

**MINUTES OF THE REGULAR MEETING OF THE  
ADVISORY COMMISSION ON CAPITAL EXPENDITURES  
FEBRUARY 17, 2022  
7:00 P.M.  
HYBRID MEETING**

**Present:** Michael Stevens, Nicole Greco, Brad Belcher, Dustin Rose, Jen Horn and Ed Basile

**Absent:** James Mol

**Also in Attendance:** Highway Foreman Mark Cervione and Facilities Manager Chris Matejek

**Chairman Stevens** called the meeting to order at 7:00 p.m.

**Public Participation**

None

**Approval of Minutes from the February 10, 2022 Regular Meeting**

**Chairman Stevens** noted that he had read the minutes and felt they were accurate as presented.

**N. Greco** asked that a correction be made to the spelling of her last name.

**E. Basile** motioned and **N. Greco** seconded to approve the Minutes from the February 10, 2022 Regular Meeting as amended. Motion passed unanimously.

**Presentation from Highway/Public Works – Mark Cervione and Chris Matejek**

**Chairman Stevens** invited **Highway Foreman Mark Cervione** and **Facilities Manager Chris Matejek** to present to the commission. They provided the following overview in priority order:

**Total Request of \$2,657,000**

- **6 Wheel truck lease payment 4 of 5 - \$20,000**
  - Non-negotiable item
- **Landfill Backhoes lease payment 3 of 5 – \$20,000**
  - Non-negotiable item
- **Paving Maintenance – Highway Garage - \$260,000**
  - Two-part request
    - Paving of Highway Garage Parking Lot – \$160,000
    - Pavement Management- \$100,000
    - Town Engineer and Highway Department both have Pavement Management Funds – Project work is funded through Town Engineer and “on the fly” fixes such as pothole patching, drainage and erosion are handled by Highway Department
- **Roadside mower – extension arm – \$55,000**
  - 88 miles of Roadside mowing- done twice a year
  - New extension arm is needed for our current mower as the current arm is broken
  - This item was pushed off from last year’s requests
- **Suffield Middle School tennis/basketball court replacement - \$200,000**

- Tennis courts are 22 years old – estimated life span is 20 years
- \$400,000 was requested and received last year
- Town has entered into an agreement with an architect to engineer a design leaving approximately \$375,000
- Project estimates were received in February 2021
- \$580,000 is the updated estimate to complete the project
  - Scope of project has crept up
  - The dollar is also not going as far as it did a year ago
  - COVID has made everything extremely challenging
- The courts have become a safety issue
- Additional funds are being requested to complete the entire project appropriately
- **Switch/Go truck re-designation wing mower/mower – \$15,000 transfer**
  - Re-designation of funds from last year
  - Switch/Go Truck is no longer needed
- **2 Fifty (50) yard dumpsters for the landfill – \$32,000**
  - Life expectancy of dumpsters is 7 years - Town of Suffield has gotten 15 years out of the dumpsters
- **Landfill Scale – \$40,000**
  - This item can be held off for now
- **Landfill Compactor - \$25,000**
  - Cardboard compactor needs replacement
- **Roofing slush fund - \$150,000**
  - High School Roof – although other school roofs may be applicable as well
- **Highway Garage improvements (siding and doors) - \$50,000**
  - Siding, insulation, doors
  - Building is sufficient – simply needs to be updated in certain areas
  - Could package these improvement with parking lot paving
- **Storage Building – Highway – \$100,000**
  - Important to the improvement of the Highway Garage location
  - Storage locations are extremely limited at this time
  - Immediate need
  - 3,000 to 5,000 square foot building needed
- **Brick cleaning and re-pointing Suffield High School - \$40,000**
  - Not an urgent request
  - Some areas of High School are in rough shape
- **Veterans Park Funding – \$250,000**
  - Expansion of monument to include additional wars
  - Funding sources are still to be determined
  - Project is in early stages – request amount could be cut in half if necessary
- **Suffield High School turf field – \$700,000**
  - Life expectancy has been exceeded at this point
  - Compaction tests to be conducted to determine if the turf is a safety issue for students
  - Project can probably be put off for one more year at most
  - Consider whether this could this be split over two capital years
  - Cost may be closer to \$750,000
- **Suffield High School Shingled Roofing - \$700,000**

**Discussion**

**Mr. Cervione** and **Mr. Matejek** provided their thoughts on what items are considered to be “must haves” and a discussion ensued on how things will be presented. It was agreed that the Highway Garage Maintenance and Paving Management will be combined.

**Adjournment**

**E. Basile motioned and N. Greco seconded to adjourn at 7:55 p.m. Motion passed unanimously.**

Respectfully submitted,  
Kristen O. Lambert  
Recording Secretary