

Policy Name:	USMLE Step 2 Policy
Original Approval Date:	02-18-2022
Approving Officer/Committee:	Medical Curriculum Council
Revision Dates and Notes:	
Related LCME Element(s) (if any):	8.4

A. Policy - All students are required to pass the USMLE Step 2 CK exam in order to graduate from the School of Medicine.

May Graduates

Students who intend to graduate in May must take the USMLE Step 2-CK examination no later than **October 1** of the final year of the curriculum. In preparation for the exam, students must enroll in the Clinical Science Review course during the month/block immediately preceding their USMLE Step 2 CK date.

December Graduates

Students who intend to graduate in December must take the USMLE Step 2-CK examination no later than **June 30** of the final year of the curriculum. In preparation for the exam, students must enroll in the Clinical Science Review course during the month/block immediately preceding their USMLE Step 2 CK date.

B. Purpose - This policy establishes the requirement to pass Step 2 of the United States Medical Licensing Examination to graduate. It establishes time limits and the number of attempts to pass, and the consequences of not passing.

C. Scope – This policy applies to all School of Medicine students.

D. Procedure/Process –

PROCEDURE

- Students may request an exception to the test dates required by this policy. This request should be made via e-mail to the Chair of the Academic Success Council. Request for an exception to the Step 2-CK deadlines must include an explanation of why the delay is requested as well as a proposed date for the completion of the Step 2 CK requirement. The Academic Success Council will review the request and make a final determination about whether or not the request will be approved.
 - May graduates must submit the request by August 1 of the year in which they are required to take Step 2-CK.
 - December graduates must submit their request by April 1 of the year in which they are required to take Step 2-CK.

- Students who do not meet the deadlines outlined in this policy, without prior written approval from the Academic Success Council, will be summoned to Academic Success Council to discuss the policy violation and to formulate a plan to complete USMLE Step 2CK in a timely manner.

Remediation

- Students who do not pass USMLE Step 2-CK must meet with the Learning Specialist to establish a plan for remediation, to monitor preparation, and to determine readiness for retake.
- Students who fail Step 2-CK on their first attempt have the option to complete coursework in progress or to withdraw immediately.
- Students who fail USMLE Step 2 CK on their second attempt must withdraw from future coursework. Students have the option to complete coursework in progress or to withdraw immediately.
- Students who fail USMLE Step 2 CK on the third attempt are immediately withdrawn from coursework and placed on school-initiated leave of absence pending decision by the Academic Success Council between dismissal and allowing a fourth attempt. In cases where the Academic Success Council allows a fourth attempt, the student will remain on leave until a passing score is reported.

Any variance from this policy must be approved in writing by the Academic Success Council.