

EPC Executive Committee – Virtual Meeting Minutes

Friday 17 February 2022, 9:34 a.m. to 11:08 a.m.

Attendees:

Subha Krishnan	Vice President
Janani Arvind	Treasurer
Araks Sparks	Volunteer Coordinator
Monica Maling	Invited Guest (Director of development (EPC liaison))
Janice Zhang	Invited Guest
Karen Yeh	Invited Guest
Maggie Wang	Invited Guest
Kristin Wyatt	Invited Guest
Coral Zhu	Invited Guest

1. Call to order
Motion to approve – Kristin. Second by Janice and Araks. Approved. Welcomed new attendees to the meeting.
2. March Coffee
Going forward with in person coffee for Friday, 11 March, outside on the Sports Court at Main building with coffee cart. Support from EPC to show up. Will wait for public health guidelines to see what we will do at Eton in terms of mask guidelines.
3. Skating Party Update and planning
Still expecting RSVPs, at 150 skaters. Paid for 170 skaters. Planned for mask mandate for the event.
4. Nominating Committee Update
Meredith, Subha, Karen, Janani heading to find nominations for next year. Approached folks in the last few weeks and as a result we have Coral and Maggie attending today to learn about EPC Executive Committee. Slate of candidates must be presented to the EPC Executive Committee in the March meeting. Slate of candidates is then voted on in Annual Meeting on May.

Roles and responsibilities are on Eton website. Three annual meetings a year where we will have a business meeting ahead of a learning series.
5. Game Night
At this point we cannot gather for game night indoors. Possible consider game night on Sports Court. Timeline recommended early May on Friday night (6 May). We can try to do scavenger hunt instead of game night. Revisit next month.
6. School Spirit Days
Recommended to do one in March or April. T-Shirts with one letter words for kids on the day.
7. Looking ahead to Teacher Appreciation in May
Last year we did kudo board headed by grade level coordinators. Proposed to have lunch boxes and kudo boards. Will check on budget available for lunch boxes as we spent more on speakers and skating event this year. Revisit next month.

8. Other business

Floor Open

End of the year event:

Perrigo Park/Grass lawn Park - Redmond Parks have strict restrictions on the number of attendees to be 75 and under that can be in the sheltered area. It has been hard to work with them in the past.

Karen had some suggestions on chat that she will send out in an email.

Marymoor Park has the space and would be a good place to consider.

Monica will do some research and bring it to our discussion next time.

Open Floor Question:

What are the open roles for exec. committee? What is the frequency of committee meetings and parent's coffee? What are the major community events?

Discussed VP commitment and role descriptions briefly. Meet roughly once a month for Executive Committee and parent coffee once a month. 6 events (Welcome New Parents/Guardians, Cultural Fair, Lunar New Year, Skating Party, Game Night, End of the year Picnic). Committee members tag team on participation and participating and volunteering in all events is not mandatory.

We used to have volunteer sign-up forms where parents can sign up to do decorations or clean-up for events (SignUp Genius). Will do that again as we start to have more events on campus. It has been challenging to interact with parents because we don't get to meet in person as much as we used to. Reaching out parents via. online forms or sign-up platforms would be really great.

9. Adjourn

Meeting adjourned 11:08 am

Next EPC Executive Committee Meeting:

18 March, 2022 - Hopefully in person at 9:00 a.m.