

Board Minutes
January 17, 2017

The Johnson County Board of Education met in regular session on Tuesday, January 17, 2017 in the board office at 6:00 p.m. Mr. Brantley, Mr. Smith, Mr. Fields, Mr. Moorman, and Mr. Thompson were present. Mr. Brantley called the meeting to order and welcomed everyone. He gave a special welcome to Mr. Fields and Mr. Moorman, the two new board members, as this was their first meeting. Mr. Thompson gave the invocation and Mr. Smith led the Pledge of Allegiance to the flag.

The following business was transacted:

1. The proposed agenda was approved on a motion by Mr. Thompson, second by Mr. Smith; unanimous approval.
2. Administration recognized and commended the Teachers of the Year.
 - o Ms. Sara Collins, Elementary School
 - o Mrs. Sallie Lunzmann, Middle School
 - o Mrs. Amber Attaway, High School and System
3. The December 13, 2016 regular board meeting minutes were approved on a motion by Mr. Fields, second by Mr. Smith; unanimous approval.
4. The December 2016 financial report was approved on a motion by Mr. Thompson, second by Mr. Fields; unanimous approval.
5. A revision to Policy BH, Board Code of Ethics, was presented for second reading. Second Reading was approved on a motion by Mr. Thompson, second by Mr. Smith; unanimous approval. Policy is attached and becomes a part of these minutes.
6. Policy JRA, Student Data Privacy, was presented for second reading. Second Reading was approved on a motion by Mr. Fields, second by Mr. Thompson; unanimous approval. Policy is attached and becomes a part of these minutes.
7. Superintendent Thomas presented a Facilities Resolution for approval. This resolution completes the construction/renovation project at Johnson County Middle/High School. A copy of this resolution is attached and becomes a part of these minutes.
8. The following field trips and fund raising requests were unanimously approved on a motion by Mr. Fields, second by Mr. Thompson:
 - o JCHS, FFA, Fort Valley, Feb. 3-4, 2017
 - o JCHS, Varsity Baseball, Valdosta, Feb 24-25, 2017
 - o JCHS Prom Committee/Student Council, Donuts/Candy Grams, Feb. 1-24, 2017
 - o JCES, Jump Rope for Heart, February 16, 2017
 - o JCMHS, ½ days (games, entrance fees) for students, Every ½ day on calendar
 - o JCMHS, Tickets for Hat Days, Every Friday

- JCMHS, Valentine Dance Tickets, Feb. 14, 2017
- JCMHS, Donation Cakes/Baskets, etc., March 1, 2017

9. Mr. Howard, JCES Principal, presented a student work sample from 4th grade. He discussed how intervention groups have changed. He also announced that his science and social studies teachers, along with the instructional coaches, will be attending training for the new standards. He is proud that his school has a student attending the technology fair later this month. He invited the board members to attend PTO on Thursday night. The school is also gearing up for the 100th day of school celebration on January 27.
10. Mrs. Merritt, JCMHS Principal, thanked Mrs. Crawford and her staff for installing the salad bar. She discussed the middle school championship basketball games recently held at the school and commended our coaches and AD for a great season. She also talked about schedule changes with 7th grade and scheduling ideas for next school year. She applauded Mrs. Nancy Meeks and Mrs. Johnnie Salter for helping in the absence of a high school academic coach. She was excited about the recent installation of replacement projectors and thanked Mr. Lindsey and the board. She is also eager to see the middle school students at the Winter Formal on February 10.
11. Mr. Reid Bethea, JCMHS Assistant Principal, discussed PBIS in detail. He feels that this program is working and elaborated on the tiers of intervention and response to intervention.
12. Mrs. Dawn Howell was pleased to announce that our system had met all of the annual goals for special education and is no longer considered disproportionate. She reported that recent scores by the PBIS consultant were high in all schools. The district is ready to apply to participate in the Georgia Department of Education PBIS project.
13. Mr. Charlie Lindsey informed the board of the recent visit by the state fire marshal that the system initiated to discuss some safety concerns. He also thanked the board of approving the recent purchase of replacement projectors. He estimates that project to be 80% complete.
14. Mrs. Redessa Crawford informed the board that some local vegetables have been tested and they would begin serving them in the schools tomorrow. She also discussed the upcoming nutrition curriculum and samples she will be sharing, starting with Pre-K.
15. Mrs. Tecia McKay discussed the School Improvement Strategic Plan in detail. She commended Ms. J. J. Rowland on her help with increasing parent involvement. She also mentioned the upcoming administrative retreat to discuss data, plan strategies, and monitor progress.
16. Superintendent Thomas gave a final date for the upcoming whole board governance training which will be held on February 16, 2017 from 9:00 – 12:00. Mr. Hartley will lead the meeting. She discussed some recent issues with the roof at the middle/high school but feels these have been resolved. She also informed

the board of some early proposals coming from the governor's office that will impact our budget for FY18.

17. On a motion by Mr. Fields, second by Mr. Moorman; unanimous approval was given to go into executive session to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation of a public officer or employee. After discussion, a motion was made to come out of executive session by Mr. Thompson, second by Mr. Fields; unanimous approval.
18. Superintendent Thomas presented personnel recommendations. The following recommendations were unanimously approved on a motion by Mr. Thompson, second by Mr. Fields:

To Hire:

Anthony Norris, Substitute Bus Driver

19. Mr. Brantley opened the floor for nominations for board chair. Mr. Fields nominated Kevin Brantley, second by Mr. Moorman; unanimous approval. Mr. Brantley then opened the floor for nominations for board vice chairman. Mr. Moorman nominated Marty Thompson, second by Donald Smith; unanimous approval.
20. Superintendent Thomas presented a proposed board meeting schedule for calendar year 2017 and January 2018. All meetings will take place at 6:00pm and will be held at the Johnson County Board of Education central office. After discussion, Mr. Thompson made a motion to approve this schedule, second by Mr. Smith; unanimous approval. Schedule is attached and becomes a part of these minutes.
21. The meeting was then adjourned at 7:41 p.m.

**JOHNSON COUNTY BOARD
OF EDUCATION**

By: _____

Chairman

Attest: _____

Superintendent

Policy
Board Code of Ethics

Descriptor Code: BH

BOARD POLICY
Board Code of Ethics

Descriptor Code: BH

The Johnson County Board of Education desires to operate in the most ethical and conscientious manner possible and to that end the board adopts this Code of Ethics and each member of the board agrees that he or she will:

Domain I: Governance Structure

1. Recognize that the authority of the board rests only with the board as a whole and not with individual board members and act accordingly.
2. Support the delegation of authority for the day-to-day administration of the school system to the local superintendent and act accordingly.
3. Honor the chain of command and refer problems or complaints consistent with the chain of command.
4. Recognize that the local superintendent should serve as secretary, ex-officio to the board and should be present at all meetings of the board except when his or her contract, salary or performance is under consideration.
5. Not undermine the authority of the local superintendent or intrude into responsibilities that properly belong to the local superintendent or school administration, including such functions as hiring, transferring or dismissing employees.
6. Use reasonable efforts to keep the local superintendent informed of concerns or specific recommendations that any member of the board may bring to the board.

Domain II: Strategic Planning

1. Reflect through actions that his or her first and foremost concern is for the educational welfare of children attending schools within the school system.
2. Participate in all planning activities to develop the vision and goals of the board and the school system.

3. Work with the board and the local superintendent to ensure prudent and accountable uses of the resources of the school system.
4. Render all decisions based on available facts and his or her independent judgment and refuse to surrender his or her judgment to individuals or special interest groups.
5. Uphold and enforce all applicable laws, all rules and regulations of the State Board of Education and the board and all court orders pertaining to the school system.

Domain III: Board and Community Relations

1. Seek regular and systemic communications among the board and students, staff and the community.
2. Communicate to the board and the local superintendent expressions of public reaction to board policies and school programs.

Domain IV: Policy Development

1. Work with other board members to establish effective policies for the school system.
2. Make decisions on policy matters only after full discussion at publicly held board meetings.
3. Periodically review and evaluate the effectiveness of policies on school system programs and performance.

Domain V: Board Meetings

1. Attend and participate in regularly scheduled and called board meetings.
2. Be informed and prepared to discuss issues to be considered on the board agenda.
3. Work with other board members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during the discussion and resolution of issues at board meetings.
4. Vote for a closed executive session of the board only when applicable law or board policy requires consideration of a matter in executive session.

5. Maintain the confidentiality of all discussions and other matters pertaining to the board and the school system during executive session of the board.
6. Make decisions in accordance with the interests of the school system as a whole and not any particular segment thereof.
7. A local board of education shall not adopt or follow any code of ethics which prevents the members of such board from discussing freely the policies and actions of such board outside of a board meeting. This shall not apply to any matter or matters discussed in executive session or which are exempt from disclosure under Code Section 50-18-72.
8. Abide by all decisions of the board.

Domain VI: Personnel

1. Consider the employment of personnel only after receiving and considering the recommendation of the local superintendent.
2. Support the employment of persons best qualified to serve as employees of the school system and insist on regular and impartial evaluations of school system staff.
3. Comply with all applicable laws, rules, regulations, and all board policies regarding employment of family members.

Domain VII: Financial Governance

1. Refrain from using the position of board member for personal or partisan gain or to benefit any person or entity over the interest of the school system.

Conduct as Board Member

1. Devote sufficient time, thought and study to the performance of the duties and responsibilities of a member of the board.
2. Become informed about current educational issues by individual study and through participation in programs providing needed education and training.
3. Communicate in a respectful professional manner with and about fellow board members.
4. Take no private action that will compromise the board or school system administration.
5. Participate in all required training programs developed for board members by the board or the State Board of Education.

6. File annually with the local superintendent and with the State Board of Education a written statement certifying that he or she is in compliance with this Code of Ethics.

Conflicts of Interest

1. Announce potential conflicts of interest before board action is taken.
2. Comply with the conflicts of interest policy of the board, all applicable laws and Appendix B of the Standards document.

Upon a motion supported by a two-thirds (2/3) vote, the board may choose to conduct a hearing concerning a possible violation of this Code of Ethics by a member of the board. The board member accused of violating this Code of Ethics will have thirty (30) days notice prior to a hearing on the matter. The accused board member may bring witnesses on his or her behalf to the hearing, and the board may elect to call witnesses to inquire into the matter. If found by a vote of two-thirds of all the members of the board that the accused board member has violated this Code of Ethics, the board shall determine an appropriate sanction. A board member subject to sanction may, within thirty (30) days of such sanction vote, appeal such decision to the State Board of Education in accordance with the rules and regulations of the State Board of Education. A record of the decision of the board to sanction a board member for a violation of this Code of Ethics shall be placed in the permanent minutes of the board.

Johnson County Schools

Date Adopted: 1/18/2011
Last Revised: 1/17/2017

Policy
Student Data Privacy Complaints

Descriptor Code: JRA

It is the policy of the Board of Education that the School District ("District") shall comply with the Family Educational Rights and Privacy Act (FERPA) and the Student Data Privacy, Accessibility, and Transparency Act, which are designed to ensure that education records and student data are kept confidential and secure from unauthorized access and disclosure.

For the purposes of this policy, a "parent" is defined as a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or guardian. An "eligible student" is defined as a student who has reached 18 years of age or is attending an institution or postsecondary education.

Any parent or eligible student ("Complainant") may file a complaint with the District if that individual believes or alleges that a possible violation of rights under the above laws has occurred not more than one (1) year prior to the date the complaint is received by the District.

Complaints shall be handled in accordance with the following procedures.

1. The Superintendent shall designate at least one individual ("Designee") to respond to student data privacy complaints.
2. Upon the receipt of a request from a Complainant, the Designee shall provide within 3 business days a complaint form, which may also be made available on the District's website.
3. A written response shall be provided to the Complainant within 10 business days of the Designee's receipt of the completed complaint form.
4. The Complainant may file an appeal with the Superintendent within 10 business days of receipt of the Designee's response.
5. The Superintendent shall provide a written response to the Complainant within 10 business days of receipt of the appeal.
6. The Complainant may file an appeal to the Board of Education within 10 business days of receipt of the Superintendent's response.
7. The Board of Education shall render a final decision within 10 business days of receipt of an appeal.

Johnson County Schools

Date Adopted: 12/13/2016
Last Revised: 1/17/2017