

# **PSEO Application Process Checklist & Information**

*This checklist provides a step-by-step process to apply to a PSEO program.*

## **1. Research PSEO institutions and admission criteria**

- Use this link to find a list of [participating postsecondary institutions](#)
- You are REQUIRED to inform AVHS **on or before May 30th** of your intent to participate in PSEO

## **2. Decide whether you will attend PSEO full-time or part-time?**

- Full-time: take all of your classes PSEO
- Part-time: split classes between PSEO and AVHS

## **3. JANUARY: You are REQUIRED to register for Classes at AVHS:**

- During January registration month, register for a full schedule (21 credits) as if you were attending AVHS full time.

## **4. Have a parent/guardian sign the [PSEO/AVHS agreement form](#)**

### **After the first four items are completed:**

- Contact your AVHS Counselor **on or before May 30th** to turn in the AVHS PSEO Agreement and discuss credit requirements for graduation while attending PSEO. **A parent signature will be required on the parent agreement form prior to AVHS counselor meeting.**

## **5. Follow the steps of the PSEO institution to apply. These include, but are not limited to:**

- Complete the college PSEO application and submit.
- Complete the Notice of Student Registration (NOSR) form from the Minnesota Department of Education. This must be done every semester.
  - Students complete section 1 and then send it to their counselor to complete section 2.
  - This form is returned to the student. Please submit to the PSEO College.
- Download a copy of the student's transcript from Campus Portal and submit via email.
- Submit other items needed **per institution** (book contract, balance sheet).
- PSEO colleges may want you to take the Accuplacer. Please work with the PSEO college to register for the Accuplacer.
- Once admitted, a PSEO advisor will help you schedule college classes.

## **6. Attend PSEO Orientation**

- You can find links to orientations on the school PSEO website.

## **7. AUGUST: You are REQUIRED to schedule an appointment with your AVHS School Counselor**

- AVHS schedule will be adjusted by possibly dropping and/or moving classes.

### **Popular PSEO College for AVHS Students**

- [Inver Hills Community College](#)
- [Normandale Community College](#)
- [University of MN Twin Cities](#)
- Check with [MN Department of Education](#) website for *all* participating colleges

### **AVHS diploma requirements that need to be met IF you take the following classes PSEO:**

- 11th grade World History

- You are required to take at least a 4-credit world history course PSEO
- 11th grade Language Arts
  - You are required to take at least a 4-credit \*literature or \*composition course PSEO
- 12th grade social studies
  - You are required to take at least 4-credits of social studies (1 or more of which must be Economics) through PSEO
- 12th grade Language Arts
  - You are required to take at least a 4-credit \*literature or \*composition course PSEO
- PE/Wellness/Art or any other diploma requirement not yet fulfilled at AVHS

\*Students must take literature AND composition to fulfill AVHS diploma requirements.

### **Other Information**

- AVHS is on trimesters - PSEO colleges are on semesters
- Colleges decide PSEO admission
- You are responsible for managing PSEO admission process
- A college advisor will work with you to select college classes
- A 4-credit college class transfers back to AVHS as 3 credits

### **PSEO Admission Requirements**

- **University of MN Twin Cities**
  - 3.6 GPA
  - Rigor of courses (honors, AP, CIS)
  - Successful grades in rigorous courses
  - Grade trends or additional scores from ACT, PSAT, PLAN, etc...
  - *Application window: February 1 - April 16*
- **Inver Hills/Normandale Community Colleges**
  - **12th Grade Students**
    1. Have a cumulative GPA of 2.5 or higher
    2. Evidence of college readiness by placement into college level English and math as indicated by your high school transcript, the ACCUPLACER or with qualifying scores for the individual subjects on the ACT test or SAT Test
  - **11th Grade Students**
    1. Have a cumulative GPA of 3.0 or higher
    2. Evidence of college readiness by placement into college level English and math as indicated by your high school transcript, the ACCUPLACER, or with qualifying scores for the individual subjects on the ACT test or SAT test.
    - *Application Window: Community Colleges: January - July 1.*
- **Schedule an appointment with AVHS Counselor on or before May 30th**