



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Friday, January 21, 2022

Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Brandy Bond, Farrah Nickerson,
Alex Carothers, Mike Romo, and Roland Dewing

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Bridget Barrett, Sean Fry, Lauren Chavez, Kelly Callahan, and Shannon Baldonado

PUBLIC

None

These minutes were approved on 2-18-2022

By a vote of 6 yes 0 no 1 absent 0 abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 21, 2022 at 8:33 AM on zoom.us.

A. Roll Call

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Brandy Bond, Alex Carothers, Farrah Nickerson, and Larry Kennedy. Ed Smith and Mike Romo were absent.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Alex Carothers, Brandy Bond, Farrah Nickerson, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from December 20, 2021*

Larry asked for a motion to approve the Minutes from the December 20 special meeting. Farrah Nickerson made a motion to approve the minutes. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes from December 20, 2021. Jill Brame called Brandy Bond, Alex Carothers, Farrah Nickerson, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

None.

*Mike Romo arrived at 8:35AM.

III. Administrative Update

A. Student Achievement Report

Bridget Barrett shared the following:

- End of semester data from Edgenuity and classes
- Enrollment data
- She will be attending the School Choice Fair to promote the school
- working on new advertisement strategies

B. Temporary Remote Learning Update

Bridget Barrett reported that the students and staff went to remote learning for a week while Covid cases on campus rose.

IV. New Business Matters

A. Extended Leave Policy*

Sean Fry said that leave policy was not updated and he shared a proposed leave policy. This proposed policy has been reviewed by the lawyer. He explained that because the school is not big enough to have full FMLA, this covers employees who may need to take time off. Mike Romo made a motion to approve the extended leave policy. Brand Bond seconded. Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Leave Donation Policy*

Sean Fry explained that the school did not currently have a leave donation policy. This would just add a leave donation policy for staff. The lawyer has reviewed this policy. Farrah Nickerson made a motion to approve the leave donation policy. Alex Carothers seconded. Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously. * Mike Romo was stepped away from the meeting during this vote.

V. Ongoing Business Matters

A. Aviation Program Update

Lauren Chavez reported the following:

- 4 missions/ 11.5 hours have been flown since the last meeting
- 6 missions in the Redbird simulator
- using some already inventoried items for flight SIM training
- Getting more students in the plane for training during each flight
- finished the annual inspection on the plane and continues to ensure the plane is maintained
- Ground classes are going well, using EAA, and making classes more logical for progressing

B. Facility Update

Larry Kennedy said the addendum is at the state and we are waiting for approval and then we will close on the new building.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan informed the governing council that they have met the required 8 hours of training; however, specific areas still need to be addressed. Those items will all be coming this spring for training. She has also been working with Bridget Barrett on policies for the school.

Kelly Callahan has evaluated the priorities from the self-evaluations. The governing council needs to now decide two or three priorities to turn to goals. She will be sending a survey to the board to determine the top goals to achieve.

VII. Finance Report

A. Business Office Operation Update

Sean Fry reported that the finance committee met before the board meeting. He also reported:

* Revenues are 49.2% of budget.

* Expenditures are 39.6% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah Nickerson made a motion to approve the vouchers. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the vouchers. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be February 18, 2022 at 8:30.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to adjourn the meeting. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 21, 2021 on zoom.us at 9:41AM.