

STUDENT REGISTRATION

CHECKLIST GRADES 1 – 8

2022 - 2023

PARENTS/GUARDIANS ARE REQUIRED TO PROVIDE THE FOLLOWING INFORMATION AT THE TIME OF REGISTRATION. (Please use this letter as a checklist as you gather the information.)

1. Verification of age (one of the following):

- a. Certified copy of a birth record
- b. Original county recorder’s verification of birth (hospital forms will not be accepted)
- c. Passport
- d. Baptism Certificate
- e. Affidavit of the parent, guardian, or custodian, or any other means of providing the child's age

2. Verification of address (one of the following):

- a. Utility bill (home phone, electricity, water, etc.)
- b. Rental agreement/lease
- c. Property tax payment receipts
- d. Pay stub
- e. Voter registration
- f. Correspondence from a government agency
- g. Declaration of residency executed by the parent or legal guardian of the student

3. Immunization/Medical Records:

- a. Immunization records must be up to date (refer to Summary of Health Requirements for School Entry)
- b. Full physical examination is required for **1st grade only** if first year of public school
- c. Dental examination is required for **1st grade only** if first year of public school
- d. **TDAP** must be given before entering 7th grade
- e. **TB Risk Assessment**
 - **If transferring from outside Santa Clara County**, you must present TB Risk Assessment for School Entry Form completed by a health care provider or equivalent (i.e. doctor’s note) within 12 months prior to registration
 - **If transferring from within Santa Clara County**, you must submit a copy of TB Risk Assessment completed during child’s schooling

4. Special Services/ Programs (if applicable):

- a. Copy of IEP (Individualized Education Program)
- b. Check off special services/programs received on the registration form

NOTE: STATE LAW REQUIRES that each child have a full health examination within 18 months prior to entering first grade. A doctor’s report form has been included with the registration materials. Most physicians prefer to do the physical exam when updating the immunizations.

For more information, please contact your Home School Office or visit our website at <https://www.ogsd.net/>