



# JACKSONVILLE CLASSICAL ACADEMY EAST (JXCE)

Minutes for Special Meeting of the Board of Directors

November 18, 2021 at 11:15 A.M. 2043 Forest St, Jacksonville, FL 32204

*Meeting held with Communications Media Technology option.*

## MINUTES

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### Members in Attendance

- Mr. John D. Rood
- Mr. Allison DeFoor – via Zoom
- Mr. Len Allen – via Zoom
- Ms. Shantel Davis – via Zoom

### School Personnel in Attendance

- Mrs. Erika Donalds
- Mrs. Alexandria Spry

### Members Absent

- Mr. Cleve Warren
- Mr. Daryl Gottlieb
- Ms. Colleen Haley

## 1. Meeting Called to Order

- a. Mr. Allen called the meeting to order at 11:05am

## 2. Roll Call

- a. Mr. Allen noted attendance

## 3. Meeting Minutes, 9/1/21 and 10/1/21 [vote]

- a. Motion to approve 9/1/21 minutes with corrections noted made by Mr. DeFoor, seconded by Ms. Davis. Vote, unanimous.
- b. Motion to approve 10/1/21 minutes with corrections noted made by Mr. DeFoor, seconded by Mr. Rood. Vote, unanimous.

## 4. Community Comments – None

5. **Head of School Report-** Mrs. Spry reviewed her community engagement efforts to bring information about the school to people living and working in the surrounding area. Social media posts are also being made, and information meetings begin in December.

6. **Facility Report** – Mr. Rood noted that Rick Davis has worked through multiple building systems to bring things back to functioning. Furnishings and equipment on site have been inventoried.

7. **Executive Director’s Report** – Mrs. Donalds noted that the school’s website is being built, and enrollment is live. Mobile-friendly updates to the site are in the works. IT staff from Optima have been on site. The CSP grant budget is pending submission to FDOE.

8. **Chairman’s Report** - none

## **9. Other Matters**

- a. Motion to approve the Optima Teacher & Team Member Evaluation Rubric (OTTER) made by Mr. Rood, seconded by Mr. DeFoor. Vote, unanimous.
- b. Motion to approve the Arnold Law representation letter and conflict waiver as presented made by Mr. DeFoor, seconded by Mr. Rood. Vote, unanimous.
- c. Motion to approve the Member School Agreement with Hillsdale College made by Mr. DeFoor, seconded by Mr. Rood. Vote, unanimous.
- d. Motion to approve the fiscal year 2022 budget and Staffing Plan as presented made by Mr. Rood, seconded by Mr. DeFoor. Vote, unanimous.

## **10. Policy Updates**

- a. Motion to approve Series 1000 Governance and Series 2000 Student policies made by Mr. Rood, seconded by Mr. DeFoor. Vote, unanimous.

## **11. Board Discussion - none**

## **12. Adjournment**

- a. Meeting adjourned at 11:28 A.M.