

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT
FISCAL YEAR 2022-2023 ADOPTED & UPDATED BUDGET**

	21-22 Budget ADOPTED 9/08/21	21-22 Budget updated 9/30/21 APPROVED 12/8/21	22-23 DRAFT Budget	Increase/ (Decrease)	Budget Narrative	GRANT Start date	GRANT End date
Revenues							
State Grant (per capita)	218,858	218,858	218,858	0	STATE GRANT Paid at start of fiscal yr	Jul-22	Jun-23
West Hartford Contribution	856,954	856,954	856,954	-	WEST HARTFORD CONTRIBUTION Paid quarterly	Jul-22	Jun-23
Bloomfield Contribution	288,682	288,682	288,682	-	BLOOMFIELD CONTRIBUTION Paid quarterly	Jul-22	Jun-23
Income Local Prep Grant	54,838	54,838	54,838	-	INCOME LOCAL PREP GRANT Paid quarterly	Jul-22	Jun-23
Income DEMHS Regional Prep	53,150	53,150	53,150	-	INCOME DEMHS REGIONAL PREP Paid quarterly	Jul-22	Jun-23
Income Preventive Hlth Grant	22,084	22,084	22,084	-	INCOME PREVENTIVE HEALTH GRANT (Diabetes) Paid semi-annually	Oct-21	Sep-22
NACCHO (AFDO)							
NCAAA Title III-B (Home)	-	-	-	-	NCAAA TITLE III-B (HOME HELP) Approx 2K earned 21-22. @ 13K forfeited - unable to provide full services due to covid	Oct-20	Sep-21
FDA Retail Standards Grant	-	-	-	-	FDA RETAIL STANDARDS GRANT Billed quarterly based on actual services		
NACCHO COVID Grant	-	-	-	-	NACCHO COVID GRANT 100K budgeted 20-21; 41K earned as of Jun21, balance billed Jul21	Jan-22	Mar-22
CHF Comm Hlth Worker Grant	16,250	16,250	-	(16,250)	CHF COMMUNITY HEALTH GRANT We were told 16K would be "carried over" but the balance was rec'd June 2021	Sep-20	Feb-21
Vaccine Equity Grant	118,240	78,240	-	(78,240)	VACCINE EQUITY GRANT Initial award \$156481 May-Aug 2021; half budgeted for 20-21. Extended to 12/31/21. Paid biannually.	May-21	Dec-21
ELC (CDC) Grant	162,458	270,921	359,196	88,275	ELC (CDC) GRANT [ENHANCED COVID DETECTION] Multi-year grant. Additional grant awarded. **See box below	May-20	May-23
Misc Grant Income	3,000	3,000	3,000	-	MISC GRANTS are under \$10,000 each.		
GRANTS SUBTOTAL	1,794,514	1,862,977	1,856,762	(6,215)			
Food License Fees	210,000	210,000	215,000	5,000	FOOD LICENSE FEES Billed each Oct (plus misc billings thru-out year for new businesses & food trucks)		
Food Service Plan Review	7,000	7,000	7,000	-			
Food Svc. Re-insp Fee	1,200	1,200	1,200	-			
On Site Sewage Fees	2,000	2,000	3,000	1,000			
Daycare	5,000	5,000	-	(5,000)	DAYCARE Billed every other July		
Personal Care License Fees	20,000	20,000	20,000	-	PERSONAL CARE LICENSES Billed each Mar/Apr & as salons open (plus misc billings thru-out year for new businesses)		
Personal Care Plan Review	1,000	1,000	1,500	500			
Personal Care Reinspection	500	500	500	-			
Pool License Fee	8,000	8,000	11,000	3,000	POOL LICENSE FEES Billed each March		
LICENSES & FEES SUBTOTAL	254,700	254,700	259,200	4,500			
Immunization Clinics	12,500	12,500	12,500	-	IMMUNIZATIONS are done throughout the year		
TB Reimbursement	2,000	2,000	2,000	-			
Adult Immunization	12,000	12,000	12,000	-			
Flu Clinics	15,000	15,000	12,000	(3,000)			
IMMUNIZATION SUBTOTAL	41,500	41,500	38,500	(3,000)			
Misc Other Income	-	-	-	-	Member's equity distribution (CIRMA); supply reimbursement; FOI fees		
Training Classes	500	500	500	-			
A/R recovered and Written off	-	-	-	-	A/R RECOVERED AND WRITTEN OFF Write-offs of A/R billed, restaurant or salon closed, not able to collect		
Interest Income	-	-	-	-			
OTHER INCOME SUBTOTAL	500	500	500	-			
Total Revenue before Fund transfer	2,091,214	2,159,677	2,154,962	(4,715)			
Fund Balance Transfer	(61,669)	(143,132)	(43,668)	99,464			
Total Revenues	2,029,545	2,016,545	2,111,294	94,749			

ELC (CDC) Grants allocated by fiscal year						
	Total	Start	End	20-21	21-22	22-23
Grant 1	162,458	05/19/20	05/17/21	\$ 162,458		
Grant 2	243,687	05/18/21	11/17/22	\$ 20,307	\$ 162,458	\$ 60,922
Grant 3	406,737	03/01/22	05/31/23		\$ 108,463	\$ 298,274
	812,882			\$ 182,765	\$ 270,921	\$ 359,196

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Expenses							
Payroll-Administration	398,461	398,461	411,775	13,314			
Payroll-Envir. Health	359,163	359,163	372,894	13,731			
Payroll-Preventive (Nurses)	313,038	313,038	354,348	41,310			
Payroll - Preparedness	128,262	128,262	99,779	(28,483)			
PAYROLL SUBTOTAL	1,198,924	1,198,924	1,238,796	39,872			
Health Plan Coverage	142,504	142,504	87,562	(54,942)	HEALTH PLAN COVERAGE paid monthly. 85% of insurance paid by WHBHD		
Dental Plan Coverage	19,771	19,771	9,489	(10,282)	DENTAL PLAN COVERAGE paid monthly. 85% of insurance paid by WHBHD		
Long-term Disability Ins	8,000	8,000	14,121	6,121	LONG-TERM DISABILITY INS paid monthly		
Retirement Benefit Plan	34,875	34,875	52,036	17,161	RETIREMENT BENEFIT PLAN paid monthly to retirees originally employed by West Hartford		
District Pension Plan	103,027	103,027	119,732	16,705	DISTRICT PENSION PLAN 8% of salary paid bi-weekly for all full-time employees		
Tax 125 Administration	750	750	750	-			
Employee Assistance Program	750	750	750	-			
L A P Insurance	24,250	24,250	24,250	-	LAP (LIABILITY AUTO PROPERTY) INSURANCE paid quarterly		
Workers Compensation Ins	17,098	17,098	17,774	676	WORKERS COMP INSURANCE paid quarterly		
Unemployment Contribution	-	-	523	523			
Public Officials Liability	8,273	8,273	8,273	-	PUBLIC OFFICIALS LIABILITY ins premium paid each August		
Crime Policy CIRMA	-	-	-	-	entire year's premium recorded in G/L		
Errors and Omissions Liability	6,000	6,000	6,000	-	ERRORS AND OMISSIONS LIABILITY ins premium paid each October		
Social Security	91,718	91,718	94,768	3,050			
FRINGES SUBTOTAL	457,016	457,016	436,028	(20,988)			
Treasurer's Bond	500	500	500	-			
Equipment Leases	500	500	500	-			
Office Lease	95,000	82,000	84,000	2,000	OFFICE LEASE Base rent is 82K/yr until Nov 2022. Original budget included CAM charges [utilities]		
Printing Services	15,000	15,000	16,000	1,000			
Office Expenses	60,000	60,000	80,000	20,000	OFFICE EXPENSES include office supplies, grant-related purchases of coolers		
Office Equipment	14,000	14,000	15,000	1,000	OFFICE EQUIP Desks, table, viewboard, clinical fridge (needed to deal with COVID)		
Misc. Supplies	500	500	8,000	7,500	District issued uniforms		
Office Utilities	17,100	17,100	17,100	-	OFFICE UTILITIES Mthly CAM (common area mtce) charges \$1128 starting Jul 2021; annual CAM adjustment each June		
Telephone	7,500	7,500	8,500	1,000			
Medical Supplies	71,000	71,000	111,000	40,000	MEDICAL SUPPLIES purchased as needed. Most costs are reimbursed through grants		
Professional Services	63,570	63,570	70,070	6,500	PROFESSIONAL SERVICES include Patagonia (medical software) support fee; payments to Medical Advisor , annual audit; legal fees; office cleaning		
Mileage/Dues/Travel	23,300	23,300	23,300	-			
Training	2,500	2,500	2,500	-			
Miscellaneous Repair	500	500	-	(500)			
Over Payment/Refund	-	-	-	-			
Depreciation Exp.	2,635	2,635	-	(2,635)			
Capital asset purchases				-			
OTHER EXPENSES SUBTOTAL	373,605	360,605	436,470	75,865			
Total Expenses	2,029,545	2,016,545	2,111,294	94,749			
NET INCOME = Fund Balance transfer	61,669	143,132	43,668	(99,464)			