

SMIC-I Application Procedure

中芯学校国际部申请流程

Five steps to complete your admission process for Shanghai SMIC-I:

Step 1: Complete the online application. Please have the digital copy of the following documents ready to upload before you start:

- One 2-inch photograph of the applicant.
- The first page of the applicant's passport.
- The applicant's permanent residence card (if applicable).
- The first page of the applicant's visa, Travel Document, or Mainland Travel Permit (if applicable).
- Academic records for the past two years for applicants to Grades 2-12.
- School report (if available For applicants to EK1, EK2, and Grade 1).
- Current immunization record.

Step 2: Request Current Homeroom Teacher or School Administrator to Complete the **Confidential Admissions Survey** under the **Checklist** section.

Step 3: Choose a time for onsite documents submission.

Step 4: Please bring **the hard copies and original documents** of the following to the Admissions Office at the time slot you chose in step 3:

1. Print-out of the Submission Confirmation letter which the system has sent to your email
(Please make sure to check your junk box for this letter.)
2. The confidential survey in a sealed envelope (if it is not submitted online)
3. Identity documents:
 - A. Foreign passport holder
 - i. The first page of the student's passport
 - ii. Student's entrance visa/permanent residence permit or travel document
 - B. Chinese citizen with a foreign working parent
 - i. Student's Hukouben or ID card
 - ii. The first page of the foreign parent's passport
 - iii. The foreign parent's working permit
 - C. Eligible permanent residence card holder
 - i. Student's Hukouben or ID card
 - ii. Chinese passport for both student and parents
 - iii. The permanent residence cards for both student and parents
 - D. HK, China; Macau, China or Taiwan China
 - i. Student's mainland travel permit

4. Student's Birth Certificate

5. Current immunization record (including the first page with your child's name)
6. Student's academic transcript for the current school year and previous two full years for G2 to G12 student and second semester G1 student

Step 5: Take the Admissions Assessment. (Only the students who have finished the first four steps will be arranged for assessment.)

中芯学校国际部申请流程

申请中芯学校国际部包含以下五个步骤：

第一步 完成网上申请。申请过程中需要提交以下文件，请准备好以下文件的电子版：

- 学生的两寸证件照
- 学生护照首页
- 学生的外国永居卡（如适用）
- 学生的中国签证首页、旅行证首页或往来内地通行证首页（如适用）
- 若申请 2 至 12 年级，请提供学生过去两年的学习成绩单
- 若申请美语中班、大班和英文部一年级，请提供学习报告
- 疫苗接种记录

第二步 网上申请提交完毕后，请点击左边菜单处的“申请清单”邀请学生当前的班主任或学校管理人员的邮箱以完成入学调查问卷

第三步 选择到校提交资料时间

第四步 请携带以下文件的原件及复印件在您第三步中选择的时间内到校提交申请资料：

1. 请打印网上申请成功确认信（提交申请后系统会发出一封确认函到您的邮箱，请务必检查您的垃圾邮箱）
2. 装在密封信封中的入学调查问卷（如果您没有选择网上递交）
3. 身份文件：
 - a. 持外籍护照的学生
 - i. 学生护照复印件
 - ii. 学生签证/居留许可或旅行证复印件
 - b. 学生父母其中一方为外籍护照持有者
 - i. 学生户口本或身份证复印件
 - ii. 外籍父或母护照复印件
 - iii. 外籍父或母中国工作许可

- c. 符合条件的持外国永久居民身份的学生
 - i. 学生户口本或身份证复印件
 - ii. 学生及父母双方护照复印件
 - iii. 学生及父母双方绿卡复印件
 - d. 港澳台学生
 - i. 学生的台湾居民来往大陆通行证或港澳居民来往内地通行证
4. 申请人出生证明复印件
 5. 预防接种复印件（含姓名页）
 6. 2至12年级申请人以及1年级下学期申请人需提供过去两年的成绩单复印件

第五步 **入学评估活动。**招生办仅针对完成了以上四个步骤的申请者安排入学评估。