



Office Approval by A+ Coordinator	
Time Sheet Total:	
Date Submitted:	
PHHS Staff Initials:	

A+ Mentoring/Tutoring Time Log

Name: _____ Student ID #: _____ Graduation Year: _____

Each student must maintain an A+ Mentoring/Tutoring Log as a record of each MAT experience. Staff & student signatures are required before the hours can be recorded.

#	Date (M/D/Y)	Location	Activity	Time In	Time Out	Total Hours	Supervisor Signature
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total of All Hours:							
I verify that I have performed the above A+ responsibilities.							
Student Signature: _____							

Turn this form into the A+ Office.
 For more information, contact the A+ Office at 359-6734 or e-mail Mrs. Reys at
reyse@parkhill.k12.mo.us

A+ Volunteer Plan for Adventure Club

Purpose:

For A+ students, they are given the opportunity to share knowledge and mentoring experiences with younger students. For Adventure Club students, they can experience a caring relationship with an older student.

A+ Students will:

- Meet with the A+ coordinator, site manager and building principal before the first experience with the Adventure Club students.
- Maintain the highest degree of character and professionalism when working with the students.
- Be responsible for keeping their own log of time.
- Sign in and out at the school office.
- Always wear their student ID.
- Have a transportation plan in place for the beginning and end of their schedule.

A+ student responsibilities:

- Interact with students on a personal level.
- Arrive at the designated time.
- Communicate with the A+ coordinator if there is a schedule change.

A+ students will not:

- Attend field trips
- Visit a school site to volunteer unannounced.
- Do anything you would not be allowed to do on a normal day (e.g., texting, email, phone calls, threats, disrespectful language, etc.).
- Be alone with a student or group of students.

Participation in A+ at Adventure Club is a privilege and we are excited to have you. However, the principal, program coordinator or site manager reserves the right to deny or discontinue your service at an Adventure Club site if they deem necessary. Initial and continued participation for volunteering at Adventure Club requires that a student has no discipline incidents for unsafe or disrespectful actions.

The A+ student's primary role is to mentor the students in Adventure Club and follow the guidance of the Adventure Club staff.

If a student arrives and there is no one in the school office to buzz students in, the A+ student should call the Adventure Club number listed on the reverse side of this sheet.

Adventure Club Site Managers

- | | | |
|----------------------------|------------------|--------------|
| • Chinn Elementary | | 816-359-5014 |
| • Hopewell Elementary | Noah Brown | 816-359-5023 |
| • Prairie Point Elementary | | 816-359-5019 |
| • Renner Elementary | Tessa Sipp | 816-359-5016 |
| • Tiffany Ridge Elementary | Allison McMillan | 816-359-5061 |
| • Plaza Middle School | Jenna Klein | 816-359-5021 |