

APPENDICES

2022-23 PRELIMINARY BUDGET

APPENDIX 3

OPERATIONS &

MAINTENANCE DETAIL

PELHAM UNION FREE SCHOOL DISTRICT

APPENDIX 3
Operations & Maintenance Detail

Code	Account Code & Detail	2021-22 Adopted Budget	2022-23 Preliminary Budget	Budget to Budget Change	
				\$	%
A1620.100s SALARIES					
A1620.160.00.000	Non-instructional Salaries-Custodial & Maintenance	2,173,839	2,229,948	56,109	2.6%
A1620.162.00.000	Extra summer help	125,000	125,000	-	0.0%
A1620.165.00.000	Non-instructional Salaries-Substitute Coverage	75,000	75,000	-	0.0%
A1620.166.00.000	School Related & Emergency	188,000	250,000	62,000	33.0%
	TOTAL SALARIES	2,561,839	2,679,948	118,109	4.6%

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A1620.201-00-0000 GROUNDS EQUIPMENT					
	Replacement of aged equipment	20,000	20,000	-	0.0%
	TOTAL GROUNDS EQUIPMENT	20,000	20,000	-	0.0%
A1620.202-00-0000 TOOLS & EQUIPMENT					
	<u>Power and Hand Tools:</u>				
	Hand tools	2,700	2,500	(200)	-7.4%
	Two-way radios	3,600	7,500	3,900	108.3%
	Power Tools	4,000	4,000	-	0.0%
	<u>Vehicles</u>				
	Replacement vehicles (2)		48,000	48,000	n/a
	<u>Equipment:</u>				
	Auto floor scrubber	6,000		(6,000)	-100.0%
	Vacuums (back-packs, uprights or wet)	3,000	3,000	-	0.0%
		TOTAL TOOLS & EQUIPMENT	19,300	65,000	45,700
A1620.203-00-0000 MECHANICAL EQUIPMENT					
	HVAC, plumbing and electrical	54,200	54,200	-	0.0%
	TOTAL EQUIPMENT	93,500	139,200	45,700	48.9%

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A1620.421-00-0000 FUELS					
	Fuel, oil & gas	443,000	495,000	52,000	11.7%
A1620.422-00-0000 LIGHT & POWER					
	Electricity	570,000	675,000	105,000	18.4%
A1620.423-00-0000 WATER SERVICE					
	Water Service	75,000	100,000	25,000	33.3%
A1620.424-00-0000 TELEPHONE SERVICE					
	Telephone carrier services	25,000	30,000	5,000	20.0%
	TOTAL FUEL & UTILITIES	1,113,000	1,300,000	187,000	16.8%

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A1620.440-00-0000 PROFESSIONAL & CONSULTING SERVICES					
	Architectural consultant	10,000	10,000	-	0.0%
	Building Condition Survey	5,000		(5,000)	-100.0%
	Engineering consultant	10,000	11,000	1,000	10.0%
	Water & lead testing	5,000	5,000	-	0.0%
	Landscaping architectural/arborist	5,000	5,000	-	0.0%
	Masonry consultant	25,000	27,500	2,500	10.0%
	Roofing consultant	21,700	23,325	1,625	7.5%
	Asbestos consultant	5,000	5,000	-	0.0%
	TOTAL PROFESSIONAL & CONSULTING SERVICES	86,700	86,825	125	0.1%

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A1620.441-00-0000 CONTRACT SERVICES					
A1620.441.00.BOIL	Boiler chemicals	3,900	4,083	183	4.7%
	Boiler cleaning	5,200	5,444	244	4.7%
	Boiler seasonal start up contract	3,900	4,083	183	4.7%
	TOTAL CONTRACT SERVICES-BOILERS	13,000	13,610	610	4.7%
A1620.441.00.FIRE	Fire alarm system maintenance contract	21,000	28,793	7,793	37.1%
	Fire extinguisher Inspection	1,400	1,466	66	4.7%
	Fire suppression system maintenance/inspections	1,600	1,675	75	4.7%
	TOTAL CONTRACT SERVICES-FIRE	24,000	31,934	7,934	33.1%
A1620.441.00.HVAC	HVAC service/maintenance contract	56,300	75,946	19,646	34.9%
A1620.441.00.0000	Advertising for bids & employment	1,700	1,700	-	0.0%
	Asbestos six month surveillance	3,140	3,288	148	4.7%
	Backflow device inspection	3,500	3,665	165	4.7%
	Building Management System (BMS) service contract	15,000	15,705	705	4.7%
	Card access system maintenance contract	8,000	8,376	376	4.7%
	Dust mop/entrance mat cleaning service	20,000	20,940	940	4.7%
	Elevator inspection	2,700	2,825	125	4.6%
	Elevator/chair lift maintenance contract	7,100	8,249	1,149	16.2%
	Energy audit and reporting	15,500	15,500	-	0.0%
	Equipment rental	1,200	1,200	-	0.0%
	Exterminator service contract	10,800	11,308	508	4.7%
	Generator maintenance service agreement	1,000	1,047	47	4.7%
	Landscaping maintenance contract	63,000	65,961	2,961	4.7%
	Moving expenses (location moves, purchase of moving boxes)	14,000	7,500	(6,500)	-46.4%
	POTS Line, PA system, notification lights, digital voice announcers	12,000	12,564	564	4.7%
	Refuse collection	20,000	20,940	940	4.7%
	Security alarm monitoring contract	7,500	7,853	353	4.7%
	Sidewalk protection shed at Hutchinson	2,250		(2,250)	-100.0%
	Sprinkler/standpipe systems service/maintenance	23,000	10,000	(13,000)	-56.5%
	Veeter root service contract (monitor oil tank activity, leaks, water levels)	3,000	3,141	141	4.7%
	TOTAL CONTRACT SERVICES-OTHER	234,390	221,762	(12,628)	-5.4%
	TOTAL CONTRACT SERVICES	327,690	343,252	15,562	4.7%

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A1620.442-00-0000 BUILDING & EQUIPMENT REPAIR					
A1620.442.00.ASBT	Asbestos abatement projects	35,000	17,500	(17,500)	-50.0%
	Asbestos abatement projects-air testing	15,000	7,500	(7,500)	-50.0%
	TOTAL REPAIRS-ASBESTOS	50,000	25,000	(25,000)	-50.0%
A1620.442.00.BOIL	Boiler repairs & upgrades	50,000	50,000	-	0.0%
A1620.442.00.CLSR	Clocks-repairs & service	4,000	4,000	-	0.0%
A1620.442.00.CONT	Contingencies for unforeseen projects and requests	200,000	200,000	-	0.0%
A1620.442.00.ELEC	Electrical repairs	50,000	55,000	5,000	10.0%
A1620.442.00.HVAC	HVAC repairs	30,000	51,500	21,500	71.7%
A1620.442.00.PLUM	Plumbing repairs	25,000	40,000	15,000	60.0%
A1620.442.00.ROOF	Roof repairs	50,000	50,000	-	0.0%
A1620.442.00.SEWR	Sewer/drain line service	15,000	25,000	10,000	66.7%
A1620.442.00.SPNK	Sprinkler/standpipe system repairs	15,000	20,000	5,000	33.3%
A1620.442.00.0000	Acid waste management	5,000	6,500	1,500	30.0%
	Auditorium equipment-service & repair	3,000	3,000	-	0.0%
	Backflow preventive repairs & replacement	6,500	6,500	-	0.0%
	Boiler inspection	600		(600)	-100.0%
	Building Management System (BMS) repairs & parts replacement	25,000	15,000	(10,000)	-40.0%
	Data drops-installation & moves	8,000	8,000	-	0.0%
	Elevator repairs	2,000	2,000	-	0.0%
	Equipment repairs	16,800	16,800	-	0.0%
	Exterminator-additional services outside contract	2,500	2,500	-	0.0%
	Fire alarm devices & equipment repairs	25,000	25,000	-	0.0%
	Fire extinguisher repair, service and replacement	6,500	7,000	500	7.7%
	Floor maintenance (refinishing, replacing, repairing)	12,000	12,000	-	0.0%
	Generator service/repair (Colonial)	3,000	3,000	-	0.0%
	POTS Line, PA system, notification lights, digital voice announcers repairs	4,000	4,000	-	0.0%
	Public announcement system (MS)	3,000	3,000	-	0.0%
	Radio/walkie-talkie & hand held microphone repairs	3,250	4,000	750	23.1%
	Refuse container rental (dumpsters)	7,500	8,000	500	6.7%
	Security alarm repairs	11,400	11,400	-	0.0%
	Shade replacement/repair	6,000	6,000	-	0.0%
	Signs-new/replacement	6,000	6,000	-	0.0%
	Vacuum and wet vacuum repairs	4,500	4,000	(500)	-11.1%
	Veeter root repairs	5,000	2,500	(2,500)	-50.0%
	Vehicle repairs	13,500	13,500	-	0.0%
	Window glass repair/replacement	11,000	11,000	-	0.0%
	TOTAL REPAIRS-OTHER	191,050	180,700	(10,350)	-5.4%

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A1620.442.01.PROJ	<u>Projects-High School:</u>			-	
	Update to building HVAC controls	30,000		(30,000)	-100.0%
	Classroom renovations	60,000		(60,000)	-100.0%
	TOTAL REPAIR PROJECTS-HIGH SCHOOL	90,000	-	(90,000)	-100.0%
A1620.442.02.PROJ	<u>Projects-Middle School:</u>			-	
	Update to building HVAC controls	30,000		(30,000)	-100.0%
	TOTAL REPAIR PROJECTS-MIDDLE SCHOOL	30,000	-	(30,000)	-100.0%
A1620.442.03.PROJ	<u>Projects-Colonial School:</u>			-	
	TOTAL REPAIR PROJECTS-COLONIAL SCHOOL	-	-	-	
A1620.442.04.PROJ	<u>Projects-Hutchinson School:</u>			-	
	TOTAL REPAIR PROJECTS-HUTCHINSON SCHOOL	-	-	-	
A1620.442.05.PROJ	<u>Projects-Prospect Hill School:</u>			-	
	Update to building HVAC controls	20,000		(20,000)	-100.0%
	TOTAL REPAIR PROJECTS-PROSPECT HILL SCHOOL	20,000	-	(20,000)	-100.0%
A1620.442.06.PROJ	<u>Projects-Siwanoy School:</u>			-	
	Update to building HVAC controls	20,000		(20,000)	-100.0%
	TOTAL REPAIR PROJECTS-SIWANOY SCHOOL	20,000	-	(20,000)	-100.0%
	TOTAL BUILDING & EQUIPMENT REPAIR	840,050	701,200	(138,850)	-16.5%

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A1620.443-00-0000 GROUNDS SERVICE & REPAIR					
A1620.443.00.PLIN	Playground equipment-inspection (shared cost with 7140.400)	1,550	1,700	150	9.7%
A1620.443.00.PLSV	Playground maintenance/repairs (shared cost with 7140.400)	12,500	12,500	-	0.0%
A1620.443.00.TREE	Tree services (pruning, removal, replacement)	20,000	20,000	-	0.0%
A1620.443.00.0000	Fence replacement/repairs/installation (shared cost with 7140.400)	25,000	25,000	-	0.0%
	Geese control service	12,300	12,300	-	0.0%
	Irrigation service	15,000	15,000	-	0.0%
	Sod replacement (shared cost with 7140.400)	2,250	2,250	-	0.0%
	TOTAL GROUNDS SERVICE & REPAIR-OTHER	54,550	54,550	-	0.0%
	TOTAL-GROUNDS SERVICE & REPAIR	88,600	88,750	150	0.2%

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A1620.444-00-0000 UNIFORMS & CSEA CONTRACTUAL					
	Uniforms	8,000	8,000	-	0.0%
	Cell phone reimbursement-contractual	7,700	7,700	-	0.0%
	Shoe reimbursement-contractual	4,650	6,400	1,750	37.6%
	Personal vehicle use reimbursement	1,200	500	(700)	-58.3%
	TOTAL-UNIFORMS & CSEA CONTRACTUAL	21,550	22,600	1,050	4.9%
A1620.446-00-0000 TRAINING & EDUCATION					
	Computer/asbestos/workshop training	2,750	1,500	(1,250)	-45.5%
A1620.447-00-0000 PROPERTY LEASE					
	Space for administrative offices (rental & renovations)	300,000	187,598	(112,402)	-37.5%
	TOTAL CONTRACTUAL EXPENDITURES	1,667,340	1,431,725	(235,615)	-14.1%
A1620.451-00-0000 CUSTODIAL SUPPLIES					
	Custodial supplies	150,000	165,000	15,000	10.0%
A1620.452-00-0000 GROUNDS SUPPLIES					
	Supplies & materials for athletic fields & playgrounds (shared cost with 7140.450)	30,000	25,000	(5,000)	-16.7%
A1620.453-00-0000 MAINTENANCE SUPPLIES					
	Supplies-electrical, HVAC, plumbing, hardware for in-house projects	159,000	159,000	-	0.0%
A1620.455-00-0000 VEHICLE/EQUIPMENT FUEL					
	Fuel for gas operated equipment	6,500	6,500	-	0.0%
	TOTAL-MATERIALS & SUPPLIES	345,500	355,500	10,000	2.9%
	TOTAL OPERATIONS & MAINTENANCE	3,219,340	3,226,425	7,085	0.2%

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A7140.100 COMMUNITY RECREATION SERVICES-SALARIES					
7140.160.00.0000	Non-instructional Salaries-Custodial & Maintenance	33,717	34,054	337	1.0%
A7140.400-00-0000 COMMUNITY RECREATION SERVICES-CONTRACTUAL EXPENSES					
	Fence replacement/repairs/installation (shared cost with 1620.443)	25,000	25,000	-	0.0%
	Playground equipment-inspection (shared cost with 1620.443)	1,550	1,700	150	9.7%
	Playground maintenance/repairs (shared cost with 1620.443)	12,500	12,500	-	0.0%
	Sod replacement (shared cost with 1620.443)	2,250	2,250	-	0.0%
	TOTAL-MAINTENANCE SUPPLIES	41,300	41,450	150	0.4%
A7140.450-00-0000 COMMUNITY RECREATION SERVICES-MATERIALS AND SUPPLIES					
	Supplies & Materials for athletic fields & playgrounds (shared cost with 1620.452)	25,000	15,000	(10,000)	-40.0%
TOTAL COMMUNITY RECREATION		100,017	90,504	(9,513)	-9.51%
A9901.970-00-0000 TRANSFER TO CAPITAL					
Funded through Budgetary Appropriations:					
N/A				-	
				-	
Funded through Capital Reserve:					
N/A				-	
	TOTAL TRANSFER TO CAPITAL	-	-	-	
	GRAND TOTAL	5,881,196	5,996,877	115,681	2.0%