat; January 31 work session
- B. Personnel Recommendations
- C. HR Director Contract
- D. Secondary Online Teaching Pilot Program Memorandum of Understanding
- E. Vaccination Booster Update
- F. American Indian Parent Advisory Council
- G. American Indian Education Program Consultant
- H. Work Session Date Changes
- I. Updated Board Committee Roles
- J. Communications Ad Hoc Committee
- K. Student Support Services
 - 1. Pro Care
- L. Expenditures Payable, 01-01-22 for Period 7
- M. Erate Contract
- N. Bus Purchases/Lease for FY22-23
- O. ECC 2022 Site Repairs
- P. ECC Boiler Replacement
- Q. VVMS Boiler Replacement
- R. VVMS Site Improvements
- S. CC/SVMS Exterior Brick Work

DISCUSSION

- A. Policy Review (425, 522, 613)

ACTION ITEM APPROVED BY UNANIMOUS VOTE

- A. COVID-19 Update with recommendations
- B. Revised 2021-2022 Budget
- C. Data Metrics Plan
- D. Proposal to include additional Special Education Classroom Space at Concord Elementary School

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATE

INFORMATION

- A. Enrollment
 - Mobility Report
 - Enrollment Report
- B. Budget in Progress Report
- C. Staff commendations
- D. Legislative Action Committee (LAC) Update

ADJOURNMENT

The meeting adjourned at 9:15 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 14, 2022, REGULAR MEETING

7:03 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Woitte; Mahoney; Trevor Helmers, Esq.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

Member Wallen-Friedman moved and Member Arom seconded to approve the agenda. All members voted Aye.

EXCELLENCE IN ACTION

Highlands Elementary School students and staff presented their MN Zoo ZOOMS STEM design challenge project. Students talked about the challenge, and their research including their visit to the zoo; students also talked about what they learned and liked about the project. One of the Highlands' projects has been selected to continue on in the Zoo challenge in March.

HEARING FROM MEMBERS OF THE PUBLIC

Paul Thompson spoke about the Project Earth – Environmental Club and support for the Edina Climate Action Plan. Sofia Seidelman spoke about the Project Green Challenge and the Project Earth Club. Olivia Machart spoke a sustainability assessment. Emma Hutson spoke about sustainability and the Project Earth Club. Sarah Hromada spoke about literacy. Owen Michaelson spoke about masking. Sarah Patzloff spoke about masking. Katie Peterson spoke about the proposed masking recommendation. Tara Finn spoke about masking. Shelby Reitz spoke about masking policies. Izzy Wagener spoke about the mask policy recommendation. Ella Machart spoke about the mask mandate. Alanna Halloran spoke about the mask mandate.

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

Member Shaw moved and Member Wallen-Friedman seconded to approve the consent agenda. All members voted Aye. The resolutions were:

- A. Minutes: January 10 work session and regular; January 14 special; January 27 special; January 29 retreat; January 31 work session
- B. Personnel Recommendations
- C. HR Director Contract
- D. Secondary Online Teaching Pilot Program Memorandum of Understanding
- E. Vaccination Booster Update
- F. American Indian Parent Advisory Council
- G. American Indian Education Program Consultant
- H. Work Session Date Changes
- I. Updated Board Committee Roles
- J. Communications Ad Hoc Committee
- K. Student Support Services
 - 1. Pro Care
- L. Expenditures Payable, 01-01-22 for Period 7
- M. Erate Contract

- N. Bus Purchases/Lease for FY22-23
- O. ECC 2022 Site Repairs
- P. ECC Boiler Replacement
- Q. VVMS Boiler Replacement
- R. VVMS Site Improvements
- S. CC/SVMS Exterior Brick Work

DISCUSSION/REPORT

Policy Review (425, 522, 613): Policy Committee members presented policies for discussion. These policies will be brought back to the March 7 regular meeting for Action.

ACTION ITEM APPROVED BY UNANIMOUS VOTE

COVID-19 Update with recommendations: Member Shaw moved and Member Greene seconded to approve the motion. All members voted Aye.

Revised 2021-2022 Revised Budget: Member Birdman moved and Member Gabler seconded to approve the motion. All members voted Aye.

Data Metrics Plan: Member Greene moved and Member Gabler seconded to approve the motion. All members voted Aye.

Proposal to include additional Special Education Classroom Space at Concord Elementary School: Member Birdman moved and Member Shaw seconded to approve the motion. All members voted Aye.

LEADERSHIP, COMMITTEE, AND SUPERINTENDENT UPDATES

Chair Allenburg pointed out the upcoming date changes for Board work sessions, approved in the Consent agenda. Member Greene shared about the Pre-Legislative session discussion that LAC committee members and staff had recently with state legislators.

Superintendent Stanley reviewed several staff commendations.

ADJOURNMENT

At 9:15 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF FEBRUARY 24, 2022

WORK SESSION
5:00 PM

Edina Community Center
ECC 348

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

Ms. Julie Greene

PRESIDING OFFICER: Chair Erica Allenburg

5:00 – 6:50 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Valerie Burke, Director of Community Education
Jody De St. Hubert, Director of Teaching and Learning
Jeff Jorgensen, Director of Student Support Services
John Toop, Director of Business Services
Mary Woitte, Director of Communications

Julie Gabrielson, Coordinator of Operations

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
FEBRUARY 24, 2022

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Toop, Woitte; Gabrielson.

DISCUSSION/REPORT

- A. Proposed 2022-2023 Board Meeting Calendar
- B. Proposed Preliminary 2022-2023 Budget
- C. Proposed Renaming of Transportation Facility
- D. Early Childhood Family Education (ECFE) Update
- E. Change of April 18th to non-student day and Teacher Data Day

ADJOURNMENT

The meeting was adjourned at 6:50 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Julie Greene, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 24, 2022 WORK SESSION

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Toop, Woitte; Gabrielson.

DISCUSSION/REPORT

Proposed 2022-2023 Board Meeting Calendar: Chair Allenburg presented proposed dates for 2022-2023 Board meetings. Second work session is September will be moved to October 6; the 2022-2023 Board Meeting Calendar will come to the March 7th regular meeting for approval.

Proposed Preliminary 2022-2023 Budget: Director Toop presented the preliminary 2022-2023 budget; discussion about revenue assumptions, how the district compares to other area districts and enrollment projections. The proposed 2022-2023 will be brought back to the Board in March for preliminary approval.

Proposed Renaming of Transportation Facility: Superintendent Stanley presented a proposal to rename the district Transportation Facility in honor of a long-time employee. This will come back to the Board for approval in March.

Early Childhood Family Education (ECFE) Update: Director Burke and Coordinator Gabrielson presented information about the Early Learning Center's evolution, enrollment trends, and current status. Board members requested more data and time to review and discuss. This will come back to the March 14 work session for more discussion.

Change of April 18th to non-student day and Teacher Data Day: Dr. Stanley and Dr. Smasal presented a proposal to change April 18th to a non-student day and Teacher Data Day. Pending additional discussion with staff this will come back for Board approval in March.

SUPERINTENDENT UPDATES

Dr. Stanley talked about the change to strongly recommended masking and the anecdotal evidence that many students and staff are still wearing masks. Dr. Smasal mentioned the low case rates and said administration will continue to monitor absence rates closely.

BOARD CHAIR UPDATES

Chair Allenburg asked about board members' interest in serving on the administration's Core Planning Team. Meeting dates are April 21 and 22, and members of the team must be available both days.

ADJOURNMENT

At 6:50 PM, there being no objection, Chair Allenburg adjourned the meeting.



Board Meeting Date: March 7, 2022

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Sonya Sailer, Director of Human Resources

BACKGROUND: Personnel recommendations are made monthly. Conditional offers of employment are subject to successful completion of a criminal background check.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER:

ATTACHMENTS:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BENZ, ELIZABETH	ML Teacher - 1.0 FTE - EHS	\$40,269.00	2/22/2022
MAHAFFEY, CHARLES	Long Term Sub - 1.0 FTE - EHS	\$27.36/hour	3/02/2022

B. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
HASAN, JABRIL	Premier Sub - 1.0 FTE - VV	Personal	2/14/2022

C. REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY

<u>Name</u>	<u>Assignment/FTE</u>	<u>Leave Type</u>	<u>School Year</u>
BOTHAM, MEGAN	5TH Grade Teacher- 1.0 FTE Normandale	Superintendent Discretionary	2022-2023
PINS, HEATHER	5TH Grade Teacher- 1.0 FTE Concord	Superintendent Discretionary	2022-2023

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
CHASE, WHITNEY	Educational Associate South View	Step 3 \$18.05/hour	02/14/2022
DRAKE, FRANK	Bus Driver Transportation	\$22.25/hour	02/25/2022
HALVERSON, SHELBY	Educational Associate Edina High School	Step 3 \$18.05/hour	02/28/2022
JACKSON, GAIL	Department Specialist A District Office	Step 5 \$4,234/month	02/14/2022
KOCH, ROBERT	Bus Driver Transportation	\$22.25/hour	02/14/2022

MCCLURE-HELBLING, ERIN	Educational Associate Countryside	Step 3 \$18.05/hour	02/22/2022
VAUGHN-JEHRING	Educational Associate Creek Valley	Step 3 \$18.05/hour	02/10/2022

B. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
HAMILL, JAMES	Night Lead Highlands	Personal	03/01/2022
MCCANNA, JEANNE	Office Assistant - Class E Valley View Middle School	Retirement	03/07/2022
YOUNGBERG, AJ	Building Repair Southview Middle School	Personal	02/28/2022

C. REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY

<u>Name</u>	<u>Assignment</u>	<u>Leave Type/FTE</u>	<u>Dates</u>
HATCHER, STEPHANIE	Custodial Supervisor Concord	Superintendent Discretionary	03/07/2022- 06/03/2022



Board Meeting Date: 3/7/2022

TITLE: 2022-2023 Board Meeting Dates

TYPE: Consent

PRESENTER(S): Erica Allenburg, School Board Chair

BACKGROUND: The School Board holds regular meetings once a month, generally on the second or third Monday of the month, beginning at 7:00 PM in Room 349 of the Edina Community Center. Scheduled work sessions generally begin at 5:00 PM. Any changes or additions are made in accordance with District policy and are posted on the district website and the Edina Community Center district bulletin board.

RECOMMENDATION: Adopt the attached meeting dates for the 2022-23 school year.

ATTACHMENTS:

1. 2022-2023 Board meeting dates

School Board Meeting Dates 2022-23

	1 st Work Session (5PM) and Regular Meeting (7PM) MONDAY	2 nd Work Session (5PM) TUESDAY
JULY	18	26
AUGUST	8	23
SEPTEMBER	19	Oct 6
OCTOBER	17	25
NOVEMBER	14	29
DECEMBER	12	<i>none</i>
JANUARY Organizational	Tues, 3 (No WS; 7PM only)	<i>none</i>
JANUARY	9	24
FEBRUARY	13	28
MARCH	13	28
APRIL	17	25
MAY	15	23
JUNE	12	<i>none</i>

- ✚ No second work sessions in December or June.
- ✚ Avoids all major district, government and religious holidays, including specifically Eid al-Adha (July -13), MLKJ day (Jan 16), Spring Break (March 20-24)



DEFINING EXCELLENCE

Board Meeting Date: 3/7/2022

TITLE: Expenditures Payable 02-01-22 for Period 8

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$1,316,457.71
02	Food Service Fund	\$241,411.11
04	Community Service Fund	\$44,378.80
06	Construction	\$72,264.61
	Long Term Facility Maintenance	
	Technology	
07	Debt Redemption Fund	\$3,800.00
12	Construction -2015 Building Bond	\$0.00
20	Internal Service - Dental Self Insurance	\$0.00
50	Student Activities	\$57.80
	Total Expenditures	\$1,678,370.03

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. February Check Register – FY2022 P8

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION	SALES TAX	AMOUNT
A101.00	385346	02/02/22	30470	AARON WALTON	01021296000651	302		GBSKTBALL: WAYZATA	0.00	82.00
A101.00	385347	02/02/22	33405	ABOVE GLOBAL	01021291000263	401		212 MERCHANDISE	0.00	830.00
A101.00	385348	02/02/22	31357	ALEJANDRO MENDOZA	01021296000657	302		GHOKEY: MINNETONKA	0.00	154.00
A101.00	385349	02/02/22	21968	ALL STRINGS ATTACHE	01021258000252	350		BASS REPAIR	0.00	264.57
A101.00	385350	02/02/22	14659	ALLEGRA	01528203000000	401		PRINT ORDER: POSTER	0.00	157.00
A101.00	385350	02/02/22	14659	ALLEGRA	01528203000000	401		PRINT ORDER: POSTER	0.00	108.00
A101.00	385350	02/02/22	14659	ALLEGRA	01021291000250	401		BAND CONCERT PROGRA	0.00	362.23
TOTAL CHECK										
A101.00	385351	02/02/22	28258	AMERICAN MAILING MA	01535412419000	401		INKJET CARTRIDGE	0.00	69.58
A101.00	385352	02/02/22	33330	ANNIE DOUGHTY	01005105000000	305		DEC21: HR CONSULTIN	0.00	2,437.50
A101.00	385352	02/02/22	33330	ANNIE DOUGHTY	01005105000000	305		JAN22: HR CONSULTIN	0.00	3,312.50
TOTAL CHECK										
A101.00	385353	02/02/22	33390	ANTHONY KELM	01021294000651	302		BBSKTBALL: STMA	0.00	101.00
A101.00	385354	02/02/22	33400	APADANA LLC	01532865384000	520		CV-LIGHTING UPGRADE	0.00	12,667.77
A101.00	385354	02/02/22	33400	APADANA LLC	01528653840000	520		HL-LIGHTING UPGRADE	0.00	12,667.78
A101.00	385354	02/02/22	33400	APADANA LLC	01528653840000	520		HL-LIGHTING UPGRADE	0.00	57,522.50
A101.00	385354	02/02/22	33400	APADANA LLC	01532865384000	520		CV-LIGHTING UPGRADE	0.00	57,522.50
TOTAL CHECK										
A101.00	385355	02/02/22	00500	ASTLEFORD INTERNATI	01009760720000	402		WASHER NOZZLES	0.00	100.60
A101.00	385355	02/02/22	00500	ASTLEFORD INTERNATI	01009760720000	402		BELTS	0.00	455.06
A101.00	385355	02/02/22	00500	ASTLEFORD INTERNATI	01009760720000	402		AIR FILTERS	0.00	663.00
TOTAL CHECK										
A101.00	385356	02/02/22	05628	AUTO PLUS PARTS	01009760720000	402		AIR FITTINGS	0.00	1,218.66
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	20.04
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	777.50
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	795.00
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	850.00
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	1,040.00
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	1,540.00
A101.00	385357	02/02/22	26064	BAYADA HOME HEALTH	01005416740000	394		NURSE DURING SCHOOL	0.00	1,600.00
TOTAL CHECK										
A101.00	385358	02/02/22	20697	BAYCOM INC	01019050000000	401		WALKIE BATTERIES	0.00	372.00
A101.00	385358	02/02/22	20697	BAYCOM INC	01527203000000	401		BATTERY FIX	0.00	93.00
TOTAL CHECK										
A101.00	385359	02/02/22	10270	BOYER TRUCKS	01009760720000	402		AIR FILTER	0.00	90.78
A101.00	385360	02/02/22	16027	BUCK HILL INC	01021211000240	369		2020 DAY TRIP: EHS	0.00	950.00
A101.00	385362	02/02/22	91937	CHAD THEISEN	01021294000657	302		BHOCKEY: GRAND RAPI	0.00	94.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385363	02/02/22	30928	CHANHASSEN HS SPEEC	01021291000255	369	SPEECH ENTRY FEE	0.00	88.00
A101.00	385364	02/02/22	91967	CHERYL BOLITHO	01021296000651	302	GBSKTBALL: WAYZATA	0.00	82.00
A101.00	385367	02/02/22	91776	CHRISTOPHER JESSEN	01021296000657	302	GHOCKEY: PROCTOR	0.00	94.00
A101.00	385368	02/02/22	33404	CITY OF GOLDEN VALL	01009760720000	548	VEHICLE REGISTER (9	0.00	1,790.25
A101.00	385370	02/02/22	11744	CULLIGAN BOTTLED WA	01021292000000	401	WATER - ACTIVITIES	0.00	102.49
A101.00	385371	02/02/22	12261	CUSHMAN MOTOR COMPA	01005810000820	401	DW - BRUSH/WAFER	0.00	204.24
A101.00	385371	02/02/22	12261	CUSHMAN MOTOR COMPA	01005810000820	401	DW - WHEEL HUB	0.00	217.42
A101.00	385371	02/02/22	12261	CUSHMAN MOTOR COMPA	01532810000820	401	CV - LUG NUTS/BOLTS	0.00	118.98
TOTAL CHECK									
A101.00	385372	02/02/22	33410	DANIEL BRICKMAN	01021294000657	302	BHOCKEY: BUFFALO	0.00	77.00
A101.00	385373	02/02/22	33409	DANIEL SIDLE	01021294000657	302	BHOCKEY: BUFFALO	0.00	171.00
A101.00	385374	02/02/22	91206	DARRELL GEDNEY	01021296000657	302	GHOCKEY: MOORHEAD	0.00	154.00
A101.00	385375	02/02/22	26819	DAVEY TREE EXPERT C	01528810302000	530	CS-TREE TRIMING	0.00	630.00
A101.00	385376	02/02/22	30547	DAVID BERNDGEN	01021294000657	302	BHOCKEY: STMA	0.00	94.00
A101.00	385377	02/02/22	33402	DEM-CON COMPANIES L	01019211000093	305	SV RECYCLING TOUR	0.00	350.00
A101.00	385378	02/02/22	29007	DUNHAM ASSOCIATES I	01008865380000	305	ECC RENO COMMISSION	0.00	5,835.00
A101.00	385379	02/02/22	32200	EAU CLAIRE ACADEMY	01005211000000	392	DEC21-TUITION IN C&	0.00	2,533.28
A101.00	385380	02/02/22	13063	ECM PUBLISHERS INC	01005010000000	305	DEC 13 WS	0.00	59.50
A101.00	385380	02/02/22	13063	ECM PUBLISHERS INC	01008865380000	520	ECC BOILER REPL AD	0.00	269.90
A101.00	385380	02/02/22	13063	ECM PUBLISHERS INC	01005010000000	305	DEC 13 REG	0.00	154.70
A101.00	385380	02/02/22	13063	ECM PUBLISHERS INC	01005010000000	305	DEC 20 SPEC	0.00	71.40
TOTAL CHECK									
A101.00	385381	02/02/22	24575	EDUCATORS BENEFIT C	01005105000000	305	403(B) ADMIN&COMP F	0.00	616.72
A101.00	385382	02/02/22	28966	FACTORY MOTOR PARTS	01009760720000	403	BATTERIES	0.00	964.00
A101.00	385382	02/02/22	28966	FACTORY MOTOR PARTS	01009760720000	402	RADIATOR	0.00	167.06
TOTAL CHECK									
A101.00	385383	02/02/22	33398	FIDELITY SECURITY L 01		L215.25	EMPLOYEE W/H	0.00	3,978.19
A101.00	385384	02/02/22	25849	SHRED-IT USA	01020211000000	305	VV - SHREDDING	0.00	45.96
A101.00	385385	02/02/22	01190	FLEET PRIDE	01009760720000	402	AIR LEVEL VALVE	0.00	258.80
A101.00	385386	02/02/22	18200	GENERAL SECURITY SE	01005810000000	305	CS-FEB22 INTR MONIT	0.00	17.95
A101.00	385386	02/02/22	18200	GENERAL SECURITY SE	01005810000000	305	CC-FEB22 INTR MONIT	0.00	40.08
A101.00	385386	02/02/22	18200	GENERAL SECURITY SE	01005810000000	305	CN-FEB22 INTR MONIT	0.00	40.08

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

PAGE NUMBER: 4
ACCTPA21

EDINA - LIVE
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385394	02/02/22	91770	JAMES BLACK	01021296000657	302	GHOCKEY: C-D HALL	0.00	171.00
A101.00	385395	02/02/22	31298	JAMES BUCKENTINE	01021296000651	302	GBSKTBALL: WAYZATA	0.00	101.00
A101.00	385397	02/02/22	03720	JERRY'S HARDWARE	010198100000810	401	LOCK-KEYED CLAMP	0.00	9.05
A101.00	385397	02/02/22	03720	JERRY'S HARDWARE	010198100000810	401	MALE ELBOW	0.00	3.58
A101.00	385397	02/02/22	03720	JERRY'S HARDWARE	010088100000000	401	PAINTING SUPPLIES	0.00	18.52
TOTAL CHECK									31.15
A101.00	385398	02/02/22	33415	JORUN HAMRE	01021294000651	302	BBSKTBALL: STMA	0.00	82.00
A101.00	385399	02/02/22	92813	JOSEPH OBERG	01021296000657	302	GHOCKEY: HOLY FAMIL	0.00	154.00
A101.00	385400	02/02/22	91270	JOSEPH VANGUILLDER	01021294000657	302	BHOCKEY: STMA	0.00	171.00
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01021258000251	430	CHORAL MUSIC	0.00	10.50
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01020258000251	430	CHORAL MUSIC	0.00	10.75
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	58.00
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	39.99
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	40.00
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01020258000251	430	CHORAL MUSIC	0.00	21.24
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	37.49
A101.00	385401	02/02/22	09728	JW PEPPER & SON INC	01020258000251	430	CHORAL MUSIC	0.00	45.00
TOTAL CHECK									262.97
A101.00	385402	02/02/22	33411	KARLEA KYLLO	01021294000651	302	BBSKTBALL: STMA	0.00	101.00
A101.00	385403	02/02/22	20559	KATH FUEL OIL SERVI	01009760720000	441	DIESEL	0.00	21,604.73
A101.00	385403	02/02/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	1,625.35
A101.00	385403	02/02/22	20559	KATH FUEL OIL SERVI	01009760720000	441	OILEATER CLEANER	0.00	383.00
A101.00	385403	02/02/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	2,413.60
TOTAL CHECK									26,026.68
A101.00	385404	02/02/22	32777	KEVIN KRITZ	01021296000657	302	GHOCKEY: PROCTOR	0.00	171.00
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	010058100000000	440	FEB22 ENERGY MGMT F	0.00	850.00
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	01009760720000	440	BUS - DEC21 SERVICE	0.00	1,845.52
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015328100000000	440	CV - DEC21 SERVICES	0.00	3,414.73
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015338100000000	440	ND - DEC21 SERVICES	0.00	3,716.81
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015278100000000	440	CN - DEC21 SERVICES	0.00	4,848.45
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015288100000000	440	CS - DEC21 SERVICES	0.00	4,868.17
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015298100000000	440	HL - DEC21 SERVICES	0.00	5,071.81
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	015288100000000	440	CC - DEC21 SERVICES	0.00	5,181.03
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	010088100000000	440	ECC - DEC21 SERVICE	0.00	13,177.77
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	010208100000000	440	VV - DEC21 SERVICES	0.00	14,196.37
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	010198100000000	440	SV - DEC21 SERVICES	0.00	19,855.05
A101.00	385405	02/02/22	32966	KINECT ENERGY, INC	010218100000000	440	EHS - DEC21 SERVICE	0.00	30,122.15
TOTAL CHECK									107,147.86
A101.00	385407	02/02/22	31385	LAMARR SULLIVAN	01021294000651	302	BBSKTBALL: STMA	0.00	82.00
A101.00	385408	02/02/22	21327	LANGUAGE LINE SERVI	010058100000000	320	DEC21 INTERPRETER	0.00	11,339.03

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 5
ACCTPAZI

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385409	02/02/22	90415	LEE CHURCHILL	01021294000651	302	BBSKTBALL: MOORHEAD	0.00	64.00
A101.00	385410	02/02/22	26066	MAC TOOLS DISTRIBUT	01009760720000	402	BENCH SEAT PADS	0.00	245.98
A101.00	385411	02/02/22	12094	MASA	01005105000000	305	2022 SUBSCRIPTION F	0.00	1,173.00
A101.00	385412	02/02/22	33357	MAXIM HEALTHCARE SE	01005416740000	394	NURSE DURING SCHOOL	0.00	1,032.50
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01532865383000	520	ROOF REPAIRS AND MA	0.00	1,777.76
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01008865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01019865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01020865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01021865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01526865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01527865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01528865383000	520	ROOF REPAIRS AND MA	0.00	1,777.78
A101.00	385413	02/02/22	28075	MCPHILLIPS BROS ROO	01529865383000	520	ROOF REPAIRS AND MA	0.00	16,000.00
TOTAL CHECK									
A101.00	385414	02/02/22	92260	MELANIE SMITH	01021296000651	302	GBSKTBALL: WAYZATA	0.00	101.00
A101.00	385415	02/02/22	09167	MENARDS - GOLDEN VA	01528810000820	401	JUMP BOX/FLOOR JACK	0.00	399.98
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01532810000810	401	TOOL SET/DRILL/PLIE	0.00	99.85
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01532203000000	401	BATTERIES FOR CLOCK	0.00	41.94
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01009760720000	402	SPRINGS	0.00	17.92
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01021292000000	401	TSCHIDA SUPPLIES	0.00	39.88
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01528810000810	401	NEW SHOP VAC	0.00	99.99
A101.00	385416	02/02/22	30024	MENARDS - EDEN PRAI	01020810000000	401	REPAIR HARDWARE	0.00	121.28
TOTAL CHECK									
A101.00	385417	02/02/22	20037	METRO ELEVATOR INC	01005810000000	305	DW-ELEVATOR SERVICE	0.00	1,236.66
A101.00	385419	02/02/22	93294	MICHAEL PAULSON	01021294000657	302	BHOCKEY: BUFFALO	0.00	171.00
A101.00	385420	02/02/22	22660	MIDWEST BUS PARTS I	01009760720000	402	MIRROR GLASS	0.00	136.12
A101.00	385420	02/02/22	22660	MIDWEST BUS PARTS I	01009760720000	402	BLOWER MOTOR	0.00	404.28
TOTAL CHECK									
A101.00	385421	02/02/22	21406	MINNESOTA SCHOOL EM 01		L215.08	UNION DUES W/HOLDIN	0.00	1,141.23
A101.00	385423	02/02/22	21732	MULTILINGUAL WORD I	01005420419000	358	INTERPRETER-SPED	0.00	81.00
A101.00	385423	02/02/22	21732	MULTILINGUAL WORD I	01005219317000	358	INTERPRETER-ML	0.00	130.00
TOTAL CHECK									
A101.00	385424	02/02/22	12994	NATIONAL FRENCH CON	01020211000000	430	FRENCH CONTEST	0.00	620.50
A101.00	385425	02/02/22	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	4,529.56
A101.00	385425	02/02/22	27482	NATIONAL INSURANCE 01		L215.40	VOL AD&D EMP W/H	0.00	3,255.30
A101.00	385425	02/02/22	27482	NATIONAL INSURANCE 01		L215.30	CURRENT EMP LIFE/AD	0.00	15,908.19
A101.00	385425	02/02/22	27482	NATIONAL INSURANCE 01		L215.30	LTD DISTRICT W/H	0.00	17,514.79

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 6
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	385426	02/02/22	23177	NCS PEARSON INC	01005420419000	401	#A1030000190854 - W	0.00	41,207.84
A101.00	385426	02/02/22	23177	NCS PEARSON INC	01005420419000	401	#0150011946 - WPPSI	0.00	46.00
A101.00	385426	02/02/22	23177	NCS PEARSON INC	01005420419000	401	ESTIMATED SHIPPING/	0.00	46.00
TOTAL CHECK									
A101.00	385427	02/02/22	33413	NICOLE TUESCHER	01005105000901	299	TECH ALLOWANCE REIM	0.00	10.00
A101.00	385428	02/02/22	12279	NORCOSTCO INC	01005850000830	401	LAMPS	0.00	439.89
A101.00	385429	02/02/22	20465	NORTHFIELD LINES IN	01021296733653	360	GRLS XC BUS	0.00	304.00
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN UNIT	0.00	583.49
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN VISITOR SID	0.00	794.86
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN VISITORS	0.00	538.40
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN HOME SIDE	0.00	539.43
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN VISITOR SID	0.00	274.23
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN UNITS	0.00	375.20
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN UNITS	0.00	1,329.55
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	1,332.09
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	164.62
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	PORTA POTTIES	0.00	164.62
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	EHS TURF UNIT	0.00	220.81
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	EHS TURF UNIT	0.00	220.81
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	CREEK VALLEY UNIT	0.00	221.25
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	CREEK VALLEY UNIT	0.00	221.25
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	KUHLMAN PICK UP	0.00	200.00
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	517.72
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	176.46
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	283.05
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01005850000830	305	PORTA POTTIES	0.00	283.05
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	KUHLMAN VISITOR SID	0.00	81.01
A101.00	385431	02/02/22	20111	ON SITE SANITATION	01021292000000	305	TIPPED UNIT	0.00	49.95
TOTAL CHECK									
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	SV - DEC21 SERVICES	0.00	7,988.36
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	BUS - DEC21 SERVICE	0.00	80.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	HL - DEC21 SERVICES	0.00	120.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	ND - DEC21 SERVICES	0.00	65.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	CC - DEC21 SERVICES	0.00	65.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	CN - DEC21 SERVICES	0.00	65.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	CS - DEC21 SERVICES	0.00	65.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	CV - DEC21 SERVICES	0.00	65.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	ECC - DEC21 SERVICE	0.00	53.00
A101.00	385432	02/02/22	28451	ORKIN COMMERCIAL SE	01005810000000	305	BUNKER-DEC21 SERVICE	0.00	60.00
TOTAL CHECK									
A101.00	385433	02/02/22	28022	PAT BAUSCHELT	01021294000651	302	BBSKTBALL: MOORHEAD	0.00	705.00
A101.00	385433	02/02/22	28022	PAT BAUSCHELT	01021294000651	302	BBSKTBALL: STMA	0.00	82.00
TOTAL CHECK									
A101.00	385434	02/02/22	33406	PAYAL DOSHI	01533203000000	305	AUTHOR VISIT FOR ND	0.00	164.00
TOTAL CHECK									
A101.00	385434	02/02/22	33406	PAYAL DOSHI	01533203000000	305	AUTHOR VISIT FOR ND	0.00	400.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 7
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385435	02/02/22	28039	PLASTIC BAG MART	015298100000810	401	HL - COMPOST BAGS	0.00	533.70
A101.00	385436	02/02/22	26655	POPP BINDING & LAMI	015330500000000	401	25"X 500'1.5 MIL LA	0.00	112.40
A101.00	385438	02/02/22	26986	ROBERT HALF TECHNOL	010051050000000	305	HR TEMP HIRE	0.00	654.53
A101.00	385440	02/02/22	13692	ROSEMOUNT HIGH SCHO	010212960000655	369	GRLS GOLF JV ENTRY	0.00	125.00
A101.00	385441	02/02/22	15238	ROTARY CLUB OF EDIN	010050200000000	820	3RD QTR DUES-R.S.	0.00	205.00
A101.00	385442	02/02/22	26674	RUSSELL SECURITY RE	010198100000000	350	CLASSROOM LOCK REPL	0.00	790.00
A101.00	385442	02/02/22	26674	RUSSELL SECURITY RE	010198100000000	350	BESAM SW100 POWER D	0.00	2,980.00
TOTAL CHECK									
A101.00	385444	02/02/22	33349	SARAH MOE	010212960000657	302	GHOCKEY: C-D HALL	0.00	171.00
A101.00	385445	02/02/22	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/HOLDIN	0.00	1,049.12
A101.00	385446	02/02/22	32832	SCHOOL SPECIALTY, L	015282120000000	430	ART ROOM SUPPLIES	0.00	45.23
A101.00	385447	02/02/22	30463	SCOTT PARKER	010212940000657	302	BHOCKEY: GRAND RAPI	0.00	94.00
A101.00	385447	02/02/22	30463	SCOTT PARKER	010212940000657	302	BHOCKEY: ELK RIVER	0.00	94.00
TOTAL CHECK									
A101.00	385448	02/02/22	28640	SERVPRO OF MINNETON	010058100000800	305	WATER DAMAGE CLEANU	0.00	65,887.85
A101.00	385449	02/02/22	21881	SHAMROCK GROUP	010212920000000	305	KUHLMAN ICE MACHINE	0.00	211.05
A101.00	385450	02/02/22	24740	SOCIAL THINKING PUB	015274207400000	433	ISBN 7330: GET STAR	0.00	112.99
A101.00	385450	02/02/22	24740	SOCIAL THINKING PUB	015274207400000	433	ESTIMATED SHIPPING/	0.00	13.96
A101.00	385450	02/02/22	24740	SOCIAL THINKING PUB	015264207400000	433	ISBN 9781936943562:	0.00	17.99
A101.00	385450	02/02/22	24740	SOCIAL THINKING PUB	015264207400000	433	ISBN 7003: THE ROAD	0.00	40.49
A101.00	385450	02/02/22	24740	SOCIAL THINKING PUB	015264207400000	433	ESTIMATED SHIPPING/	0.00	13.96
TOTAL CHECK									
A101.00	385451	02/02/22	33371	SOLJANT HEALTH LLC	010054017400000	394	SPED SLP CONTRACT	0.00	2,964.00
A101.00	385452	02/02/22	E21635	LEAH SPELLMAN	015292030000000	401	CLASSROOM SUPPLIES	0.00	53.46
A101.00	385453	02/02/22	91325	TERRY BUMGARNER	010212940000664	302	BSWIM: MINNETONKA	0.00	77.00
A101.00	385454	02/02/22	10603	THREE RIVERS PARK D	01	A131.00	LEADER RETREAT: ROO	0.00	2,925.00
A101.00	385455	02/02/22	33417	THRIVE ED	010054000000093	305	2 DAY WORKSHOP PMT	0.00	7,000.00
A101.00	385456	02/02/22	92876	TIM LITFIN	010212960000651	302	GBSKTBALL: WAYZATA	0.00	82.00
A101.00	385458	02/02/22	27819	T-MOBILE	010058100000000	320	ECC MAINT - JAN22	0.00	110.28
A101.00	385458	02/02/22	27819	T-MOBILE	010056300000000	320	DMTS - JAN22	0.00	179.37
A101.00	385458	02/02/22	27819	T-MOBILE	015268100000000	320	CC MAINT - JAN22	0.00	51.60
A101.00	385458	02/02/22	27819	T-MOBILE	010198100000000	320	SV MAINT - JAN22	0.00	51.61

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 8
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385458	02/02/22	27819	T-MOBILE	01005420419000	320	ECSE - JAN22	0.00	62.62
A101.00	385458	02/02/22	27819	T-MOBILE	01527810000000	320	CN MAINT - JAN22	0.00	63.90
A101.00	385458	02/02/22	27819	T-MOBILE	01005810000000	320	B&G - JAN22	0.00	80.94
A101.00	385458	02/02/22	27819	T-MOBILE	01020810000000	320	VV MAINT - JAN22	0.00	18.38
A101.00	385458	02/02/22	27819	T-MOBILE	01020050000000	320	VV - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01529050000000	320	HL - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01021050000000	320	EHS - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01533050000000	320	ND - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01019050000000	320	SV - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01526050000000	320	CC - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01527050000000	320	CN - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01528050000000	320	HL MAINT - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	01529810000000	320	CV - JAN22	0.00	22.27
A101.00	385458	02/02/22	27819	T-MOBILE	01532050000000	320	BUS - JAN22	0.00	23.12
A101.00	385458	02/02/22	27819	T-MOBILE	01009760720000	320	CV MAINT - JAN22	0.00	31.54
A101.00	385458	02/02/22	27819	T-MOBILE	01532810000000	320	CS MAINT - JAN22	0.00	34.56
A101.00	385458	02/02/22	27819	T-MOBILE	01528810000000	320	SPED - JAN22	0.00	34.56
A101.00	385458	02/02/22	27819	T-MOBILE	01005420419000	320	EHS MAINT - JAN22	0.00	35.42
A101.00	385458	02/02/22	27819	T-MOBILE	01021810000000	320	JAN22: 9 HOTSPOTS	0.00	210.00
A101.00	385458	02/02/22	27819	T-MOBILE	01005630000000	320		0.00	1,194.33
TOTAL CHECK									
A101.00	385459	02/02/22	28743	TOBII DYNABOX LLC	01005420419000	406	PMT FOR PO 210568	0.00	267.42
A101.00	385459	02/02/22	28743	TOBII DYNABOX LLC	01005420419000	406	BOARDMAKER 7 ORGANI	0.00	780.19
TOTAL CHECK									
A101.00	385460	02/02/22	91403	TOM GILLUND	010212940000651	302	BBSKTBALL: MOORHEAD	0.00	82.00
A101.00	385461	02/02/22	33408	TRAVIS HETZEL	010212940000657	302	BHOCKEY: STMA	0.00	154.00
A101.00	385462	02/02/22	23023	TWIN CITY GARAGE DO	01009760720000	402	GARAGE DOOR EYES	0.00	405.00
A101.00	385463	02/02/22	30207	TYLER VRIEZE	010212940000651	302	BBSKTBALL: MOORHEAD	0.00	82.00
A101.00	385464	02/02/22	33315	U.S. POSTAL SERVICE	01005420419000	401	#10 REG STAMPED ENV	0.00	3,298.00
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212960000651	430	GRLS BSKTBALL SUPPL	0.00	27.96
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212960000666	401	GRLS TENNIS SUPPLIE	0.00	680.00
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212920000000	401	TENNIS NET	0.00	907.49
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212960000669	401	VOLLEYBALL SUPPLIES	0.00	1,283.77
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212940000650	401	BASEBALL SUPPLIES	0.00	240.00
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212960000666	401	GRLS TENNIS SUPPLIE	0.00	240.99
A101.00	385465	02/02/22	26510	UNIVERSAL ATHLETIC,	010212920000000	401	BASKETBALL NETS	0.00	95.88
TOTAL CHECK									
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	3,476.09
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005219317000	358	INTERPRETER-ML	0.00	180.00
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	180.00
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	191.76
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005219317000	358	INTERPRETER-ML	0.00	191.76
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	197.36
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	330.00
A101.00	385466	02/02/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	82.50

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 9
ACCTPA21

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK										
A101.00	385468	02/02/22	14932	WASTE MANAGEMENT OF	01021291000256	305		DEC21-THEATER PICKU	0.00	1,353.38
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		ECC 2020 RENOVATION	0.00	1,435.17
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01020865384000	305		VV POOL TILE REPLAC	0.00	9,927.02
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		ECC INTERIOR FINISH	0.00	3,516.98
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		ECC DOOR-ENTRY REPA	0.00	1,303.07
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		ECC EXTERIOR REPAIR	0.00	1,101.42
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		VV BOILER PLANT REP	0.00	2,021.28
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01020865384000	305		ECC BOILER PLANT RE	0.00	12,555.08
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		HL LIGHTING REPLACE	0.00	14,823.10
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01529865384000	305		ECC SITE REPAIRS	0.00	516.28
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		CV LIGHTING REPLACE	0.00	305.94
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01532865384000	305		ECC RENOVATIONS	0.00	306.20
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01008865384000	305		VV POOL BLEACH REPL	0.00	321.89
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01020865384000	305		CC LIGHTING REPLACE	0.00	615.40
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01526865384000	305		VV DOOR #23 UPGRADE	0.00	789.65
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	01020865384000	305		VV AUDITORIUM ACO P	0.00	871.65
TOTAL CHECK						305			0.00	49,846.61
A101.00	385470	02/02/22	05410	XCEL ENERGY	01009760720000	330		BUS 12/21/21-01/24/	0.00	4,233.56
A101.00	385471	02/02/22	33407	ZACHARY HERMAN	01021294000651	302		BBSKTBALL: MOORHEAD	0.00	64.00
A101.00	385471	02/02/22	33407	ZACHARY HERMAN	01021294000651	302		BBSKTBALL: STMA	0.00	101.00
TOTAL CHECK						302			0.00	165.00
A101.00	385472	02/02/22	25452	ZIP PRINTING & COPY	01005109000000	401		2ND REGISTER POSTCA	0.00	245.10
A101.00	385473	02/09/22	31372	ACME TOOLS PLYMOUTH	01020810000000	401		CORDLESS WET/DRY VA	0.00	129.00
A101.00	385474	02/09/22	31365	ADAM KNUTSON	01021294000657	302		BHOCKEY: WAYZATA	0.00	94.00
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01527850302000	370		CORNELIA 01/22	0.00	292.43
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01529850302000	370		HIGHLANDS 01/22	0.00	376.50
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01532850302000	370		CREEK VALLEY 01/22	0.00	386.02
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01528850302000	370		COUNTRYSIDE 01/22	0.00	499.43
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01533850302000	370		NORMANDALE 01/22	0.00	507.92
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01019850302000	370		SOUTHVIEW 01/22	0.00	511.68
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01020850302000	370		VALLEY VIEW 01/22	0.00	565.40
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01528850302000	370		CONCORD 01/22	0.00	663.86
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01005850302000	370		ECC/DO 01/22	0.00	751.96
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01021850302000	370		HIGH SCHOOL 01/22	0.00	1,598.21
A101.00	385475	02/09/22	32610	ADVANCED IMAGING SO	01009850302000	370		BUS GARAGE 01/22	0.00	11.19
TOTAL CHECK						370			0.00	6,164.60
A101.00	385476	02/09/22	31357	ALEJANDRO MENDOZA	01021296000657	302		GHOCKEY: HOLY FAMIL	0.00	154.00
A101.00	385477	02/09/22	30259	ALEXANDRIA HIGH SCH	01021296000655	369		GRLS GOLF INVITE	0.00	175.00
A101.00	385478	02/09/22	33429	ALLIANCE PARTS NORT	01009760720000	402		FILTER CRANK CASE	0.00	440.34

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 10
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385479	02/09/22	19896	AMAZON CAPITAL SERV	01527203000055	430	GRADE 5 SUPPLIES	0.00	77.98
A101.00	385480	02/09/22	33441	ANGELA GADTKE	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385482	02/09/22	11244	ASSURED SECURITY IN	01019810000000	401	KEY BLANKS	0.00	78.00
A101.00	385483	02/09/22	00500	ASTLEFORD INTERNATI	01009760720000	402	SHIFT CABLE	0.00	109.81
A101.00	385483	02/09/22	00500	ASTLEFORD INTERNATI	01009760720000	402	PIGTAIL	0.00	28.61
A101.00	385483	02/09/22	00500	ASTLEFORD INTERNATI	01009760720000	402	FUSE	0.00	44.04
A101.00	385483	02/09/22	00500	ASTLEFORD INTERNATI	01009760720000	402	SHIFT CABLE	0.00	219.62
A101.00	385483	02/09/22	00500	ASTLEFORD INTERNATI	01009760720000	402	MASTER CYLINDER/COR	0.00	520.84
TOTAL CHECK								0.00	922.92
A101.00	385484	02/09/22	05628	AUTO PLUS PARTS	01009760720000	402	RADIATOR	0.00	495.26
A101.00	385484	02/09/22	05628	AUTO PLUS PARTS	01009760720000	402	ROLOC DISC	0.00	34.92
TOTAL CHECK								0.00	530.18
A101.00	385485	02/09/22	33309	BARBARA NICOL PUBLI	01005020000000	305	COMMUNICATION CONSU	0.00	875.00
A101.00	385486	02/09/22	24971	BATTERIES R US	01527810000000	401	C3 BATTERY	0.00	89.99
A101.00	385487	02/09/22	20697	BAYCOM INC	01005420419000	465	#AAH02RDH9VA1AN - M	0.00	1,267.56
A101.00	385488	02/09/22	33430	BENJAMIN FRISCH	010212940000651	302	BBSKTBALL: BUFFALO	0.00	93.00
A101.00	385490	02/09/22	33428	BRAD FLICEK	010212960000651	302	GBSKTBALL: MINNETON	0.00	64.00
A101.00	385491	02/09/22	33425	BRADLEY ESSIG	010212940000651	302	BBSKTBALL: BUFFALO	0.00	101.00
A101.00	385492	02/09/22	28129	BRAUN INTERTEC CORP	01528865384000	305	CS-SITE IMPROVEMENT	0.00	668.83
A101.00	385492	02/09/22	28129	BRAUN INTERTEC CORP	01532865384000	305	CV-SITE IMPROVEMENT	0.00	668.83
A101.00	385492	02/09/22	28129	BRAUN INTERTEC CORP	01021865384000	305	EHS-SITE IMPROVEMEN	0.00	668.84
TOTAL CHECK								0.00	2,006.50
A101.00	385493	02/09/22	01012	BSN SPORTS, LLC	010212910000262	401	SWEETHEART TSHIRTS	0.00	4,662.50
A101.00	385494	02/09/22	27717	CATALYST SOURCING S	01005110000000	305	ONDEMAND/VENDED FOO	0.00	2,175.00
A101.00	385494	02/09/22	27717	CATALYST SOURCING S	01005110000000	305	SUPP TRACK MON SUBS	0.00	229.99
TOTAL CHECK								0.00	2,404.99
A101.00	385495	02/09/22	24945	CENTURYLINK	01526810000000	320	CC 01/19/22-02/18/2	0.00	63.80
A101.00	385495	02/09/22	24945	CENTURYLINK	01532810000000	320	CV 01/10/22-02/09/2	0.00	135.34
A101.00	385495	02/09/22	24945	CENTURYLINK	01021810000000	320	EHS 01/10/22-02/09/	0.00	391.75
A101.00	385495	02/09/22	24945	CENTURYLINK	01020810000000	320	VV 01/10/22-02/09/2	0.00	304.69
TOTAL CHECK								0.00	895.58
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	01021211000000	490	01/05 20140002 PB	0.00	10.00
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	01021211000000	490	12/20 20140001 BK	0.00	142.90
TOTAL CHECK								0.00	152.90
A101.00	385497	02/09/22	33446	CHERIDA ADESOMOJU	010192110000240	R050	6TH GRD SKI REFUND	0.00	20.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 11
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385498	02/09/22	30521	CHRISTINA MUELLER	01021296000656	302	GYMNASTICS: STMA	0.00	96.00
A101.00	385499	02/09/22	11744	CULLIGAN BOTTLED WA	01021292000000	401	WATER - ACTIVITIES	0.00	17.19
A101.00	385499	02/09/22	11744	CULLIGAN BOTTLED WA	01533203000000	305	ND COOLR RENT 22-23	0.00	270.40
TOTAL CHECK									
A101.00	385500	02/09/22	33426	DANIEL KASNER	01021294000657	302	BHOCKEY: WAYZATA	0.00	287.59
A101.00	385502	02/09/22	33392	DAVID ANDERSON	01021294000657	302	BHOCKEY: LAKEVILLE	0.00	77.00
A101.00	385503	02/09/22	28946	DAVID OR KAREN RULI	01019211000240	R050	6TH GRD SKI REFUND	0.00	154.00
A101.00	385504	02/09/22	92737	DEBORAH HIESTAND	01021296000651	302	GBSKTBALL: MINNETON	0.00	20.00
A101.00	385505	02/09/22	33445	DECHEN SHARSUR	01019211000240	R050	6TH GRD SKI REFUND	0.00	101.00
A101.00	385506	02/09/22	15165	DECKER INC	01019810000000	401	MASTER LOCK/KEYS	0.00	20.00
A101.00	385507	02/09/22	33434	EASY ENGLISH NEWS	01019219317000	430	EE NEWS SUBSCRIPTIO	0.00	324.49
A101.00	385508	02/09/22	13063	ECM PUBLISHERS INC	01020870000000	305	VV-SITE IMPROVEMNT	0.00	18.40
A101.00	385508	02/09/22	13063	ECM PUBLISHERS INC	01020865380000	305	VV BOILER REPL AD	0.00	269.90
A101.00	385508	02/09/22	13063	ECM PUBLISHERS INC	01019865380000	305	SV EXTERIOR WALLS R	0.00	269.90
A101.00	385508	02/09/22	13063	ECM PUBLISHERS INC	01526865368000	305	CC EXTERIOR WALLS R	0.00	166.60
TOTAL CHECK									
A101.00	385510	02/09/22	23495	EDINA HISTORICAL SO	01527203000240	369	CN FIELD TRIP	0.00	780.00
A101.00	385510	02/09/22	23495	EDINA HISTORICAL SO	01532203000240	369	GRD 1 FIELD TRIPS	0.00	780.00
TOTAL CHECK									
A101.00	385512	02/09/22	33423	EMORY UNIVERSITY	01021291000255	369	SPEECH ENTRY FEE	0.00	1,560.00
A101.00	385513	02/09/22	30416	ERIC BONNER	01021296000651	302	GBSKTBALL: MINNETON	0.00	160.00
A101.00	385514	02/09/22	30541	ERIC FRYKMAN	01021294000657	302	BHOCKEY: WAYZATA	0.00	82.00
A101.00	385515	02/09/22	30636	ESCREEEN, INC.	01009760720000	305	DOT - MULTIPLE	0.00	154.00
A101.00	385516	02/09/22	33424	EVENT SOUND & LIGHT	01005850000830	401	BATTERY	0.00	108.75
A101.00	385517	02/09/22	28966	FACTORY MOTOR PARTS	01009760720000	402	BULBS	0.00	58.00
A101.00	385517	02/09/22	28966	FACTORY MOTOR PARTS	01009760720000	402	HEAVY DUTY V-RI	0.00	184.08
A101.00	385517	02/09/22	28966	FACTORY MOTOR PARTS	01009760720000	402	FILTERS	0.00	86.38
TOTAL CHECK									
A101.00	385518	02/09/22	33431	FITNESS DISTRIBUTIN	01019211000000	350	FITNESS ROOM REPAIR	0.00	22.50
A101.00	385519	02/09/22	30545	FLICEK WELDING	01005810000000	350	EHS-EXT GUARDRAILS	0.00	292.96
A101.00	385520	02/09/22	19383	FRANKLINCOVEY CLIEN	01532640316000	366	LEADER IN ME SYMPOS	0.00	755.00
A101.00	385521	02/09/22	02715	GENERAL OFFICE PROD	01021211302000	530	OFFICE FURNITURE	0.00	1,700.00
TOTAL CHECK									

6,806.47

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 12
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385522	02/09/22	26366	GENERATIVE LEARNING	010050100000000	305	SCHOOL BOARD RETREA	0.00	3,500.00
A101.00	385524	02/09/22	09346	GRAINGER	01009760720000	402	HANDHELD	0.00	199.26
A101.00	385524	02/09/22	09346	GRAINGER	01009760720000	402	IMPACT DRIVER BITS	0.00	30.54
A101.00	385524	02/09/22	09346	GRAINGER	01009760720000	402	WHEEL WEIGHT	0.00	114.66
TOTAL CHECK									
A101.00	385525	02/09/22	30209	GRAINGER	010208100000000	401	DOOR CLOSER	0.00	146.38
A101.00	385525	02/09/22	30209	GRAINGER	01526810000810	401	LEAK DIVERTER	0.00	25.12
TOTAL CHECK									
A101.00	385526	02/09/22	27788	GREATAMERICA FINANC	01021211000000	329	FEB22 - EHS POSTAGE	0.00	149.95
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01019258000252	430	ORCHESTRA MUSIC	0.00	19.75
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01021258000250	430	BAND MUSIC	0.00	82.95
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01021258000250	430	BAND LESSON BOOKS	0.00	119.80
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01021258000250	430	BAND MUSIC	0.00	54.40
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01021258000250	430	BAND MUSIC	0.00	56.00
A101.00	385527	02/09/22	00296	GROTH MUSIC COMPANY	01005258000250	430	BAND MUSIC	0.00	80.00
TOTAL CHECK									
A101.00	385528	02/09/22	15924	GROUP HEALTH INC-WO	010059300000000	299	MC PGM 1/1/22-3/31/	0.00	2,565.00
A101.00	385530	02/09/22	15367	H&B SPECIALIZED PRO	015288100000000	350	NEW WINCH QR4 314	0.00	1,896.75
A101.00	385531	02/09/22	27216	HANDYMAN'S INC.	01008810000810	401	ECC - SAW BLADES	0.00	49.95
A101.00	385532	02/09/22	33440	HEIDI HILLIKER	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385533	02/09/22	03263	HOGlund BUS CO INC	01009760720000	402	FUEL TANKS	0.00	3,508.84
A101.00	385533	02/09/22	03263	HOGlund BUS CO INC	01009760720000	402	FUEL TANK STRAP	0.00	1,019.10
A101.00	385533	02/09/22	03263	HOGlund BUS CO INC	01009760720000	402	SHOCKS	0.00	198.00
TOTAL CHECK									
A101.00	385534	02/09/22	22164	HYATT REGENCY MINNE	01021291000265	366	DECA STATE HOTEL FE	0.00	1,128.84
A101.00	385536	02/09/22	20605	INNOVATIVE OFFICE S	010210500000000	401	OFFICE SUPPLIES	0.00	114.40
A101.00	385537	02/09/22	03488	INSPEC INC	01019865368000	305	SV WALL-PROF SERVIC	0.00	3,203.75
A101.00	385537	02/09/22	03488	INSPEC INC	01526865368000	305	CC WALL-PROF SERVIC	0.00	3,203.75
TOTAL CHECK									
A101.00	385538	02/09/22	03720	JERRY'S HARDWARE	010212920000000	401	TSCHIDA SUPPLIES	0.00	24.28
A101.00	385538	02/09/22	03720	JERRY'S HARDWARE	010212920000000	401	TSCHIDA SUPPLIES	0.00	40.47
TOTAL CHECK									
A101.00	385540	02/09/22	06616	JOHNSON CONTROLS FI	015278100000000	350	FIRE PANEL ALARM	0.00	278.80
A101.00	385541	02/09/22	91778	JON LILLEMOEN	010212960000657	302	GHOCKEY: WAYZATA	0.00	171.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	180.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 13
ACCTPAZ1

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION	SALES TAX	AMOUNT
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000251	430	CHOIR MUSIC	0.00	231.75
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	125.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	130.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	3.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA SUPPLIES	0.00	10.99
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	40.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	45.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	47.79
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	100.00
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000252	430	ORCHESTRA MUSIC	0.00	64.99
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	49.99
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	37.99
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND MUSIC	0.00	81.99
A101.00	385542	02/09/22	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	59.74
TOTAL CHECK								0.00	1,208.23
A101.00	385543	02/09/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	1,806.82
A101.00	385543	02/09/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	1,597.77
A101.00	385543	02/09/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	775.72
TOTAL CHECK								0.00	4,180.31
A101.00	385544	02/09/22	33436	KAVITA NAIR	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385547	02/09/22	33427	LEO MALONE	01021296000657	302	GHOKEY: WAYZATA	0.00	171.00
A101.00	385548	02/09/22	25756	LISA KNUTSON	01021296000657	302	GHOKEY: WAYZATA	0.00	77.00
A101.00	385549	02/09/22	32990	LUMEN TECHNOLOGIES	01005620000000	320	DO 12/12/21-01/11/2	0.00	2,747.98
A101.00	385550	02/09/22	33160	MACHINE SAFETY MANA	01008865347000	305	DOWN PAYMENT 40%	0.00	13,003.18
A101.00	385551	02/09/22	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR CONCORD	0.00	646.16
A101.00	385551	02/09/22	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR EHS	0.00	515.11
A101.00	385551	02/09/22	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR EHS	0.00	234.24
A101.00	385551	02/09/22	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR EHS	0.00	545.57
TOTAL CHECK								0.00	1,941.08
A101.00	385552	02/09/22	30453	MARK GERMAIN	01021294000657	302	BHOKEY: WAYZATA	0.00	94.00
A101.00	385554	02/09/22	99498	MATT DALLE	01021294000651	302	BBSKTBALL: BUFFALO	0.00	82.00
A101.00	385555	02/09/22	18130	MCKESSON MEDICAL SU	01019720000000	401	HEALTH OFFICE SUPPL	0.00	138.88
A101.00	385556	02/09/22	32270	MELISSA STEVENSON	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385557	02/09/22	30024	MENARDS - EDEN PRAI	01021810000810	401	EHS - BOLT	0.00	4.96
A101.00	385557	02/09/22	30024	MENARDS - EDEN PRAI	01527810000000	401	GREASE PISTOL	0.00	32.98
TOTAL CHECK								0.00	37.94
A101.00	385558	02/09/22	30025	MENARDS - RICHFIELD	01019810000810	401	EPOXY PUTTY	0.00	6.27
A101.00	385559	02/09/22	22660	MIDWEST BUS PARTS I	01009760720000	402	WARNING LIGHT	0.00	146.38

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 14
ACCTPAZI

SELECTION CRITERIA: transact.yr='22' and transact.period='8',
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION----	SALES TAX	AMOUNT
A101.00	385559	02/09/22	22660	MIDWEST BUS PARTS I	01009760720000	402		SEAT FOAM	0.00	350.96
TOTAL CHECK									0.00	497.34
A101.00	385562	02/09/22	32007	MINNESOTA EQUIPMENT	01005810000820	401		DW - BOW PINS	0.00	20.74
A101.00	385564	02/09/22	22155	MN DECA	01021291000265	369		DECA REGISTRATION	0.00	4,070.00
A101.00	385565	02/09/22	31505	MN DEPARTMENT OF PU	01020865349000	305		VV - HAZ CHEM FEE	0.00	100.00
A101.00	385565	02/09/22	31505	MN DEPARTMENT OF PU	01019865349000	305		SV - HAZ CHEM FEE	0.00	25.00
A101.00	385565	02/09/22	31505	MN DEPARTMENT OF PU	01008865349000	305		ECC - HAZ CHEM FEE	0.00	25.00
A101.00	385565	02/09/22	31505	MN DEPARTMENT OF PU	01021865349000	305		EHS - HAZ CHEM FEE	0.00	25.00
A101.00	385565	02/09/22	31505	MN DEPARTMENT OF PU	01009865349000	305		TRANS - HAZ CHEM FEE	0.00	25.00
TOTAL CHECK									0.00	200.00
A101.00	385566	02/09/22	15692	MSBA -- MINNESOTA S	01005010000000	366		MSBA PHASE 1 TRAINI	0.00	650.00
A101.00	385567	02/09/22	18489	NCPRS GROUP LIFE I	01	L215.40		EMPLOYEE W/HOLDING	0.00	32.00
A101.00	385568	02/09/22	33438	NICOLE KNIER	01019211000240	R050		6TH GRD SKI REFUND	0.00	20.00
A101.00	385570	02/09/22	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - R.S.	0.00	75.00
A101.00	385570	02/09/22	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - J.L.	0.00	75.00
A101.00	385570	02/09/22	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - G.D.	0.00	75.00
A101.00	385570	02/09/22	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - B.J.	0.00	75.00
TOTAL CHECK									0.00	300.00
A101.00	385572	02/09/22	20111	ON SITE SANITATION	01021292000000	305		KUHLMAN VISITOR SID	0.00	107.46
A101.00	385572	02/09/22	20111	ON SITE SANITATION	01021292000000	305		KUHLMAN	0.00	789.33
A101.00	385572	02/09/22	20111	ON SITE SANITATION	01021292000000	305		KUHLMAN PICK UP	0.00	686.24
TOTAL CHECK									0.00	1,583.03
A101.00	385573	02/09/22	26050	OVERDRIVE INC	01005620795000	470		VV PURCHASE	0.00	55.61
A101.00	385574	02/09/22	30446	PAUL MCCULLOUGH AND	01005790342000	305		NOV21-JAN22 CRISIS	0.00	1,168.75
A101.00	385577	02/09/22	26986	ROBERT HALF TECHNOL	01005105170000	305		TEMP HIRE IN HR	0.00	656.16
A101.00	385578	02/09/22	33443	ROBYN DHEIN	01019211000240	R050		6TH GRD SKI REFUND	0.00	20.00
A101.00	385579	02/09/22	26674	RUSSELL SECURITY RE	01008810000000	401		KEY BLANKS	0.00	1,200.00
A101.00	385579	02/09/22	26674	RUSSELL SECURITY RE	01008810000000	350		LOCKS	0.00	393.05
TOTAL CHECK									0.00	1,593.05
A101.00	385580	02/09/22	06400	SCHMITT MUSIC COMPA	01021258000250	430		BAND SUPPLIES	0.00	91.92
A101.00	385580	02/09/22	06400	SCHMITT MUSIC COMPA	01021258000250	430		BAND SUPPLIES	0.00	42.38
A101.00	385580	02/09/22	06400	SCHMITT MUSIC COMPA	01021258000250	350		BAND REPAIR	0.00	74.00
TOTAL CHECK									0.00	208.30
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY, L	01529212000000	430		ART SUPPLIES	0.00	39.97
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY, L	01533212000000	430		OIL PASTELS BLACK 1	0.00	8.16
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY, L	01533212000000	430		OIL PASELS ASSORTED	0.00	37.68
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY, L	01533212000000	430		CHALK ASSORTED 144	0.00	31.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 15
ACCTPA21

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SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22
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FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION----	SALES TAX	AMOUNT
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SHARPIE FINE ASSORT	0.00	61.20
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MASKING TAPE 0.75 I	0.00	22.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	RICE PAPER 9X12, 10	0.00	10.85
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WORLD PATTERNS PAPER	0.00	17.35
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SHOCKING PINK PAPER	0.00	44.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BLUE PAPER 12X18	0.00	44.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BRIGHT LIME PAPE	0.00	44.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL VIOLET	0.00	17.13
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL ORANGE	0.00	17.13
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL GREEN	0.00	17.13
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MODELING CLAY 1LB A	0.00	41.34
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WHITE PAPER 60LB 12	0.00	34.65
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MODELING CLAY 25LB	0.00	389.88
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WOOD DOWEL 12INCH,	0.00	33.48
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	FESTIVE GREEN PAPER	0.00	44.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WHITE PAPER 80LB, 9	0.00	60.56
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WHITE PAPER 80LB, 1	0.00	150.00
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	FESTIVE RED PAPER 1	0.00	88.20
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	ORANGE PAPER 9X12	0.00	14.50
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	TURQUOISE PAPER 9X12	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PINK PAPER 9X12	0.00	14.30
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SHARPIE FINE, 12	0.00	202.60
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MODEL MAGIC DOUGH,	0.00	137.76
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WOOD STYLUS STICK,	0.00	4.54
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL, YELLOW	0.00	34.26
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BLACK PAPER 12X18	0.00	88.20
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BLACK PAPER 9X12	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WIND SOCK ACTIVITY	0.00	90.93
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SCRATCH FOAM BOARD	0.00	21.04
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SHARPIE ULTRA FINE,	0.00	36.42
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SCOTCH TAPE 10	0.00	24.50
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	GLUE STOCK 0.28OZ,	0.00	14.85
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PINK PAPER 12X18	0.00	31.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	TURQUOISE PAPER 12X	0.00	44.10
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	YELLOW PAPER 12X18	0.00	31.00
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	FESTIVE RED PAPER 9	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	FESTIVE GREEN PAPER	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BLUE PAPER 9X12	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	BRIGHT LIME PAPE	0.00	51.80
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SHOCKING PINK 9X12	0.00	25.90
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	SCRATCH ART PAPER 8	0.00	38.85
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL RED 12	0.00	30.28
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	PAINT REFILL BLUE 1	0.00	28.55
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	FEATHERS 1 OZ	0.00	28.55
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	WHITE PAPER 60LB 9X	0.00	23.12
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	YELLOW PAPER 9X12	0.00	17.55
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MAGENTA PAPER 9X12	0.00	14.20
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	MARKERS CLASSPACK 2	0.00	25.90
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01533212000000	430	#15815194 - WORDLY W	0.00	66.52
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01020407740000	433	ESTIMATED SHIPPING/	0.00	41.00
A101.00	385581	02/09/22	32832	SCHOOL SPECIALTY,	L 01020407740000	433		0.00	4.92
TOTAL CHECK									2,649.35

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 16
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385582	02/09/22	26695	SCOTT NYGAARD	01021296000651	302	GBSKTBALL: MINNETON	0.00	64.00
A101.00	385583	02/09/22	33437	SIVASANKARI EHAMBAR	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385584	02/09/22	24740	SOCIAL THINKING PUB	01534411740000	433	ISBN# 9780982523155	0.00	24.99
A101.00	385584	02/09/22	24740	SOCIAL THINKING PUB	01534411740000	433	ESTIMATED SHIPPING/	0.00	13.91
TOTAL CHECK									38.90
A101.00	385585	02/09/22	24790	THINK SOCIAL PUBLIS	01020411740000	433	ISBN 4500 - SOCIAL	0.00	59.99
A101.00	385585	02/09/22	24790	THINK SOCIAL PUBLIS	01020411740000	433	ESTIMATED SHIPPING/	0.00	13.94
TOTAL CHECK									73.93
A101.00	385586	02/09/22	31283	STAR-ISANTI-CHISAGO	01021291000296	430	ZEPHYRUS	0.00	558.20
A101.00	385587	02/09/22	33444	STEPHANIE BRANTMAN	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385589	02/09/22	33442	SUPRIA DHITAL	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385590	02/09/22	33447	SUSAN ROKKE	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385591	02/09/22	30780	THE REINALT-THOMAS	01009760720000	403	TIRES	0.00	813.20
A101.00	385592	02/09/22	51188	THOMAS SULLIVAN	01021294000651	302	BBSKTBALL: BUFFALO	0.00	101.00
A101.00	385593	02/09/22	92876	TIM LITFIN	01021296000651	302	GBSKTBALL: MINNETON	0.00	82.00
A101.00	385594	02/09/22	91403	TOM GILLUND	01021294000651	302	BBSKTBALL: BUFFALO	0.00	82.00
A101.00	385595	02/09/22	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW - CHAINS	0.00	77.49
A101.00	385595	02/09/22	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW - FILTERS	0.00	271.44
TOTAL CHECK									348.93
A101.00	385597	02/09/22	26510	UNIVERSAL ATHLETIC,	01021294000666	401	BOYS TENNIS SUPPLIE	0.00	1,172.00
A101.00	385597	02/09/22	26510	UNIVERSAL ATHLETIC,	01021294000650	401	BASEBALL SUPPLIES	0.00	560.00
A101.00	385597	02/09/22	26510	UNIVERSAL ATHLETIC,	01021294000666	401	TENNIS SCOREBOOK	0.00	31.98
TOTAL CHECK									1,763.98
A101.00	385598	02/09/22	33422	UNIVERSITY TEES, IN	01021291000262	401	STUDENT COUNCIL SHI	0.00	1,024.00
A101.00	385598	02/09/22	33422	UNIVERSITY TEES, IN	01021291000262	401	STUDENT COUNCIL SHI	0.00	690.00
TOTAL CHECK									1,714.00
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01009760720000	332	BUS - FEB22 SERVICE	0.00	153.99
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01528810000000	332	CS - FEB22 SERVICES	0.00	572.34
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01019810000000	332	SV - FEB22 SERVICES	0.00	743.32
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01526810000000	332	CC - FEB22 SERVICES	0.00	548.81
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01527810000000	332	CN - FEB22 SERVICES	0.00	461.73
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01008810000000	332	ECC - FEB22 SERVICE	0.00	1,034.92
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01021810000000	332	EHS - FEB22 SERVICE	0.00	1,065.59
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01020810000000	332	VV - FEB22 SERVICES	0.00	1,081.76
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01533810000000	332	ND - FEB22 SERVICES	0.00	291.90
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01532810000000	332	CV - FEB22 SERVICES	0.00	312.15
A101.00	385600	02/09/22	14932	WASTE MANAGEMENT OF	01529810000000	332	HL - FEB22 SERVICES	0.00	182.23

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	385601	02/09/22	31269	WEST 44TH STREET GR	01005109000000	401	WINTER EXP/ANNUAL R	0.00	6,448.74
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	SKU: 230-3100 - SON	0.00	165.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	SKU: 220-4000 - SON	0.00	79.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	SKU: 820-4400 - WOR	0.00	50.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01326420740000	433	SKU: 220-7200 - WIN	0.00	120.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	SKU: 830-3000 - WRI	0.00	59.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	SKU: 230-6000 - BOA	0.00	18.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01526420740000	433	ESTIMATED SHIPPING/	0.00	49.10
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01527420740000	433	SKU: 820-7300 - ALP	0.00	264.00
A101.00	385602	02/09/22	24336	WINSOR LEARNING INC	01527420740000	433	ESTIMATED SHIPPING/	0.00	26.40
TOTAL CHECK									
A101.00	385603	02/09/22	E13275	KRISTA G WINKEL	01532640316000	366	LIM CONVENTION TRAV	0.00	513.60
A101.00	385604	02/09/22	05410	XCEL ENERGY	01527810000000	330	CN 11/17/21-12/22/2	0.00	4,209.21
A101.00	385605	02/09/22	33435	YASMIN MUME	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385606	02/09/22	33439	YUMI KIM	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385607	02/09/22	19656	ZIEBART	01009760720000	402	FUEL TANK COATING	0.00	600.00
A101.00	385608	02/16/22	24001	1ST AYD CORPORATION	01009760720000	402	5 MIL BLACK NITRILE	0.00	500.52
A101.00	385609	02/16/22	10880	ACOUSTICS ASSOCIATE	01005810000800	305	CEILING TILE REPLAC	0.00	2,080.00
A101.00	385610	02/16/22	31365	ADAM KNUTSON	01021294000657	302	BHOCKEY: HILL MURRA	0.00	94.00
A101.00	385611	02/16/22	23145	AFFINITECH INC	01005420419000	466	VV/EHS SPED VIEWBOA	0.00	72.00
A101.00	385612	02/16/22	21968	ALL STRINGS ATTACHE	01021258000252	350	VTOLIN REPAIR	0.00	136.74
A101.00	385613	02/16/22	14659	ALLEGRA	01021291000250	430	BAND CONCERT SUPPLI	0.00	121.29
A101.00	385614	02/16/22	33429	ALLIANCE PARTS NORT	01009760720000	402	SEAL	0.00	72.22
A101.00	385615	02/16/22	31310	ANN SUITS	01021296000656	302	GYMNASTICS: MEET@ E	0.00	169.00
A101.00	385616	02/16/22	27350	ASL INTERPRETER SER	01019211000000	305	INTERPRETER SERVICE	0.00	128.00
A101.00	385617	02/16/22	11244	ASSURED SECURITY IN	01528810000810	401	KC KEYS	0.00	32.00
A101.00	385618	02/16/22	05628	AUTO PLUS PARTS	01009760720000	402	TRAILER CONNECTOR	0.00	5.70
A101.00	385619	02/16/22	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	210.00
A101.00	385619	02/16/22	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	417.50
A101.00	385619	02/16/22	26064	BAYADA HOME HEALTH	01003416740000	394	NURSE DURING SCHOOL	0.00	1,275.00
A101.00	385619	02/16/22	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,310.00
TOTAL CHECK									

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 19
ACCTPAZI

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385637	02/16/22	12171	ECKROTH MUSIC	01021291000250	430	BAND CONCERT SUPPLI	0.00	245.07
A101.00	385638	02/16/22	33450	EDINA BOYS LACROSSE	01021294000654	305	STADIUM CLEANUP	0.00	600.00
A101.00	385639	02/16/22	30335	EDINA BOYS SWIM & D	01021294000654	305	STADIUM CLEANUP	0.00	500.00
A101.00	385641	02/16/22	33451	EDINA GIRLS SOCCER	01021294000654	305	STADIUM CLEANUP	0.00	500.00
A101.00	385642	02/16/22	22016	EDINA GIRLS CROSS C	01021294000654	305	STADIUM CLEANUP	0.00	500.00
A101.00	385643	02/16/22	92629	ERIC GRAY	01021296000651	302	GBSKTBALL: E PRAIRI	0.00	82.00
A101.00	385644	02/16/22	33456	ERIN LUTZ-WILLIAMS	01021296000671	302	DANCE: MEET @ EHS	0.00	79.00
A101.00	385645	02/16/22	28966	FACTORY MOTOR PARTS	01009760720000	403	BATTERIES	0.00	361.50
A101.00	385646	02/16/22	33365	FOLLETT CONTENT SOL	01528203000000	460	AA MATH WORKBOOKS	0.00	439.00
A101.00	385647	02/16/22	30242	FRASER CHILD AND FA	01005400000000	394	CONSULT-PSYCHOTHERA	0.00	462.00
A101.00	385647	02/16/22	30242	FRASER CHILD AND FA	01005400000000	394	CONSULT-PSYCHOTHERA	0.00	154.00
A101.00	385647	02/16/22	30242	FRASER CHILD AND FA	01005400000000	394	CONSULT-PSYCHOTHERA	0.00	154.00
A101.00	385647	02/16/22	30242	FRASER CHILD AND FA	01005400000000	394	CONSULT-PSYCHOTHERA	0.00	462.00
TOTAL CHECK									1,232.00
A101.00	385648	02/16/22	33361	GARY REVENIG	01021296000651	302	GBSKTBALL: E PRAIRI	0.00	82.00
A101.00	385649	02/16/22	90604	GARY SMITH	01021294000670	302	WRESTLING: WAYZ/STT	0.00	140.00
A101.00	385650	02/16/22	09346	GRAINGER	01009760720000	402	LEAD FREE SOLDER	0.00	118.98
A101.00	385650	02/16/22	09346	GRAINGER	01009760720000	402	CUTOFF WHEEL	0.00	96.00
A101.00	385650	02/16/22	09346	GRAINGER	01009760720000	402	BATTERY ALKALINE	0.00	336.35
TOTAL CHECK									551.33
A101.00	385651	02/16/22	27788	GREATAMERICA FINANC	01019211000000	329	SV POSTAGE MTR RENT	0.00	159.95
A101.00	385651	02/16/22	27788	GREATAMERICA FINANC	01008105000000	329	ECC-POSTAGE MTR MAR	0.00	159.00
A101.00	385651	02/16/22	27788	GREATAMERICA FINANC	01008105000000	329	DO-POSTAGE MTR MAR2	0.00	184.95
A101.00	385651	02/16/22	27788	GREATAMERICA FINANC	01019211000000	329	SV-POSTAGE MTR RENT	0.00	185.95
TOTAL CHECK									689.85
A101.00	385652	02/16/22	00296	GROTH MUSIC COMPANY	01019258000250	350	CLARTNET REPAIR	0.00	203.00
A101.00	385652	02/16/22	00296	GROTH MUSIC COMPANY	01020258000250	430	BAND MUSIC	0.00	44.00
A101.00	385652	02/16/22	00296	GROTH MUSIC COMPANY	01020258000250	430	BAND MUSIC	0.00	189.60
TOTAL CHECK									436.60
A101.00	385653	02/16/22	32865	HALEY LUDWIG	01021296000657	302	GHOCKEY: E PRAIRIE	0.00	171.00
A101.00	385654	02/16/22	21963	HEINEMANN	01527203000000	430	BASZ KIT GRADE 4	0.00	990.00
A101.00	385655	02/16/22	53130	HERBERT DICK	01005610000000	305	SOLO FEST JUDGE	0.00	150.00
A101.00	385656	02/16/22	91175	HIGH NORTH INC	01021294000664	302	BSWIM: WAYZATA	0.00	77.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 20
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	SEAT FOAM	0.00	45.47
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	IPR CONNECTOR	0.00	133.52
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	SLEEVE	0.00	106.00
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	OIL FILTER	0.00	200.40
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	HUB ASSM	0.00	258.76
A101.00	385657	02/16/22	03263	HOGGLUND BUS CO INC	01009760720000	402	HOSE KIT	0.00	645.28
	TOTAL CHECK								1,389.43
A101.00	385658	02/16/22	22164	HYATT REGENCY MINNE	01021291000265	366	DECA HOTEL EXPENSE	0.00	376.28
A101.00	385659	02/16/22	28122	IMAGINE LEARNING, I	01005205417000	406	IMAGINE LANGUAGE &	0.00	3,062.50
A101.00	385660	02/16/22	20605	INNOVATIVE OFFICE S	01005110000000	401	DURMN15RT12Z BATTER	0.00	13.18
A101.00	385660	02/16/22	20605	INNOVATIVE OFFICE S	01005110000000	401	UNV15343 POCKET FIL	0.00	26.01
A101.00	385660	02/16/22	20605	INNOVATIVE OFFICE S	01005110000000	401	PL31021 PEN RBALL R	0.00	10.17
A101.00	385660	02/16/22	20605	INNOVATIVE OFFICE S	01005110000000	401	KCC21271 TISSUE FAC	0.00	15.31
	TOTAL CHECK								64.67
A101.00	385661	02/16/22	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPED	0.00	307.50
A101.00	385661	02/16/22	22560	INTELLIGERE INC	01005219317000	358	INTERPRETER-EL	0.00	157.50
	TOTAL CHECK								465.00
A101.00	385662	02/16/22	33462	ISD 911 -- ECMECC	01005630000000	366	2022 ECMECC SUMMIT	0.00	245.00
A101.00	385663	02/16/22	26941	IWS - INNOVATIONAL	01020810000000	401	VV - BOILER CHEM	0.00	280.00
A101.00	385663	02/16/22	26941	IWS - INNOVATIONAL	01005810000000	305	SYSTEM MGMT PROGRAM	0.00	2,738.25
	TOTAL CHECK								3,018.25
A101.00	385664	02/16/22	31299	JACK PEICK	01021296000651	302	GBSKTBALL: HOPKINS	0.00	101.00
A101.00	385665	02/16/22	91770	JAMES BLACK	01021296000657	302	GHOKEY: E PRAIRIE	0.00	94.00
A101.00	385666	02/16/22	31909	JARED SCHONNING	01021296000657	302	GHOKEY: HOLY FAMIL	0.00	154.00
A101.00	385667	02/16/22	99378	JEREMY WAUDBY	01021294000657	302	BHOKEY: HILL MURRA	0.00	171.00
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	48.30
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	49.14
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	15.06
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	17.50
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	23.29
A101.00	385668	02/16/22	32928	JERRY'S FOODS EDINA	01020250000000	430	FACS FOOD SUPPLY	0.00	17.97
	TOTAL CHECK								171.26
A101.00	385669	02/16/22	30535	JILL WESTERMAYER	01005610000000	305	SOLO FEST JUDGE	0.00	150.00
A101.00	385670	02/16/22	33459	JOHN JUNDT	01021296000651	302	GBSKTBALL: MINNETON	0.00	101.00
A101.00	385671	02/16/22	91313	JOHN LOGAN	01021296000651	302	GBSKTBALL: E PRAIRI	0.00	101.00
A101.00	385672	02/16/22	14618	JOHN W MCKONE -- BE	01020258000251	305	PIANO TUNING	0.00	140.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 22
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385693	02/16/22	33454	MICHAEL CONTRERAS	01021296000651	302	GBSKTBALL: HOPKINS	0.00	64.00
A101.00	385694	02/16/22	28234	MICHAEL ROFF	01021294000670	302	WRESTLING: WAYZ/STT	0.00	160.00
A101.00	385695	02/16/22	22660	MIDWEST BUS PARTS I	01009760720000	402	MIRROR	0.00	221.20
A101.00	385695	02/16/22	22660	MIDWEST BUS PARTS I	01009760720000	402	MIRRORS	0.00	199.26
A101.00	385695	02/16/22	22660	MIDWEST BUS PARTS I	01009760720000	402	SEAT FOAM	0.00	344.00
A101.00	385695	02/16/22	22660	MIDWEST BUS PARTS I	01009760720000	402	HARDWARE	0.00	239.90
A101.00	385695	02/16/22	22660	MIDWEST BUS PARTS I	01009760720000	402	PADS	0.00	488.31
TOTAL CHECK									1,492.67
A101.00	385696	02/16/22	21406	MINNESOTA SCHOOL EM 01		L215.08	UNION DUES W/HOLDIN	0.00	1,731.23
A101.00	385697	02/16/22	21732	MULTILINGUAL WORD I	01005420419000	358	INTERPRETER-SPED	0.00	159.00
A101.00	385698	02/16/22	11532	MUSIC THEATRE INTER	01019291000256	430	THEATER PROD LICENS	0.00	2,195.00
A101.00	385699	02/16/22	18615	NAC MECHANICAL & EL	01019810000000	350	WATER HEATER-LOCKER	0.00	2,759.81
A101.00	385700	02/16/22	23177	NCS PEARSON INC	01005420419000	401	ONTRSTITELIC - Q INT	0.00	2,700.00
A101.00	385700	02/16/22	23177	NCS PEARSON INC	01005420419000	401	#31354 - VINELAND-3	0.00	95.00
TOTAL CHECK									2,795.00
A101.00	385701	02/16/22	22535	NEW DOMINION SCHOOL	01005408740000	393	JAN22-SPED TUITION	0.00	4,292.86
A101.00	385701	02/16/22	22535	NEW DOMINION SCHOOL	01005211000000	390	JAN22-GEN ED TUITIO	0.00	1,509.55
TOTAL CHECK									5,802.41
A101.00	385702	02/16/22	27573	NICHOLAS LITFIN	01021296000651	302	GBSKTBALL: MINNETON	0.00	82.00
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005211000000	392	DEC21-GEN ED TUITIO	0.00	41.25
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005408740000	392	DEC21-SPED TUITION	0.00	96.25
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005211000000	392	DEC21-GEN ED TUITIO	0.00	618.75
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005211000000	392	JAN22-GEN ED TUITIO	0.00	976.50
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005408740000	392	DEC21-SPED TUITION	0.00	1,443.75
A101.00	385703	02/16/22	32199	NORTHWEST PASSAGE	01005408740000	392	JAN22-SPED TUITION	0.00	2,278.50
TOTAL CHECK									5,455.00
A101.00	385704	02/16/22	04661	OFFICE DEPOT INC	01532203000000	401	ONLINE ORDER FOR OF	0.00	53.23
A101.00	385704	02/16/22	04661	OFFICE DEPOT INC	01532203000000	401	ON LINE ORDER OFFIC	0.00	123.47
A101.00	385704	02/16/22	04661	OFFICE DEPOT INC	01532203000000	401	ON LINE ORDER OFFIC	0.00	241.37
TOTAL CHECK									418.07
A101.00	385705	02/16/22	33419	PHILIP CLAUSSEN	01005610000000	305	SOLO FEST JUDGE	0.00	150.00
A101.00	385706	02/16/22	30930	PLANSOURCE	01005105000000	305	SERVICES FOR FEB22	0.00	9,879.53
A101.00	385708	02/16/22	33464	PROCARE THERAPY	01535412740000	394	OT CONSULT-ECSE SPE	0.00	2,294.10
A101.00	385709	02/16/22	33449	QUIZZIZZ INC	01534203000000	430	LEARNING APP FOR EV	0.00	455.00
A101.00	385710	02/16/22	26774	RANDY SOUERS	01021294000651	302	BBSKTBALL: E PRAIRI	0.00	101.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 23
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385711	02/16/22	31129	RELATE COUNSELING C	01005400000000	394	CHEM HEALTH-#5 OF 1	0.00	2,880.00
A101.00	385712	02/16/22	31882	RICHARD NICKLAY	01005610000000	305	SOLO FEST JUDGE	0.00	150.00
A101.00	385713	02/16/22	92503	ROGER DAY	010212940000651	302	BBSKTBALL: E PRAIRI	0.00	82.00
A101.00	385714	02/16/22	33453	RYAN HENNING	010212960000651	302	GBSKTBALL: HOPKINS	0.00	101.00
A101.00	385716	02/16/22	13425	SAM'S CLUB/SYNCHRON	01020250000000	430	FACS FOOD SUPPLY	0.00	154.20
A101.00	385716	02/16/22	13425	SAM'S CLUB/SYNCHRON	01020211000000	490	OFFICE FOOD	0.00	35.94
TOTAL CHECK									190.14
A101.00	385717	02/16/22	31236	SAMUEL KOBIELUSH	010212960000651	302	GBSKTBALL: EASTVIEW	0.00	101.00
A101.00	385718	02/16/22	06400	SCHMITT MUSIC COMPA	01019258000250	350	ALTO SAX REPAIR	0.00	58.00
A101.00	385718	02/16/22	06400	SCHMITT MUSIC COMPA	01020258000250	430	BAND SUPPLIES	0.00	26.08
TOTAL CHECK									84.08
A101.00	385719	02/16/22	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/HOLDIN	0.00	3,203.70
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01526203000000	401	CONSTRUCTION PAPER	0.00	79.38
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01526212000000	430	ART ROOM SUPPLIES	0.00	1,980.47
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01526212000000	430	ART ROOM SUPPLIES	0.00	320.76
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01533203020000	530	CHILDCRAFT ALPHABET	0.00	571.96
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585191 - WORDLY W	0.00	10.25
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585192 - WORDLY W	0.00	10.25
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585193 - WORDLY W	0.00	30.75
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585194 - WORDLY W	0.00	30.75
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585195 - WORDLY W	0.00	30.75
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	#1585196 - WORDLY W	0.00	30.75
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	ESTIMATED SHIPPING/	0.00	-3.69
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01020401740000	433	ESTIMATED SHIPPING/	0.00	3.69
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01527212000000	430	ART SUPPLIES	0.00	114.97
A101.00	385720	02/16/22	32832	SCHOOL SPECIALTY, L	01527212000000	430	ART SUPPLIES	0.00	1,430.63
TOTAL CHECK									4,641.67
A101.00	385721	02/16/22	E12524	GINA S SCHROEPFER	01529203000000	460	BOOK CLUB BOOKS	0.00	167.27
A101.00	385722	02/16/22	28841	SCOTT BARTA	010212960000657	302	GHOCKEY: E PRAIRIE	0.00	171.00
A101.00	385723	02/16/22	22930	SIGN PRO	01005105000000	401	SAILER SIGN PLATE	0.00	24.00
A101.00	385724	02/16/22	17725	SIGNUM SIGNS AND GR	015288100000810	401	NAME PLATE FOR RM 2	0.00	40.00
A101.00	385725	02/16/22	33371	SOLIANI HEALTH LLC	01005401740000	394	SPED SLP CONTRACT	0.00	2,925.00
A101.00	385725	02/16/22	33371	SOLIANI HEALTH LLC	01005401740000	394	SPED SLP CONTRACT	0.00	2,925.00
TOTAL CHECK									5,850.00
A101.00	385726	02/16/22	33460	SOUTHWEST PERFORMIN	01021258000252	430	ORCHESTRA ARRANGEME	0.00	100.00
A101.00	385728	02/16/22	11080	SUPER DUPER PUBLICA	01528401740000	433	#FD121 - AUDITORY M	0.00	12.95
A101.00	385728	02/16/22	11080	SUPER DUPER PUBLICA	01528401740000	433	#FD114 - AUDITORY M	0.00	15.95

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

PAGE NUMBER: 24
ACCTPA21

EDINA - LIVE
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385728	02/16/22	11080	SUPER DUPER PUBLICA	01528401740000	433	#BKAQ14 - ARTIC QUI	0.00	14.95
A101.00	385728	02/16/22	11080	SUPER DUPER PUBLICA	01528401740000	433	#ATA88 - ANYTIME AR	0.00	21.95
A101.00	385728	02/16/22	11080	SUPER DUPER PUBLICA	01528401740000	433	#FD173 - QUESTION S	0.00	13.95
TOTAL CHECK									79.75
A101.00	385729	02/16/22	32462	SUZANNE MAGNIUSON	01021291000256	305	THEATER PHOTOGRAPHY	0.00	125.00
A101.00	385730	02/16/22	30553	TANNER PEARSON	010212940000651	302	BBSKTBALL: BUFFALO	0.00	82.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	TRUTH OR MYTH ACTIV	0.00	16.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	FULL-SIZE AND LANYA	0.00	16.50
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	TEACHING ORGANIZATI	0.00	5.99
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	IDENTIFYING FEELING	0.00	4.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	SOCIAL EMOTIONAL LE	0.00	3.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	EMOTIONAL REGULATION	0.00	6.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	ZONES OF REGULATION	0.00	5.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	PARAGRAPH WRITING R	0.00	2.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	TIER 2 VOCABULARY I	0.00	30.00
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	ROOT WORDS, PREFIXE	0.00	21.50
A101.00	385731	02/16/22	31301	TEACHERS PAY TEACHE	01020420740000	433	PROCESSING FEE	0.00	2.99
TOTAL CHECK									112.98
A101.00	385733	02/16/22	22892	TERMINAL SUPPLY CO	01009760720000	402	MALE CONNECTOR AIRF	0.00	42.31
A101.00	385734	02/16/22	26581	THE MCDOWELL AGENCY	01005105000000	305	BKGD CHECK-STUD TEA	0.00	60.00
A101.00	385734	02/16/22	26581	THE MCDOWELL AGENCY 01		L215.30	BKGD CHECK-EPS EMPL	0.00	608.40
TOTAL CHECK									668.40
A101.00	385735	02/16/22	31358	THOMAS PAHL	010212940000651	302	BBSKTBALL: E PRAIRI	0.00	101.00
A101.00	385736	02/16/22	10603	THREE RIVERS PARK D	01534203000240	369	VIRTUAL FIELD TRIPS	0.00	180.00
A101.00	385737	02/16/22	23172	TOLL GAS & WELDING	01009760720000	351	CYLINDERS	0.00	151.58
A101.00	385738	02/16/22	28897	TONEWORKS MUSIC THE	01005420740000	394	DEC21-MUSIC THERAPY	0.00	4,162.50
A101.00	385739	02/16/22	23055	TRANSPORTATION PLUS	01009760714000	360	AUG21-TAXI SERVICES	0.00	336.00
A101.00	385739	02/16/22	23055	TRANSPORTATION PLUS	01009760714000	360	DEC21-TAXI SERVICES	0.00	234.00
TOTAL CHECK									570.00
A101.00	385740	02/16/22	33455	TRISTAN HARDT	010212960000651	302	GBSKTBALL: E PRAIRI	0.00	82.00
A101.00	385741	02/16/22	28040	TWIN CITY TRANSPORT	01009760728000	360	JAN21-HOMELESS TRAN	0.00	3,960.00
A101.00	385741	02/16/22	28040	TWIN CITY TRANSPORT	01009760723000	360	JAN21-SPED TRANSPOR	0.00	17,276.13
TOTAL CHECK									21,236.13
A101.00	385742	02/16/22	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	382.82
A101.00	385744	02/16/22	19534	VERIFIED CREDENTIAL	01009760720000	305	JAN22-BKGD SCREENIN	0.00	1,009.40
A101.00	385745	02/16/22	32022	VER-TECH LABORATORI	01009760720000	350	KEY20 WATER CONDITI	0.00	4,024.36

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 25
ACCTPAZ1

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION----	SALES TAX	AMOUNT
A101.00	385746	02/16/22	23075	WEST METRO LEARNING	01005411740000	394		IEP SERVICES REQUIR	0.00	5,544.00
A101.00	385747	02/16/22	10895	WESTMARK PRODUCTION	01021291000252	430		AUDIO RECORD CONCR	0.00	420.00
A101.00	385748	02/16/22	05410	XCEL ENERGY	01532810000000	330		CV 12/21/21-01/24/2	0.00	5,851.24
A101.00	385748	02/16/22	05410	XCEL ENERGY	01020810000000	330		VV 12/21/21-01/24/2	0.00	13,389.17
A101.00	385748	02/16/22	05410	XCEL ENERGY	01008810000000	330		ECC 12/21/21-01/24/	0.00	17,040.42
A101.00	385748	02/16/22	05410	XCEL ENERGY	01019810000000	330		SV 12/21/21-01/24/2	0.00	17,661.96
A101.00	385748	02/16/22	05410	XCEL ENERGY	01021810000000	330		EHS 12/21/21-01/24/	0.00	36,265.45
A101.00	385748	02/16/22	05410	XCEL ENERGY	01527810000000	330		CN 12/22/21-01/25/2	0.00	4,497.70
A101.00	385748	02/16/22	05410	XCEL ENERGY	01529810000000	330		HL 12/26/21-01/25/2	0.00	4,651.44
A101.00	385748	02/16/22	05410	XCEL ENERGY	01533810000000	330		ND 12/21/21-01/24/2	0.00	4,806.27
A101.00	385748	02/16/22	05410	XCEL ENERGY	01528810000000	330		CS 12/21/21-01/24/2	0.00	5,037.58
A101.00	385748	02/16/22	05410	XCEL ENERGY	01526810000000	330		CC 12/21/21-01/24/2	0.00	5,516.87
TOTAL CHECK										114,718.10
A101.00	385749	02/16/22	33452	ZACH LEY	01021296000657	302		GHOKEY: NW COUNTY	0.00	94.00
A101.00	385750	02/16/22	16042	ZEE MEDICAL SERVICE	01009760720000	401		FINGERTIP	0.00	294.95
A101.00	385751	02/16/22	19656	ZIEBART	01009760720000	402		FUEL TANK COATING	0.00	450.00
A101.00	385752	02/16/22	25452	ZIP PRINTING & COPY	01005109000000	401		FAST FACTS HANDOUT	0.00	288.00
A101.00	385753	02/23/22	32942	ADVANCED IMAGING SO	01005850302000	370		CREDIT 0631790.000	0.00	-34.15
A101.00	385753	02/23/22	32942	ADVANCED IMAGING SO	01005850302000	370		LEASE0308 0631790.0	0.00	34.15
A101.00	385753	02/23/22	32942	ADVANCED IMAGING SO	01005850302000	370		LEASE0308 0631790.0	0.00	68.96
A101.00	385753	02/23/22	32942	ADVANCED IMAGING SO	01005850302000	370		LEASE0308 0631790.0	0.00	246.00
A101.00	385753	02/23/22	32942	ADVANCED IMAGING SO	01005850302000	370		LEASE0308 0631790.0	0.00	4,151.77
TOTAL CHECK										4,466.73
A101.00	385754	02/23/22	19896	AMAZON CAPITAL SERV	01527203000000	401		WORKROOM SUPPLIES/C	0.00	282.66
A101.00	385756	02/23/22	00500	ASTLEFORD INTERNATI	01009760720000	402		MASTER CYLINDER	0.00	683.06
A101.00	385757	02/23/22	05628	AUTO PLUS PARTS	01009760720000	402		WTRE	0.00	12.00
A101.00	385757	02/23/22	05628	AUTO PLUS PARTS	01009760720000	402		ANTI SIEZE	0.00	13.73
TOTAL CHECK										25.73
A101.00	385758	02/23/22	12067	BARNES & NOBLE INC	01005620795000	470		BOOKS FOR VALLEY VI	0.00	155.03
A101.00	385758	02/23/22	12067	BARNES & NOBLE INC	01005620795000	470		BOOKS FOR VALLEY VI	0.00	159.09
A101.00	385758	02/23/22	12067	BARNES & NOBLE INC	01005620795000	470		BOOKS FOR COUNTRYSI	0.00	15.19
TOTAL CHECK										329.31
A101.00	385759	02/23/22	24971	BATTERIES R US	015268100000810	401		AGM BATTERY FOR RID	0.00	2,299.96
A101.00	385760	02/23/22	20374	BORENE LAW FIRM P.A	01005105000000	305		TEACHER CANDIDATE	0.00	5,842.17
A101.00	385761	02/23/22	19025	BOWLERO-EDEN PRAIRI	01526203000240	369		5TH GRD - FINAL PMT	0.00	1,078.32
A101.00	385762	02/23/22	10270	BOYER TRUCKS	01009760720000	402		SEALS	0.00	108.33
A101.00	385762	02/23/22	10270	BOYER TRUCKS	01009760720000	402		WHEELS	0.00	428.72

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 26
ACCTPAZI

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	385763	02/23/22	24945	CENTURYLINK	01005620000000	320	DO 02/01/22-02/28/2	0.00	537.05
A101.00	385763	02/23/22	24945	CENTURYLINK	01020810000000	320	VV 02/10/22-03/09/2	0.00	780.00
A101.00	385763	02/23/22	24945	CENTURYLINK	01528810000000	320	CS 02/01/22-02/28/2	0.00	304.69
A101.00	385763	02/23/22	24945	CENTURYLINK	01527810000000	320	CN 02/01/22-02/28/2	0.00	310.16
A101.00	385763	02/23/22	24945	CENTURYLINK	01526810000000	320	CC 02/01/22-02/28/2	0.00	310.16
A101.00	385763	02/23/22	24945	CENTURYLINK	01021810000000	320	EHS 02/10/22-03/09/	0.00	310.16
A101.00	385763	02/23/22	24945	CENTURYLINK	01529810000000	320	HL 02/01/22-02/28/2	0.00	391.75
A101.00	385763	02/23/22	24945	CENTURYLINK	01008810000000	320	ECC 02/01/22-02/28/	0.00	427.50
A101.00	385763	02/23/22	24945	CENTURYLINK	01019810000000	320	SV 02/01/22-02/28/2	0.00	501.88
A101.00	385763	02/23/22	24945	CENTURYLINK	01020810000000	320	VV CREDIT ON ACCT	0.00	542.78
A101.00	385763	02/23/22	24945	CENTURYLINK	01532810000000	320	CV 02/10/22-03/09/2	0.00	-1,492.95
A101.00	385763	02/23/22	24945	CENTURYLINK	01005620000000	320	DO 02/01/22-02/28/2	0.00	135.34
TOTAL CHECK									
A101.00	385764	02/23/22	19645	COREMARK METALS	01009760720000	402	SHEET STEEL	0.00	178.00
A101.00	385765	02/23/22	26286	DAKOTA TRUCK UNDERW 01	L215.70		INSTALLMENT #9	0.00	2,699.47
A101.00	385766	02/23/22	12171	ECKROTH MUSIC	01021258000250	350	BAND REPAIR	0.00	285.15
A101.00	385766	02/23/22	12171	ECKROTH MUSIC	01021258000250	350	BAND REPAIR	0.00	27,391.00
A101.00	385766	02/23/22	12171	ECKROTH MUSIC	01019258000250	350	KING BARITONE REPAI	0.00	146.00
TOTAL CHECK									
A101.00	385767	02/23/22	13063	ECM PUBLISHERS INC	01005010000000	305	JAN 4 ORG MTG	0.00	159.00
A101.00	385768	02/23/22	20505	EDUCATION LOGISTICS	01009760720000	320	GPS SERVICE	0.00	63.00
A101.00	385769	02/23/22	24575	EDUCATORS BENEFIT C	01005105000000	305	ACT PARTICIPANT FEE	0.00	368.00
A101.00	385769	02/23/22	24575	EDUCATORS BENEFIT C	01005105000000	305	ACT BASE FEE	0.00	89.25
TOTAL CHECK									
A101.00	385770	02/23/22	28966	FACTORY MOTOR PARTS	01009760720000	402	BRAKE FLUID	0.00	1,456.32
A101.00	385770	02/23/22	28966	FACTORY MOTOR PARTS	01009760720000	402	BRAKE PADS	0.00	319.88
A101.00	385770	02/23/22	28966	FACTORY MOTOR PARTS	01009760720000	403	BATTERIES	0.00	102.00
A101.00	385770	02/23/22	28966	FACTORY MOTOR PARTS	01009760720000	402	ANTI SEIZE	0.00	421.88
TOTAL CHECK									
A101.00	385771	02/23/22	02354	FEDEX	01009760720000	329	FEDEX GROUND	0.00	121.72
A101.00	385772	02/23/22	02490	FOLLETT SCHOOL SOLU	01005620795000	470	BOOKS FOR SOUTHVIEW	0.00	134.83
A101.00	385773	02/23/22	18200	GENERAL SECURITY SE	01005810000000	305	ECC-PATROL RESPONSE	0.00	400.20
A101.00	385773	02/23/22	18200	GENERAL SECURITY SE	01005810000000	305	EHS-PATROL RESPONSE	0.00	43.70
A101.00	385773	02/23/22	18200	GENERAL SECURITY SE	01005810000000	305	BUS-PATROL RESPONSE	0.00	700.45
A101.00	385773	02/23/22	18200	GENERAL SECURITY SE	01005810000000	305	CC-PATROL RESPONSE	0.00	7.44
TOTAL CHECK									
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	SPRINKLER LINE BURS	0.00	435.21
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	ECC-PATROL RESPONSE	0.00	105.00
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	EHS-PATROL RESPONSE	0.00	70.00
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	BUS-PATROL RESPONSE	0.00	70.00
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	CC-PATROL RESPONSE	0.00	35.00
TOTAL CHECK									
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	CV-PATROL RESPONSE	0.00	315.00
A101.00	385774	02/23/22	13854	GILBERT MECHANICAL	01005810000800	305	SPRINKLER LINE BURS	0.00	3,307.50

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 28
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385783	02/23/22	03488	INSPEC INC	01021865383000	305	EHS-EPS 2022 REROOF	0.00	7,500.00
A101.00	385783	02/23/22	03488	INSPEC INC	01020865383000	305	VV-EPS 2022 REROOF	0.00	7,500.00
TOTAL CHECK									
A101.00	385784	02/23/22	03720	JERRY'S HARDWARE	01019291000256	401	THEATER SUPPLIES	0.00	222.63
A101.00	385785	02/23/22	12665	JESSEN PRESS INC	01005109000000	401	WINTER EXPERIENCE A	0.00	8,520.00
A101.00	385786	02/23/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	1,597.02
A101.00	385786	02/23/22	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	2,178.71
A101.00	385786	02/23/22	20559	KATH FUEL OIL SERVI	01009760720000	442	OIL	0.00	3,556.88
A101.00	385786	02/23/22	20559	KATH FUEL OIL SERVI	01009760720000	441	DIESEL	0.00	11,171.83
TOTAL CHECK									
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	#LC573RG - FLEX-SPA	0.00	89.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	#LC573BU - FLEX-SPA	0.00	179.98
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	#LC573GR - FLEX-SPA	0.00	89.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ESTIMATED SHIPPING/	0.00	53.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ITEM #JJ312 - NUMBE	0.00	11.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ITEM #JJ311 - ALPHA	0.00	11.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ITEM #FF198 - VOCAB	0.00	39.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ITEM #EE439 - BIG K	0.00	49.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ITEM #TT625 - PEG N	0.00	39.99
A101.00	385787	02/23/22	04024	LAKESHORE LEARNING	01527420740000	433	ESTIMATED SHIPPING/	0.00	23.09
TOTAL CHECK									
A101.00	385788	02/23/22	25101	LAMINATOR.COM INC	01527203000000	401	LAMINATING FILM	0.00	142.46
A101.00	385789	02/23/22	33465	LEZA WARNKE	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	385790	02/23/22	31991	MANOR ELECTRIC INC	01008810000000	350	ELECTRICAL WORK	0.00	753.07
A101.00	385791	02/23/22	30024	MENARDS - EDEN PRAI	01526810000000	401	FEMALE AERATOR	0.00	10.56
A101.00	385791	02/23/22	30024	MENARDS - EDEN PRAI	01526810000000	401	BSKTBALL HOOPS PLUG	0.00	17.99
TOTAL CHECK									
A101.00	385792	02/23/22	22660	MIDWEST BUS PARTS I	01009760720000	402	BRAKES	0.00	876.91
A101.00	385792	02/23/22	22660	MIDWEST BUS PARTS I	01009760720000	402	MAGNET	0.00	86.06
TOTAL CHECK									
A101.00	385794	02/23/22	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	4,962.81
A101.00	385794	02/23/22	27482	NATIONAL INSURANCE 01	L215.40	L215.40	VOL AD&D EMP W/H	0.00	3,244.02
A101.00	385794	02/23/22	27482	NATIONAL INSURANCE 01	L215.30	L215.30	CURRENT EMP LIFE/AD	0.00	15,464.73
A101.00	385794	02/23/22	27482	NATIONAL INSURANCE 01	L215.30	L215.30	LTD DISTRICT W/H	0.00	17,218.26
TOTAL CHECK									
A101.00	385795	02/23/22	18489	NCPRS GROUP LIFE I 01	L215.40	L215.40	EMPLOYEE W/HOLDING	0.00	32.00
A101.00	385796	02/23/22	04661	OFFICE DEPOT INC	01532203302000	530	BOOKCASE	0.00	309.98
A101.00	385796	02/23/22	04661	OFFICE DEPOT INC	01526203000000	401	CLASSROOM SUPPLIES	0.00	58.11
A101.00	385796	02/23/22	04661	OFFICE DEPOT INC	01526203000000	401	OFFICE SUPPLIES	0.00	139.09

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

PAGE NUMBER: 29
ACCTPA21

EDINA - LIVE
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385796	02/23/22	04661	OFFICE DEPOT INC	01532203000000	401	ONLINE ORDER FOR OF	0.00	16.50
TOTAL CHECK								0.00	523.68
A101.00	385797	02/23/22	26050	OVERDRIVE INC	01005620795000	470	BOOKS FOR VALLEY VI	0.00	19.54
A101.00	385798	02/23/22	15331	PRAIRIE ELECTRIC CO	01009760720000	350	TROUBleshoot/REPAIR	0.00	145.00
A101.00	385800	02/23/22	10684	ROBERT B HILL CO	01528810000000	350	WATER SOFTNER SALT	0.00	472.60
A101.00	385801	02/23/22	26986	ROBERT HALF TECHNOL	01005720170000	305	HR TEMP - L.B.	0.00	651.91
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005110000000	305	LEGAL SERVICES-B.S.	0.00	695.74
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005010000000	305	LEGAL SERVICES-BOAR	0.00	759.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005105000000	305	LEGAL SERVICES-H.R.	0.00	637.00
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005400000000	305	LEGAL SERVICES-SPED	0.00	514.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005109000000	305	LEGAL SERVICES-COMM	0.00	1,319.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005110000000	305	LEGAL SERVICES-B.S.	0.00	1,237.02
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005400000000	305	LEGAL SERVICES-SPED	0.00	833.00
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005109000000	305	LEGAL SERVICES-COMM	0.00	1,004.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005110000000	305	LEGAL SERVICES-B.S.	0.00	1,008.74
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005010000000	305	LEGAL SERVICES-BOAR	0.00	1,927.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005010000000	305	LEGAL SERVICES-BOAR	0.00	1,961.50
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005020000000	305	LEGAL SERVICES-SUPE	0.00	3,262.00
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005020000000	305	LEGAL SERVICES-SUPE	0.00	6,605.00
A101.00	385802	02/23/22	26495	RUPP ANDERSON SQUIR	01005020000000	305	LEGAL SERVICES-SUPE	0.00	6,951.50
TOTAL CHECK							LEGAL SERVICES-COMM	0.00	196.00
								0.00	28,913.00
A101.00	385804	02/23/22	32832	SCHOOL SPECIALTY, L	01526212000000	430	ART SUPPLIES	0.00	18.12
A101.00	385804	02/23/22	32832	SCHOOL SPECIALTY, L	01526212000000	430	ART SUPPLIES	0.00	18.90
TOTAL CHECK								0.00	37.02
A101.00	385805	02/23/22	32014	SOUTHERN MN MLBDA	01019258000250	369	BAND REGISTRATION F	0.00	150.00
A101.00	385806	02/23/22	08656	SPS COMPANIES INC	01528810000000	350	BATHROOM SINK PARTS	0.00	163.71
A101.00	385806	02/23/22	08656	SPS COMPANIES INC	01528810000000	350	10.7 PORTABLE TANK	0.00	256.01
A101.00	385806	02/23/22	08656	SPS COMPANIES INC	01527810000000	350	HEX WRENCH & GASKET	0.00	75.79
A101.00	385806	02/23/22	08656	SPS COMPANIES INC	01527810000000	350	TOILET BOWL & PARTS	0.00	95.26
TOTAL CHECK								0.00	590.77
A101.00	385807	02/23/22	26885	STAR AUTISM SUPPORT	01528402740000	433	SKU 1011 - STAR PRO	0.00	184.00
A101.00	385807	02/23/22	26885	STAR AUTISM SUPPORT	01528403740000	433	SKU 1011 - STAR PRO	0.00	184.00
A101.00	385807	02/23/22	26885	STAR AUTISM SUPPORT	01528402740000	433	ESTIMATED SHIPPING/	0.00	18.40
A101.00	385807	02/23/22	26885	STAR AUTISM SUPPORT	01528403740000	433	ESTIMATED SHIPPING/	0.00	18.40
TOTAL CHECK								0.00	404.80
A101.00	385809	02/23/22	10603	THREE RIVERS PARK D	01529203000240	369	4TH/5TH GRD SKI TRI	0.00	3,074.00
A101.00	385809	02/23/22	10603	THREE RIVERS PARK D	01529203000240	369	ENVIRONMENT CLASS O	0.00	1,965.60
TOTAL CHECK								0.00	5,039.60
A101.00	385810	02/23/22	16125	TRANS-MISSISSIPPI B	01532203000000	430	OWL PELLETS 2.5" I	0.00	274.49

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

PAGE NUMBER: 30
ACCTPA21

EDINA - LIVE
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A101.00	385811	02/23/22	28433	TWIN CITIES TRANSP	01009760720000	351	TOW	0.00	268.81	
A101.00	385812	02/23/22	33457	WEBWORX	01021296000651	302	GBSKTBALL: E PRAIRI	0.00	101.00	
A101.00	385813	02/23/22	07630	WENGER CORPORATION	01019211302000	530	0936121 STUDENT CHA	0.00	3,240.00	
A101.00	385813	02/23/22	07630	WENGER CORPORATION	01019211302000	530	FREIGHT	0.00	583.20	
TOTAL CHECK										3,823.20
A101.00	385814	02/23/22	33469	WILDERNESS INQUIRY	01021211000096	369	APOSTLE ISALNDS TOU	0.00	3,406.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786330	0.00	60.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786361	0.00	60.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786347	0.00	60.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786354	0.00	60.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786439	0.00	90.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786002	0.00	30.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786026	0.00	70.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567783384	0.00	84.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567783391	0.00	84.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567783407	0.00	84.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786460	0.00	136.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786811	0.00	14.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567781243	0.00	48.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567786491	0.00	145.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ISBN: 9781567785029	0.00	45.00	
A101.00	385815	02/23/22	24166	WILSON LANGUAGE TRA	01532407740000	433	ESTIMATED SHIPPING/	0.00	85.60	
TOTAL CHECK										1,155.60
A101.00	385816	02/23/22	16906	YOUTH FRONTIERS INC	01019211000240	369	8TH GRD RETREAT 10/	0.00	2,320.00	
A101.00	V16921	02/02/22	E10650	GAYLE E BALCER	01005420419000	366	SEP-DEC21 MILEAGE	0.00	64.51	
A101.00	V16923	02/02/22	E6495	ALFRED L BLISS	01005203797000	291	MEDICARE REIMB	0.00	445.50	
A101.00	V16923	02/02/22	E6495	ALFRED L BLISS	01005203797000	291	SUPPLEMENT REIMB	0.00	1,001.65	
TOTAL CHECK										1,447.15
A101.00	V16925	02/02/22	E13560	JANET M DAHL	01535412740000	366	SEP-DEC21 MILEAGE	0.00	190.96	
A101.00	V16925	02/02/22	E13560	JANET M DAHL	01005420419000	366	AUG-DEC21 MILEAGE	0.00	231.22	
TOTAL CHECK										422.18
A101.00	V16927	02/02/22	E11637	ADAM P DUFFY	01005630000000	320	JAN22 CELL PHONE	0.00	65.00	
A101.00	V16929	02/02/22	E20783	CHELSEY ANN FENYAK	01535412740000	366	OCT-DEC21 MILEAGE	0.00	50.29	
A101.00	V16930	02/02/22	E14108	KIMBERLY R GUETTTLER	01005720000000	401	COVID DRIVE UP SUPP	0.00	22.77	
A101.00	V16930	02/02/22	E14108	KIMBERLY R GUETTTLER	01005720000000	320	NOV21-JAN22 CELL PH	0.00	183.72	
TOTAL CHECK										206.49
A101.00	V16931	02/02/22	E14419	MARY B HEIMAN	01005720000000	320	AUG21-JAN22 CELL PH	0.00	270.00	
A101.00	V16933	02/02/22	E12759	MARY E HOWE	01019211000000	430	NATIONAL LATIN EXAM	0.00	164.00	

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 31
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	V16934	02/02/22	E14116	THOMAS J JOHNSTON	01005630000000	366	JAN22 MILEAGE	0.00	54.99
A101.00	V16934	02/02/22	E14116	THOMAS J JOHNSTON	01005630000000	320	JAN22 CELL PHONE	0.00	27.31
TOTAL CHECK									82.30
A101.00	V16935	02/02/22	E15345	KRISTY MILLER	01528203000096	401	CLASSROOM SUPPLIES	0.00	175.00
A101.00	V16937	02/02/22	E13348	NATHANIEL M LINDLEY	01005630000000	320	DEC21 CELL PHONE	0.00	65.00
A101.00	V16937	02/02/22	E13348	NATHANIEL M LINDLEY	01005630000000	366	DEC21 MILEAGE	0.00	21.78
TOTAL CHECK									86.78
A101.00	V16939	02/02/22	E13774	TYLER J MOBERG	01019211000000	490	C-DAY CANDY	0.00	26.38
A101.00	V16940	02/02/22	E14777	STEPHANIE QUAGLIANA	01005420419640	366	NASP CONFERENCE	0.00	59.00
A101.00	V16942	02/02/22	E5755	TIMOTHY J RODEN	01005810000000	320	JAN22 CELL PHONE	0.00	65.00
A101.00	V16943	02/02/22	E8056	KORY M SMITH	01005810000000	320	DEC21-JAN22 CELL PH	0.00	116.79
A101.00	V16944	02/02/22	E7878	LESLIE STAGEBERG	01529203000000	401	CLASSROOM SUPPLIES	0.00	110.90
A101.00	V16944	02/02/22	E7878	LESLIE STAGEBERG	01529203000000	460	CLASSROOM BOOKS	0.00	25.33
TOTAL CHECK									136.23
A101.00	V16945	02/02/22	E11859	JANEL M WEILAND	01019211000000	490	BRUEGGERS BAGELS	0.00	126.45
A101.00	V16947	02/09/22	E7690	DEBORAH R CARROLL	01527260000000	430	SCIENCE SUPPLIES	0.00	18.74
A101.00	V16949	02/09/22	E11091	SHAWN G DRAVES	01021810000000	320	JAN22 CELL PHONE	0.00	65.00
A101.00	V16950	02/09/22	E11637	ADAM P DUFFY	01005630000000	366	ECMECC SEC SUMMIT	0.00	76.05
A101.00	V16951	02/09/22	E11348	HEATHER A EDAM	01527203000000	460	NOVEL STUDY BOOKS	0.00	95.85
A101.00	V16951	02/09/22	E11348	HEATHER A EDAM	01527260000000	430	SCIENCE SUPPLIES	0.00	66.96
TOTAL CHECK									162.81
A101.00	V16954	02/09/22	E11688	KATHRYN H MASTERMAN	01005630000000	366	DEC21-JAN22 MILEAGE	0.00	36.44
A101.00	V16955	02/09/22	E13849	CARISSA A MCCARTAN	01019211000240	R050	6TH GRD SKI REFUND	0.00	20.00
A101.00	V16956	02/09/22	E10520	MATTHEW K MOSBY	01529810000000	320	JAN22 CELL PHONE	0.00	65.00
A101.00	V16957	02/09/22	E10592	YVONNE J PERALTA	01533201000050	430	WORD WALL ONLINE PG	0.00	24.00
A101.00	V16958	02/09/22	E13066	JODI A RAMIREZ	010212110000130	401	CLASSROOM SUPPLIES	0.00	48.59
A101.00	V16959	02/09/22	E21037	ALEXANDRA SACKETT	01005205417000	366	LYFT MILEAGE 1/31-2	0.00	54.95
A101.00	V16959	02/09/22	E21037	ALEXANDRA SACKETT	01005603335000	366	GRADUATE CLASS REIM	0.00	365.00
TOTAL CHECK									419.95
A101.00	V16962	02/09/22	E5184	NORMAN F VANDERLIND	01005810000000	320	DEC21-JAN22 CELL PH	0.00	105.06
A101.00	V16963	02/16/22	E20029	PETER M BLACKWELL	01005630000000	320	JAN-FEB22 CELL PHON	0.00	56.53

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 32
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	V16965	02/16/22	E21112	MOLLY E BODNIA	01532203000096	401	CLASSROOM SUPPLIES	0.00	19.92
A101.00	V16965	02/16/22	E21112	MOLLY E BODNIA	01532203000096	430	STUDENT WORKBOOKS	0.00	20.50
TOTAL CHECK									40.42
A101.00	V16966	02/16/22	E15078	RA CHHOTH	01005110000000	320	FEB22 CELL PHONE	0.00	65.00
A101.00	V16967	02/16/22	E13042	BRADLEY G DAHLMAN	01021291000293	366	MODEL UN TRAIN TICK	0.00	536.16
A101.00	V16967	02/16/22	E13042	BRADLEY G DAHLMAN	01021291000293	490	MODEL UN FOOD/MEALS	0.00	606.58
TOTAL CHECK									1,142.74
A101.00	V16968	02/16/22	E20937	DANIEL W DEGENAAR	01005110000000	329	CERTIFIED LETTER	0.00	7.38
A101.00	V16969	02/16/22	E12245	MATTHEW E GABRIELSO	01529203000000	401	CLASSROOM SUPPLIES	0.00	150.46
A101.00	V16971	02/16/22	E14452	JEFF L JORGENSEN	01005420419640	366	MASE FALL CONFERENCE	0.00	174.34
A101.00	V16972	02/16/22	E13763	JULIE M GABRIELSON	01005850000830	320	FEB22 CELL PHONE	0.00	9.36
A101.00	V16973	02/16/22	E14842	MOLLIE M KAPING	01005420419000	366	JAN22 MILEAGE	0.00	17.26
A101.00	V16974	02/16/22	E21065	SARAH MTZIORKO	01019050000000	490	OFFICE FOOD	0.00	48.29
A101.00	V16978	02/16/22	E5755	TIMOTHY J RODEN	01005810000000	366	DEC21-JAN22 MILEAGE	0.00	16.32
A101.00	V16979	02/16/22	E14118	MARY T ROSSINI	01020230000000	430	NATIONAL LATIN EXAM	0.00	122.00
A101.00	V16979	02/16/22	E14118	MARY T ROSSINI	01020230000000	401	BULLETIN SUPPLIES	0.00	36.72
TOTAL CHECK									158.72
A101.00	V16980	02/16/22	E14104	EMILEE K VAN DE LA	01529203000000	401	CLASSROOM SUPPLIES	0.00	30.00
A101.00	V16980	02/16/22	E14104	EMILEE K VAN DE LA	01529203000000	430	CLASSROOM WORKBOOKS	0.00	38.92
TOTAL CHECK									68.92
A101.00	V16981	02/16/22	E20759	CHRISTOPHER VAUGHAN	01005205417000	366	LYFT TRAVEL 1/31-2/	0.00	54.95
A101.00	V16983	02/16/22	E5483	MELISA A ZENNER	01020211000276	490	AVID FOOD/SNACKS	0.00	51.02
A101.00	V16984	02/23/22	E21665	ADELINE APERS	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16986	02/23/22	E21667	JUSTINE BRISSON	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16987	02/23/22	E21097	ANNA CALIPEL	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16988	02/23/22	E21668	ALIZEE CHAMPIOT	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16989	02/23/22	E21771	LENNIE CLEMENT	01020230000096	305	VV FRENCH INTERN PA	0.00	310.00
A101.00	V16990	02/23/22	E21676	MOHAMEDAMIN DAMEZ	01020230000096	305	EHS FRENCH INTERN P	0.00	310.00
A101.00	V16991	02/23/22	E21675	JUSTIN GARCIA	01020230000096	305	EHS FRENCH INTERN P	0.00	310.00
A101.00	V16992	02/23/22	E21435	LACI HAVILAND	01005720000000	320	DEC21-FEB22 CELL PH	0.00	105.72

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 33
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	V16993	02/23/22	E21770	ALICIA HERUBEL	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16994	02/23/22	E21107	PAULINE KREMER	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16995	02/23/22	E5674	PETER J LINDER	01532810000000	320	FEB22 CELL PHONE	0.00	65.00
A101.00	V16996	02/23/22	E9656	THOMAS LYMAN	01528810000000	320	FEB22 CELL PHONE	0.00	65.00
A101.00	V16997	02/23/22	E21674	SACHA MANCEAUX	01020230000096	305	VV FRENCH INTERN PA	0.00	310.00
A101.00	V16998	02/23/22	E21784	LOLITA MOREL	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V16999	02/23/22	E15521	MEGAN PALMER	01019291000250	820	NAMF MEMBERSHIP	0.00	145.00
A101.00	V17000	02/23/22	E21673	ROMANE PEJOUX	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17001	02/23/22	E7258	DEBORAH M PEKAREK	01529203000000	460	CLASSROOM BOOKS	0.00	141.19
A101.00	V17001	02/23/22	E7258	DEBORAH M PEKAREK	01529203000000	401	CLASSROOM SUPPLIES	0.00	119.81
TOTAL CHECK								0.00	261.00
A101.00	V17002	02/23/22	E21783	GAELLE PENGRECH	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17003	02/23/22	E21105	MARGOT PUERTOLAS	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17004	02/23/22	E21664	JULIETTE RIBOULET	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17005	02/23/22	E5755	TIMOTHY J RODEN	01008810000000	320	FEB22 CELL PHONE	0.00	65.00
A101.00	V17006	02/23/22	E13039	ALLISON M RONGLIEN	01021260000000	430	LAB SUPPLIES	0.00	8.98
A101.00	V17007	02/23/22	E21101	LEA SEQUIER	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17008	02/23/22	E21096	LINNEA SHAW	01529203000000	460	CLASSROOM BOOKS	0.00	149.99
A101.00	V17008	02/23/22	E21096	LINNEA SHAW	01529203000000	401	CLASSROOM SUPPLIES	0.00	71.49
TOTAL CHECK								0.00	221.48
A101.00	V17009	02/23/22	E7878	LESLIE STAGEBERG	01529203000000	460	CLASSROOM BOOKS	0.00	130.57
A101.00	V17010	02/23/22	E21764	DAAN VANTIL	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
A101.00	V17011	02/23/22	E21669	LAURA VOULGRE	01533230000096	305	ND FRENCH INTERN PA	0.00	310.00
TOTAL CASH ACCOUNT								0.00	1,316,457.71
TOTAL FUND								0.00	1,316,457.71

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

PAGE NUMBER: 34
ACCTPA21

EDINA - LIVE
CHECK REGISTER - BY FUND

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SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22
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FD - 02 - FOOD SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385366	02/02/22	33403	CHRISTINA LIEU	02005770701000	R601	LUNCH ACCT REFUND	0.00	240.50
A101.00	385369	02/02/22	32091	COMMERCIAL KITCHEN	02005770701000	350	DISPOSAL REPAIR	0.00	302.50
A101.00	385439	02/02/22	33109	ROBYN WENHAM	02005770701000	R601	LUNCH ACCT REFUND	0.00	14.65
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770705000	305	MGMT LABOR-JAN22 BK	0.00	5,448.34
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	EPS CREDIT JTM LOL	0.00	-20,369.38
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	EPS CREDIT DOD BBOX	0.00	-7,161.71
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	MGMT LABOR-JAN22 LU	0.00	10,576.20
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	JAN22 A LA CARTE	0.00	21,108.96
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770705000	305	JAN22 SSO BREAKFAST	0.00	33,536.54
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	JAN22 SSO LUNCH	0.00	189,255.74
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	299	MGMT FRINGE-JAN22 L	0.00	4,256.28
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770705000	299	MGMT FRINGE-JAN22 B	0.00	2,192.63
A101.00	385496	02/09/22	27269	CHARTWELLS DINING S	02005770701000	305	JAN22 HOME MILK CHA	0.00	747.60
TOTAL CHECK									
A101.00	385539	02/09/22	33432	JINA ENGELSMA	02005770701000	R601	LUNCH ACCT REFUND	0.00	353.16
A101.00	385553	02/09/22	33433	MATHILDE LAPORTE	02005770701000	R601	LUNCH ACCT REFUND	0.00	49.60
A101.00	385621	02/16/22	33461	BETH BOUCHER	02005770701000	R601	LUNCH ACCT REFUND	0.00	184.90
A101.00	385803	02/23/22	33468	SAGUN BHANDARI	02005770701000	R601	LUNCH ACCT REFUND	0.00	674.60
TOTAL CASH ACCOUNT									
TOTAL FUND									
								0.00	241,411.11
								0.00	241,411.11

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 35
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385351	02/02/22	28258	AMERICAN MAILING MA	04005583334000	329	INKJET CARTRIDGE	0.00	69.58
A101.00	385396	02/02/22	32820	JAN HAGERMAN	04008505321502	305	124-341	0.00	210.00
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	FG360X FIRST PICTUR	0.00	86.97
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	FG465X CLASSIC PRIM	0.00	86.97
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	ESTIMATED SHIPPING/	0.00	26.09
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	FG350X FIRST COMPOS	0.00	144.95
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	ESTIMATED SHIPPING/	0.00	21.74
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	FG360X FIRST PICTUR	0.00	86.97
A101.00	385406	02/02/22	04024	LAKESHORE LEARNING	04007590351000	460	ESTIMATED SHIPPING/	0.00	13.05
TOTAL CHECK								0.00	466.74
A101.00	385418	02/02/22	31879	MEYER INK SCREEN PR	04005585332000	401	CHEER SHIRTS	0.00	277.50
A101.00	385422	02/02/22	31925	MCCA	04005585332000	401	ELEM CHEER STATE CO	0.00	840.00
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTAPOTTIES	0.00	54.88
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTA POTTIES	0.00	54.88
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTA POTTIES	0.00	58.82
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTA POTTIES	0.00	94.35
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTA POTTIES	0.00	94.35
A101.00	385431	02/02/22	20111	ON SITE SANITATION	04005585362503	305	PORTA POTTIES	0.00	172.58
TOTAL CHECK								0.00	529.86
A101.00	385443	02/02/22	93174	SAFEBAY DRIVING SCH	04005585332000	305	110-114	0.00	7,560.00
A101.00	385458	02/02/22	27819	T-MOBILE	04005585362502	320	COMM ED - JAN22	0.00	6.08
A101.00	385458	02/02/22	27819	T-MOBILE	04005582344000	401	FAM CNTR 2 - JAN22	0.00	40.16
A101.00	385458	02/02/22	27819	T-MOBILE	04526570321000	320	KC CC - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	04527570321000	320	KC CN - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	04528570321000	320	KC CS - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	04529570321000	320	KC HL - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	04533570321000	320	KC ND - JAN22	0.00	22.26
A101.00	385458	02/02/22	27819	T-MOBILE	04532570321000	320	KC CV - JAN22	0.00	22.26
TOTAL CHECK								0.00	179.80
A101.00	385467	02/02/22	20097	UPPER LAKES FOODS I	04526570321000	490	KC SNACKS	0.00	921.95
A101.00	385467	02/02/22	20097	UPPER LAKES FOODS I	04529570321000	490	KC SNACKS	0.00	963.60
TOTAL CHECK								0.00	1,885.55
A101.00	385509	02/09/22	33397	EDINA GIVE & GO	04005585332000	305	REFUND M. HERNANDEZ	0.00	139.50
A101.00	385509	02/09/22	33397	EDINA GIVE & GO	04005585332000	305	REFUND M.MATTSON	0.00	27.00
TOTAL CHECK								0.00	166.50
A101.00	385529	02/09/22	E13486	CHERYL B GUNNESS	04005585362502	320	OCT-DEC21 CELL PHON	0.00	86.31
A101.00	385535	02/09/22	31267	IKI INC	04008505321502	305	INSTANT PIANO	0.00	44.00
A101.00	385545	02/09/22	31402	KAY ZUCCARO	04008505321503	305	JAN WATER WELLNESS	0.00	1,166.00
A101.00	385546	02/09/22	33421	KIRSTEN MADDAUS	04008505321502	305	124-240	0.00	17.50

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 36
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385560	02/09/22	30174	MIKKONEN MUSIC LLC	04005585332000	305	JAN MUSIC	0.00	7,065.00
A101.00	385561	02/09/22	33412	MINNEAPPLE VOLLEYBA	04005585332000	305	103-521	0.00	504.00
A101.00	385575	02/09/22	24673	PITNEY BOWES EASYPE	04005505321506	329	SUM CATALOG POSTAGE	0.00	927.86
A101.00	385588	02/09/22	26627	SUMMER HILLS-BONCZY	04008505321503	305	FALL YOGA	0.00	1,411.20
A101.00	385599	02/09/22	20097	UPPER LAKES FOODS I	04529570321000	490	KC SNACKS	0.00	1,517.21
A101.00	385599	02/09/22	20097	UPPER LAKES FOODS I	04533570321000	490	KC SNACKS	0.00	1,188.16
A101.00	385599	02/09/22	20097	UPPER LAKES FOODS I	04528570321000	490	KC SNACKS	0.00	889.51
TOTAL CHECK								0.00	3,594.88
A101.00	385620	02/16/22	20697	BAYCOM INC	04005590321000	530	ELC RADIO	0.00	562.65
A101.00	385620	02/16/22	20697	BAYCOM INC	04005580325000	530	ELC RADIO	0.00	562.65
TOTAL CHECK								0.00	1,125.30
A101.00	385640	02/16/22	10573	EDINA COMPETITION C	04005585332000	401	SIGNS FOR CHEER	0.00	457.50
A101.00	385689	02/16/22	27361	MAUREEN SMITH	04008505321502	305	913-222	0.00	392.00
A101.00	385707	02/16/22	23722	LAVINIA POTTIOS	04008505321502	305	207-273	0.00	390.00
A101.00	385715	02/16/22	93174	SAFEMAY DRIVING SCH	04005585332000	305	110-115	0.00	8,280.00
A101.00	385732	02/16/22	26180	TEACHING STRATEGIES	04005590316000	430	PROF DEVL SUBSC	0.00	720.00
A101.00	385743	02/16/22	20097	UPPER LAKES FOODS I	04532570321000	490	KC SNACKS	0.00	642.65
A101.00	385743	02/16/22	20097	UPPER LAKES FOODS I	04527570321000	490	KC SNACKS	0.00	1,434.03
A101.00	385743	02/16/22	20097	UPPER LAKES FOODS I	04528570321000	490	KC SNACKS	0.00	1,586.94
TOTAL CHECK								0.00	3,663.62
A101.00	385793	02/23/22	33327	NATIONAL ARCHERY IN	04005585332000	430	MINI BOW-RIGHT HAND	0.00	115.00
A101.00	V16922	02/02/22	E15260	TAJTIANNA BELL	04005570321000	366	JAN22 MILEAGE	0.00	2.57
A101.00	V16922	02/02/22	E15260	TAJTIANNA BELL	04005570321000	320	JAN22 CELL PHONE	0.00	65.00
TOTAL CHECK								0.00	67.57
A101.00	V16924	02/02/22	E10461	VALERIE E BURKE	04005505321000	320	DEC21 CELL PHONE	0.00	65.00
A101.00	V16924	02/02/22	E10461	VALERIE E BURKE	04005505321000	366	PURPOSE SUMMIT FARE	0.00	292.20
TOTAL CHECK								0.00	357.20
A101.00	V16926	02/02/22	E20593	TABITHA J DENISON	04005582344000	320	OCT21-JAN22 CELL PH	0.00	260.00
A101.00	V16928	02/02/22	E14630	TIMOTHY J FAKLIS	04005570321000	320	DEC21 CELL PHONE	0.00	23.84
A101.00	V16932	02/02/22	E20647	RACHEL M HICKS	04005570321000	320	JAN22 CELL PHONE	0.00	65.00
A101.00	V16936	02/02/22	E21796	RACHEL REBECCA KRUE	04533570321000	490	KC TREATS	0.00	41.74
A101.00	V16938	02/02/22	E9204	PAUL MILLER	04005570321000	320	JAN22 CELL PHONE	0.00	50.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 37
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION----	SALES TAX	AMOUNT
A101.00	V16938	02/02/22	E9204	PAUL MILLER	04005570321000	366		JAN22 MILEAGE	0.00	32.23
TOTAL CHECK									0.00	82.23
A101.00	V16941	02/02/22	E12607	CHRISTINE E RINGGEN	04005570321000	366		JAN22 MILEAGE	0.00	23.87
A101.00	V16941	02/02/22	E12607	CHRISTINE E RINGGEN	04005570321000	320		JAN22 CELL PHONE	0.00	65.00
TOTAL CHECK									0.00	88.87
A101.00	V16948	02/09/22	E21663	NATALIE FRANCES CHU	04005590321000	430		CLASSROOM SUPPLIES	0.00	509.17
A101.00	V16952	02/09/22	E20800	JARED D LITTLE	04005570321000	366		JAN22 MILEAGE	0.00	10.06
A101.00	V16952	02/09/22	E20800	JARED D LITTLE	04005570321000	320		JAN22 CELL PHONE	0.00	61.83
TOTAL CHECK									0.00	71.89
A101.00	V16953	02/09/22	E20129	BRIAN MANTHE	04527570321000	401		KC SUPPLIES	0.00	64.19
A101.00	V16953	02/09/22	E20129	BRIAN MANTHE	04005570321000	366		JAN22 MILEAGE	0.00	14.63
TOTAL CHECK									0.00	78.82
A101.00	V16960	02/09/22	E21588	BRANDON DONALD SIEC	04005585362502	320		DEC21-JAN22 CELL PH	0.00	130.00
A101.00	V16961	02/09/22	E20534	OWEN THOMPSON	04527570321000	401		KC SUPPLIES	0.00	140.95
A101.00	V16964	02/16/22	E21166	SIRI PRICE BLOCK	04005570321000	320		JAN22 CELL PHONE	0.00	65.00
A101.00	V16964	02/16/22	E21166	SIRI PRICE BLOCK	04005570321000	366		JAN22 MILEAGE	0.00	4.04
TOTAL CHECK									0.00	69.04
A101.00	V16970	02/16/22	E21770	ALICIA HERUBEL	04005585332000	305		MISC PAY-COMMUNITY	0.00	13.82
A101.00	V16972	02/16/22	E13763	JULIE M GABRIELSON	04005505321000	320		FEB22 CELL PHONE	0.00	37.44
A101.00	V16975	02/16/22	E11585	TRENT J OSTMAN	04005570321000	366		JAN22 MILEAGE	0.00	5.38
A101.00	V16975	02/16/22	E11585	TRENT J OSTMAN	04005570321000	320		JAN22 CELL PHONE	0.00	65.00
TOTAL CHECK									0.00	70.38
A101.00	V16976	02/16/22	E21783	GAELLE PENGRECH	04005585332000	305		MISC PAY-COMMUNITY	0.00	13.82
A101.00	V16977	02/16/22	E6248	CAROLYN PROCTOR	04005570321000	320		JAN22 CELL PHONE	0.00	30.00
A101.00	V16982	02/16/22	E7105	HEATHER J WHITESELL	04005580325000	401		ECFE SUPPLIES	0.00	21.98
A101.00	V16985	02/23/22	E21730	JENNIFER JOSEY BORE	04005590321000	401		CLASSROOM SUPPLIES	0.00	59.34
TOTAL CASH ACCOUNT									0.00	44,378.80
TOTAL FUND									0.00	44,378.80

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 38
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	385361	02/02/22	18771	CDW GOVERNMENT	06005870795000	505	QUOTE MMSQ688	0.00	10,000.00
A101.00	385365	02/02/22	32205	CHOICE IT GLOBAL LL	06005870795754	555	SALES PROPOSAL: 125	0.00	3,562.45
A101.00	385437	02/02/22	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (8)	0.00	54.00
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	0602087000000000	305	VV PARK&SITE IMPROV	0.00	1,581.45
A101.00	385469	02/02/22	25308	WOLD ARCHITECTS & E	0600987000000000	305	BUS GARAGE ADDITION	0.00	891.54
TOTAL CHECK								0.00	2,472.99
A101.00	385481	02/09/22	27918	ARVIG	06005870795754	555	FEB22 - INTERNET	0.00	1,910.90
A101.00	385489	02/09/22	00649	BEST BUY BUSINESS A	06005870795711	556	QUOTE 241393758	0.00	24,871.76
A101.00	385501	02/09/22	30917	DARK KNIGHT SOLUTIO	06005870795000	305	FEB22 SECURITY FEE	0.00	350.00
A101.00	385523	02/09/22	28037	GOPHER STATE ONE-CA	06005870795754	555	JAN22 BILLABLE TICK	0.00	25.65
A101.00	385563	02/09/22	26228	MINNESOTA MEMORY IN	06005870795731	556	QUOTE 144046944	0.00	229.90
A101.00	385563	02/09/22	26228	MINNESOTA MEMORY IN	06005870795731	556	QUOTE 135622914	0.00	1,229.70
TOTAL CHECK								0.00	1,459.60
A101.00	385569	02/09/22	14573	NWEA -- NORTHWEST E	06005870795000	506	K-12 TEST OVERAGE	0.00	5,191.00
A101.00	385571	02/09/22	26001	OLYMPIC COMMUNICATI	06005870795754	555	CN-INTERCOM VOLUME	0.00	165.00
A101.00	385576	02/09/22	06953	PREMIUM WATERS INC	06005870795000	305	FEB22 COOLER RENTAL	0.00	22.00
A101.00	385576	02/09/22	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (6)	0.00	36.00
TOTAL CHECK								0.00	58.00
A101.00	385596	02/09/22	33416	U.S. SITEWORK, INC	0653287000000000	305	2022 CV SITE IMPROV	0.00	6,866.60
A101.00	385727	02/16/22	28496	SUMMIT INFORMATION	06005870795754	555	BUS GARAGE WORK	0.00	124.68
A101.00	385727	02/16/22	28496	SUMMIT INFORMATION	06005870795754	555	BUS GARAGE WORK	0.00	595.00
TOTAL CHECK								0.00	719.68
A101.00	385755	02/23/22	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 374669	0.00	138.00
A101.00	385781	02/23/22	28492	INTRADO INTERACTIVE	06005870795000	505	QUOTE 140290	0.00	12,891.00
A101.00	385799	02/23/22	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (6)	0.00	36.00
A101.00	385808	02/23/22	28496	SUMMIT INFORMATION	06005870795754	555	QUOTE 019232	0.00	1,491.98
TOTAL CASH ACCOUNT								0.00	72,264.61
TOTAL FUND								0.00	72,264.61

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 39
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 07 - DEBT REDEMPTION

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
A101.00	385511	02/09/22	19691	EHLERS	07005910000000	790	2022 CONTINUING DIS	0.00	3,800.00	
TOTAL CASH ACCOUNT									0.00	3,800.00
TOTAL FUND									0.00	3,800.00

SOURCEWELL TECHNOLOGY
DATE: 03/01/2022
TIME: 06:51:22

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 40
ACCTPA21

SELECTION CRITERIA: transact.yr='22' and transact.period='8'
ACCOUNTING PERIOD: 8/22

FD - 50 - STUDENT ACTIVITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	V16946	02/02/22	E13279	THERESA B KINGSBURY	50021211000571	490	WORLD QUEST SNACKS	0.00	57.80
TOTAL CASH ACCOUNT									57.80
TOTAL FUND									57.80
TOTAL REPORT									57.80
									0.00
									1,678,370.03



Board Meeting Date: 3/7/2022

TITLE: Interim Transportation Contract

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

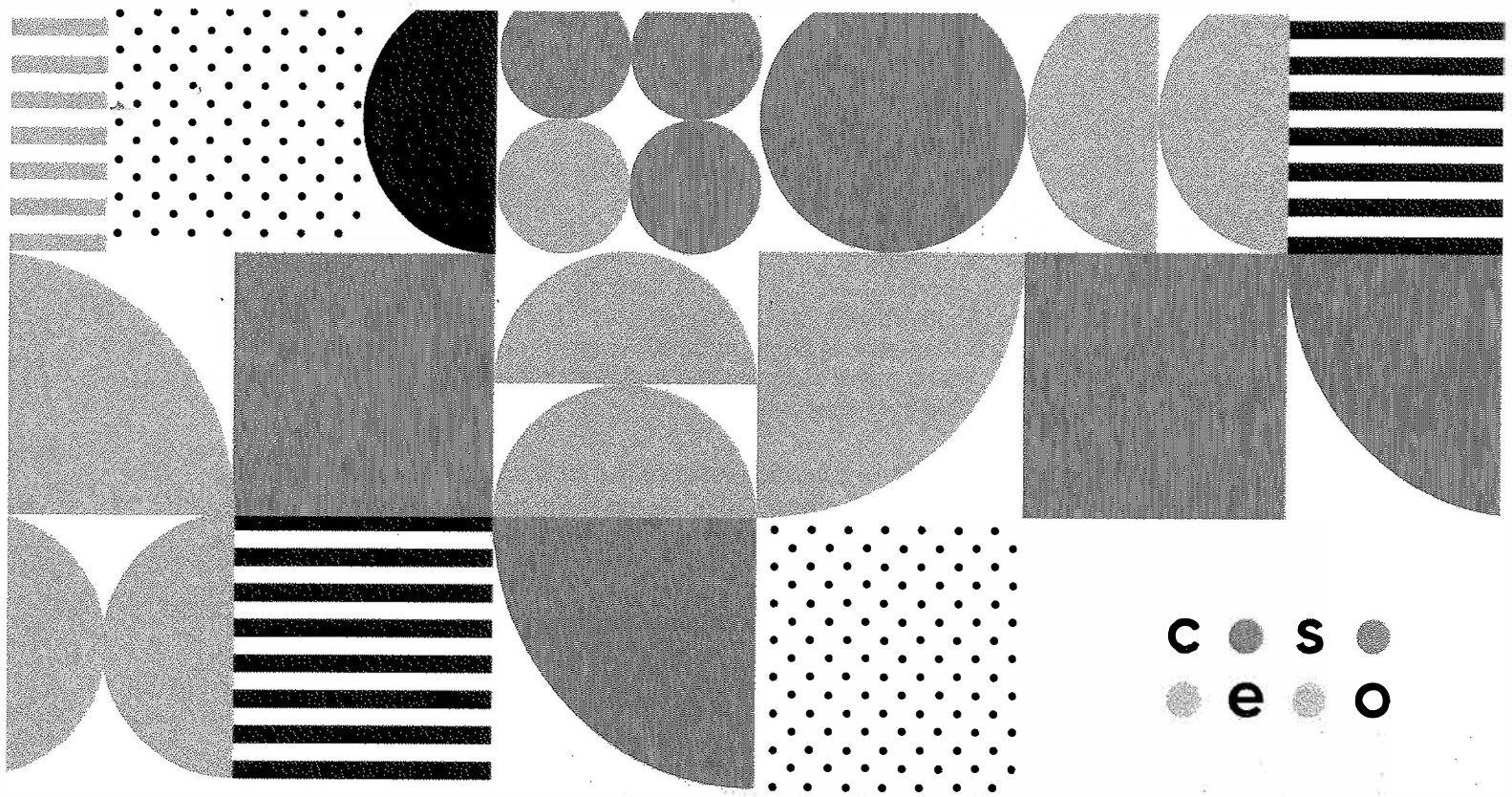
BACKGROUND: The first round of transportation supervisor interviews yielded no acceptable candidate for recommendation. Administration has re-posted the position, however, the timeline for posting, interviewing, and subsequently getting a new hire on board will likely push past the retirement date of the current Transportation Supervisor. Further, there is no guarantee that this second posting will yield an acceptable candidate. Entering into an interim transportation contract with the Center for Effective School Operations (CESO) will provide a temporary solution for the period from March 14, 2022 through June 30, 2022. The District has worked with CESO in the past and they have provided good service. The contract has been revised to reflect that the dates of the contract are only in effect from March 14, 2022 through June 30, 2022. There is no automatic renewal, and no notice needs to be given.

RECOMMENDATION: Approve the interim transportation contract with CESO.

Desired Outcomes from the Board: The School Board should review the contract and understand this is designed to give flexibility for the hiring of the Transportation Supervisor position.

ATTACHMENTS:

CESO Proposed Interim Transportation Contract



c s
e o

Transportation Management Services

Edina Public Schools
February 22, 2022



01 | The Ceso Story •

The Center for Effective School Operations (CESO) would like to thank you for the opportunity to continue partnering with Edina Public Schools. At CESO, we create conditions where leaders become free to focus on what matters most: leading your district toward greater effectiveness so that learners get more of what they need to thrive.

Our team is a potent combination of education veterans and cross-disciplinary specialists who understand the gray areas of school administration. We'll come to the table ready to listen, ready to advocate for your community, and ready to look at every challenge through a lens of inclusivity.

Every step of the way, we'll help you Rethink Possible to put every possible education dollar where it belongs – in the classroom.

02 | Scope of Work •

- Full time management of all areas of school transportation.
- Supervision and evaluation of transportation district staff, while providing an in-person transportation administrator in the bus garage daily.
- Provide director level communication to staff, contractors and parents.
- Audit and create processes and changes if needed in regard to vehicle and bus maintenance programs, including oversight of annual vehicle inspections.
- Review and audit monthly payroll and contractor invoices for accuracy in regard to existing routes.
- Train and evaluate district staff and contractors in transportation software as needed.
- When requested by district, work as liaison between the district and bus companies as needed, including the establishment of procedures to increase the level of service to the district.
- Detailed review and assistance on annual transportation report for MDE when due.
- Provide transportation leadership with COVID-19 guidance, district boundary planning, bell time studies, district bus garage(s), and overall transportation consulting as needed.

03 | Payment Terms •

- Transportation Management Services: \$9,580.00 monthly

04 | Start and Completion Dates •

- This contract will begin on March 14, 2022 and will end on June 30th, 2022.
- The previously signed hourly transportation consulting contract between Edina Public Schools and CESO Transportation, LLC, which was dated on September 18, 2017, will be terminated at the date of signing of this new contract by both parties.

05 | Authorization to Proceed •

Please sign and return a copy of this contract to CESO Transportation, LLC, as authorization to proceed. Once we receive this signed contract we will return a final contract to you for your records and begin with the implementation stages of this agreement. I have carefully reviewed the above contract and authorize CESO Transportation, LLC to proceed.

Dr. Stacie Stanley, Superintendent
Edina Public Schools
5701 Normandale Road
Edina, MN 55424

Sara Houle, Chief Operating Officer
CESO Transportation
615 1st Avenue NE - Suite 115
Minneapolis, MN 55413

Authorized Signature

Authorized Signature

Authorized Print

Date

Authorized Print

Date

06 | General Conditions •

The following general conditions are made in part of CESO Transportation, LLC (the "professional") proposal (the "proposal"). The term "customer" refers to school district for which the professional is providing services. To the extent that the proposal conflict with the terms delineated in the general conditions, the terms in the general conditions shall control.

a. Responsibilities

- o Professional will provide services as enumerated in the proposal with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this proposal and in the same locality.
- o Customer will provide all information necessary and access to staff and facilities as needed so that work can be conducted by professional in an economical, timely and safe manner.
- o The fees and reimbursable listed in the proposal is the amount owed to the professional for the products and services provided by professional under this agreement.
- o Invoices will be submitted to customer every month for work performed during the month. The customer shall make payments no later than thirty-five days after receipt of the invoice. Payment may be withheld only if this agreement is breached and a written notice has been provided within forty-five days of receiving the invoice that is in dispute.

b. Disputes

- o Disputes under this agreement will be promptly resolved in good faith through negotiation. All claims, disputes, differences not resolved in accordance with the commercial rules of the American Arbitration Assoc. in effect at that time.

c. Indemnity & Insurance

- o Professional shall indemnify and hold harmless Customer against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Professional, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by professional, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Professional's proportion of the total fault which directly caused the damages.
- o Customer shall indemnify and hold harmless Professional against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Customer, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by Customer, its

employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Customer's proportion of the total fault which directly caused the damages.

o Professional carries coverage and limits of liability insurance for the Professional's own negligence as required by law and district requirements. These may include, but are not limited to the following:

- a) Workers Compensation
- b) Employers' Liability
- c) Comprehensive General Liability with the following coverage:
 - i. Bodily Injury
 - ii. Property Damage
 - iii. Personal Injury
 - iv. General Aggregate
 - v. Product
 - vi. Fire Damage
 - vii. Medical Expenses
- d) Physical Loss insurance sufficient to cover loss or damage to Professional's owned or leased equipment.
- e) Professional Liability (claims made).
- f) Contractor Pollution Liability (claims made).
- g) Excess Umbrella Liability. Professional's Excess Umbrella Liability policy provides coverage in addition to each of the coverages listed above including Comprehensive General Liability, Professional Liability and Contractor Pollution Liability.

d. Termination

o Neither party will have a right to terminate this agreement for convenience unless a termination fee in the amount of the remaining contract is paid to the terminated party. Agreement can be terminated with cause by either party should the party fail to provide satisfactory services as described in the scope and following a documented communication of problems and fourteen day allowance for remedy.



Board Meeting Date: 3/7/2022

TITLE: Renaming of Transportation Facility

TYPE: Consent

PRESENTER(S): Dr. Stacie Stanley

BACKGROUND: Per the EPS district Policy 808, the school board exercises approval authority for naming all facilities. Procedures for naming district property require the superintendent to forward to the school board, a facility for which a name is sought to be established. Naming in Recognition of outstanding service to the district while serving in an employment capacity or outstanding service to the Edina community is one of the criteria that allows the school board to name a building after an individual.

RECOMMENDATION: Approve the renaming of the Transportation Facility to the David L. White Transportation Facility.

Desired Outcomes from the Board: Approve the renaming of the Transportation Facility to the David L. White Transportation Facility.

ATTACHMENTS:

Recommendation Memo



To: Edina Public Schools Board of Directors
From: Dr. Stacie Stanley, Superintendent

Date: February 24, 2022

RE: Renaming of Transportation Facility

Per the Edina Public Schools District Policy 808, the school board exercises approval authority for naming all facilities. Procedures for naming district property require the superintendent to forward to the school board, a facility for which a name is sought to be established. Naming in recognition of outstanding service to the district while serving in an employment capacity or outstanding service to the Edina community is one of the criteria that allows the school board to name a building after an individual.

I recommend renaming the transportation facility after Mr. David White, Supervisor of Transportation. David will retire from Edina Public Schools after a 30+ year career in the transportation department where he has developed a department that represents the epitome of Defining Excellence. Mr. White has made outstanding contributions to the district. David led the efforts as the new transportation hub was constructed. His leadership continues to foster high morale, even during trying times of the pandemic. Most importantly, Mr. White's leadership has led to a transportation department that has a strong reputation for taking care of Edina Public Schools students at that highest level. This not only refers to the physical safety in the transportation of students, but also ensuring that EPS students begin and end their day on a positive note with staff members who care about them as a person.

Thank you for your consideration,

Dr. Stacie Stanley
Superintendent
Edina Public Schools



Board Meeting Date: 3/7/2022

TITLE: VVMS 2022 Door Replacement

TYPE: Consent

BACKGROUND: Attached is a list of contractors and their respective bids submitted on March 3, 2022. Wold Architects and Engineers recommend the following low bidder base bid for the VVMS 2022 Door Replacement. The project is funded through Long Term Facility Maintenance Funding. The District Finance and Facilities Committee, administration and architect teams are reviewing and prioritizing scope, spending and schedule of all projects in the ten-year long-term facility maintenance plan to ensure the district stays within budget.

S&J Glass Inc.	Base bid	\$276,000
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RECOMMENDATION: Approve the contract as per the attached document from Wold Architects and Engineers for the VVMS Door Replacement.

PRIMARY ISSUE(S) TO CONSIDER: Approve the VVMS Door Replacement as described above.

ATTACHMENTS:

1. Recommendation & Bid tab (Wold letter)



March 3, 2022

John Toop
Independent School District #273
5701 Normandale Road
Edina, Minnesota 55424

Re: Independent School District #273
Valley View Middle School 2022 Door Replacement
Commission No. 212133

Dear John Toop:

We recommend the following be presented to the Independent School District #273 Edina Board of Education.

On Thursday, March 3, 2022 at 10:00am, three (3) competitive bids were received from contractors for the replacement of four (4) existing curtain wall systems and sets of doors at Valley View Middle School. A bid tabulation is attached for your review.

S + J Glass Inc, from Coon Rapids, Minnesota submitted the lowest base bid in the amount of \$276,000 which is comfortably within the overall project budget. We've confirmed S+J Glass is confident in their bid number, and recommend awarding them this project.

Sincerely,

Wold Architects and Engineers

Maria Kennedy
Associate

Enclosures

cc: Dr. Stacie Stanley, ISD #273 Superintendent
Eric Hamilton, ISD #273 Director of Building and Grounds
Vaughn Dierks, Wold
Makayla Lakeman, Wold

LW/ISD_273/212133/crsp/mar22

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**

**Project Name:****Valley View Middle School Door Replacement****BID TABULATION**

Commission No.:

212133

Date:

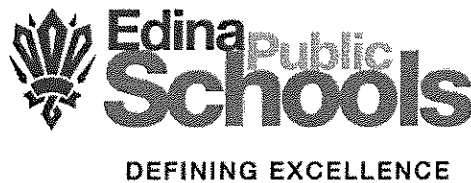
3/3/2022

Time:

10:00am

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, Minnesota 55101
651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	MN Responsible Contractor	Base Bid				Remarks
JPMI Construction	N/A	X		305,100				
S+J Glass Inc	N/A	X		276,000				
Parkos Construction	N/A	X		347,800				



Board Meeting Date: March 7, 2022

TITLE: Edina Public Schools Agreement with Kimberly McGuire

TYPE: Consent

PRESENTERS: Jeff Jorgensen, Director of Student Support Services

BACKGROUND: Kimberly McGuire is a skilled Special Education Finance trainer

RECOMMENDATION: Approve the attached contract with Kimberly McGuire

PRIMARY ISSUE(S) TO CONSIDER Special education finance training is critical for special education funds disbursed from state and federal funding. This training will assist in special education financial activity; enhance the ability to maximize financial resources; and accurately report special education financial and student data.

ATTACHMENTS:

1. Contract (next page)

Kimberly McGuire
SERVICE AGREEMENT

This Agreement enters into between Independent School District No. 273, Edina Public Schools ("District"), and Kimberly McGuire. The District and McGuire are collectively referred to as the "Parties" and individually as a "Party."

WHEREAS, Kimberly McGuire is skilled at Special Education Finance
WHEREAS, the District would like to enter into an agreement with Kimberly McGuire to provide such services;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement, the Parties agree as follows:

1. Training. The District will pay Kimberly McGuire at the rate of \$120 and zero cents per hour for training that she provides to District staff during the 2021-2022 school year.
2. Invoices. Kimberly McGuire will submit monthly invoices for services performed under this Agreement to Jana Dengel, Student Support Services, 5701 Normandale Road, Edina, MN 55424. Jana.dengel@edinaschools.org
3. Termination Without Cause. Either party may terminate this Agreement may be terminated, with or without cause, by either Party upon fifteen (15) day's notice in writing to the other Party.
4. Relationship of the Parties. The Parties understand and agree that this Agreement does not create any rights or obligations beyond those expressly stated in the Agreement. This Agreement does not create an employment relationship, a partnership, or a joint enterprise. Kimberly McGuire is and for all purposes will be deemed to be an independent contractor.
5. Complete Agreement. This Agreement constitutes the entire agreement between the Parties relating to the matters addressed in this document. This Agreement supersedes any and all prior agreements between the Parties. No Party has relied upon any statements, promises, or representations other than those contained in this Agreement.

Kimberly McGuire

Signature: _____

Date: 2/11/22

Jeff Jorgensen

Director of Student Support Services Signature: _____

Date: 2-8-22



Board Meeting Date: 3/7/2022

TITLE: COVID-19 Update

TYPE: Discussion

PRESENTER(S): Dr. Stacie Stanley, Superintendent; and Dr. Randy Smasal, Assistant Superintendent

BACKGROUND: As part of our ongoing monitoring of COVID management the administration is providing a situational update. The Board approved the downgrading of masking expectations to strongly recommended for E-12 students and staff effective February 23, 2022.

DESIRED OUTCOMES FROM THE BOARD: Review the materials to ensure there is a common knowledge and background on the topic. Have questions prepared for the administration.

ATTACHMENTS: Slide deck

Edina Public Schools

COVID-19 Update

March 7, 2022

Updated CDC Guidance

“With current high levels of vaccination and high levels of population immunity from both vaccination and infections, the risk of medically significant disease, hospitalization, and death from COVID-19 is greatly reduced for most people.”

“COVID-19 Community Levels can help communities and individuals make decisions based on their local context and their unique needs. Community vaccination coverage and other local information, like early alerts from surveillance, such as through wastewater or the number of emergency department visits for COVID-19, when available, can also inform decision making for health officials and individuals.”

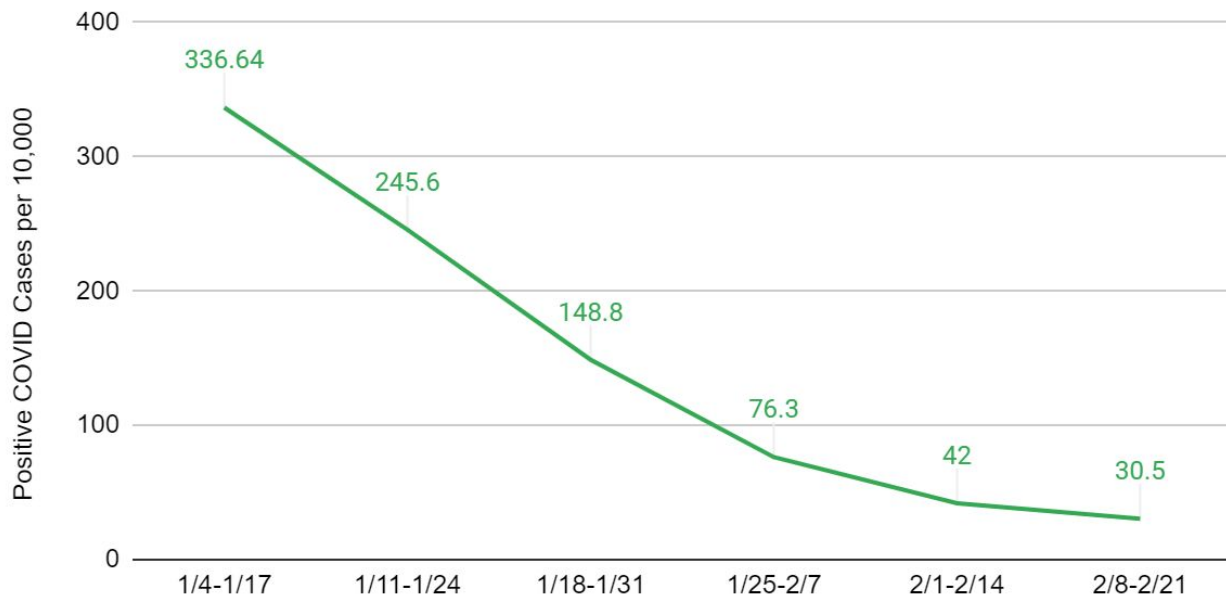
COVID-19 Community level	Individual- and household-level prevention behaviors	Community-level prevention strategies (as recommended by state or local authorities)
Low	<ul style="list-style-type: none"> Stay up to date with COVID-19 vaccines and boosters Maintain improved ventilation throughout indoor spaces when possible Follow CDC recommendations for isolation and quarantine, including getting tested if you are exposed to COVID-19 or have symptoms of COVID-19 If you are immunocompromised or high risk for severe disease <ul style="list-style-type: none"> Have a plan for rapid testing if needed (e.g., having home tests or access to testing) Talk to your healthcare provider about whether you are a candidate for treatments like oral antivirals, PrEP, and monoclonal antibodies 	<ul style="list-style-type: none"> Distribute and administer vaccines to achieve high community vaccination coverage and ensure health equity Maintain improved ventilation in public indoor spaces Ensure access to testing, including through point-of-care and at-home tests for all people <ul style="list-style-type: none"> Communicate with organizations and places that serve people who are immunocompromised or at high risk for severe disease to ensure they know how to get rapid testing Ensure access and equity in vaccination, testing, treatment, community outreach, support services for disproportionately affected populations
Medium	<ul style="list-style-type: none"> If you are immunocompromised or high risk for severe disease <ul style="list-style-type: none"> Talk to your healthcare provider about whether you need to wear a mask and take other precautions (e.g., testing) Have a plan for rapid testing if needed (e.g., having home tests or access to testing) Talk to your healthcare provider about whether you are a candidate for treatments like oral antivirals, PrEP, and monoclonal antibodies If you have household or social contact with someone at high risk for severe disease <ul style="list-style-type: none"> consider self-testing to detect infection before contact consider wearing a mask when indoors with them Stay up to date with COVID-19 vaccines and boosters Maintain improved ventilation throughout indoor spaces when possible Follow CDC recommendations for isolation and quarantine, including getting tested if you are exposed to COVID-19 or have symptoms of COVID-19 	<ul style="list-style-type: none"> Protect people at high risk for severe illness or death by ensuring equitable access to vaccination, testing, treatment, support services, and information Consider implementing screening testing or other testing strategies for people who are exposed to COVID-19 in workplaces, schools, or other community settings as appropriate Implement enhanced prevention measures in high-risk congregate settings (see guidance for correctional facilities and homeless shelters) Distribute and administer vaccines to achieve high community vaccination coverage and ensure health equity Maintain improved ventilation in public indoor spaces Ensure access to testing, including through point-of-care and at-home tests for all people <ul style="list-style-type: none"> Communicate with organizations and places that serve people who are immunocompromised or at high risk for severe disease to ensure they know how to get rapid testing Ensure access and equity in vaccination, testing, treatment, community outreach, support services for disproportionately affected populations

Current Community Context

- Edina City Case Rates
- Hennepin County Case Rates
- School District
- Absences

Edina City Case Rates

Edina COVID -19 Data



14 Day Trends for 1.4.22 - 2.21.22

Hennepin County Case Rates

Current situation: COVID-19 in Hennepin and Minnesota

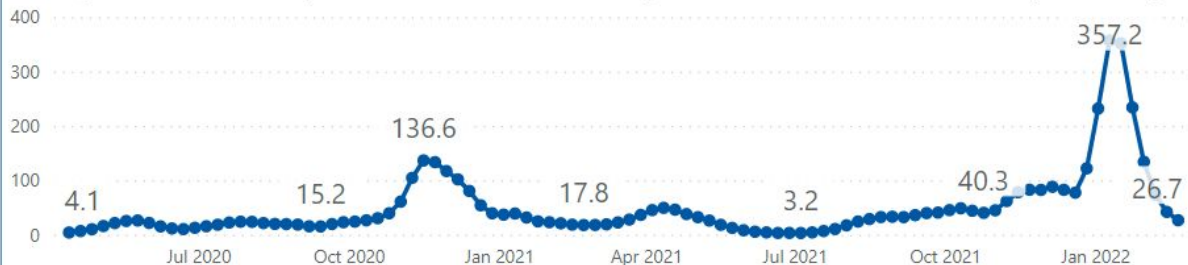


Current 14-day
Case Rate

26.7

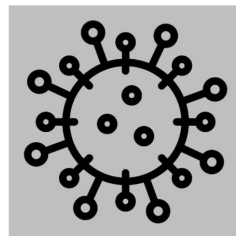
Cases per 10,000

14-day Case Rate (Total positive cases in two weeks per 10,000 residents) for Hennepin County



COVID-19 Monitoring Page

- Confirmed Cases
- Quarantines



Fully Vaccinated Rates

- K-5 - 57.91%
- 6-8 - 76.88%
- 9-12 - 84.91%

Attendance Monitoring

- In addition to monitoring percentages, we are analyzing the reasons for absence.

Questions



Board Meeting Date: 3/7/2022

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 213 School Board Committees
- Policy 217 Legislative Involvement
- Policy 606 Selection and Review of Instructional Text, Materials, Content or Issues

RECOMMENDATION: Review the suggested policy modifications for Policies 213, 217, and 606.

ATTACHMENTS:

1. Policy 213 School Board Committees
2. Policy 217 Legislative Involvement
3. Policy 606 Selection and Review of Instructional Text, Materials, Content or Issues

School Board

School Board Committees

I. Purpose

This policy provides for the structure and operation of committees and subcommittees of the school board.

II. General Statement of Policy

- A. The school board will designate board committees or subcommittees to advise the administration when it is determined that a committee process furthers the school district's mission.
- B. The board has determined that certain permanent standing committees, named in this policy, facilitate the operation of the board and the district mission, by the committee advising the administration on relevant educational topics and policies.
- C. A board committee or subcommittee will be formed by board resolution that outlines the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only the authority specified by the board. The board retains the right and has the duty to make all final decisions related to reports or recommendations which have had committee involvement.
- E. The board or board chair may also establish ad hoc committees for specific purposes as it deems appropriate, to be appointed by the board chair.
- F. The board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- G. A committee of the board will not appoint a subcommittee of that committee without approval of the board.

III. Appointment of Committees

- A. The school board appoints the following standing committees:

- 1. Finance
- 2. Policy
- 3. Teaching and Learning
- 4. Governance
- 5. Edina Public Schools Board Legislative Action Committee ~~Legislative~~

~~Action Committee~~

- B. The board will establish, by resolution, for each standing or ad hoc committee, the number of members, the term and the charge or mission of each committee.
- C. The board chair will appoint the members of each standing or ad hoc committee and designate the committee chair.

IV. Procedures for School Board Committees

- A. A committee or subcommittee will act only within the guidelines and mission established for that committee or subcommittee by the school board. Individual board members, or any three board members appointed to any committee, have no authority to bind the board on any matter unless such authority is expressly granted by the entire board.
- B. The committee or subcommittee will designate a secretary who will record the meeting highlights of the board committee.
- C. The power of a committee or subcommittee of the board is advisory only.
- D. Committee members who are also board members will not seek to hold a meeting of a committee outside the presence of administration or other non-board members who are members of the committee, and no committee meeting may be held without providing prior notice to administration.
- E. Committees will not stray into management work, and do not oversee or direct any school district staff, and do not have the authority to direct school district staff to take any specific actions or duties. Only the administration or the full school board may direct school district staff.
- F. A committee or subcommittee of the board will, when appropriate, clarify in any dealings with the public, that its powers are only advisory to the administration.

V. Expectations for and Operational Procedures of School Board Standing Committees

Finance and Facilities Committee

A. General Statement of Role

The school board, in its practice of prudent management of public resources, has created the finance and facilities committee to collaborate with the district's business services director and superintendent in reviewing and providing feedback to the district on financial issues. This committee deals with matters

pertaining to the school system's budget development and related recommendations to the board. It also:

1. Monitors the financial affairs of the district.
2. Reviews and maintains a long-term financial forecast.
3. Recommends to the board any budget modifications based on financial analyses and the needs of the system, while adhering to district policy.
4. Reviews contracting practices.
5. Ensures that budget allocations and expenditures reflect district priorities as informed by its strategic operating plans.
6. Reviews the school system audit, making the board aware of key risks facing the district, as well as strategies for dealing with any such risks.
7. Reviews financial analyses provided by the business services director, or other entity at their discretion, and makes related recommendations to the board.
8. At the direction of the superintendent and board, conducts periodic, more detailed, financial analyses.
9. Performs other such duties as assigned by the board.

B. Committee Composition

The finance and facilities committee consists of the board treasurer, two additional board members, the director of business services, the superintendent, any additional staff members assigned by the superintendent, and three to four community members with talent and experience in management and financial affairs.

1. The committee chair is the board treasurer.
2. Board members are appointed annually in January.
3. Community members are appointed effective July 1, in accordance with the board committee selection process.

C. Communications Expectations

1. Provides periodic reports to the board as necessary, regarding committee discussions and deliberations.
2. Provides reports to the board regarding requested analyses of specific topics.

3. Along with the business director, provides information to the district regarding finance issues, both in sharing information with the public, and listening to citizen concerns.

D. Meetings

Meetings are held monthly, unless more frequent meetings are required.

Governance Committee

A. General Statement of Role

The school board, to ensure sound governance and oversight of the district, has created the governance committee to collaborate with the district superintendent in making recommendations to the board on subjects that have districtwide implications, and which are more readily addressed in governance versus other established committees. Its areas of purview include:

1. Previews all human resources issues, including contracts.
2. Previews all legal issues.
3. Builds and monitors the working relationship of the board and superintendent, addressing relationship issues as they occur, including:
 - a. routine matters related to the superintendent's contract and employment; and
 - b. issues or concerns regarding the superintendent's conditions of employment, and communication with the board regarding same.
4. Develops procedures and an evaluation instrument for the superintendent's evaluation.
5. Develops and presents to the board annual goals for the superintendent and board.
6. Orients new board members, and identifies training and educational opportunities for board members to become better informed about school board governance issues.
7. Coordinates board self-evaluation procedures, instruments and training.
8. Develops guidelines for effective communication of board committee work to the board, district administration and public.
9. Assists with strategic and long-term plans and goals that are consistent with the district mission.
10. Performs other duties assigned to the committee by the board.

B. Committee Composition

The governance committee consists of the board chair, vice chair, one additional board member, the superintendent, and any other staff members assigned by the superintendent and agreed to by the board members.

1. The committee chair is the board chair
2. Board members are appointed annually in January

C. Communications Expectations

Provide periodic reports to the board as necessary, regarding discussions and deliberations of the committee.

D. Meetings

Meetings are held monthly, unless more frequent meetings are required.

Teaching and Learning Committee

A. General Statement of Role

The school board, in order to promote active participation in improving instruction and curriculum, has created the teaching and learning committee to collaborate with the district's teaching and learning director and superintendent to coordinate and advance district instructional programs. The committee will make recommendations to the board on matters relating to teaching and learning, including the instructional programs used in schools and programs and their relevance and alignment to local contexts. Specific responsibilities include:

1. Works cooperatively with the teaching and learning director, superintendent and appropriate staff to monitor and assess instructional programs and professional learning aligned with student needs and achievement, in order to ensure equity and excellence.
2. Reviews initiatives, progress, outcomes, and the effectiveness of the curriculum and teaching and learning practices in achieving board and system goals and objectives, as needed, and as articulated by the district's strategic plan.

B. Committee Composition

The teaching and learning committee consists of three board members, the superintendent, the teaching and learning director, and any other staff members assigned by the superintendent or teaching and learning director.

1. The committee chair is appointed by the board chair.
2. Board members are appointed annually in January.

C. Communications Expectations

1. Provides periodic reports to the board as necessary, regarding discussions and deliberations of the committee.
2. Provides recommendations to the board regarding teaching and learning subjects coming to the board.

D. Meetings

Meetings are held monthly, unless more frequent meetings are required.

Policy Committee

A. General Statement of Role

The committee reviews existing policies and writes new policies to provide broad governance guidance and address changes in legislation, statutes, case law and legal decisions, as well as district social and educational issues. Board policies act as guidelines for the internal procedures of the district. The committee stays abreast of local, state and federal laws and regulations to determine and apply implications for district policy development and revisions. The committee works closely with the appropriate staff to draft new or refine current policies, processes and protocols, that are then brought to the board for formal action. All district policies should be reviewed over a 5-year period.

B. Committee Composition

The policy committee consists of three board members, the superintendent, the assistant superintendent, and any other staff members assigned by the superintendent.

1. The committee chair is appointed by the board chair.

2. Board members are appointed annually in January.

C. Communications Expectations

1. Policies that are ready for updating should be brought to the board monthly for consent, discussion or approval, depending on what phase they are in.
2. If policy changes will have a major community impact, the board and district should seek community input and have a communications plan for the public.

D. Meetings

Meetings are held monthly, unless more frequent meetings are required.

Edina Public Schools Board Legislative Action Committee

E. General Statement of Role

The purpose of the LAC is to assist the Edina Public Schools' School Board and EPS District Administration in advocacy for education-related legislation. The LAC coordinates these advocacy efforts throughout the District by supporting, and advocating for Board-approved legislative positions designed to advance the cause of excellent schools in Edina and Minnesota.

F. Committee Composition

The LAC Steering Committee consists of up to two board members, the superintendent and at least one (1) designated EPS administrative liaison members assigned by the superintendent. In addition, the committee may include a maximum of nine community members and a minimum of two (2) EPS students to comprise the Steering Committee. The Steering Committee supports the Board approved legislative platform and fulfills needed functions of the committee as identified by the LAC Chair and Vice-Chair.

3. The committee chair is appointed by the board chair.
4. Board members are appointed annually in June.
5. Members of the Steering Committee are selected by the LAC Chair and Vice-Chair for a term of one year.

G. Communications Expectations

1. The activities of the LAC are subject to Board approval. To fulfill this purpose, the LAC's activities may include, but will not be limited to, the following: soliciting information on legislative activity that might affect the District; developing a work plan for advocacy of the approved positions; communicating with elected officials and running public informational events to assist the Board in increasing awareness of legislative issues throughout the District; communicating to the Board on a regular basis as to the progress of the LAC's work; and advocating at the local, state, and federal levels those positions identified by the LAC and approved by the Board.
2. Policies that are ready for updating should be brought to the board monthly for consent, discussion or approval, depending on what phase they are in.

H. Meetings

Meetings are held monthly, unless more frequent meetings are required.

Committee Assignments

Unless otherwise specified, board members will be assigned or appointed to committees or boards by the board chair in consultation with the board. Board members will be assigned to committees or boards no later than the second regular board meeting in January. Each board member should be assigned to at least one (1) committee.

1. Appointment to a committee should take into consideration, but not be limited to, the following:
 - a. equitable distribution of committee assignments among board members;
 - b. expressed interests of board members;
 - c. a board member's training, education and/or experience with the purpose of the committee;
 - d. continuity of service and historical knowledge;
 - e. availability for meetings;
 - f. the need for diversity;

- g. the needs of the board; and
 - h. the proven ability to work effectively in a committee environment.
2. Should one or more representatives of the board be needed to attend a committee meeting prior to the board's adoption of committee assignments, the chair is authorized to temporarily appoint board members to that committee.
 3. Assignments to a committee are effective until either the following year's approval of committee members, or board removal or absence for another reason.
 4. If an absence is created on any committee, the chair may assign another board member to represent the board at a committee meeting for any duration.

Committee Chairs

The committee chair is chosen by the board chair unless otherwise specified.

A. Roles and Responsibilities of the Committee Chair

The committee chair has the following responsibilities:

1. Assists administration in preparing background materials for the committee's work, incorporates the board's plans into committee agendas, and reports results of the committee work to the board.
2. Assists administration with steering the work of the committee, while also tying that work back in with the rest of the board.
 - a) The committee chair and responsible administrator, in conjunction with the superintendent and board chair, will come up with an annual plan, to be reviewed by the board.
 - b) The committee chair and responsible administrator will work with the board chair and superintendent on a monthly basis to plan any agenda items for board meetings.
 - c) The committee chair, in conjunction with administration, will be responsible for facilitating work session discussions on issues brought by their committee.
 - d) The committee chair will work with the responsible administrator on:
 - i) The responsibility for presiding over the meetings
 - ii) Setting the direction for the committee, and establishing norms and protocols that allow for appropriate and efficient function of the committee

- iii) Providing guidance and communicating expectations to other committee members
- iv) Ensuring that relevant, timely and effective decisions are executed, and that all committee members are provided the opportunity to participate in the decision making process

Legal Reference:

Minn. Stat. Ch. 13D (Open Meeting Law)

Cross Reference:

Policy 201 (Legal Status of the School Board)

Policy 203 (Operation of the School Board)

Policy

adopted: 4/16/07
amended: 3/12/12
amended: 12/10/12
revised: 11/14/16
revised: 4/17/17
revised: 2/1/18
revised: 12/17/18
revised: 8/10/20

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School Board

Legislative Involvement

I. Purpose

This policy defines the school district's advocacy role in state and national legislation related to education.

II. General Statement of Policy

Edina Public Schools recognizes the importance of district involvement in shaping educational policy, funding, programs and laws at the state and national level. The school board and district administration are involved at the state and national level, especially with federal and state elected officials representing Edina Public Schools.

III. Legislative Action

- A. The school district will develop legislative initiatives ~~to pursue~~ **primarily through the Edina Public Schools Board Legislative Action Committee**. These initiatives will align with the district's mission and the needs of the state and metropolitan region.
- B. Once the school board adopts its legislative initiatives, board members and employees may publicly speak on behalf of those initiatives in compliance with Policy 107 – Public Relations and School Communications.
- C. The district will be a member of educational organizations that promote and lobby for educational priorities that align with the district's mission. The district will have active representation in these organizations.
- D. As needed, the district may work with stakeholders, including employees, parents and community members, to serve in an advisory and/or advocacy capacity with respect to legislative issues. Issues for which such a group would be organized will directly relate to the district's mission. Coordination of legislative advisory or advocacy groups will be the responsibility of the superintendent or designee.
- E. For issues not adopted as legislative initiatives, a board member or district employee may use his or her title while speaking in support of issues that adhere to and promote the district's mission, as long as the employee or school board member makes it clear that his or her position does not represent the district's legislative position.

Revised: 3/13/13
Revised: 1/28/19

Education Programs

Selection and Review of Instructional Text, Materials, Content or Issues

I. Purpose

This policy provides direction for the selection of instructional text, materials and content. The policy also provides a procedure for addressing a request for a review of instructional materials, content, or critical issues discussed in classrooms.

II. General Statement of Policy

The school district recognizes that selection of textbooks and instructional materials is a vital support for the district's academic standards and curriculum. The school board has the authority to make final decisions on selection of instructional text, materials and content.

The academic standards and course outlines developed by the staff will serve as the basis for instructional text, materials and content selection. Professional staff will access libraries, online resources, instructional materials' centers, student support services, community resources and other appropriate resources [that are grounded in research and best practices](#) in an effort to provide effective instruction for all students.

III. Responsibility of Selection

- A. The school board retains the authority to make final decisions on the selection of instructional text, materials and content [in the curriculum review adoption cycle](#). . The professional staff's expertise and involvement is vital to the recommendation of instructional text, materials and content. The director of teaching and learning will work directly with the staff in developing such recommendations.
- B. Based on the review of instructional text, materials and content during the selection process, the recommendations will be grounded in research and best practices including:
 - 1. support the academic standards of the education programs;
 - 2. consider the needs, age, and maturity of students;
 - 3. foster respect and appreciation for cultural diversity and varied opinion;
 - 4. meet within the constraints of the school district budget;

5. be in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61 or for reading materials assigned for a world language course [or immersion programming](#); and

~~7.~~

7. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

8. not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.

- C. The director of teaching and learning will be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines will provide opportunity for input and consideration of the views of students, parents, and members of the district community. This procedure will be coordinated with the district's curriculum development effort and may utilize the World's Best Workforce committee.

IV. Selection and Review of Instructional Text, Materials and Content

- A. The director of teaching and learning will be responsible for keeping the school board informed of progress on the part of staff and others involved in the review and selection process.
- B. The director of teaching and learning will present recommendations to the school board after completion of the review process as outlined in this policy.
- C. Upon school board approval, the director of teaching and learning will be responsible for implementing the recommendations into the learning setting.

V. Request for Review of Instructional Text and/or Materials

- A. The school district will provide a process ([see Appendix 1](#)) for district families and/or community members to request a review and seek reconsideration of select instructional text and/or materials.
- B. The director of teaching and learning will be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of instructional text and/or materials.

VII. Controversial Issues Discussed in Classroom

Controversial issues may be discussed in the classroom to advance student learning, and will be guided by Appendix IV of this policy.

Legal References:

Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction – Curriculum)

Minn. Stat. § 120B.20 (Parental Curriculum Review)

Minn. Stat. § 120B.235 (American Heritage Education)

Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)

Minn. Stat. § 124D.59-124D.61 (Limited English Proficiency)

Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested;
Penalty)

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)

Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References:

Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by
Students and Employees)

Policy 603 (Curriculum and Program Review and Development)

Policy 604 (Grade Level Configuration and Enrollment at School Sites)

Policy

adopted: 7/20/09

Revised: 10/14/19

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Appendix I to Policy 606
MATERIAL REVIEW PROCESS

An orderly process of instructional resource and supplemental materials review ensures an appropriate balance for those most concerned:

- The teachers who have the right to express their professional recommendations and opinions on the review and use of instructional resources and materials
- The students who have the right to express their preferences and opinions on the review and use of instructional resources and materials
- The parents and community who have the right to express their preferences and opinions on the review and use of instructional resources and materials

CREATION OF AN ALTERNATIVE STUDENT LEARNING PLAN

A. Teacher Level Review

Specific instructional material or content objections will be directed to the teacher.

1. The teacher will treat each request with confidentiality, and work with the student and family to come to a resolution.
2. The teacher and/or parent/guardian may submit an alternative instruction plan. The school district will not pay for any alternative instruction costs.
3. The proposed solution will consider inclusion of the student(s) in the classroom while minimizing classroom disruption, and seek to ensure a student is not removed from the classroom setting for an unreasonable amount of time without parental or guardian agreement.
4. If a resolution cannot be reached, the parties will move to the building level review.

B. Building Level Review

If a resolution cannot be reached between the teacher, student and parent/guardian, the parent/guardian should submit a completed Appendix II form (Proposed Alternative Student Learning Plan) to the principal or designee. Upon receipt:

1. The parties will review the process to date.
2. The principal or designee will determine whether the alternative student learning plan is essentially equivalent to that provided as part of the adopted curriculum. The building team should ensure the proposed solution is viable and provides the best alternative possible for students. The principal or designee may evaluate and assess the quality of the student's alternative student learning plan for grading purposes.
3. The proposed solution will consider inclusion of the student(s) in the classroom while minimizing classroom disruption, and seek to ensure a student is not removed from

the classroom setting for an unreasonable amount of time without parental or guardian agreement.

4. If a resolution cannot be reached among these parties, the alternative learning plan will go for district review.

C. District Level Review

If a parent/guardian does not agree with the solution provided by the building level process, the request will be forwarded to the superintendent or designee. The decision of the superintendent or designee is final.

REQUEST FOR REVIEW OF MATERIALS

- A. The individual(s) will submit a completed Appendix II form (Request for Review of Materials) to the principal or designee. The request will be reviewed by a building team, comprised of teachers, administrators, directors or other staff, as applicable.
- B. The team will review the request, including the proposed solution.
 1. The team should use the table below as a starting point to determine the degree to which the material meets or does not meet the district's criteria. The questions below should be used not as a pass/fail tool, but as information to guide the decision making process.

Does the material support the academic standards?
Does the material consider the needs, age, and maturity of students?
Does the material foster respect and appreciation for cultural diversity and multiple perspectives?

2. The team will use all available information to resolve the submitted request for review of materials. The resolution will be communicated to those submitting the request and all relevant parties.
- C. If the parties do not agree with the solution provided by the building team, the request for review of materials will be forwarded to the superintendent or designee. The decision of the superintendent or designee is final.

Revised: 10/14/19

Appendix II to Policy 606

Choose one:

- ☐ Propose Alternative Student Learning Plan
- ☐ Request for Review of Materials

Please complete the following form or attach a document with the requested information.

*Please turn in **the** completed document to **the** classroom instructor.*

Course _____

Author _____

Title _____

Publisher (if known) _____

Request initiated by _____ Telephone _____

Email _____

Address _____ City _____

Complainant represents: Self _____ Organization _____ Group _____

1. What is your concern or objection to the material? (Please be specific; cite pages)

2. What do you see as the potential solution to this concern?

3. Comments: _____

Date

Signature of Complainant

Revised: 10/14/19

Appendix III to Policy 606
Person(s) Responsible For Materials Review

Type of Objectable Material	Person(s) responsible to conduct initial review	If objection remains unresolved, persons responsible for resolution
1. Primary instructional resources available to every student	Teacher(s)	Teacher(s) Principal Curriculum leaders Director of Teaching & Learning
2. Online and electronic learning resources	Teacher(s)	Teacher(s) Principal Curriculum leaders Director of Teaching & Learning Director of Media & Technology Services
3. Supplementary materials	Teacher(s)	Teacher(s) Principal Curriculum leaders Director of Teaching & Learning
4. Library books, magazines, films and other material in media center(s)	Media specialist(s) Teacher(s)	Teacher(s) Director of Media & Technology Services
5. Library books, magazines, films and other material not in media center(s)	Teacher(s)	Teacher(s) Principal Director of Teaching & Learning

The director of teaching & learning and director of media & technology services are responsible for supporting the implementation of materials.

Appendix IV to Policy 606
CONTROVERSIAL ISSUES

Controversial issues may be discussed in the classroom, provided that:

1. The issue is related to the course of study or to relevant current events and provides opportunities for critical thinking, for developing tolerance, and for understanding conflicting points of view.
2. The issue has a meaningful relationship to matters of concern to the students.
3. Available information about the issue is sufficient to allow alternative points of view to be discussed and evaluated on a factual basis.
4. All sides of the issue are given a proper hearing, using established facts as primary evidence.
5. The issue has points of view which can be understood and defined by the students.
6. The teacher does not use his/her position to forward his/her own religious, political, economic or social bias. The teacher may express a personal opinion if he/she identifies it as such and does not express the opinion for the purpose of persuading students to his/her point of view.
7. Discussion or study of the issue is instigated by the students, relevant current events, and the established curriculum, but not by a source outside of the schools.
8. The discussion does not reflect adversely upon persons because of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. (see Policy 413).
9. The oral or written presentation does not violate state or federal law.

The ~~superintendent or designee~~ ~~director of teaching and learning~~ will have the authority to judge whether the above conditions are being met.



Board Meeting Date: 3/7/2022

TITLE: FY22-23 Preliminary General Fund Budget

TYPE: Action

PRESENTER(S): John Toop, Director of Business Services; and Dr. Stacie Stanley, Superintendent

BACKGROUND: The FY22-23 Preliminary General Fund Budget is presented for School Board review. Approval of budget parameters on January 10, 2022 has formed the basis for the preparation of the budget. The School Board will provide additional input, with final preliminary approval at the March School Board meeting. Approval of the preliminary budget allows administration to begin the staffing process for the next school year. Legislative changes that impact the FY22-23 budget will be incorporated in the Adopted Budget in June 2022.

RECOMMENDATION: Approve the FY22-23 Preliminary Budget.

Desired Outcomes from the Board: Review the report and prepare questions to gain a better understanding of the FY22-23 Preliminary Budget.

ATTACHMENTS: See following report and listed attachments.

TITLE: FY22-23 Budget Alignment Plan

TYPE: Action

PRESENTER(S): Dr. Stacie Stanley, Superintendent; John Toop, Director of Business Services

BACKGROUND: Budget analysis of enrollment (revenue), FY20-21 audit results, and FY21-22 Final budget adjustments has been done in the multi-year Budget planning model. Assuming no staff reductions and using an assumption that there will be approximately \$2,000,000 of unspent Federal stimulus funds available for spending in FY22-23, there remains a projected deficit of \$807,014. Administration is recommending use of part of the "Assigned for Literacy and Virtual Programming" assigned fund balance of \$1,738,818 to close this deficit, thus giving Edina Public Schools a maintenance year in FY22-23 with no programming reductions.

RECOMMENDATION: That the Edina School Board approve the FY22-23 Budget Alignment Plan.

RATIONALE: This budget is aligned with a multi-year budget plan using projected Fall of 21 enrollment to project enrollment for FY22-23, FY20-21 audit results, and the FY21-22 Final budget. The budget plan maintains a strong fiscal position with a minimum unassigned fund balance at 6% of expenditures.

There are numerous reasons the Edina Public Schools administration is recommending the above budget alignment plan. Most importantly, we believe it balances meeting the educational needs of all Edina Public Schools students while being fiscally responsible to the district students, staff and community. This proposed FY22-23 budget is being provided for preliminary approval. No additional funding from the Minnesota Legislature other than what is already in law is projected in this budget. Final approval will be sought on or before June 30, 2022. Federal and state legislation will be monitored through the Spring with budget adjustments being made in June or later.

As part of the annual budget process, the district develops a budget planning focus with budget parameters, including enrollment, revenue and expenditure assumptions. The parameters are developed to maximize resources to ensure successful, innovative and customized learning for all students, blending alignment of time, talent and funds. (See FY22-23 Budget Parameters, and Budget Projection Model attachments).

PRIMARY ISSUE(S) TO CONSIDER: FY22-23 Budget Plan for Edina Public Schools

ATTACHMENTS:

1. Report (next page)
2. Updated Budget Parameters, FY22-23
3. Basic Formula Allowance Increase History FY10 to FY23
4. FY20 School District Profiles Resource Comparison
5. FY20 School District Allocation to Instruction Comparison
6. Budget Summary Projection Numbers for FY22-23
7. Enrollment Projection by Grade using 5-year Avg. method
8. Enrollment Projection vs. Capacity by Building using FY22-23 Projected Enrollment

Program Background

Mission Statement:

Edina Public Schools is a dynamic learning community delivering educational excellence and preparing all students to realize their full potential.

Through academics, activities and opportunities, we encourage creativity, foster curiosity, and develop critical thinking skills. We support every student's educational journey by creating a caring and inclusive school culture that supports the whole student.

Edina Public Schools continues to strive for this mission with a vision for each and every student to discover their possibilities and thrive. Edina students meet expectations set by the district's academic excellence and demonstrate their talents at a myriad of in-school and out-of-school academic and non-academic activities.

The COVID pandemic resulted in disruptions to student learning, to which educators adapted their instruction and activities to engage students in distance, hybrid and in-person learning. This budget assumes that students will be in-person for the full FY22-23 school year.

The FY22-23 budget will continue to provide high quality programming for student learning and achievement. This budget realizes that our students live in a diverse culture that is rich in information and with access to many changing technologies. Edina Public Schools will continue to offer its strong academic foundation for its learners at the elementary schools. Edina middle school students will continue to develop academic skills and begin to build knowledge in their interest areas. The high school budget will continue to offer resources to deliver a variety of academic opportunities. Surrounding the district curriculum and programs are resources that provide opportunities for students to fill in learning gaps through interventions and gifted and talented services and advanced courses. In this budget, Edina Public Schools will continue to provide a French Immersion program at Normandale Elementary and Valley View Middle Schools, as well as Continuous Progress programming at Highlands and Countryside Elementary Schools. It will also begin the process of offering a Dual Language Spanish Immersion program and expand on the online course offerings available for Middle School and High School students. Edina Elementary Virtual Pathway (EEVP) will also continue with its K-6 program.

The Edina Public Schools has a strong history of providing excellent educational opportunities for all students while maintaining a strong financial position. The district continues to maintain the highest bond rating available to school districts, as determined by Moody's Corporation. As with past budgets, this budget will ensure that funds are aligned to the district's mission of learning, while maintaining a strong fiscal position with a minimum unassigned fund balance at 6% of expenditures.

Fiscal Background

The district uses a multi-year Budget Projection Model (BPM) provided by our financial consultant, Ehlers & Assoc., as part of the financial projection process, which includes an enrollment projection model. The School Board gave guidance to select a 5 yr. avg. enrollment projection, resulting in a projected increase of 49.44 students for FY22-23. Board approved budget parameters (attached) have been entered in the model, with preliminary results showing a projected deficit of \$807,014. Administration is recommending that this deficit be covered by using part of the "Assigned for Literacy and Virtual Programming" assigned fund balance of \$1,738,818. Use of part of this assigned fund balance would result in no reductions for FY22-23, making this a maintenance year while continuing to implement the Comprehensive Literacy Program and its LETRS training for licensed staff. The Edina Public Schools works hard to maximize resources to ensure successful education for all students, blending alignment of time, talent and funds.

High-Level Budget Assumptions

- Federal stimulus carry in to FY22-23:

The estimated amount of Federal stimulus funding carryover into FY22-23 is \$2,000,000. The FY21-22 Final budget assumed revenue of \$3.7 million and expenses of \$3.7 million. Any unspent funds will carryover to FY22-23. Revenue is estimated at \$2 million for carryover, while expenses are brought forward at the same level as the FY21-22 Final Budget. This is a conservative estimate designed for flexibility.

- Special Ed State Aid:

FY20-21 Special Ed State Aid came in at \$14,364,250 vs. the end-of-year estimate of \$14,562,998. This requires a downward adjustment (already made) in the FY21-22 Final budget, as well as an adjustment to the growth factor for FY22-23. The new estimate for FY22-23 Special Ed State Aid is \$15,091,440 vs. the initial projection in the budget parameters of \$15,421,458. The difference is an adjustment downward of \$330,018.

- Licensed Retirees replacement savings:

Each year, the school district realizes the savings from retiring staff. Retirees with many years of experience have higher salaries than less experienced staff replacing those retiring from the profession. Historically there has been an average of about 11 licensed staff retiring in a given year. Last year we were slightly above that, with 15.02 teacher FTE's retiring. Presently, we are looking at about 26.8 licensed FTE retirees for next year. An assumption is made, at a replacement savings of \$30,000 per FTE, the district will realize \$804,000 of replacement savings for FY22-23, instead of the historical average of \$330,000.

- Edina Elementary Virtual Pathway (EEVP) staffing:

EEVP staffing at its current levels was included in the FY21-22 Final Budget at its current staffing levels, so those staffing levels are brought forward, with an inflation adjustment, into the FY22-23 projection. Additional staffing over and above what is currently in place would be an addition to FY22-23.

- Dual Language Spanish Immersion staffing:

Dual Language Spanish Immersion will have 2 classrooms in the ECC next year, with one less Kindergarten classroom at Countryside Elementary, for a net of one additional FTE. Equipping both classrooms will come out of the Operating Capital strategic plan contingency set-aside. The net cost of one classroom FTE and instructional supplies will be approximately \$125,000.

- EHS and MS Online staffing:

Online course offerings have an accompanying Memorandum of Understanding (MOU) linked to pay for teachers. At this time there is not a clear amount that this will cost the district, nor how much additional revenue it may bring into the district. This is being treated as a cost neutral item subject to additional analysis and School Board input.

- No school election in November 2022 savings:

The November 2021 School Board election total cost was just under \$160,000. Since there is no election in November 2022, we can reduce this cost to zero for the FY22-23 budget.

- Increase Marketing/Comm. Budget by an additional \$25,000

The recently approved FY21-22 Final budget allocated an additional \$25,000 for Marketing/Comm. for initial marketing of the Edina Online program. An additional \$25,000 is added for FY22-23, bringing the total budget for Marketing/Comm. for the Edina Online program to \$50,000 for FY22-23.

- All other assumptions used in the BPM to build FY22-23 projection:

Expenditure Inflation Factors:	Budget 2021-22	Projected 2022-23
Licensed Staff-Salary Schedule Change	Base year to project budgets	2.82%
Licensed Classroom Support Salaries		2.82%
Admin TRA Related Salaries		2.50%
Other Staff		2.50%
Health Insurance Benefits		1.00%
Purchased Services		1.00%
Utilities		3.00%
Supplies		1.00%
Other		0.00%

Meetings to date for FY22-23 Budget Development

Audit and Projected Budget Presented	Lead Team	December 13, 2021
Audit Approved	School Board	January 10, 2022
Budget Parameters Presented	Finance and Facilities	January 4, 2022
Budget Parameters Approved	School Board	January 10, 2022
Budget Proposal Presented	School Board	February 24, 2022

2022-23

BUDGET PARAMETERS

Edina Public Schools are well positioned

Strategic plan implementation	Stable enrollment
Strong financial management	Proactive process involving many stakeholders
Problem-solving administrative team	Communication to all staff/community

Budget Focus

to be used by the Board, administrators, sites, staff and community:

Maximizes resources to ensure successful education for all students, blending alignment of time, talent and funds

Finance

- Multiyear planning approach through the use of a long-range financial planning model.
- Fund balance to remain at 6% as per current board policy guidelines.
- Projected fund balance as of 6-30-22 is above 6%. Budget plan will include steps to maintain fund balance at the 6% level as of 6-30-2023.
- The 2022 Legislative session is a non-budget session. There may be slight increases to education funding, however, the State has already increased per pupil funding by 2% for FY22-23. Any new increases in revenue will probably be nominal and specific. The results of the legislative session will be incorporated into the budget in June 2022.
- Recommendations based on student achievement for all and fiscal integrity
- No new programs unless cost neutral
- No new staff unless cost neutral

Enrollment (ADM) Parameters

1. Four different enrollment projection calculations were presented to the School Board for their consideration. The selected projection method was a 5-year average, resulting a projected enrollment increase of 49.44 ADM. This enrollment is used to project our largest revenue source, basic state aid.

2. Pupil Unit Weighting Factors – Pre-Kindergarten (1.0), Kindergarten Handicapped (1.0), Grades K-6 (1.0) and Grades 7-12 (1.2).
3. Average Daily Membership (ADM) increase of 49 and Adjusted Pupil Units (APU) increase of 43 based on 5-year average enrollment projection method selected.

Revenue Budget Parameters

1. General Education Revenue (GER) amount per APU is at \$6,863 for 2022-23, an increase of 2.0% from 2021-22. The base assumption for 2023-24 and beyond is a 2.0% increase. The GER per student has increased by at least 2% each year for the past 9 consecutive years. A 1% increase in GER is approximately \$633,000. Most of the GER is for the general operation of the school district and is not designated by the State for a specific purpose. GER is funded by state aid.
2. Basic Skills Revenue – Basic Skills revenue includes the former compensatory, Limited English Proficiency (LEP), and LEP concentration revenues. While these revenues are combined into a single category, the funding available for Basic Skills revenue is based on existing formulas for the individual components. LEP Average Daily Membership is estimated to be 389. Compensatory revenue is based on October 1, 2021 free and reduced lunch counts. The combined revenue is estimated to be \$746,869.
3. Gifted and Talented revenue is \$13 per APU for 2022-23 which is estimated to be \$120,219.
4. Operating Referendum monies in the General Fund (after LOR subtraction) equal \$1,877 per APU.
5. Local Optional Revenue (LOR) equals \$724 per APU. The LOR is subtracted from the referendum allowance.
6. Equity revenue is calculated by a formula that evaluates the highest paid districts and the lowest paid districts in the state. It is estimated that the district will receive about \$69.55 per APU, or \$670,819 for 2022-23.
7. Operating Capital revenue has a component representing the former equipment formula (\$79 per APU), a component representing the former facilities formula (\$109 times the District's maintenance cost index, age of buildings), and a learning year rate (\$31 per APU). It is estimated that the district will receive about \$229.90 per APU, or \$2,136,011 for 2022-23.
8. Safe Schools revenue for EPS (\$36) and ISD #287 (\$15) is \$51 per APU for 2022-23 which is estimated to be \$471,748.
9. Special Education Revenue: In 2015-16, the state implemented new special education formulas. There are three calculations for state special education

aids using prior year data. The district receives the lesser of these calculations:

- a. "Old formula" calculations excluding transportation times .62
- b. Districts nonfederal special education expenditures excluding transportation times .50
- c. Census-based calculations times .56

Further, the 2019 Education bill increased funding by \$91 million (cross-subsidy reduction aid), began phase out and subsequent elimination of the state aid growth cap, and reduces the portion of unreimbursed special education costs the serving district can bill back to the resident district from 90% to 85% (FY20) to 80% (FY21 and later).

The estimated Special Education State aid that will be used for budgeting purposes is \$15,091,440, which represents a 2.5% increase from the estimated FY21-22 amount of \$14,723,356.

10. The district participates in the third-party billing program. The revenue from this program is estimated at \$50,000 and will pay for the costs of contracted services associated with the program and unreimbursed special education substitute costs.
11. The 2-year grant cycle for the Alternative Delivery of Specialized Instructional Services (ADSIS) program aid is for the 21-22 and 22-23 years. Budget parameters assume maintenance of the ADSIS funding and approval of another 2-year grant. If funding is not approved, appropriate adjustments will need to be implemented.
12. Literacy Incentive Aid estimate is \$515,471.
13. Federal aids are estimated to correspond to federal expenditures, except for Federal stimulus funds, which are projected to have a \$2,000,000 carry in to FY22-23.
14. Miscellaneous revenues will be approximately the same amount.
15. Gifts and donations revenue will equal gift and donation expense.
16. Interest revenue is based on current interest rates and available cash flow for investments.

Expenditure Budget Parameters

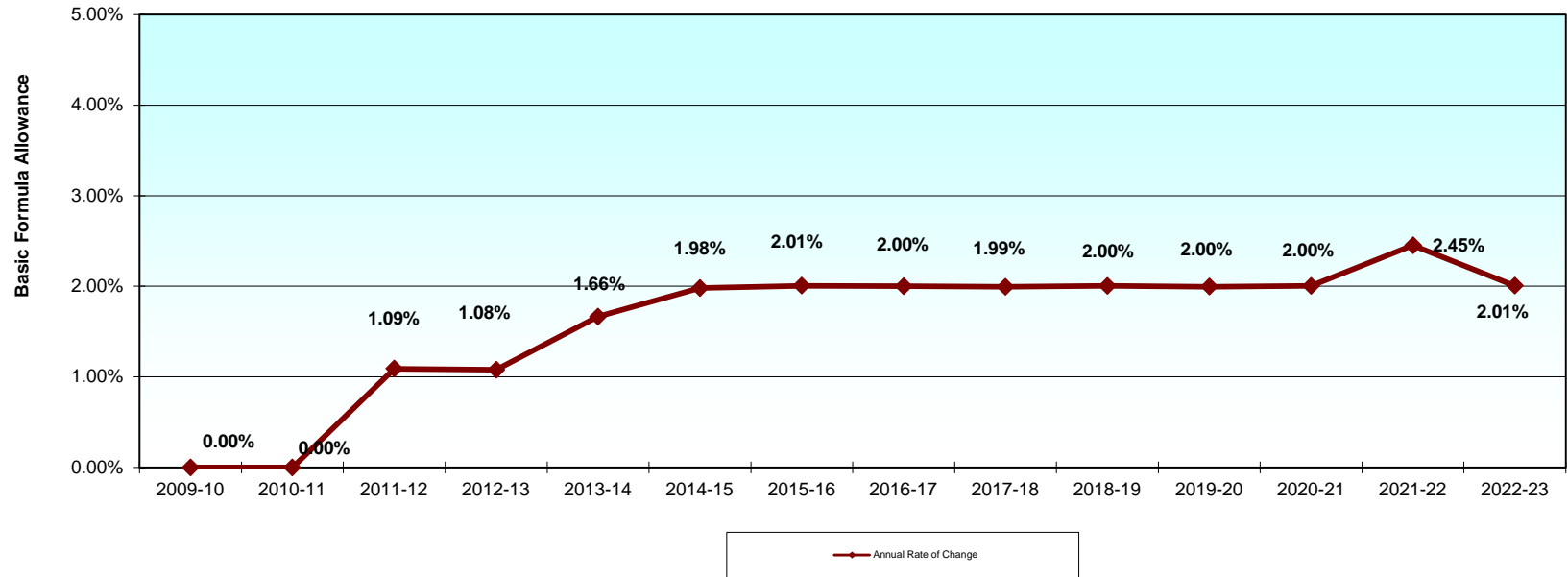
1. Staffing –The 2022-23 staffing base FTE was based on December 1, 2021, estimated ADM calculations. The current estimated actual ADM for 2021-22 was slightly higher than projected for the elementary, middle schools and the high school. Staffing may be adjusted according to the Board budget plan to

be approved in March 2022. The base long-range plan does not include staffing for enrollment growth.

2. Salaries and fringe benefits are actual amounts for settled contracts. An inflationary increase based on regional and historical trends is planned for non-settled contracts. Total projected salaries and benefits for all General Fund staff in 2022-23 is \$108,150,050. A 1% increase in employee compensation over what is already projected equals approximately \$1,081,505.
3. Lane changes are estimated at \$200,000, which is based on actual lane change numbers used in the EME settlement agreement.
4. Instructional contingency (Asst. Supt.) of \$50,000, strategic contingency (Supt.) of \$50,000 and special education contingency (Spec. Services Dir.) of \$50,000 to be used at the start of the school year to address student needs and class size concerns. Any additions funded with contingency funds will be for the 2022-23 year only.
5. A three-year history will be used to project gas and electricity costs with consideration given to current utilities rates. Utilities costs are allocated to Food Service and Community Service programs for the calculated portion of their usage. An additional amount of \$244,000 was added into the FY21-22 budget and carried forward into the FY22-23 due to higher prices for natural gas that is being experienced.
6. Supply allocations – Allocations are based on projected ADM for 2022-23 with a 1% inflationary increase. These budget allocations are based upon the projected ADM data as of January 1, 2022. Sites are to work with Principals and the Special Services Director to determine appropriate budget amounts for ELL, gifted, and special education at each respective site.
7. Equipment Allocations – Operating Capital allocations are based on projected ADM for 2022-23, building age and square footage.
8. Currently, the district is not anticipating the need to borrow for cash flow purposes. The district will continue to monitor state budget forecasts and legislative activity for potential impact to cash flow.
9. Purchased services and miscellaneous expenditures will increase by 1%.
10. Federal program, alternative compensation and integration expenditures equal appropriate program revenue.
11. Staff Development expenditures will equal 2% of GER.

12. Substitute budgets and overtime budgets are based on prior year's history of costs.
13. Annual Other Post Employment Benefit (OPEB) costs are estimated to be \$962,531 for FY22-23 based on updated GASB 75 actuarial valuation report from Hildi, Inc. (The last 2 years actual amounts have been \$915,707 and \$1,021,974.)
14. Reduction of one-time expenditures added in 2021-22 with contingency funds.
15. Reduction of one-time enhancements added in 2021-22.

**Edina Public Schools
Basic Formula Allowance per Student
and % Increase by Year
FY10 through FY23**



	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Basic Formula Allowance Excluding Roll-ins	4,585	4,585	4,635	4,685	4,763	5,292	5,409	5,528	5,649	5,894	6,144	6,399	6,560	6,695
Annual Rate of Change	0.00%	0.00%	1.09%	1.08%	1.66%	1.98%	2.01%	2.00%	1.99%	2.00%	2.00%	2.00%	2.45%	2.01%
Basic Formula Allowance	5,124	5,124	5,174	5,224	5,302	5,831	5,948	6,067	6,188	6,312	6,438	6,567	6,728	6,863

Edina School District No 273

FY 2020 Resources Expended for District and Building Level Operations (Excluding Capital)

District	ADM	District Level Administration	Student Transportation	District Level Expenditures	School Level Administration	Regular Instruction	Career & Technical Instruction	Special Education	Student Activities & Athletics	Instructional Support Services	Pupil Support Services	Operation, Maintenance & Other	Building Level Expenditures	General Fund Operating Expenditures	Total Exp PP State Ranking
Edina	8,388.0	414 3.2%	643.0 5.0%	1,057 8.2%	384 3.0%	6,349 49.4%	50 0.4%	2,676 20.8%	324 2.5%	555 4.3%	519 4.0%	943 7.3%	11,800 91.8%	12,858 100.0%	95
Minnetonka	11,093.0	640 5.2%	485.0 3.9%	1,125 9.1%	407 3.3%	6,894 55.9%	80 0.6%	1,841 14.9%	314 2.5%	509 4.1%	382 3.1%	788 6.4%	11,215 90.9%	12,339 100.0%	130
Wayzata	12,216.0	621 4.8%	834.0 6.4%	1,455 11.2%	434 3.4%	6,166 47.6%	268 2.1%	1,782 13.8%	326 2.5%	1,239 9.6%	372 2.9%	910 7.0%	11,497 88.8%	12,950 100.0%	89
Hopkins	6,990.0	881 6.2%	937.0 6.6%	1,818 12.8%	537 3.8%	6,439 45.5%	188 1.3%	2,380 16.8%	246 1.7%	784 5.5%	486 3.4%	1,273 9.0%	12,333 87.2%	14,151 100.0%	42
Eden Prairie	8,895.0	763 5.8%	723.0 5.5%	1,486 11.2%	536 4.1%	6,036 45.7%	310 2.3%	2,383 18.0%	343 2.6%	779 5.9%	318 2.4%	1,019 7.7%	11,724 88.8%	13,209 100.0%	77
Bloomington	10,530.0	499 3.4%	717.0 4.9%	1,216 8.3%	567 3.9%	6,742 46.1%	134 0.9%	3,463 23.7%	276 1.9%	939 6.4%	466 3.2%	809 5.5%	13,396 91.7%	14,611 100.0%	29
St. Louis Park	4,644.0	928 6.5%	722.0 5.0%	1,650 11.5%	567 4.0%	6,506 45.5%	132 0.9%	2,559 17.9%	322 2.3%	857 6.0%	621 4.3%	1,089 7.6%	12,653 88.5%	14,303 100.0%	35
Orono	2,872.0	707 5.4%	678.0 5.2%	1,385 10.6%	403 3.1%	6,293 48.4%	112 0.9%	1,750 13.5%	445 3.4%	885 6.8%	326 2.5%	1,406 10.8%	11,620 89.4%	13,005 100.0%	87
Robbinsdale	12,252.0	590 4.3%	871.0 6.3%	1,461 10.6%	633 4.6%	6,168 44.7%	116 0.8%	2,702 19.6%	237 1.7%	745 5.4%	635 4.6%	1,099 8.0%	12,335 89.4%	13,796 100.0%	54
Group Wtg Avg		641 4.8%	737.9 5.5%	1,379 10.3%	502 3.7%	6,402 47.7%	159 1.2%	2,426 18.1%	302 2.3%	814 6.1%	461 3.4%	986 7.3%	12,052 89.7%	13,431 100.0%	
State Wtg Avg		580 4.6%	777 6.2%	1,357 10.9%	513 4.1%	5,530 44.3%	186 1.5%	2,481 19.9%	351 2.8%	683 5.5%	426 3.4%	952 7.6%	11,122 89.1%	12,479 100.0%	

Source: FY 20 School Profiles General Fund Expenditures Excluding Capital Expenditures

Building level costs include all expenditures directed to providing an instructional program at the building level. This includes not only classroom expenditures but expenditures needed to support the classroom such as building administration, operations and maintenance and instructional support services such as counselors, psychologists, social workers, health staff, and staff development expenditures.

Edina School District No 273

FY 2020 Allocation to Instructional Programs

District	Regular Instruction	Career & Technical Instruction	Special Education	Student Activities & Athletics	Instructional Support Services	Pupil Support Services	Percent Allocated to Instruction	District Level Administration	Student Transportation	School Level Administration	Operation, Maintenance & Other	Percent Allocated to Instructional Support	Total General Fund
Edina	49.4%	0.4%	20.8%	2.5%	4.3%	4.0%	81.5%	3.2%	5.0%	3.0%	7.3%	18.5%	100.0%
Minnetonka	55.9%	0.6%	14.9%	2.5%	4.1%	3.1%	81.2%	5.2%	3.9%	3.3%	6.4%	18.8%	100.0%
Wayzata	47.6%	2.1%	13.8%	2.5%	9.6%	2.9%	78.4%	4.8%	6.4%	3.4%	7.0%	21.6%	100.0%
Hopkins	45.5%	1.3%	16.8%	1.7%	5.5%	3.4%	74.4%	6.2%	6.6%	3.8%	9.0%	25.6%	100.0%
Eden Prairie	45.7%	2.3%	18.0%	2.6%	5.9%	2.4%	77.0%	5.8%	5.5%	4.1%	7.7%	23.0%	100.0%
Bloomington	46.1%	0.9%	23.7%	1.9%	6.4%	3.2%	82.3%	3.4%	4.9%	3.9%	5.5%	17.7%	100.0%
St. Louis Park	45.5%	0.9%	17.9%	2.3%	6.0%	4.3%	76.9%	6.5%	5.0%	4.0%	7.6%	23.1%	100.0%
Orono	48.4%	0.9%	13.5%	3.4%	6.8%	2.5%	75.4%	5.4%	5.2%	3.1%	10.8%	24.6%	100.0%
Robbinsdale	44.7%	0.8%	19.6%	1.7%	5.4%	4.6%	76.9%	4.3%	6.3%	4.6%	8.0%	23.1%	100.0%
Group Wtg Avg	47.7%	1.2%	18.1%	2.3%	6.1%	3.4%	78.7%	4.8%	5.5%	3.7%	7.3%	21.3%	100.0%
State Wtg. Avg	44.3%	1.5%	19.9%	2.8%	5.5%	3.4%	77.4%	4.6%	6.2%	4.1%	7.6%	22.6%	100.0%

Source: FY 20 School Profiles General Fund Expenditures Excluding Capital Expenditures

Edina Public School District No 273

Five Year General Fund Budget Projection

Excludes Capital Reserves

Date Prepared: 2/17/2022

Version: I -A

Definitions	Actual 2020-21	Budget 2021-22	Projected 2022-23	% Chg	Projected 2023-24	% Chg	Projected 2024-25	% Chg	Projected 2025-26	% Chg	Projected 2026-27	% Chg
Revenue	\$114,465,108	\$118,289,728	\$120,420,306	1.8%	\$120,159,546	-0.2%	\$122,722,485	2.1%	\$125,269,850	2.1%	\$127,715,357	2.0%
Expenditures	\$111,573,761	\$118,760,463	\$121,227,321	2.1%	\$124,636,177	2.7%	\$127,334,711	2.2%	\$130,746,205	2.7%	\$133,606,988	2.2%
Revenue Over (Under) Expenditures	\$2,891,346	(\$470,735)	(\$807,014)		(\$4,476,631)		(\$4,612,226)		(\$5,476,355)		(\$5,891,631)	
Fund Balance	\$16,456,401	\$15,985,666	\$15,178,652		\$10,702,021		\$6,089,795		\$613,440		(\$5,278,191)	
Assigned Fund Balance	\$7,395,342	\$6,867,900	\$6,060,886		\$6,060,886		\$6,060,886		\$6,060,886		\$6,060,886	
Unassigned Fund Balance	\$9,061,059	\$9,117,766	\$9,117,766		\$4,641,135		\$28,909		(\$5,447,446)		(\$11,339,077)	
Percent Unassigned	8.1%	7.7%	7.5%		3.7%		0.0%		-4.2%		-8.5%	
Unassigned Target Fd Bal. Percent	6.0%	6.1%	6.0%		6.0%		6.0%		6.0%		6.0%	
Minimum Unassigned Fund Balance*	\$6,694,426	\$7,273,639	\$7,273,639		\$7,478,171		\$7,640,083		\$7,844,772		\$8,016,419	
Fund Balance Over (Under) Target	\$2,366,633	\$1,844,127	\$1,844,127		(\$2,837,035)		(\$7,611,173)		(\$13,292,218)		(\$19,355,496)	

Entry linked to Summary Report enabling user to identify major assumptions used to make the projection.

Version I -A

	Actual 2020-21	Budget 2021-22	Projected 2022-23	% Chg	Projected 2023-24	% Chg	Projected 2024-25	% Chg	Projected 2025-26	% Chg	Projected 2026-27	% Chg
Key Projection Assumptions												
Basic Funding Formula	\$6,567	\$6,728	6,863.00	2.0%	\$7,000	2.0%	\$7,140	2.0%	\$7,283	2.0%	\$7,429	2.0%
Referendum + Local Optional Rev.	2,564	2,547	2,601	2.1%	2,646	1.7%	2,694	1.8%	2,744	1.9%	2,796	1.9%
Total Adj Pupil Units	9,034	9,255	9,298	0.5%	9,296	0.0%	9,337	0.4%	9,369	0.3%	9,385	0.2%
Per Pupil Revenue	12,671	12,781	12,951	1.3%	12,926	-0.2%	13,143	1.7%	13,370	1.7%	13,608	1.8%
Per Pupil Expenditures	12,351	12,832	13,038	1.6%	13,408	2.8%	13,637	1.7%	13,955	2.3%	14,236	2.0%

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Edina ISD #273	Actual Enrollment						Projected Enrollment					
2		FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27
3	ECSE	57.67	55.46	56.97	53.87	58.34	48.20	54.00	54.00	54.00	54.00	54.00	54.00
4	HK	9.09	6.48	9.99	60.84	56.78	72.98	73.00	73.00	73.00	73.00	73.00	73.00
5	KG	504.56	558.16	528.85	506.53	520.09	518.57	537.00	537.00	537.00	537.00	537.00	537.00
6	1	588.05	578.94	625.56	586.97	592.51	583.79	623.00	647.42	647.42	647.42	647.42	647.42
7	2	634.00	611.91	595.42	621.16	593.68	591.82	627.00	636.17	661.10	661.10	661.10	661.10
8	3	615.25	653.18	615.07	604.87	628.46	588.15	605.00	632.74	641.99	667.15	667.15	667.15
9	4	631.53	625.76	666.50	629.61	612.27	622.01	609.00	614.86	643.04	652.45	678.02	678.02
10	5	664.43	634.78	630.78	662.41	651.55	597.74	653.00	616.65	622.58	651.12	660.65	686.54
11	6	679.16	679.24	667.98	656.86	680.58	658.19	625.00	676.10	638.47	644.60	674.16	684.02
12	7	693.27	681.85	685.86	657.04	637.61	681.10	664.00	621.71	672.54	635.10	641.21	670.60
13	8	676.93	684.34	690.25	679.72	654.62	630.63	687.00	663.65	621.38	672.19	634.77	640.87
14	9	689.06	670.16	671.71	662.42	700.24	661.21	675.00	694.12	670.54	627.83	679.16	641.35
15	10	678.36	687.59	676.25	680.61	656.67	687.48	664.00	674.95	694.07	670.49	627.78	679.11
16	11	674.91	668.31	689.76	653.04	654.80	650.46	698.00	655.60	666.42	685.30	662.01	619.84
17	12	633.07	683.15	652.60	696.25	667.22	649.46	653.00	698.47	656.04	666.86	685.76	662.45
18													
19	Total	8,429.34	8,479.31	8,463.55	8,412.20	8,365.42	8,241.79	8,447.00	8,496.44	8,499.59	8,545.61	8,583.18	8,602.49
20													
21			0.59%	-0.19%	-0.61%	-0.56%	-1.48%	2.49%	0.59%	0.04%	0.54%	0.44%	0.22%
22													
23	ELL	270.73	261.28	340.52	362.47	383.25	374.45						
24													
25			-3.49%	30.33%	6.45%	5.73%	-2.30%						
26													
27	Total Resident Students	7,343.77	7,432.90	7,456.68	7,414.41	7,319.72	6,985.47						
28													
29			1.21%	0.32%	-0.57%	-1.28%	-4.57%						
30													
31	Res Served in District	7,095.36	7,177.43	7,177.66	7,096.00	6,961.78	6,615.47						
32													
33			1.16%	0.00%	-1.14%	-1.89%	-4.97%						

	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD
1	Edina ISD #273								Elementary			Middle		Middle & HS		Total
2			Concord	Cornelia	Countryside	Creek Valley	Highlands	Normandale	Total	SVMS	VVMS	Total	EHS	Total		ALL
3																
4	Instructional Spaces (IS)		30	24	23	24	23	26	150	53	54	107	114	221		371
5	Potential Rooms/Stations		1	2	2	2	1	6	5	5	5	5	5	5		11
6	Functional Capacity (FC)	Wold @ 85%	765	612	594	612	606	660	3,849	1,225	1,248	2,473	2,994	5,467		9,316
7																
8	District Maximum Capacity (MC)		790	662	594	662	606	714	4,028	1,380	1,285	2,665	2,889	5,554		9,582
9																
10	22-23 Projection		727	528	602	600	539	671	3,667	966	995	1,961	2,723	4,684		8,351
11																
12	FC/IS		25.50	25.50	25.83	25.50	26.35	25.38	25.66	23.11	23.11	46	26.26	72		98
13																
14	MC/IS		26.33	27.58	25.83	27.58	26.35	27.46	26.85	26.04	23.80	50	25.34	75		102
15																
16	Proj./IS		24.23	22.00	26.17	25.00	23.43	25.81	24.45	18.23	18.43	37	23.89	61		85
17																
18	Proj. vs. FC per IS		(1.27)	(3.50)	0.35	(0.50)	(2.91)	0.42	(1.21)	(4.89)	(4.69)	(10)	(2.38)	(12)		(13)
19																
20	Students to reach FC		38	84	(8)	12	67	(11)	182	259	253	512	271	783		965
21																
22																
23																
24	***The difference between the individual school projection and the total ADM projection is ECSE (53.87) and Tuition students (about 28.95)															
25																
26	Functional Capacity for Elementary is Instructional Spaces multiplied by the high end of the class size range for each grade x 85%															
27	District Maximum Capacity for Elementary is Instructional Spaces plus Potential Rooms at 25 students per room except Normandale is counted as 27 students per room															
28																
29	Functional Capacity for Middle School is Instructional Spaces multiplied by Max class size range of 27.2 x 85%															
30	District Maximum Capacity for Middle School is current stations plus potential stations multiplied by Max class size of 27.2 divided by 8 x 7															
31																
32	Functional Capacity for High School is Instructional Spaces multiplied by Max class size range of 30.9 x 85%															
33	District Maximum Capacity for High School is current stations plus potential stations multiplied by Max class size of 30.9 divided by 7 x 5.5															



Board Meeting Date: 3/7/2022

TITLE: Policy Review

TYPE: Action

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes and were discussed at a prior regular meeting of the Board.

- Policy 425 Staff Development – Professional Learning
- Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure & Process
- Policy 613 Graduation Requirements

RECOMMENDATION: Accept the revised policies as presented.

ATTACHMENTS:

1. Policy 425 Staff Development – Professional Learning
2. Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure & Process
3. Policy 613 Graduation Requirements

Policy 425

425—

Personnel

~~STAFF~~ Staff Development and Mentoring ~~EVELOPMENT AND MENTORING~~

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. ~~PURPOSE~~ Purpose

~~The purpose of this policy~~ This policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

II. General Statement of Policy

The school district is committed to facilitating, nurturing and promoting opportunities to _____ increase the personal professional development of all district employees. The district will _____ create an Advisory Staff- Development Committee that develops and implements the _____ learning plans of the district. _____ The professional learning plans will align with the district's —mission and goals.

III. ~~ADVISORY~~ Advisory Staff Development Committee and Site Professional Development Teams ~~STAFF DEVELOPMENT COMMITTEE AND SITE PROFESSIONAL DEVELOPMENT TEAMS~~

~~A. —~~ A. The district will establish an Advisory Staff Development Committee to develop a Staff Development Plan, assist Site Professional Development Teams ~~in~~ developing a site plan consistent with the goals of the Staff Development Plan, and ~~evaluate~~ evaluate staff development efforts at the site level.

1. _____ The majority of the membership of the Advisory Staff Development Committee ~~shall~~ will consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include non teaching staff, parents, and administrators.

B. Establishing Site Professional Development Teams

1. Members of the Site Professional Development Teams will be appointed

by administration based building based on site and staff need. Building administration shall appoint replacement members of the Site Professional Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.

2. The majority of the Site Professional Development Teams ~~shall~~will be teachers representing various grade levels, subject areas, and special education.

IV. ~~DUTIES~~uties of the Advisory Staff Development Committee~~OF THE ADVISORY STAFF DEVELOPMENT COMMITTEE~~

~~A. The Advisory Staff Development Committee will develop and review a Staff Development Plan on an annual basis. This plan will align with the district's mission and goals. The school board will approve the plan as a part of the World's Best Workforce report each year.~~

A. The Advisory Staff Development Committee will develop and review a Staff Development Plan on an annual basis. This plan will align with the school district's mission and goals. The school board will approve the plan as a part of the World's Best Workforce report each year.

B. The Staff Development Plan must contain the following elements:

1. Staff development outcomes that are consistent with the education outcomes as may be determined periodically by the school board;
2. The means to achieve the Staff Development outcomes;
3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with relicensure requirements under Minnesota Statutes, section 122A.187;
4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:
 - a. Improve student achievement of state and local education standards in all areas of the curriculum, including areas of regular academic and applied and experiential learning, by using research-based best practices methods;
 - b. Effectively meet the needs of a diverse student population, including at-risk ~~children~~students, ~~children~~students with ~~disabilities~~special needs, ~~English-multilingual~~ learners, and ~~gifted children~~ gifted students, within the regular classroom, applied and experiential learning settings, and other settings;
 - c. Provide an inclusive curriculum for a racially, ethnically, linguistically, culturally diverse & students with special needs that is consistent with state education diversity rule and the district's education diversity plan;

- d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;
 - e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, teach nonviolent alternatives for conflict resolution, and support strong social and emotional learning.
 - f. Effectively deliver digital and blended learning and curriculum and engage students with technology; and
 - g. Provide teachers and other members of site-based management teams with appropriate management and financial management skills.
5. The Staff Development Plan also must:
- a. Support stable and productive professional communities achieved through ongoing and schoolwide progress and growth in teaching practice;
 - b. Emphasize coaching, professional learning communities, classroom action research, and other job-embedded models;
 - c. Maintain a strong subject matter focus premised on students' learning goals consistent with Minnesota. Statutes section 120B.125;
 - d. Ensure specialized preparation and learning about issues related to teaching multilingual learners and students with special needs by focusing on long-term systemic efforts to improve educational services and opportunities and raise student achievement; and
 - e. Reinforce national and state standards of effective teaching practice.
6. Staff development activities must:
- a. Focus on the school classroom and research-based strategies that improve student learning;
 - b. Provide opportunities for teachers to practice and improve their instructional skills over time;
 - c. Provide opportunities for teachers to use student data as part of their daily work to increase student achievement;

- d. Enhance teacher content knowledge and instructional skills, including to accommodate the delivery of digital and blended learning and curriculum and engage students with technology;
 - e. Align with state and local academic standards;
 - f. Provide opportunities to build professional relationships, foster collaboration among principals and staff who provide instruction, and provide opportunities for teacher-to-teacher mentoring;
 - g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system;
 - h. Provide teachers of multilingual learners~~;~~ and content teachers with differentiated instructional strategies critical for ensuring students long-term academic success, the means to effectively use assessment data on ~~the~~ academic literacy, oral academic language, and English language development of ~~English learners~~multilingual learners, and skills to support native and English language development across the curriculum; and
 - i. Provide opportunities for staff to learn about current workforce trends, the connections between workforce trends and postsecondary education, and training options, including career and technical education options.
- 7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.
 - 8. The~~-school-~~ district may implement other staff development activities required by law and activities associated with professional teacher compensation models.

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minnesota. Statutes. section 122A.40, Subdivisions. 7 and 7a, or Minnesota Statutes section 122A.41, subdivisions. 4 and 4a, such additional days of staff development should include peer mentoring, peer gathering, continuing education, professional development, or other training which enable teachers to achieve the staff development outcomes enumerated above in Section III.B.4.]

- C. The Advisory Staff Development Committee will assist Site Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.
- D. The Advisory Staff Development Committee will evaluate staff development

efforts at the site level and will report to the school board on an annual basis the extent to which staff at the site have met the outcomes of the Staff Development Plan.

- E. In addition to developing a Staff Development Plan, the Staff Development Advisory Committee also must develop teacher mentoring programs for teachers new to the profession or ~~school~~ district, including teaching residents, teachers of color, teachers who are American Indian, teachers in license shortage areas, teachers with special needs, or experienced teachers in need of peer coaching. Teacher mentoring programs must be included in or aligned with the ~~school~~ district's teacher evaluation and peer review processes under Minnesota Statutes, sections [122A.40, subdivision 8](#) or [122A.41, subdivision 5](#).
- F. The Advisory Staff Development Committee ~~shall~~will assist the ~~school~~ district in preparing any reports required by the MN Department of Education relating to staff development or teacher mentoring including, but not limited to, the reports referenced in Section VII. below.

V. ~~DUTIES OF THE SITE PROFESSIONAL DEVELOPMENT TEAM~~uties of the Site Professional Development Team

- A. Each Site Professional Development Team ~~shall~~will develop a site plan, consistent with the goals of the Staff Development Plan. District leadership will review the site plans for consistency with the Staff Development Plan on an annual basis.
- B. The Site Professional Development Team ~~must~~will demonstrate to district leadership the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the school board can be made by the Advisory Staff Development Committee to avoid duplication of effort.
- C. If district leadership determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.

V. ~~STAFF DEVELOPMENT FUNDING~~aff Development Funding

- A. Unless the school district is in statutory operating debt or a majority of the school board and a majority of its licensed teachers annually vote to waive the requirement to reserve basic revenue for staff development, the ~~school~~ district will reserve an amount equal to at least two percent of its basic revenue for: (1) teacher development and evaluation under Minnesota Statutes, section 122A.40, subdivision 8 or 122A.41, subdivision 5; (2) principal development and evaluation under section 123B.147, subdivision. 3; (3) professional development under section 122A.60; (4) in-service education for programs under section 120B.22, subdivision 2; and (5) teacher mentorship under section 122A.70, subdivision 1. . To the extent extra funds remain, staff development revenue may be used for development plans, including plans for challenging instructional activities and experiences under section 122A.60, and for curriculum development and

programs, other in-service education, teacher's workshops, teacher conferences, the cost of substitute teachers for staff development purposes, preservice and in-service education for special education professionals and paraprofessionals, and other related costs for staff development efforts. The ~~school~~ district also may use the revenue reserved for staff development for grants to the ~~school~~ district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. To receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.

- B. The ~~school~~ district may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs.
- C. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minnesota Statutes section 122A.61.
- D. The ~~school~~ district may use staff development revenue, special grant programs established by the legislature, or another funding source to pay a stipend to a mentor who may be a current or former teacher who has taught at least three (3) years and is not on an improvement plan. Other initiatives using such funds. or funds available under Minnesota Statutes, sections [124D.861](#) and [124D.862](#), may include:
 - 1. additional stipends as incentives to mentors of color or who are American Indian;
 - 2. financial supports for professional learning community affinity groups across schools within and between districts for teachers from underrepresented racial and ethnic groups to come together throughout the school year;
 - 3. programs for induction aligned with the ~~school~~ district or school mentorship program during the first three (3) years of teaching, especially for teachers from underrepresented racial and ethnic groups; or
 - 4. grants supporting licensed and nonlicensed educator participation in professional development, such as workshops and graduate courses, related to increasing student achievement for students of color and American Indian students in order to close opportunity and achievement gaps.

To the extent the ~~school~~ district receives a grant for any of the above purposes, it will negotiate additional retention strategies or protection from unrequested leave of absences in the beginning years of employment for teachers of color and teachers who are American Indian. Retention strategies may include providing

financial incentives for teachers of color and teachers who are American Indian to work in the school or district for at least five (5) years and placing American Indian educators at sites with other American Indian educators and educators of color at sites with other educators of color to reduce isolation and increase opportunity for collegial support.

VI. ~~PROCEDURE~~rocedure for Use of Staff Development Funds ~~FOR USE OF STAFF DEVELOPMENT FUNDS~~

- A. On a yearly^{1*} basis, the Advisory Staff Development Committee, with the assistance of the Site Professional Development Teams, ~~shall~~will prepare a projected budget setting forth proposals for allocating staff development and mentoring funds reserved for each school site. Such budgets ~~shall~~will include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.
- B. Upon approval of the budget by the school board, the Advisory Committee ~~shall~~will be responsible for monitoring the use of such funds in accordance with the Staff Development Plan and budget. The requested use of staff development funds ~~must~~will meet or make progress toward the goals and objectives of the Staff Development Plan. All costs/expenditures will be reviewed by district leadership for consistency with the Staff Development Plan on an annual basis.
- C. Individual requests from staff for leave to attend staff development activities ~~shall~~will be submitted and reviewed according to ~~school~~ district policy, staff procedures, contractual agreement, and the effect on ~~school~~ district operations. Failure to timely submit such requests may be cause for denial of the request.

VII. ~~REPORTING~~eporting

- A. The school district and site staff development committee ~~shall~~will prepare a report of the previous fiscal year's staff development activities and expenditures as part of the ~~school~~ district's ~~w~~World's ~~b~~Best ~~w~~Workforce report.
 - 1. The report must include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities.
 - 2. The report will provide a breakdown of expenditures for:
 - a. Curriculum development and curriculum training programs;
 - b. Staff development training models, workshops, and conferences;

and

- c. The cost of releasing teachers or providing substitute teachers for staff development purposes.

The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

- 3. The report will be signed by the superintendent and staff development chair.
- B. To the extent the ~~school~~-district receives a grant for mentorship activities described in Section V.D., by June 30 of each year after receiving a grant, the site staff development committee must submit a report to the Professional Educator Licensing and Standards Board on program efforts that describes mentoring and induction activities and assesses the impact of these programs on teacher effectiveness and retention.

Legal References:

Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.22, subd. 2 (Violence Prevention Education)
Minn. Stat. § 122A.187 (Expiration and Renewal)
Minn. Stat. § 122A.40, subds. 7, 7a and 8 (Employment; Contracts; Termination - Additional Staff Development and Salary)
Minn. Stat. § 122A.41, subds. 4, 4a and 5 (Teacher Tenure Act; Cities of the First Class; Definitions - Additional Staff Development and Salary)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Stat. § 122A.70 (Teacher Mentorship and Retention of Effective Teachers)
Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
Minn. Stat. § 123B.147, subd. 3 (Principals)
Minn. Stat. § 124D.861 (Achievement and Integration for Minnesota)
Minn. Stat. § 124D.862 (Achievement and Integration Revenue)
Minn. Stat. § 126C.10, subds. 2 and 2b (General Education Revenue)
Minn. Stat. § 126C.13, subd. 5 (General Education Levy and Aid)

Cross References:—:

None:

Policy adopted: 1/26/09
Revised: 10/21/13
Revised: 2/27/17

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Adopted: _____

Revised: _____

MSBA/MASA Model Policy 425

Orig. 2001

Rev. 2021

Students

~~522 — TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS~~

I. ~~GENERAL STATEMENT OF POLICY~~

- A. ~~The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.~~
- B. ~~The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.~~
- C. ~~This policy applies to sexual harassment that occurs within the school district's education programs and activities whether or not on school grounds and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.~~
- D. ~~Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:~~

~~_____~~
~~—[INSERT: — Dr. Randy Smasal, Assistant Superintendent, 952.848.4000, Randy.Smasal@edinaschools.org~~

II. ~~DEFINITIONS~~

- A. ~~“Actual knowledge” means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.~~
- B. ~~“Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal~~

complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.

- C. ~~“Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).~~
- A. ~~“Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.~~
- B. ~~“Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.~~
- C. ~~“Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.~~
 - 1. ~~A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.~~
 - 2. ~~A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.~~
- D. ~~“Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.~~
- E. ~~“Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.~~
- F. ~~“Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.~~

- G. ~~“Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.~~
- H. ~~“Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:~~
1. ~~*Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);~~
 2. ~~Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or~~
 3. ~~Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).~~
- I. ~~“Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.~~
- J. ~~“Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:~~
1. ~~“Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.~~
 2. ~~“Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the~~

~~school district.~~

3. ~~“Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.~~
4. ~~“Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.~~
5. ~~The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.~~

III. ~~BASIC REQUIREMENTS FOR GRIEVANCE PROCESS~~

A. ~~Equitable Treatment~~

1. ~~The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.~~
2. ~~The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.~~
3. ~~The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.~~

B. ~~Objective and Unbiased Evaluation of Complaints~~

1. ~~Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.~~
2. ~~Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility~~

~~determinations based solely on a person's status as a complainant, respondent, or witness.~~

C. Title IX Personnel ~~will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.~~

D. Confidentiality

~~The school district will keep confidential, to the extent permitted by law, the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).~~

E. Right to an Advisor; Right to a Support Person

~~Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.~~

~~A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.~~

F. Notice

~~The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.~~

G. Consolidation

~~The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.~~

H. Evidence

- ~~1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.~~
- ~~2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.~~

I. Burden of Proof

- ~~1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.~~
- ~~2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.~~

J. Timelines

- ~~1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.~~
- ~~2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.~~
- ~~3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.~~
- ~~4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.~~
- ~~5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses;~~

~~and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.~~

K. ~~Potential Remedies and Disciplinary Sanctions~~

- ~~1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.~~
- ~~2. If the Decision-maker determines a student respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506—Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.~~

IV. ~~REPORTING PROHIBITED CONDUCT~~

- ~~A. —Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.~~
- ~~B. —Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.~~
- ~~C. —A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.~~
- ~~D. —Sexual harassment may constitute both a violation of this policy and criminal law. To~~

~~the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.~~

V. ~~INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR~~

- A.** ~~When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures; consider the complainant's wishes with respect to supportive measures; inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint~~.
- B.** ~~The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.~~
- C.** ~~If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.~~
- D.** ~~Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:~~

 - 1. ~~The allegations of sexual harassment, including sufficient details known at the time; the identities of the parties involved in the incident (if known); the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;~~
 - 2. ~~A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;~~
 - 3. ~~A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;~~
 - 4. ~~A statement that the parties may inspect and review evidence gathered pursuant to this policy;~~
 - 5. ~~A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and~~
 - 6. ~~A copy of this policy.~~

VI. ~~STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT~~

A. ~~Emergency Removal of a Student~~

1. ~~The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:~~
 - a. ~~The school district undertakes an individualized safety and risk analysis;~~
 - b. ~~The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and~~
 - c. ~~The school district determines if the student-respondent poses such a threat, it will notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.~~

B. ~~Employee Administrative Leave~~

~~The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.~~

VII. ~~INFORMAL RESOLUTION OF A FORMAL COMPLAINT~~

- A. ~~At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.~~
- B. ~~The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.~~
- C. ~~The informal resolution process may not be used to resolve allegations that a school~~

district employee sexually harassed a student.

- D. ~~The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.~~
- E. ~~At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.~~

VIII. ~~DISMISSAL OF A FORMAL COMPLAINT~~

- A. ~~Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:~~
 - 1. ~~Would not meet the definition of sexual harassment, even if proven;~~
 - 2. ~~Did not occur in the school district's education program or activity; or~~
 - 3. ~~Did not occur against a person in the United States.~~
- B. ~~The school district may, in its discretion, dismiss a formal complaint or allegations therein if:~~
 - 1. ~~The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;~~
 - 2. ~~The respondent is no longer enrolled or employed by the school district; or~~
 - 3. ~~Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.~~
- C. ~~The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.~~
- D. ~~Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.~~

IX. ~~INVESTIGATION OF A FORMAL COMPLAINT~~

- A. ~~If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.~~

- B. ~~If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.~~
- C. ~~When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.~~
- D. ~~During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.~~
- E. ~~Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.~~
- F. ~~The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.~~

X. ~~DETERMINATION REGARDING RESPONSIBILITY~~

- A. ~~After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.~~
- B. ~~The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.~~
- C. ~~The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.~~
- D. ~~When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of~~

~~the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:~~

- ~~1. Identification of the allegations potentially constituting sexual harassment;~~
 - ~~2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;~~
 - ~~3. Findings of fact supporting the determination;~~
 - ~~4. Conclusions regarding the application of the school district's code of conduct to the facts;~~
 - ~~5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and~~
 - ~~6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.~~
- ~~E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.~~
- ~~F. The written determination of responsibility must be provided to the parties simultaneously.~~
- ~~G. The Title IX Coordinator is responsible for the effective implementation of any remedies.~~
- ~~H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.~~

XI. APPEALS

- ~~A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:~~
- ~~1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);~~
 - ~~2. New evidence that was not reasonably available at the time the determination~~

~~regarding responsibility or dismissal was made, that could affect the outcome of the matter; and~~

- ~~3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.~~
- ~~B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.~~
- ~~C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.~~
- ~~D. The written decision describing the result of the appeal must be provided simultaneously to the parties.~~
- ~~E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.~~

XII. RETALIATION PROHIBITED

- ~~A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.~~
- ~~B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.~~
- ~~C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.~~

XIII. TRAINING

- A. ~~The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:~~
1. ~~The Title IX definition of sexual harassment;~~
 2. ~~The scope of the school district's education program or activity;~~
 3. ~~How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;~~
 4. ~~How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;~~
 5. ~~For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and~~
 6. ~~For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.~~
- B. ~~The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.~~
- C. ~~Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.~~

XIV. ~~DISSEMINATION OF POLICY~~

- A. ~~This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.~~
- B. ~~The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.~~
- C. ~~The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:~~
1. ~~The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;~~
 2. ~~Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;~~

3. ~~A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and~~
4. ~~Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.~~

~~XV. RECORDKEEPING~~

- A. ~~The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:~~
 1. ~~The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;~~
 2. ~~The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and~~
 3. ~~If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.~~
 4. ~~The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.~~
- B. ~~The school district must also maintain for a period of seven calendar years records of:~~
 1. ~~Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;~~
 2. ~~Any appeal and the result therefrom;~~
 3. ~~Any informal resolution and the result therefrom; and~~
 4. ~~All materials used to train Title IX Personnel.~~

~~**Legal References:** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40—121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)~~

~~20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C. § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))~~

~~**Cross References:** MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status
Nondiscrimination) **Student Sex Nondiscrimination**~~

I. Purpose

~~Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.~~

II. General Statement of Policy

- ~~A. The school district provides equal educational opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex.~~
- ~~B. It is the responsibility of every school district employee to comply with this policy.~~
- ~~C. The school board designates the assistant superintendent as the Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.~~
- ~~D. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education.~~
- ~~E. The school board designates the assistant superintendent as the school district human rights officer(s) to receive reports or complaints of unlawful sex discrimination toward a student. If the complaint involves a human rights officer,~~

~~the complaint will be filed directly with the superintendent.~~

III. ~~Reporting Procedures~~

- A. ~~Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by this policy or may file a complaint. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available~~

~~from the school district office, but oral reports will be considered complaints as well. Nothing in this policy will prevent any person from reporting unlawful sex discrimination toward a student directly to a school district human rights officer or to the superintendent.~~

- ~~B. The building principal is the person responsible for receiving oral or written reports or complaints of unlawful sex discrimination toward a student at the building level. Any adult school district personnel who receive a report of unlawful sex discrimination toward a student will inform the building principal immediately. If the complaint involves the building principal, the complaint will be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.~~
- ~~C. Upon receipt of a report or complaint, the principal must notify the school district human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal will personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal.~~
- ~~D. The school district will conspicuously post the name of the Title IX coordinator and human rights officer(s), including office mailing addresses and telephone numbers.~~
- ~~E. Submission of a good faith complaint or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.~~
- ~~F. Use of formal reporting forms is not mandatory.~~
- ~~G. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.~~

IV. Investigation

- ~~A. By authority of the school district, the human rights officer, upon receipt of a report or complaint alleging unlawful sex discrimination toward a student will promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.~~
- ~~B. The investigation may consist of personal interviews with the complainant,~~

~~the individual(s) against whom the complaint is filed, and others who may have~~

~~knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.~~

- ~~C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.~~
- ~~D. In addition, the school district may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.~~
- ~~E. The investigation will be completed as soon as practicable. The school district human rights officer will make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report will include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.~~

V. School District Action

- ~~A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.~~
- ~~B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.~~

VI. Reprisal

~~The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.~~

~~VII. Right to Alternative Complaint Procedures~~

~~These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.~~

~~VIII. Dissemination of Policy and Evaluation~~

- ~~A. This policy will be made available to all students, parents/guardians of students, staff members, employee unions and organizations.~~
- ~~B. The school district will review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.~~

~~Legal References:~~

~~Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)~~

~~Minn. Stat. Ch. 363A (Minnesota Human Rights Act)~~

~~20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)~~

~~34 C.F.R. Part 106 (Implementing Regulations of Title IX)~~

~~Gross References:~~

~~Policy 103 (Equal Educational Opportunity)~~

~~Policy 402 (Disability Nondiscrimination)~~

~~Policy 413 (Harassment and Violence)~~

~~Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)~~

~~Policy 528 (Student Parental, Family and Marital Status Nondiscrimination)~~

522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

II. GENERAL STATEMENT OF POLICY

- E.** The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- F.** The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

- G. This policy applies to sexual harassment that occurs within the school district's education programs and activities whether or not on school grounds and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- H. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

[INSERT: Dr. Randy Smasal, Assistant Superintendent, 952.848.4000, Randy.Smasal@edinaschools.org]

III. DEFINITIONS

- D. "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- E. "Complainant" means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- F. "Day" or "days" means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- K. "Deliberately indifferent" means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- L. "Education program or activity" means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- M. "Formal complaint" means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.

3. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
 4. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.
- N. "Informal resolution" means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- O. "Relevant questions" and "relevant evidence" are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.
- P. "Remedies" means actions designed to restore or preserve the complainant's equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- Q. "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- R. "Sexual harassment" means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
4. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
 5. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
 6. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- S. "Supportive measures" means individualized services provided to the complainant or

respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.

- T. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
 2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
 3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
 4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
 5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion,

appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

IV. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS

L. Equitable Treatment

4. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
5. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
6. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

M. Objective and Unbiased Evaluation of Complaints

3. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
4. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

N. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

O. Confidentiality

To the extent permitted by governing law and regulations, the school district will not release private educational or personnel data about complainants, respondents, witnesses, allegations of sexual harassment, investigations, decisions, dismissals, and/or findings of responsibility. However, the school district's obligations under the implementing regulations for Title IX may require disclosure of certain private educational or personnel data to other parties and/or witnesses.

P. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

Q. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

R. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

S. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

T. Burden of Proof

3. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.

4. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

U. Timelines

6. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
7. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
8. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
9. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
10. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

V. Potential Remedies and Disciplinary Sanctions

3. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
4. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will

notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

V. REPORTING PROHIBITED CONDUCT

- A.** Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B.** Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C.** A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
- D.** Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

VI. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR

- A.** When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint .
- B.** The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
 - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
 - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
 - 5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
 - 6. A copy of this policy.

VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT

D. Emergency Removal of a Student

- 1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
 - a. The school district undertakes an individualized safety and risk analysis;
 - d. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
 - e. The school district determines if the student-respondent poses such a threat, it will notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency

removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

E. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT

- F. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- G. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- H. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- I. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- J. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

XIV. DISMISSAL OF A FORMAL COMPLAINT

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:

1. Would not meet the definition of sexual harassment, even if proven;
 2. Did not occur in the school district's education program or activity; or
 3. Did not occur against a person in the United States.
- E. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
4. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
 5. The respondent is no longer enrolled or employed by the school district; or
 6. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- F. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- G. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

XV. INVESTIGATION OF A FORMAL COMPLAINT

- G. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- H. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- I. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- J. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- K. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all

relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.

- L. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

XVI. DETERMINATION REGARDING RESPONSIBILITY

- I. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- J. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- K. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- L. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
 - 1. Identification of the allegations potentially constituting sexual harassment;
 - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 - 3. Findings of fact supporting the determination;
 - 4. Conclusions regarding the application of the school district's code of conduct to the facts;
 - 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or

preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and

6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- M. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- N. The written determination of responsibility must be provided to the parties simultaneously.
- O. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- P. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

XVII. APPEALS

- F. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
 1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
 3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- G. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- H. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- I. The written decision describing the result of the appeal must be provided

simultaneously to the parties.

- J. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

XVIII. RETALIATION PROHIBITED

- B. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- F. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

XIX. TRAINING

- D. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
 - 1. The Title IX definition of sexual harassment;
 - 2. The scope of the school district's education program or activity;
 - 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 - 5. For Decision-makers, training on issues of relevance of questions and evidence,

including when questions and evidence about the complainant's prior sexual behavior are not relevant; and

6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.

E. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.

F. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

XV. DISSEMINATION OF POLICY

A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.

B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.

C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

XV. RECORDKEEPING

C. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report

or formal complaint of sexual harassment. In each instance, the school district must document:

1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.

D. The school district must also maintain for a period of seven calendar years records of:

1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Personnel.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act ("Clery Act"))

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

Policy

adopted: 01/22/08
amended: 10/26/09
amended: 03/12/12
revised: 7/17/17
revised: 9/24/18
revised: 8/12/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

DISCRIMINATION, HARASSMENT, BULLYING, HAZING AND VIOLENCE REPORT FORM

Edina Public Schools maintains policies prohibiting discrimination, harassment, bullying, hazing and violence. These policies can be found on the district's website or obtained from a district administrator. All persons are to be treated with respect and dignity. Please use this form to report incidents of discrimination, harassment, bullying, hazing or violence.

Person completing report: _____

Home address:

Work address: _____

_____ Work

Home phone:

phone:

Date of alleged incident(s):

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ sex \ national origin \ gender \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation \ disability

Name of person(s) you believe harassed, bullied or was violent toward you or another person.

If the alleged harassment or violence was toward another person(s), identify that person(s).

Where and when did the incident(s) occur? _____

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (e.g, threats, requests, demands); what, if any, physical contact was involved; or other relevant information. Attach additional pages if necessary.

List any witnesses to the incident(s). _____

My signature below shows that the information I have provided in this document is true, correct, and complete to the best of my knowledge and belief.

Signature: _____ Date _____

Received by: _____ Date _____

Please submit to the building principal or designee, or director of human resources, as indicated by the policy(ies).

Revised: 8/10/20

Education Programs

Graduation Requirements

I. Purpose

This policy sets forth requirements for graduation from the school district.

II. General Statement of Policy

~~It is the~~ The school district's policy ~~is~~ **is** that all students will fulfill applicable state required assessments as well as satisfactorily complete all course requirements and ~~as~~, as determined by the district and as established by the school board, in order to receive a diploma.

III. Definitions

- A. "Course credit" is equivalent to a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district and as identified annually in district course registration catalogs.
- B. ~~"Section 504 Plan" means the defined appropriate accommodations or modifications that must be made in the school environment to support an individual student with an identified need.~~
- C. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- D. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, world language, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, or career and technical education.
- E. ~~"English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.~~

IV. Test Administrator

The Director of ~~Research and Evaluation~~ **Teaching and Learning** is the school district test administrator and in charge of all test procedures.

V. Graduation Requirements

Students must fulfill state graduation requirements and successfully complete ~~high~~ school level courses, as determined by the school district, to graduate from Edina Public Schools. ~~District requirements are articulated in Appendix I.~~
District requirements are articulated in Appendix I.

VI. Requirements to Participate in Graduation Ceremony

- A. The high school graduation ceremony is the commencement event provided to students, families, and community by the school district. A high school senior with the required course credits will be allowed to participate in the ceremony. The high school principal or designee will present a list of seniors to receive a diploma from Edina Public Schools to the school board for its approval prior to the ceremony.
- B. The district reserves the right to not allow a student to participate in or attend the graduation ceremony for inappropriate ~~and/or destructive~~ behavior. ~~Inappropriate behavior~~ ~~This inappropriate behavior~~ includes but is not limited to destroying or damaging property, disrupting the school day or activities, ~~injuring or harming people or animals~~, or engaging in disrespectful behavior toward fellow students or district ~~staff employee employee~~.
- C. ~~In accordance with state law, tT~~ The district will not charge fees for rental or purchase of caps, gowns, or diplomas.

VII. Early Graduation

~~In accordance with state law As provided for by Minn. Stat. § 120B.07~~ As provided for by Minn. Stat. § 120B.07, students may be considered for early graduation, ~~as provided for within Minn. Stat. § 120B.07~~ upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All test requirements or higher guidelines have been satisfied;
- C. The principal or designee ~~will has has~~ conducted ~~ed~~ an interview with the student and parent or guardian, familiarized ~~ed~~ the parties with opportunities available in post-secondary education, and ~~supports the early graduation request. arrive at a timely decision; and~~ supports the early graduation request.

The principal's decision will be in writing and ~~is may be is~~ subject to ~~review approval approval~~ by the superintendent and school board.

VIII. Notice

1.

~~The school district will notify students and their parents of the district's graduation requirements within 30 working days of a student's entry into eighth grade.~~

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
~~Minn. Stat. § 120B.021 (Required Academic Standards)~~
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)

~~Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards—
—Mathematics and Reading)~~

~~Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards—
—Written Composition)~~

~~Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)~~

~~Minn. Rules Chapter 3501~~

~~Minn. Rules Chapter 3501~~

~~20 U.S.C. § 6301, et seq. (No Child Left Behind ActEvery Student Succeeds ActEvery Student
Succeeds Act)~~

Cross References:

Policy 601 (Academic Standards and Instructional Curriculum)

Policy 614 (School District Testing Plan)

Policy 616 (School District System Accountability)

Policy

adopted: 10/26/09

Revised: 8/17/15

Revised: 2/27/17

Revised: 3/11/19

~~Revised: 2/3/24~~ Revised: 2/3/21

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

EDINA PUBLIC SCHOOLS GRADUATION REQUIREMENTS

I. Graduation ~~Assessment~~ Requirements

A. All ~~enrolled~~ students are subject to the following assessment requirements, unless the parents/guardians opt out ~~in writing~~ in writing:

1. Must participate in the ~~Minnesota-Ginnesota Comprehensive-Comprehensive Assessments ("MCAs")-assessmentssessments ("MCAs")~~ in ~~rR~~reading, ~~mM~~math, and ~~sS~~science
2. Must have had an opportunity to complete the ACT ~~Plus-Writing~~ in Grade 11.

B. All students must complete the ~~currently adopted~~ Minnesota Academic Standards, ~~in accordance with the standards as as~~ developed by the Minnesota Department of Education:

1. Minnesota Academic Standards, Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12;
5. Minnesota Academic Standards, Arts K-12; ~~and~~
6. ~~Minnesota Academic Standards, Physical Education K-12; and Minnesota Career and College Success Domains and Competencies.~~

C. Additionally, all students must demonstrate their understanding of the following ~~local~~ local academic standards:

1. School District Standards, Health K-12; ~~and~~
2. ~~School District Standards, Physical Education K-12~~
3. ~~School District Standards, Physical Education K-12~~
4. School District Standards, Career and Technical Education ~~6-8 K-12~~ 6-8 ; ~~and~~; and
5. School District Standards, World Languages ~~6-8 K-12~~ 6-8 ;

D. All students must ~~also ssuccessfully demonstrate mastery of~~ complete one of the following: ~~required standards:~~

1. ~~Complete~~ Earn forty-three (43) semester credits, as recorded on the high school transcript.
2. Have met the requirements of ~~the student's anthe student's IEP or Section 504 Plan;~~ or
3. Have met the requirements of an accredited alternative learning ~~program-center program within the distriet~~ within the district.

II. Edina Public Schools Graduation Requirements

A. Students must successfully complete, as determined by the school district, the following

high school level course semester credits for graduation:

1. Eight (8) semester credits of English ~~Language Arts~~ Language Arts;
2. Six (6) semester credits of mathematics ~~in grades 9-12~~ in grades 9-12, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard. Students must satisfactorily complete two semester credits of Algebra II or its ~~equivalent;equivalentequivalent;;-~~
3. Six (6) semester credits of science, including at least two semester credits in biology. Students must also satisfactorily complete two chemistry or two physics semester credits;
4. Seven (7) semester credits of social studies, encompassing at least United States history, ~~geography,~~ government and citizenship, world history, and economics;
5. Two (2) semester credits in the visual and/or performing arts;
6. One (1) semester credit in health and two (2) semester credits in physical education, of which at least one credit must be taken in grades 10-12;
7. ~~Minimum of twelve~~ Thirteen (11) ~~Minimum of thirteen~~ semester credits of elective options.

~~As an option, oOne (1) semester credit for a Capstone experience, for implementation with the graduating class of 2022;~~

8. ~~For transfer students, an agriculture science course may fulfill a science semester credit requirement for the specified science semester credits in chemistry or physics found in Section V. A. 3. Further, a career and technical education semester credit may fulfill a mathematics or arts semester credit requirement or a science requirement other than the specified science semester credits in biology. The district may recognize appropriate credit equivalences under Minn. Stat. § 120B.024, subd. 2.~~

Revised: 12/10/12
Revised: 8/17/15
Revised: 2/27/17
Revised: 7/16/18
Revised: 3/11/19



Board Meeting Date: 3/7/2022

TITLE: Change of April 18th to non-student day and Teacher Data Day

TYPE: Action

PRESENTER(S): Dr. Stacie Stanley, Superintendent; and Dr. Randy Smasal, Assistant Superintendent

RECOMMENDATION: Approve change to non-student day and teacher data day.

DESIRED OUTCOMES FROM THE BOARD: Approve change to non-student day and teacher data day.

ATTACHMENTS: None

COVID has led to the need for teachers to be extremely agile with their response to student instructional needs. Throughout the school year, we've learned that the learning of some students was impacted due to the variety of learning modalities that they experienced during the 2020-2021 school year. The data day will provide the time needed to analyze students learning data to determine necessary targeted steps for successful learning through the end of the school year.

TITLE: February Enrollment Mobility

TYPE: Information

PRESENTER(S): Jason Banks, Coordinator Student Information Systems

ATTACHMENT:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Education's approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school, student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month

Edina Public Schools Enrollment Summary



Enrollment as of the end of February, 2022

Elementary Schools		KG	1	2	3	4	5	TOTAL
Concord Elementary School		115	114	125	118	123	137	732
Cornelia Elementary School		91	84	89	88	86	92	530
Countryside Elementary School		89	93	97	90	97	104	570
Creek Valley Elementary School		91	101	98	97	101	109	597
Highlands Elementary School		94	94	90	88	86	96	548
Normandale Elementary School		127	123	108	105	101	99	663
Edina Elementary Virtual Pathway		6	11	16	19	15	16	83
Totals		613	620	623	605	609	653	3723

Secondary Schools	6	7	8	9	10	11	12	TOTAL
Edina Elementary Virtual Pathway	5	0	0	0	0	0	0	5
South View Middle School	305	334	333	0	0	0	0	972
Valley View Middle School	314	334	348	0	0	0	0	996
Edina High School	0	0	0	674	660	690	652	2676
Totals	624	668	681	674	660	690	652	4649

Enrollment Comparisons

	March 2021	February 2022	March 2022
K-5	3565	3718	3723
6-8	1964	1978	1973
9-12	2667	2675	2676
Totals K-12	8196	8371	8372

PS	143	227	232
ECSE	146	166	179

February Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	2	2	3	2	2	0	1	3	3	0	2	3	0	23
Enrolled Students	2	3	2	4	2	1	2	2	2	5	4	1	1	31
	0	1	-1	2	0	-1	1	-1	-1	5	2	-2	1	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
04: Moved Outside of the District	0	0	0	1	0	0	0	0	0	0	0	0	0	1
05: Moved Outside of the State	2	2	2	1	1	0	1	1	1	0	0	1	0	12
20: Transferred to Another MN District, did not move	0	0	1	0	1	0	0	2	2	0	2	2	0	10
Total	2	2	3	2	2	0	1	3	3	0	2	3	0	

Student Enrollment Count by Month																
District Name		(Data Entry is in Yellow Cells Only)														
Edina						#	273					2021-22 School Year				
Number of Days in Period					19.4444	19.444	19.44444	19.44444	19.44444	19.44444	19.44444	19.4444	19.444	175	175	
Days Remaining in School Year					175	155.5556	136.1111	116.6667	97.22222	77.77778	58.33333	38.8889	19.4444			
% of School Yr. @ Beginning of Mo.					100.00%	88.89%	77.78%	66.67%	55.56%	44.44%	33.33%	22.22%	11.11%			
Cumulative Days in School Year					19.4444	38.889	58.33333	77.77778	97.22222	116.667	136.111	155.556	175			
Percent of School Yr. Completed					11.11%	22.22%	33.33%	44.44%	55.56%	66.67%	77.78%	88.89%	100.00%			
	Grade Level	EOY ADM Original Budget	EOY ADM Revised Budget	Fall Seat Count Budget	October	November	December	January	February	March	April	May	June	EOY ADM	Diff. vs. Revised	% Actual to Revised
	ECSE	53.87		0	-									0.00	0.00	#DIV/0!
	HK	-												0.00	0.00	#DIV/0!
	K	585		585	610	608	610	604	613	613				0.00	0.00	#DIV/0!
	1	634		634	623	623	624	620	618	620				0.00	0.00	#DIV/0!
	2	624		624	627	623	621	621	622	623				0.00	0.00	#DIV/0!
	3	614		614	605	606	604	600	603	605				0.00	0.00	#DIV/0!
	4	636		636	609	607	609	608	610	609				0.00	0.00	#DIV/0!
	5	655		655	653	651	650	647	652	653				0.00	0.00	#DIV/0!
	6	647		647	625	628	629	624	625	624				0.00	0.00	#DIV/0!
	7	676		676	664	664	668	666	671	668				0.00	0.00	#DIV/0!
	8	666		666	687	688	688	684	682	681				0.00	0.00	#DIV/0!
	9	635		635	675	674	670	673	669	674				0.00	0.00	#DIV/0!
	10	640		640	664	657	656	654	658	660				0.00	0.00	#DIV/0!
	11	664		664	698	700	698	694	695	690				0.00	0.00	#DIV/0!
	12	638		638	653	655	654	653	653	652				0.00	0.00	#DIV/0!
	TUITION	28.95	-		-	-	-	-	-	-	-	-	-	0.00	0.00	#DIV/0!
	Enrollment EC-12 including ALC	8,396.82	0.00	8,314	8,393	8,384	8,381	8,348	8,371	8,372	0	0	0	0.00	0.00	#DIV/0!
	Weighted ADM - WADM in Current Year	9,186.41	0.00	9,097.80	9,201.20	9,191.60	9,187.80	9,152.80	9,176.60	9,177.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	Estimated APU	9,186.41	0.00	9,097.80	9,201.20	9,191.60	9,187.80	9,152.80	9,176.60	9,177.00	0.00	0.00	0.00	0.00		
	Estimated EOY APU's	9,186.41	0.00	9,097.80	9,201.20	9,192.67	9,188.88	9,164.83	9,171.37	9,173.87	6,115.91	4,756.82	4,228.29	4,228.29		

Edina Public Schools
General Fund Monthly Report by Object Code Series
(excludes Operating Capital, and LTFM expenses)

For Period Ending: February 28, 2022 % into Fiscal Year: 67%

OBJECT Series	OBJECT SERIES DESCRIPTION	2019-20 Revised Budget	2019-20 FYTD Activity	2019-20 FYTD %	2020-21 Revised Budget	2020-21 FYTD Activity	2020-21 FYTD %	2021-22 Revised Budget	2021-22 FYTD Activity	2021-22 FYTD %
100	SALARIES AND WAGES	72,375,074	38,909,464	54%	73,528,746	39,467,548 *	54%	78,075,086	42,885,603	55% *
200	EMPLOYEE BENEFITS	23,990,016	12,761,258	53%	25,865,257	13,362,149 *	52%	23,884,254	13,594,555	57% *
	Subtotal Salaries and Benefits	96,365,089	51,670,722	53.62%	99,394,003	52,829,698	53.15%	101,959,340	56,480,158	55.39%
300	PURCHASED SERVICES	8,316,139	4,569,117	55%	8,065,333	3,817,460 *	47%	8,679,153	5,527,224	64% *
400	SUPPLIES & MATERIALS	3,877,644	2,048,083	53%	3,804,714	1,375,212 *	36%	3,734,052	1,864,449	50% *
500	EQUIPMENT	85,300	6,277	7%	80,500	24,180 *	30%	113,135	109,264	97% *
800	OTHER EXPENSES	474,763	117,797	25%	585,245	125,167	21%	518,573	113,004	22%
900	OTHER FINANCING USES	0	0	0	0	0		0	0	
	Subtotal All Other Costs	12,753,846	6,741,275	53%	12,535,791	5,342,019	43%	13,044,913	7,613,941	58%
	Less Other Financing Uses/Equipment	85,300	6,277		80,500	24,180		113,135	109,264	
	Revised Subtotal All Other	12,668,546	6,734,997	53%	12,455,291	5,317,839	43%	12,931,778	7,504,676	58%
	Grand Total General Fund	109,118,935	58,411,997	54%	111,929,794	58,171,717	52%	115,004,253	64,094,099	56%
	Less Other Financing Uses/Equipment	85,300	6,277	7%	80,500	24,180	30%	113,135	109,264	97%
	Revised Grand Total	109,033,635	58,405,719	53.57%	111,849,294	58,147,536	51.99%	114,891,118	63,984,835	55.69%

* Federal Stimulus budgeted amounts are taken out from each Object Series to generate a similar year to year budget comparison.
* Federal Stimulus actual expenses are taken out from each Object Series to generate a similar year to year actual expense comparison.

Notes: This report shows General Fund expenses excluding Operating Capital and Long-Term Facilities Maintenance expenses. Those expenses are excluded due to their volatile nature and restricted funding purposes. Excluding these expenses gives a truer picture of where General Fund expenses are at the end of a given month in relation to the fiscal year-end. The District should always have a gap in the amount it is into the fiscal year versus the current month fiscal to-date expenses. For example, when the report is for the end of Feburary 28 ,2022 the District is 67% into the fiscal year. District expenses should be less than the amount the District is into the fiscal year, by anywhere from 8-13%, due primarily to teaching staff not being paid their first paycheck until 9/15. Also, the majority of teaching staff spread their paychecks out over 24 pay periods, resulting in a large expense in June when we "pay off" or expense all of the remaining paychecks at the end of the fiscal year. Expenses at the same point in time for the previous two fiscal year's are also provided for comparison purposes.

24 Pay Contracts	562	89%
19 Pay Contracts	67	11%