



## AGENDA

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **February 28, 2022**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on items or recommendations appearing under the Action portion of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at:

<https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>

no later than noon on the day of the board meeting. Paper forms are available from the Board Clerk before the beginning of each meeting and will be accepted up to 6:25 PM on the day of the meeting.

Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting.

**A. OPENING EXERCISES**

**A.1.** Call to order and confirm that a quorum of the Board is present.

**A.2.** Flag salute

**A.3.** Statement regarding receipt of public comment on action agenda items. In-person submissions received by 6:25 p.m. and electronic submissions received by 12:00 p.m. on the day of board meeting per policy 1301.

**B. SUPERINTENDENT'S CORRECTION TO AGENDA**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

**D. APPROVAL OF MINUTES**

Approve the January 24, 2022 and February 7, 2022 regular meeting of the board minutes.

**E. CONSENT AGENDA - Motion and vote on recommendation.**

**F. PUBLIC COMMENT ON ACTION AGENDA ITEMS**

**G. ACTION AGENDA – Motion and vote on each recommendation.**

**H. GOAL MONITORING SESSION**

**I. BOARD MEMBER REPORTS**

**J. CITIZENS COMMENTS**

**K. SUPERINTENDENTS REPORT/PRESENTATION**

**L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION**

**M. NEW BUSINESS**

**N. ANNOUNCEMENTS**

The next regularly scheduled meeting of the Board of Education will be held on Monday, March 7, 2022 at 6:30 p.m.

**O. ADJOURNMENT**

**E. CONSENT AGENDA - Motion and vote on recommendations**

**DEPUTY SUPERINTENDENT**

**E.1.** RECOMMENDATION: Approve routine field trips.

**RATIONALE:**

Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

**E.2.** RECOMMENDATION: Approve routine staffing items.

**RATIONALE:**

Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

**E.3.** RECOMMENDATION: Approve position creates/deletes.

**RATIONALE:**

Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in the applicable departmental budgets.

**FINANCIAL SERVICES**

**E.4.** RECOMMENDATION:  
Approve the February 4, 2022 – February 24, 2022, New Encumbrances and Encumbrance Changes Report.

**RATIONALE:**

New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

**SUPERINTENDENT OF SCHOOLS**

**E.5.** RECOMMENDATION:  
Enter into a letter of agreement between the district and INCOG for redistricting services, including, but not limited to, developing a proposed school board district plan for board districts that will be compact, contiguous and as equal in population as practical with no more than a ten percent variance between the most populous and the least populous board districts as provided by Oklahoma Statute; determining the population of each existing school board district based upon the 2020 Census redistricting data; coordinating with the local county election boards during the development of the school board district plan to ensure the proposed plan is compatible with legislative district and county commission district plans to avoid potential conflicts with precinct boundaries; preparing and providing base maps depicting boundaries of the new school board district plan; and preparing legal

descriptions of the school board member districts established by the school board district plan.

**RATIONALE:**

Oklahoma law requires school districts to reapportion board districts by December 31 of the year following the official Federal Decennial Census submission. INCOG has the planning and demographic expertise to provide redistricting services for the district to accomplish this requirement.

**F. PUBLIC COMMENT ON ACTION AGENDA ITEMS**

**G. ACTION AGENDA - Motion and vote on recommendations**

**FINANCIAL SERVICES**

**G.1. RECOMMENDATION:**

Accept the Comprehensive Annual Financial Report that includes the independent audit report of RSM, US, LLP for the fiscal year ending June 30, 2021.

**RATIONALE:**

Oklahoma law requires school districts to have an independent audit performed each year and accepted by the Board of Education. The Comprehensive Annual Financial Report is the reporting standard for governmental financial reporting. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The audit included examining evidence supporting the amounts and disclosures in the combined financial statements. The audit also included assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation.

**SUPPORTING INFORMATION –**

**CONSENT ITEM E-1**

**ROUTINE SECONDARY FIELD TRIPS**

<b>SCHOOL/ PARTICIPANTS</b>	<b>NUMBER OF STUDENTS/ PARENTS/ STAFF</b>	<b>PURPOSE OF TRAVEL AND LOCATION</b>	<b>TRAVEL DATES</b>	<b>NUMBER SCHOOL DAYS MISSED</b>	<b>TRAVEL COST AND FUNDING SOURCE</b>
Booker T. Washington High School/Speech and Debate	Students: 10 Parents: 0 Staff: 2	To participate in the National Speech and Debate National Tournament Competition Louisville, Kentucky	June 12-18, 2022	0	Not to exceed \$9000.00/BTW's School Activity Fund #755, General Fund #11-0735- 1765505820-251-000000- 000-07-735 and Booster Club.

**SUPPORTING INFORMATION****CONSENT ITEM E-2****ROUTINE STAFFING****ELECTIONS**

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Position</b>	<b>Grade or Degree &amp; Step</b>
Amundson, Tielsa	2/14/22	\$13.08	Teacher Assistant	IS-6
Balch, Sarah	2/22/22	\$30,000.00	Apprentice	NS
Brandt, Paula	1/31/22	\$19.00	Talent Specialist	CA-12
Buthod, Timothy	8/12/21	\$41,000.00	Teacher	M-0
Chavez Maciel, Ma De La Luz	2/08/22	\$9.23	Cafeteria Assistant	MT-1
Christen McInnis, Eryka	1/27/22	\$13.08	Teacher Assistant	IS-6
Clary, Laura	2/11/22	\$77,000.00	Mgr of Quality & Coaching	BG-8
Dunn, Angelina	2/01/22	\$41,000.00	Teacher	M-0
Echevarria, Angel	2/16/22	\$9.60	Cafeteria Assistant	MT-1
Fitzgerald, Susanna	2/28/22	\$40,410.00	Teacher	B-1
Garcia, Lorena	2/08/22	\$30,000.00	Apprentice	NS
Gates, Derrick	8/16/21	\$13.08	Teacher Assistant	IS-6
Heimdale, Zachary	1/31/22	\$30,000.00	Apprentice	NS
Henderson, Beverly	2/09/22	\$9.82	DD Paraprofessional	IS-3
Higgins, Sharyl	1/31/22	\$30,000.00	Apprentice	NS
Lane, Madeline	2/14/22	\$40,000.00	Teacher	B-0
Legg, Brianna	2/01/22	\$12.38	Assistant Cafeteria Mgr	MT-6
Mora, Maria	1/25/22	\$13.60	Asst Head Custodian	MT-8
Moss, Melissa	2/28/22	\$13.49	Autism Paraprofessional	IS-10
Qualls, Emily	2/28/22	\$13.08	Teacher Assistant	IS-6
Robinson, Mike	1/13/22	\$16.41	Cafeteria Shop Apprentice	MT-11
Rodgers, Keenan	2/07/22	\$30,000.00	Apprentice	NS
Rozman, Kristi	2/15/22	\$46,962.00	Teacher	B-14
Sensano Reyes, Maria	2/09/22	\$13.08	Para Teacher	IS-6
Sherin, Daymon	1/20/22	\$48,962.00	Teacher	M-14
Smith, Joshua	2/01/22	\$30,000.00	Apprentice	NS
Speight, Jaquita	1/18/22	\$8.70	Bus Assistant	MT-A
Sullivan, Sina	2/08/22	\$10.83	Clerk	CA-3
Todd, Ruby	2/14/22	\$18.00	Before/After Care Site Coord	MT-16
Urena-Carrillo, Stefanee	2/15/22	\$11.21	Teacher Assistant	IS-6
Veliz, Diana	2/08/22	\$13.08	Teacher Assistant	IS-6
Wicks II, Matthias	2/09/22	\$40,000.00	Case Mgr Strong Tomorrows	BG-4
Wilson, Solomon	1/31/22	\$11.21	Teacher Assistant	IS-6

**ADJUSTMENTS**

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Current Position</b>	<b>Proposed Position</b>	<b>Grade or Degree &amp; Step</b>
Abad-Padon, Leticia	1/03/22	\$48,575.00	Teacher	Teacher	M30-12

RSI 1

Brown, Patricia	2/07/22	\$17.89	Before/After Care Supervisor	Before and After Care Site Coordinator (Stimulus Funded)	MT-16
Clary, Madison	1/04/22	\$40,000.00	Apprentice	Teacher	B-0
Cleveland, Joya	7/01/21	\$59,700.00	Program Mgr – Strong Tomorrows	Mgr – Strong Tomorrows	BG-7
Cox, John	2/14/22	\$30,000.00	Paraprofessional	Apprentice	NS
Davis, Dolphin	8/12/22	\$40,000.00	Apprentice	Teacher	B-0
Deo, Vontreba	8/10/21	\$40,000.00	Parent Involvement Facilitator	Teacher	B-0
Enloe, Millie	2/28/22	\$13.41	Cook	Teacher Assistant	IS-3
Estes, Zachariah	1/03/22	\$42,750.00	Teacher	Teacher	M30-3
Fager, Matthew	2/01/22	\$56,000.00	Purchasing Operations Associate	Senior Financial Analyst	BG-7
Greene, Kendrea	1/18/22	\$47,500.00	Case Manager Strong Tomorrows	Social Service Site Specialist	BG-7
Griggs, Tammy	2/15/22	\$73,000.00	Instructional Mentor	Manager of College and Career	EG-5
Jorbin, Carrigan	1/18/22	\$40,000.00	Apprentice	Teacher	B-0
Lugibihl, Adam	10/01/21	\$40,000.00	Apprentice	Teacher	B-0
McDugle, Darlene	2/01/22	\$13.68	Bus Driver Trainee	Bus Driver	MT-7
Mitchell, Marilyn	2/08/22	\$16.13	SPED Data Monitor	SPED Transportation Coordinator	CA-12
Perez, Abel	2/09/22	\$14.55	Unassigned Custodian	Head Custodian	MT-9
Smith, Ana	1/03/22	\$52,000.00	Homeless Education Coord	Homeless Education Coordinator	BG-7
Washington, Golden	8/12/21	\$40,000.00	Parent Involvement Facilitator	Teacher	B-0
White, Christine	1/17/22	\$37,000.00	Bus Driver	Transportation Supervisor	BG-2

### SEPARATIONS

<b>Name</b>	<b>Effective Date</b>	<b>Position</b>
Alhusari, Obaida	2/01/22	Bus Assistant
Bonilla, Mirna	1/24/22	Evening Custodian
Chamaki Ortega, Sheyda	12/16/21	Teacher
Correa, Maemar	1/21/22	Coordinator Multilingual Family Engagement
Covel, Christin	1/04/22	Teacher
Darwin, Ronell	2/16/22	Service Desk Analyst
Devereaux, Aisya	1/28/22	1:1 Paraprofessional
Dillard, Lynn	1/04/22	Special Education Transportation Coordinator
Evans, Jordan	2/18/22	Teacher
Faith, Elaine	3/07/22	Customer Care Associate
Gabino, Eusebio	1/31/22	Evening Custodian
Gaskill, Frank	8/21/21	Bus Driver
Gray, Rhonda	6/03/22	Personnel Clerk
Hahn, Paulette	12/10/21	Teacher

RSI 2

Hammons, Alexiana	12/01/21	Cafeteria Assistant
Hassan, Anwar	2/28/22	Cafeteria Assistant
Hill, Amanda	2/08/22	Behavioral Support Specialist
Hunter, Clinton	2/03/22	Campus Security Officer
Jackson, Virginia	2/16/22	Before and After Care Group Leader
Jordan, Jamie	1/06/21	Cafeteria Manager
Lambert, Brandon	2/09/22	Bus Driver
Mabrey, Barbara	6/14/21	Nurse
Madden, Michelle	1/31/22	Head Custodian
Maxwell, Tyree	2/08/22	Campus Security Officer
Moore, Deborah	12/18/21	Records Associate
Nelson, Candie	2/15/22	Teacher Assistant
Phillips, Ethel	1/28/22	School Clerk
Rangi, Manpreet	1/26/22	Teacher Assistant
Sanders, Takesha	2/09/22	Cafeteria Assistant
Schornick, Robert	2/11/22	Executive Director Instructional Leadership
Smith, Shamaia	1/20/22	Teacher Assistant
Stennis, Jimmy	12/22/21	Head Custodian
Tillery, Deborah	1/06/22	Cook I
Walker, John	2/15/22	Special Needs Bus Driver
Wann, Amanda	2/18/22	Teacher
Wann, Joshua	2/18/22	Dean
White, Jame's	2/04/22	Parent Involvement Facilitator
Williams, Joenathan	1/28/22	Special Needs Bus Driver
Williams, Shermelita	1/28/22	Special Needs Bus Driver
Wilson, Carrie	2/18/22	Teacher

SUBSTITUTE AND TEMPORARY ELECTIONS

CNS

Emerson, Monica  
Gomez, Melissa  
Gray, Amy

DRS Student Worker

Peralta, Lizbeth

SUBSTITUTES

Adamson, Cynthia	Green, Brandon	Maxey, Patricia	Sibimon, Sneha
Amado, Osvaldo	Hamburger, Marci	McAfee, Susanne	Simonson, Carl
Atchley, Amber	Hill, Bart	McCrandall, Samantha	Slate, Teresa
Bradford, Hope	Howerton, Summer	Nelson, Hannah	Smith, Sean
Bryant, Michael	Hudson, Brent	Packard, Kryslyn	Stanphill, Paige
Burke-Herweg, Lisa	Huffaker, Krystal	Palmer, Alex	Stiller Titchener, Kelly
Burnham, James	Ingram, Trendy	Payne, Katelyn	Stuart, Mahogany
Cook, Sheila	Israel, Nedivah	Pitts, James	Stubbs, Kyelee
Correa-Gomez, Stephanie	Jabeen, Tayyaba	Pleasant, Darian	True, Richard
Crawford, Alisha	Jackson, Eric	Potter, Emilyn	Vockrodt, Alan
Cruz, Maria	Landis, Mariah	Price, Rachel	Wagner, Ashley
DeAnda, Mackenzie	Listenbee, Carol	Ryan, Janelle	Watkins, Carolyn
DeVille, Sharon	Lowther, Jennifer	Sanstra, Mallory	Williams, Valarie
Elijah, Erika	Martin, Elizabeth	Shaw, Harmoni	Wright, Briana

ADJUNCT COACH

East Central HS

Samuael Stacy, boys' track asst adjunct coach @ \$540, 1/29/22 to 5/29/22

East Central HS

Samuael Stacy, girls' head cross country adjunct coach @ \$1,008, 1/29/22 to 5/29/22

Edison

Matthew Cuellar, boys' assistant soccer adjunct coach @ \$1,202, 2/15/22 to 5/29/22

Washington

TiffanyJarrett, cheer adjunct coach @ \$1,668.94, 2/16/22 to 5/29/22

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

East Central HS – 11-0000-2410-501800-000-000000-615-07-710-

11-0000-2410-501800-000-000000-609-07-710-

Pay Linda Gomez, Jennifer Coronado, and Deana Wheeler, office support staff, a stipend each of \$2.00 per hour worked for social media duties, January 3, 2022 to June 30, 2022.

McLain – 22-0000-3120-501210-700-000000-953-03-720-

Pay Amelia Ortiz-Estrada, assistant cafeteria manager, a stipend of \$5.72 per hour worked for cafeteria manager duties, January 4, 2022 to April 1, 2022.

Clinton West – 22-0000-3120-501210-700-000000-953-03-161-

Pay Mary York, custodian, a stipend of \$1.34 per hour worked as acting building grounds site supervisor, November 24, 2021 to June 30, 2022.

Phoenix Rising – 22-0000-3120-501210-700-000000-953-03-628-

Pay Kiausha Starks, custodian, a stipend of \$1.17 per hour worked as acting building grounds site supervisor, January 31, 2022 to June 30, 2022.

Carver – 11-0515-1763-501700-251-105000-210-07-515

Pay 6 additional certified staff, to be named, a stipend of \$21.00 per hour, not to exceed 6 hours each, for time worked during the district enrollment expo on January 19, 2022.

Eugene Field 11-0215-2213-501700-000-000000-210-05-185-021 and general funds

Approve and pay 6 certified staff, to be named, a stipend not to exceed \$8,800 per staff member to complete Montessori training from March 2022 to July 2023.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct school year and amount on substitute and temporary payments for employees January 3, 2022 page

Athletics – School Activity Fund #536

Pay Washington coach Kevin Kwarteng for coaching soccer during the 2021-2022 school year. Total not to exceed \$3750. The BTW Men's Soccer Booster Club has reimbursed the district therefore no cost to the district.

General Counsel – 11-0000-2340-5-121-000-000000-615-09-006

Pay certified teacher, Andrea Lutz, a stipend @ \$22.62/hr. worked for additional time worked outside normal contract hours to assist General Counsel with contract processing from February 28, 2022 to June 30, 2022.

**SUPPORTING INFORMATION**

**INFORMATION ITEM E.3**

**POSITION CREATIONS/DELETIONS**

**Creates:**

<b>Position</b>	<b>Salary/Grade</b>	<b>Duties</b>
<p><b>Senior Financial Analyst – ESC / Budget Office</b></p> <p><i>Annual Budget Impact:</i> \$ 50,000 min. – \$ 75,000 max.</p> <p><i>Funding Source:</i> 11-0000-2511-501210-000-000000-305-08-098-</p>	<p>BG-7 12 Months</p>	<p>Under the supervision of the Budget Director, this role will support Team Finance, School Leaders and other key members of the district by providing strategic analysis and support on fiscal initiatives. Examples include but are not limited to compiling and analyzing the district's salary budget and projected spend in order to understand investment patterns, support fiscal sustainability analysis as it relates to school and district staffing. Create recommendations on process used to communicate allocation information to school sites. Develop process and vehicle to share current spend patterns with school and department leaders.</p>
<b>Position</b>	<b>Salary/Grade</b>	<b>Duties</b>
<p><b>Buyer – ESC / Materials Management</b></p> <p><i>Annual Budget Impact:</i> \$ 35,568 min. – \$ 53,000 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210-000-000000-511-08-054-</p>	<p>BG-4 12 Months</p>	<p>Responsible for procurement of assigned commodity groups.</p>

**Deletes:**

<b>Position</b>	<b>Salary/Grade</b>	<b>Duties</b>
<p><b>Budget Allocation Analyst – ESC / Budget Office</b></p> <p><i>Annual Budget Impact:</i> \$ 39,600 min. – \$ 59,400 max.</p> <p><i>Funding Source:</i> 11-0000-2511-501210-000-000000-305-08-098-</p>	<p>BG-5 12 Months</p>	<p>Compiling the district's school Staffing Plan and generating and maintaining certified and support allocation sheets for all school sites.</p>
<b>Position</b>	<b>Salary/Grade</b>	<b>Duties</b>
<p><b>Buyer/System Administrator – ESC / Materials Management</b></p> <p><i>Annual Budget Impact:</i> \$ 56,000 min. – \$ 84,000 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210-000-000000-511-08-054-</p>	<p>BG-8 12 Months</p>	<p>Perform technology buying functions, manage Purchasing and Inventory modules of the Munis financial system, lead Purchasing training team.</p>