

Suffield High School
Field Trip/School Sponsored Trip Request Form

Directions: Form to be completed by Advisor of the field trip. The completed form needs to comply with all regulations found in Policy #6153.

Date of Request: February 18, 2022

Type of Trip: Field Trip Extracurricular Athletic International

NOTE: Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)

Advisor: Suzanne Wosko (SHS) Peter Davis (WLHS)

Date(s) of Trip: 4/20/2022 – 4/24/2022

Destination: George R. Brown Convention Center 1001 Avenida De Las Americas
Houston, TX _____

Number of Students: Robotics Team (10 to 15 students)

Number of Chaperones: 4 to 6 chaperones (see Regulation #6153 – Chaperone guidelines)

Has disclosure form been completed for all chaperones that are not Suffield Public School employees and are chaperoning an overnight trip?

Yes No N/A

Has chaperone information, including applicable Board of Education policy(ies) been delivered to chaperones?

Yes No

Cost of trip (include information regarding payment of expenses and any financial penalties that may be incurred): Registration fees and food (paid by students) Airfare (paid by students and designated money for transportation under Robotics expenses)

Insurance Certificate Required: Yes No

Mode of Transportation: Airplane

Explanation of Trip:

FIRST Robotics National Event

Educational Purpose:

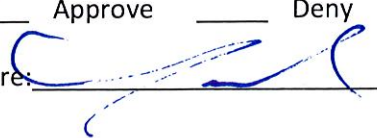
Final Robotics Competition

Itinerary:

4/19/22 – fly to Houston, TX 4/20/22 to 4/24/22 attend Robotics competition – day long event
4/25/22 -fly to Windsor Locks, CT

Advisor's Signature:  Date: 2/18/22

Principal Signature:  Date: 2/24/22

Superintendent/Designee: Approve Deny
Superintendent/Designee Signature:  Date: 3/3/22

Board of Education: Approve Deny

Board Chair Signature: _____ Date: _____