

CANTERBURY DEBIT / SPENDING ACCOUNT 2022 – 2023

(in addition to tuition and fees)

This Debit/ID card is similar to a bank account and has multiple purposes. New students will be issued their own Canterbury photo ID card after registration. This card will serve as their Debit/ID card throughout all their years of attendance at Canterbury. This card allows access into the dorm for boarding students, purchases on campus, cash withdrawals and also serves as their ID.

The initial payment to this account is due on or before **August 15, 2022 along with the completed form below**. The account should maintain a positive balance at all times. Examples of transactions that will post to this account, as well as suggested amounts for initial and ongoing deposits, are as follows:

Discretionary Charges - items that support the core school program:

- **Allowance** – cash withdrawals, includes cash for on-campus laundry
- **Extraordinary Cash Withdrawals** – cash requirements in excess of personal allowance
- **School Store** – supplies, sundries and Saints apparel
- **Snack Bar** – purchase of food at the campus snack bars
- **Student Activities** – including but not limited to weekend student activities, trips/outings, charity fund-raisers, sports photos, yearbook, prom, postage, replacement of Laundry & Debit/Spending ID Cards, etc.

Written authorization for Extraordinary Cash Withdrawals must be mailed, emailed or called in to the Debit Account Coordinator **48 hours in advance**. The request must state the amount requested, student name, relation to student and purpose of the request. Funds must be available in the account for any of the above categories. Parents may restrict the **bolded** categories above and changes can be made at any time by contacting **Adela Durant, Debit Account Coordinator, in the Business Office at (860) 210-3801 or via e-mail adurant@cbury.org**.

Non-discretionary Charges - items that will automatically be posted to the Debit Card Account:

- Athletic equipment and supplies (larger charges will be billed to the Student Billing/Tuition account)
- Travel – transportation to train stations or airports by faculty or livery
- Miscellaneous – including but not limited to academic fees, dorm damages, graduation expenses, lost room keys, etc.

Suggested Initial Deposit Amounts:

Day Students: \$250 - \$500

Boarding Students: Domestic \$500 - \$750

Boarding Students: International \$1,000 - \$1,500

Suggested ongoing monthly deposit: \$100 - \$500 - depending on spending habits and restrictions.

Payment Options The maintenance of a balance in this account is the responsibility of the parent or financial responsible party.

- **Cash:** Can be sent in with student
- **Check:** Make payable to Canterbury School / Att: A. Durant. Please include student name and DC on memo line
- **Credit/Debit Card: Visa, Master Card, Discover or Amex**
If the actual card is not present at time of transaction, a 2.9% fee will be applied
Please supply the necessary information by phone call or in person to:
Adela Durant: adurant@cbury.org / (860) 210-3801 / Monday – Friday, 8:30 AM – 3:30 PM
- **Wire Transfer:** Email me for instructions: adurant@cbury.org
- **MyKidsSpending** – 4% fee is applied, with a minimum charge of \$3.
Parents of returning students and/or incoming new students, may continue to login to their account and make a payment with a Debit/Credit Card. Parents of first-time new students will be set up with an account in mid-August. They will receive a welcome email directly from MyKidsSpending.com indicating the steps to follow, view and/or fund the account. Please use the alternate payment options for the **initial deposit** due on or before August 15, 2022.

Each month, parents will receive two separate email statements for the prior month:

1.) Itemized summary of Debit/Spending Account Activity: from Adela Durant

2.) Student Billing/Tuition: from Christina Watson. Examples: PSAT/SAT/AP test fees, medical fees and transportation to doctors.

Please visit our website for more information: <https://www.cbury.org/about/business-office-forms>

CANTERBURY SCHOOL DEBIT CARD RESTRICTION FORM 2022 – 2023

Please complete and return to the Debit Card Office on or before **August 15, 2022** with your initial deposit.

Student's Name: _____ **Form:** (circle) 3 4 5 6 PG

Spending Category Restrictions: (Check \surd one box for each category) **B-Block, W-Week, M-Month**

Parents wishing to limit their child's spending may restrict categories by the week or month. If you want your child to have no spending capabilities in any category, please check off "Block Spending".

ALLOWANCE: Block Spending **OR** Unrestricted **OR** Restricted: \$___ per W or M

Check box if you wish to have the option: **Allowance: Do not accrue**

Please allow cash withdrawals for students doing on-campus laundry.

The school maximum for allowance withdrawals, whether restricted or unrestricted, is \$50/day.

SCHOOL STORE: Block Spending **OR** Unrestricted **OR** Restricted: \$___ per W or M

CAFÉ: Block Spending **OR** Unrestricted **OR** Restricted: \$___ per W or M

No Restrictions will be applied to the following items and the account should maintain a positive balance to accommodate for:

- Athletic equipment and supplies
 - Student Activities – including but not limited to academic fees, weekend and student activities, trips/outings, charity fund-raisers, sports photos, yearbook, prom, postage, dorm damages, replacement laundry cards, dorm room keys and Debit/ID Cards, etc.
 - Travel – transportation to train stations or airports by faculty or livery
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First-Month Initial Deposit \$ _____ **due on or before August 15.**

Persons Authorized to Change Restrictions or Approve Extraordinary Cash Withdrawals (Cash requirements in excess of personal allowance)

Name: _____ Relationship to Student: _____

Name: _____ Relationship to Student: _____

I/We understand that the maintenance of a positive balance in this account is my/our responsibility and that the School will not process a discretionary transaction for our child unless there is a sufficient balance in the account.

Signature: _____ Email address(s): _____

Date: _____ An itemized statement will be emailed monthly or upon request