

WASHINGTON STATE PATROL  
Identification & Criminal History Section  
P.O. Box 42633, Olympia, WA 98504-2633

REQUEST FOR CRIMINAL HISTORY INFORMATION  
CHILD/ADULT ABUSE INFORMATION ACT  
RCW 43.43.830 through 43.43.845

**REQUESTING AGENCY/ADDRESS**

Peninsula School District  
Agency  
Human Resources Department  
Attention  
14015 62<sup>nd</sup> Avenue NW  
Address  
Gig Harbor, WA 98332  
City/State/Zip

PLEASE CHECK **ALL** APPROPRIATE SCHOOLS:

<input type="checkbox"/> Artondale	<input type="checkbox"/> Peninsula
<input type="checkbox"/> Discovery	<input type="checkbox"/> Gig Harbor
<input type="checkbox"/> Evergreen	<input type="checkbox"/> Goodman
<input type="checkbox"/> Harbor Heights	<input type="checkbox"/> Harbor Ridge
<input type="checkbox"/> Minter Creek	<input type="checkbox"/> Key Peninsula
<input type="checkbox"/> Pioneer	<input type="checkbox"/> Kopachuck
<input type="checkbox"/> Purdy	<input type="checkbox"/> Henderson Bay
<input type="checkbox"/> Swift Water	<input type="checkbox"/> ESC
<input type="checkbox"/> Vaughn	<input type="checkbox"/> CISP
<input type="checkbox"/> Voyager	

**Applicant Inquiry:**

\_\_\_\_\_  
Last First Middle

Alias/Maiden Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birth State: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Driver's License: \_\_\_\_\_ State Issued: \_\_\_\_\_

Secondary dissemination of this criminal history record information response is prohibited unless in compliance with RCW 10.97.050.

**IDENTIFICATION DECLARING NO EVIDENCE**

**WASHINGTON STATE PATROL IDENTIFICATION & CRIMINAL HISTORY SECTION**

As of this date, the applicant named below shows no evidence pursuant to RCW.43.43.830 through 43.43.845

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip Code

\_\_\_\_\_  
Phone number

Please attach a copy of a  
government issued **photo**  
**ID** to this application

**I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

An inquiry may be made to the Washington State Patrol, a Federal, or other Law enforcement agency to verify your responses. A copy of any response received pursuant to such inquiry will be made available to you upon request.

# **APPLICANT DISCLOSURE STATEMENT**

(Reference RCW 28A.400, RCW 3.43)

Please complete the following questions and sign the declaration. Any falsification or deliberate misrepresentation, including omission of a material fact, or failure to complete any part of your application or this questionnaire can be grounds for denial of volunteering opportunities with Peninsula School District.

**ALL QUESTIONS MUST BE ANSWERED. IF ADDITIONAL SPACE IS NEEDED, ATTACH A SEPARATE SHEET OF PAPER.**

## **CRIMINAL HISTORY DISCLOSURE**

1. Are you presently charged with, but not convicted of, a crime? (Exclude civil infractions, such as minor traffic citations.)  No  Yes

**If yes, attach an explanation of the nature of the charge, place, date, and court. A pending criminal charge will not necessarily bar you from District employment.**

2. Have you ever been convicted of a crime? (The term "convicted" means all adverse dispositions, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, or a deferred prosecution. Exclude civil infractions, such as minor traffic citations.)

No  Yes

**If yes, attach an explanation of the nature of the crime, place, date, and court. A conviction record will not necessarily bar you from District employment.**

3. **(A) CHECK ANY OF THE FOLLOWING FOR WHICH YOU HAVE BEEN CONVICTED, INCLUDING ANY OF THESE CRIMES AS THEY MAY HAVE BEEN RENAMED: (See above for definition of "convicted").**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Custodial Assault                                  | <input type="checkbox"/> First, Second, or Third Degree Child Molestation       | <input type="checkbox"/> First or Second Degree Manslaughter                |
| <input type="checkbox"/> First, Second, or Third Degree Assault of a Child  | <input type="checkbox"/> First or Second Degree Sexual Misconduct with Minor(s) | <input type="checkbox"/> First, Second, or Third Degree Rape                |
| <input type="checkbox"/> First, Second, or Third Degree Assault             | <input type="checkbox"/> Patronizing a Juvenile Prostitute                      | <input type="checkbox"/> First or Second Degree Robbery                     |
| <input type="checkbox"/> Simple Assault                                     | <input type="checkbox"/> Selling or Distributing Erotic Material to Minor(s)    | <input type="checkbox"/> Indecent Liberties                                 |
| <input type="checkbox"/> First or Second Degree Custodial Interference      | <input type="checkbox"/> Sexual Exploitation of Minor(s)                        | <input type="checkbox"/> Felony Indecent Exposure                           |
| <input type="checkbox"/> Incest   | <input type="checkbox"/> Communication with a Minor for Immoral Purposes        | <input type="checkbox"/> Vehicular Homicide                                 |
| <input type="checkbox"/> First, Second, or Third Degree Rape of a Child     | <input type="checkbox"/> First Degree Arson                                     | <input type="checkbox"/> Unlawful Imprisonment                              |
| <input type="checkbox"/> Child Abandonment                                  | <input type="checkbox"/> First Degree Burglary                                  | <input type="checkbox"/> Malicious Harassment                               |
| <input type="checkbox"/> Child Abuse or Neglect as Defined in RCW 26.44.020 | <input type="checkbox"/> Aggravated Murder                                      | <input type="checkbox"/> Criminal Abandonment                               |
| <input type="checkbox"/> Violation of Child Abuse Restraining Order         | <input type="checkbox"/> First or Second Degree Murder                          | <input type="checkbox"/> First or Second Degree Criminal Mistreatment       |
| <input type="checkbox"/> Child Buying or Selling                            | <input type="checkbox"/> First or Second Degree Extortion                       | <input type="checkbox"/> Promoting Pornography                              |
| <input type="checkbox"/> First or Second Degree Kidnapping                  |   | <input type="checkbox"/> First Degree Promoting Prostitution                |
|   |   | <input type="checkbox"/> Prostitution                                       |
|   |   | <input type="checkbox"/> First or Second Degree Custodial Sexual Misconduct |

3. **(B)  CHECK HERE IF YOU HAVE NOT BEEN CONVICTED OF ANY OF THE ABOVE, INCLUDING ANY OF THESE CRIMES AS THEY MAY HAVE BEEN RENAMED.**

# **APPLICANT DISCLOSURE STATEMENT**

4. **Have you ever been (a) found by a court in a protection proceeding under Chapter 74.34 to have abused or financially exploited a vulnerable adult or (b) convicted of any of the following crimes where the victim was a vulnerable adult: (Vulnerable adult means adults of any age who lack the functional, mental, or physical ability to care for themselves.)**

- First, second, or third degree extortion
- First second or third degree theft
- First or second degree robbery
- Forgery
- Any of the foregoing crimes as they may have been renamed

ANSWER:  NO       YES      IF YES, EXPLAIN BELOW.

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5. **Have you ever been convicted of any crime involving the manufacture, delivery, or possession with intent to manufacture or deliver a controlled substance?**

ANSWER:  NO       YES      IF YES, EXPLAIN BELOW.

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6. **Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abuse any minor?**

ANSWER:  NO       YES      IF YES, EXPLAIN BELOW.

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7. **Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor, or to have physically abused any minor?**

ANSWER:  NO       YES      IF YES, EXPLAIN BELOW.

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8. **Have you ever been found in any disciplinary board final decision to have sexually or physically abused any minor or developmentally disabled person, or to have abused or financially exploited any vulnerable adult? "Disciplinary board final decision" means (a) any final decision by the director of the Department of Licensing for real estate brokers and salespersons and (b) any final decision by a disciplinary authority under Chapter 18.130 RCW or the secretary of the Department of Health for the following businesses or professions: chiropractic, dentistry, dental hygiene, naturopathy, massage, midwifery, osteopathic medicine and surgery, physical therapy, physicians, practical nursing, registered nursing, and psychology.**

ANSWER:  NO       YES      IF YES, EXPLAIN BELOW.

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## Volunteer Reference Checks

### Instructions:

In addition to the Applicant/Volunteer Disclosure Form, we ask that prospective volunteers also provide personal character references. Ideally, those listed should be persons with whom you have had frequent contacts during the past few years. The contacts may be a friend, associates at work, social contacts away from work or contacts through church, service clubs or other non-work related associations.

### Personal References (3)

Name \_\_\_\_\_ Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ City \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ State \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Zip Code \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_ Phone \_\_\_\_\_

### Notice as to use:

Peninsula School District, by the General counsel's Office, may elect to make reference checks on a spot check basis. In the event any of the persons listed above are contacted, they will be advised that they are being contacted as part of a background investigation being done to qualify you as a volunteer cleared to have student contact in the Peninsula Schools. As a result of an interview of listed character references, the General Counsel's Office may elect to do additional interviews of sources developed from the character reference interview process. Information developed as a result of any such interviewing will be reported in a written 'report of interview' which you are entitled to inspect at the School District Office. In the event interviewing raises a question concerning your character, you will be notified and offered an opportunity for a personal interview with the General Counsel if you wish.

### **APPROVAL**

By my signature, I express my understanding that interviewing may occur and I authorize those persons I have listed as **personal references** to discuss their associations with me and I release such persons from any and all liability on account of such comments about their associations with me or perceptions of me which they choose to relate to a representative of Peninsula School District. In doing so, I understand that Peninsula School District covenants to respect my personal privacy by maintaining records of interviewing as confidential and I understand that, without my expressed written permission, Peninsula School District will not make third party disclosure of any such results of interviewing to any other third party or agency.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Print Volunteer Name

Volunteer Name & Phone: \_\_\_\_\_ School: \_\_\_\_\_  
 (Print Name)

## **Peninsula School District Volunteer Agreement**

### **Qualifications:**

- **Be able to maintain confidentiality.**
- Have desire to help, a willingness to learn and relate well with children.
- Be reliable and on time (contact teacher or office staff if unable to follow through with a scheduled volunteering time or project).
- Be willing to work cooperatively with teacher.
- Be patient, flexible, creative, enthusiastic and understanding.

### **Responsibilities may include, but are not limited to:**

- Helping in the classroom as directed by the teacher.
- Assisting with clerical jobs (e.g., filing, phones, receptionist duties, photocopying, etc.) as directed.
- Math and/or Language Arts skills (e.g., reading, writing assistance) as directed by the teacher.

### **Safety/Security Guidelines and Other:**

- Volunteers, while working with students, are to remain in open areas at the school facility (such as the classroom, hallway, library, work room, main office, gym, and playground) and while on field trips.
- Volunteers are required to wear an ID badge while on school property, and must sign in and out at the main office.
- The restroom facility for volunteers is located in the main office. Volunteers **may not** enter student restrooms.
- Inappropriate touching of students is prohibited. (Examples of appropriate contact with students are shaking hands and side hugs.)
- Report any safety/security related issues to Principal.
- Understand that the teacher's priority is to plan for and work with students. If you wish to discuss your own child's progress, schedule a time with the teacher for that discussion.

### **VOLUNTEER RELEASE AND WAIVER**

In return for allowing the Volunteer named below to participate in Peninsula School District sponsored volunteer activities or projects, the undersigned agrees to release, hold harmless and indemnify Peninsula School District, from all actions, causes of action, damages, claims or demands of negligence, except those of gross negligence and/or intentional or reckless wrongdoing, which the undersigned or any successor may have against the Peninsula School District, for all personal injuries, property damage, or other types of loss or damage of any kind, whether or not presently known or contemplated, which may be incurred by the Volunteer during such activity or project.

The undersigned further agrees not to file any action or claim against Peninsula School District arising from his/her participation in such activity or project. The undersigned hereby acknowledges that for purposes of his/her participation in such activity or project, he/she is not an employee of the Peninsula School District. "The Peninsula School District," for purposes of this release, includes current or former officers, employees, board members, consultants, agents, attorneys, or other representatives, and their respective heirs or assigns.

**I have read and understand the Volunteer Agreement. I accept the volunteer responsibilities as described above.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Volunteer Name & Phone: \_\_\_\_\_ School: \_\_\_\_\_  
 (Print Name)

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**I have read and understand the Volunteer Agreement. I accept the volunteer responsibilities as described above.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date