

FINANCIAL REPORTS

DECEMBER 31, 2021

Submitted by:

Andrew Burgess Controller Reviewed & Approved by:

Kate Davis

Chief Financial Officer

Signature

Date

TABLE OF CONTENTS

	Page
Memorandum	1
General Fund:	
Enrollment Report	3
Budget Status Report	4
Balance Sheet	5
Cash Flow: Projected vs Actual	4 5 6 7
Three-Year Comparison of Revenue by Fund Source	
Three-Year Comparison of Expenditures by Object	8
Capital Project Fund:	
Budget Status Report	9
Balance Sheet	10
Debt Service Fund:	
Budget Status Report	11
ASB Fund:	
Budget Status Report	12
Transportation Vehicle Fund:	
Budget Status Report	13
All Funds:	
Investment Earnings Analysis	14



MEMORANDUM

To: School Board of Directors

Dr. Susan Enfield, Superintendent

From: Andrew Burgess, Controller

CC: Kate Davis, Chief Financial Officer

Date: February 23, 2022

RE: December 2021 Financials

Enrollment Report

Highline's Average FTE in October was 16,842. December's average was 17,008, which was 166 FTE more than that important enrollment month, and 462 lower compared to a year ago, December 2020.

In December, Highline had 25 more average FTE, compared to October's Open Doors {1418} Program enrollment, and 85 less average FTE than a year ago.

ALE enrollment in December was 32 FTE higher than October, and 586 more than a year ago, before Highline Virtual Academy was active.

In the CTE program, Highline had 3 more average FTE in middle and high schools combined, compared to October, and 28 more than December 2020. This month, the Skill Center average was 17 FTE higher than the October average, and 5 more than a year ago.

In December, Highline had 33 fewer FTE identified, compared to October, for the Bilingual Program. This time last year, there were 363 more. Highline averaged 13 fewer exit-eligible FTE than in October, and ten more than in December 2020.

Special Education enrollment was 20 students higher compared to October, and 122 fewer than a year ago.

General Fund

Revenue collections for the month of December totaled \$24.5 million. Expenditures totaled \$27 million for the month. Higher expenditures than revenue decreased the fund balance by \$2.5 million. The unassigned fund balance at the end of December was \$27.7 million. The balance sheet shows that the total ending fund balance at the end of December was \$36.2 million.

28.6% of budgeted revenue was received by December this year, compared to 32% this same time last year; a difference of 3.4%. As for expenditures, 28.1% of the budgeted amount for the year was spent in December, compared to 28.5% at the same time last year; a difference of 0.4%.

Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent Highline's capital planning commitments for staff compensation, contracts, and purchase orders for the fiscal year 2021-22. \$3.9 million dollars in revenue was received from the Port of Seattle as part of the agreement with the FAA addressing the impacts of the SeaTac third runway. Capital Project Fund balance at the end of December was \$65.8 million.

Debt Service Fund

The Budget Status Report shows Highline collected half a million dollars in property tax and about \$15,000 in interest in December. \$21 million in bond principal and \$8.9 million in bond interest payments were made in December. The next bond payments are scheduled for June. The fund balance decreased to \$5.1 million.

Associated Student Body Fund

Total revenues collected for the month were approximately \$127,000, with expenditures reaching nearly \$22,000. The fund balance decreased by about \$105,000, accordingly, for the month of December. The ending total ASB fund balance was \$1.4 million.

Transportation Vehicle Fund

The TVF collected \$687 in interest. The fund balance for December was \$1.5 million.

Investment Earnings

Investment earnings in December totaled \$71,708. The interest rate in December was 0.53%, 1 basis point higher compared to November.

BOARD ENROLLMENT REPORT December 2021

Student Enrollment Details	per Apportionment Re	port & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,430	1,260	-170
Grade 1	1,389	1,246	-143
Grade 2	1,336	1,307	-29
Grade 3	1,418	1,395	-23
Grade 4	1,360	1,329	-31
Grade 5	1,330	1,285	-45
Grade 6	1,231	1,185	-46
Grade 7	1,313	1,350	37
Grade 8	1,381	1,354	-27
Grade 9	1,395	1,419	24
Grade 10	1,283	1,343	60
Grade 11	1,271	1,259	-12
Grade 12	1,168	1,278	110
Total K-12 less Running Start, Dropout & ALE	17,305	17,008	-451

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	389	390	-1
Vocational (CTE)	36	29	7
Total Runnng Start	425	418	7

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	295	140	-155

Alternative Learning Experience (ALE)	Projected HC	Average HC to date	Difference
Grades K-6 ALE	18	92	74
Grades 7-8 ALE	39	198	159
Grades 9-12 ALE	60	378	318
Total K-12 (BEA Resident FTE Enrollment)	18,142	17,817	-55

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	145	130	-15
Grades 9-12 CTE Exploratory	550	656	106
Grades 9-12 Skill Centers	400	360	-40
Total CTE & Skill Center	1,095	1,147	52

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,425	3,429	4
Eligible Grade 7 - Grade 12 Students	2,025	2,237	212
Eligible Exited Students	500	513	13

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	208	161	-47
Age K-21 Resident Special Education LRE1	1,816	1,754	-62
Age K-21 Resident Special Education Other	851	749	-102

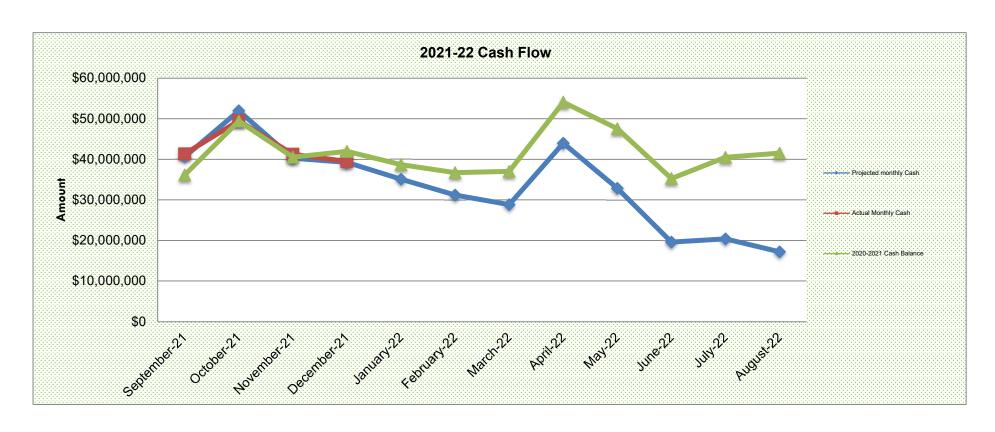
Highline School District No. 401 General Fund Budget Status Report For the Period Ended December 31, 2021

		2021-22	Actual	Actual			Percent
REVEN	IUES	Budget	For Month	For Year	E	ncumbrance	of Budget
1000	Local Taxes	\$ 48,821,591	\$ 600,198	\$ 22,002,145			45.1%
2000	Local Nontax	5,409,442	113,303	2,251,817			41.6%
3000	State, General Purpose	179,640,791	16,165,772	55,700,982			31.0%
4000	State, Special Purpose	67,098,746	5,249,006	18,835,263			28.1%
5000	Federal, General Purpose	-	-	-			0.0%
6000	Federal, Special Purpose	58,336,673	2,114,869	6,657,518			11.4%
7000	Revenues From Other Districts	990,000	4,594	80,931			8.2%
8000	Other Agencies & Associations	1,963,421	263,268	2,565,041			130.6%
9000	Other Financing Sources	16,232,963	=	-			0.0%
	TOTAL REVENUES	\$ 378,493,627	\$ 24,511,011	\$ 108,093,698			28.6%
<u>EXPEN</u>	<u>DITURES</u>						
00	Regular Instruction	\$ 181,768,957	\$ 13,880,458	\$ 54,463,326	\$	115,576,043	93.5%
10	Federal Special Purpose (ESSER)	27,019,854	897,221	4,684,137		14,752,684	71.9%
20	Special Education	48,130,148	4,147,498	16,259,476		37,673,166	112.1%
30	Vocational Education	8,234,451	687,056	2,394,912		5,077,750	90.7%
40	Skills Center	4,777,762	348,183	1,259,426		3,127,170	91.8%
50&60	Compensatory Education	40,161,509	2,566,419	10,262,716		22,639,750	81.9%
70	Other Instructional Programs	4,694,684	368,415	744,841		854,081	34.1%
80	Community Services	2,770,218	224,983	950,421		2,006,531	106.7%
90	Support Services	64,703,781	3,843,730	16,329,383		34,335,823	78.3%
	TOTAL EXPENDITURES	\$ 382,261,364	\$ 26,963,962	\$ 107,348,637	\$	236,043,000	89.8%
Other U	Ises - Transfers to other funds	\$ _	\$ _	\$ -			
Revenu	les Over (Under) Expenditures	\$ -	\$ (2,452,951)	\$ 745,061			
BEGIN	NING FUND BALANCE	\$ 33,932,000		\$ 35,485,382			,
	G FUND BALANCE ACCOUNTS						
282	1 Restricted for Carryover of Restricted Rev	\$ 6,500,000		\$ 1,846,586			
2825	5 Restricted for Skills Center	-		3,366,084			
2828	Restricted for Food Service	-		1,133,382			
2830	Restricted for Debt Service	-		-			
2840	Nonspendable Fund Balance-Inventory	325,000		198,928			
2850	Restricted for Uninsured Risks	-		500,000			
2870	Committed to Other Purposes	-		-			
2888	3 Assigned to Other Purposes	-		1,457,965			
2890	Unassigned Fund Balance	23,339,263		27,727,498			
TOTAL	ENDING FUND BALANCE	\$ 30,164,263		\$ 36,230,443			

Highline School District No. 401 Balance Sheet As of December 31, 2021 General Fund

Cash on Hand	\$ 43,944,453	
Cash on Deposit with County	\$ (3,035,022)	
Warrants Outstanding	\$ 11,200	
Accounts Receivable	\$ 965,377	
Taxes Receivable	\$ -	
Inventory	\$ 101,427	
Prepaid Expenses	\$ 2,515,794	
Cash with Trustee (SUI)	\$ -	
		\$ 44,503,229
Accounts Payable	\$ 1,523,896	
Payroll and Benefits Liabilities	\$ 5,325,556	
Taxes and Other Deferred Revenues	\$ 1,423,334	
		\$ 8,272,786
Restricted Fund Balance	\$ 6,846,052	
Nonspendable Fund Balance	\$ 198,928	
Assigned to Other Purposes	\$ 1,457,965	
Unassigned Fund Balance	\$ 27,727,498	
		\$ 36,230,443

Highline School District No. 401 General Fund 2021-22 Cash Flow As of December 31, 2021



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of December 31, 2021 Year To Date

				% of budget			% of budget			% of budget
		2019-20	2019-20	received	2020-21	2020-21	received	2021-22	2021-22	received
Major Rev	enue	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**
1000	Local Taxes	\$ 40,298,953	3 \$ 14,645,090	36.34%	\$ 47,819,383	\$ 21,586,429	45.14%	\$ 48,821,591	\$ 22,002,145	45.07%
2000	Local Support	14,038,194	1,986,838	14.15%	4,328,366	124,133	2.87%	5,409,442	2,251,817	41.63%
3000	State Apportionment	175,680,773	54,480,183	31.01%	180,034,003	55,821,931	31.01%	179,640,791	55,700,982	31.01%
4000	State Grants	65,235,430	19,050,273	29.20%	65,689,675	18,380,492	27.98%	67,098,746	18,835,263	28.07%
5000	Federal Grants - General Purpose	15,000	-	0.00%	-	-	0.00%	-	-	0.00%
6000	Federal Grants - Special Purpose	23,771,798	6,623,557	27.86%	22,953,097	6,250,937	27.23%	58,336,673	6,657,518	11.41%
7000	Other School Districts	475,000	20,722	4.36%	600,000	62,104	10.35%	990,000	80,931	8.17%
8000	Other Entities	2,308,827	1,354,407	58.66%	5,045,349	2,197,347	43.55%	1,963,421	2,565,041	130.64%
9000	Other Financial Resources		-	0.00%	-	-	0.00%	16,232,963	-	0.00%
		\$ 321,823,975	\$ 98,161,070	30.50%	\$ 326,469,873	\$ 104,423,373	31.99%	\$ 378,493,627	\$ 108,093,698	28.56%

**4 month = 33.32%

of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of December 31, 2021 Year To Date

Expen	diture by State Object	2019-20 Budget	Y	2019-20 'ear to Date	% bud exper	lget nded		2020-21 Budget	Y	2020-21 'ear to Date	exp	% of idget ended TD**	2021-22 Budget	١	2021-22 Year to Date	% of bu	ided
2	Salaries - Certificated Employees	\$ 136,477,396	\$	45,324,458	33	3.21%	\$ 1	141,873,203	\$	45,717,261		32.22%	\$ 151,941,151	\$	48,838,472	32	2.14%
3	Salaries - Classified Employees	55,293,057		17,562,551	31	1.76%		56,665,932		16,575,816	:	29.25%	66,989,026		19,350,572	28	3.89%
4	Employee Benefits and PY Taxes	79,548,831		21,491,484	27	7.02%		83,619,384		25,454,528		30.44%	85,644,462		25,103,923	29	9.31%
5	Supplies, Inst. Resources	20,321,899		3,335,664	16	5.41%		29,020,532		3,207,243		11.05%	35,461,810		4,841,161	13	3.65%
7	Purchase Services	35,132,879		8,974,723	25	5.55%		34,066,401		7,468,272		21.92%	41,789,728		9,125,915	21	.84%
8	Travel	366,472		129,801	35	5.42%		103,870		5,470		5.27%	265,786		28,415	10	0.69%
9	Capital Outlay	489,880		164,766	33	3.63%		455,499		14,393		3.16%	119,003		60,180	50).57%
		\$ 327,630,414	\$	96,983,448	29	9.60%	\$ 3	345,804,822	\$	98,442,983		28.47%	\$ 382,210,966	\$	107,348,637	28	3.09%

8

**4 month = 33.32% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended December 31, 2021

REVE	<u>NUES</u>		2021-22 <u>Budget</u>		Actual <u>For Month</u>		Actual <u>For Year</u>	<u>En</u>	cumbrance	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$	16,266,137	\$	202,438	\$	7,258,090			44.6%	\$ 9,008,047
2000	Local Nontax		-		27,425		75,714			0.0%	(75,714)
3000	State, General Purpose		21,000,000		-		-			0.0%	21,000,000
4000	State, Special Purpose		-		-		7,534,892			0.0%	(7,534,892)
5000	Federal, General Purpose		13,379,326		-		-			0.0%	13,379,326
6000	Federal, Special Purpose		-		3,865,824		5,748,630			0.0%	(5,748,630)
7000	Revenues From Other Districts		-		-		-			0.0%	-
8000	Other Agencies & Associations		-		-		-			0.0%	-
9000	Other Financing Sources		13,700,000		-		13,780,795			100.6%	(80,795)
	TOTAL REVENUES	\$	64,345,463	\$	4,095,687	\$	34,398,121			53.5%	\$ 29,947,342
<u>EXPE</u>	NDITURES										
10	Sites	\$	7,930,000	\$	2,440	\$	2,440	\$	2,287,315	28.9%	5,640,245
20 30	Buildings		18,900,000		818,670		6,128,067		4,181,754	54.5%	8,590,179
30 40	Equipment Energy		2,500,000		-		-		-	0.0% 0.0%	2,500,000
50	Sales & Lease Expenditures		_		-		-		_	0.0%	-
60	Bond Issuance Expenditures		-		-		-		-	0.0%	-
90	Debt Expenditures		-		-		-		-	0.0%	
	TOTAL EXPENDITURES	\$	29,330,000	\$	821,110	\$	6,130,507	\$	6,469,069	43.0%	\$ 16,730,424
Other	Uses - Transfers to Other Funds	\$	16,532,963	\$	-	\$	-				
Reven	ues Over (Under) Expenditures	\$	18,482,500	\$	3,274,577	\$	28,267,614				
BEGIN	INING FUND BALANCE	\$	9,440,230			\$	37,519,583				
	IG FUND BALANCE ACCOUNTS										
	1 Restricted from Bond Proceeds	\$	-			\$	1,932,282				
	2 Restricted from Levy Proceeds	\$	-			\$	15,572,570				
	Restricted for State Proceeds Restricted from Federal Proceeds	\$ ¢	-			\$ \$	(93,863)				
	5 Restricted from Other Proceeds	φ \$	-			\$	18,026,295				
	9 Assigned to Fund Purposes	\$	27,922,730			\$	30,278,952				
) Unassigned	\$	<u>-</u>	_		\$	71,386				
TOTAL	L ENDING FUND BALANCE	\$	27,922,730	=		\$	65,787,622	:			

Highline School District No. 401 Balance Sheet As of December 31, 2021 Capital Projects Fund

Cash on Deposit with County	\$ 66,359,056	
Warrants Outstanding	\$ (75,147)	
Impaired Investments	\$ 92,619	
Taxes Receivable	\$ 315,877	
		\$ 66,692,406
		_
Accounts Payable	\$ 45,433	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 539,771	
Sales Tax Payable	\$ -	
Due To Other Funds	\$ -	
Deferred Revenue Taxes Receivable	\$ 315,877	
	:	\$ 904,784
Restricted From Bond Proceeds	\$ 1,932,282	
Restricted From Levy Proceeds	\$ 15,572,570	
Restricted From State Proceeds	\$ (93,863)	
Restricted From Other Proceeds	\$ 18,026,295	
Assigned Fund Purposes	\$ 30,278,952	
Unreserved	\$ 71,386	
	:	\$ 65,787,622

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended December 31, 2021

REVENUES		2021-22 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget	F	Remaining <u>Budget</u>
 1000 Local Taxes 2000 Local Nontax 3000 State, General Purpose 5000 Federal, General Purpose 	\$	42,010,983 13,834 - -	\$ 521,723 15,349 - -	\$	19,116,210 39,335 - -		45.5% 284.3% - -	\$	22,894,773 (25,501) - -
9000 Other Financing Sources		300,000	-		-		-		300,000
TOTAL REVENUES	\$	42,324,817	\$ 537,071	\$	19,155,545		45.3%	\$	23,169,272
EXPENDITURES Matured Bond Expenditures Interest on Bonds Arbitrage Rebate Bond Issuance Costs	\$	32,900,000 17,471,300 310,000	\$ 21,000,000 8,936,900 - -	\$	21,000,000 8,936,900 - 1,927		63.8% 51.2% 0.0% 0.0%	\$	11,900,000 8,534,400 310,000 (1,927)
TOTAL EXPENDITURES	\$	50,681,300	\$ 29,936,900	\$	29,938,827		59.1%	\$	20,742,473
Revenues Over (Under) Expenditures	\$	(8,356,483)	\$ (29,399,829)	\$	(10,783,282)				
BEGINNING FUND BALANCE	\$	15,356,491		\$	15,928,882				
ENDING FUND BALANCE ACCOUNTS GL 830 Restricted for Debt Service GL 890 Unassigned Fund Balance	\$ \$ \$	7,000,009		\$ \$	5,145,600 -				
TOTAL ENDING FUND BALANCE	\$	7,000,009		\$	5,145,600				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended December 31, 2021

REVE	<u>NUES</u>		2021-22 <u>Budget</u>	Actual or Month	Actual <u>For Year</u>	Enc	<u>umbrance</u>	Percent of Budget	Remaining Budget
100	General Student Body	\$	375,390	\$ 106,347	\$ 342,326			91.2%	\$ 33,064
200	Athletics		106,550	10,204	54,544			51.2%	52,006
300	Classes		41,400	296	646			1.6%	40,754
400	Clubs		171,771	971	13,501			7.9%	158,270
600	Private Monies		17,950	8,697	56,625			315.5%	(38,675)
	TOTAL REVENUES	\$	713,061	\$ 126,515	\$ 467,643			65.6%	\$ 245,418
EXPE	NDITURES								
100	General Student Body	\$	382,785	\$ 16,819	\$ 45,930	\$	164,465	55.0%	\$ 172,389
200	Athletics		222,500	3,535	19,618		35,753	24.9%	167,129
300	Classes		53,328	-	937		-	1.8%	52,391
400	Clubs		201,503	1,576	1,576		164	0.9%	199,763
600	Private Monies		25,492	22	3,659		-	14.4%	21,833
	TOTAL EXPENDITURES		885,608	\$ 21,951	\$ 71,721	\$	200,382	30.7%	\$ 613,505
Rever	ues Over (Under) Expenditures	\$	(172,547)	\$ 104,564	\$ 395,922	-			
BEGI	NNING FUND BALANCE	\$	910,000		\$ 954,483				
ENDI	NG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	737,453		\$ 954,483				
GL 84	Non-Spendable Fund Balance	\$	-		\$ -				
GL 89	0 Unreserved Fund Balance	_\$_			\$ 395,922				
TOTA	L ENDING FUND BALANCE	\$	737,453		\$ 1,350,405				

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended December 31, 2021

REVENUES			2021-22 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 Schoo	ol Bus Revenue	\$	_	\$ -	\$	-		0.0%	\$ -
2300 Invest	tment Earnings		-	687		2,438		0.0%	(2,438)
2800 Insura	ance Recovery		-	-		-		0.0%	-
4499 Trans	p. Reimbursement, Depreciation		650,000	-		-		0.0%	650,000
8000 Rever	nues From Other Agencies		=	-		=		0.0%	
TOTA	L REVENUES	\$	650,000	\$ 687	\$	2,438		0.4%	\$ 647,562
-	R <u>ES</u> portation Equipment Purchases portation Equipment Major Repair	\$	2,000,000	\$ - -	\$	- -	\$ -	0.0% 0.0%	\$ 2,000,000
TOTA	AL EXPENDITURES	\$	2,000,000	\$ -	\$	-	\$ -	0.0%	\$ 2,000,000
Revenues Ove	er (Under) Expenditures	\$	(1,350,000)	\$ 687	\$	2,438			
BEGINNING F	FUND BALANCE	\$	1,490,000		\$	1,483,956			
	D BALANCE ACCOUNTS	œ.	140,000		ф.	4 400 050			
GL 819 Assign	ned to Fund Purposes	\$	140,000		\$ \$	1,483,956			
		\$	-		<u> </u>	2,438			
TOTAL ENDIN	NG FUND BALANCE	\$	140,000		<u>\$</u>	1,486,394	ı		

Highline School District No. 401 Investment Earnings 2021-22

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND		
September	\$ 16,916	\$ 17,999	\$ 7,343	\$ 434	\$ 445		
October	17,198	18,286	7,429	415	658		
November	18,313	23,844	9,215	420	648		
December	21,893	33,201	15,349	578	687		
January							
February							
March							
April							
May							
June							
July							
August							

