

# Dexter Community Schools

## ATHLETIC TEAMS PRACTICE SPACE REQUEST FORM

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### **Important Notes:**

- Team space requests must be made in writing and submitted to the Athletic Department no later than the deadlines listed below.
- Team requests must be coordinated with other teams that use the same space and approved by the Athletic Director **before** being submitted to Community Education for facility booking.
- The Middle School and High School Athletic Directors will coordinate to share space as appropriate.
- In the event of weather delays to start of season, every effort will be made to fairly accommodate team practices indoors.
- Any schedule changes must be approved by the athletic department and communicated to Community Education.

### **Request Deadlines by Season:**

- **July 15:** September through November
- **October 15:** December through February
- **January 15:** March through May
- **April 15:** June through August – INCLUDING SUMMER SPORTS CAMPS

Team: \_\_\_\_\_ Season: \_\_\_\_\_

Coach: \_\_\_\_\_ Email: \_\_\_\_\_

Coach phone: \_\_\_\_\_

Practice Season Start Date: \_\_\_\_\_ Season End Date: \_\_\_\_\_

Space(s) requested: \_\_\_\_\_

Set-up Needs, if any: \_\_\_\_\_

### **Regular Practice Schedule:**

MONDAY Start/Stop Time: \_\_\_\_\_

TUESDAY Start/Stop Time: \_\_\_\_\_

WEDNESDAY Start/Stop Time: \_\_\_\_\_

THURSDAY Start/Stop Time: \_\_\_\_\_

FRIDAY Start/Stop Time: \_\_\_\_\_

Approved by Athletic Director: \_\_\_\_\_ (signed/dated)