



**SPECIAL BOARD MEETING  
OF BOARD OF DIRECTORS  
3:30 p.m. Wednesday, January 26, 2022  
Vaughn Next Century Learning Center  
MINUTES**

Public comment is always welcome at Vaughn. Any individual wanting to express public comment during this or any board meeting must submit their request to [boardpc@myvaughncharter.com](mailto:boardpc@myvaughncharter.com) no later than 12:00 noon on the date of the scheduled board meeting. Any request received after that specified time will not become part of the record. Your request for public comment must include the following details:

- 1) Enter name:
- 2) Address:
- 3) Phone number:
- 4) Is your desire to make a generic public comment
- 5) Is your desire is to make a comment specific to an agenda item
  - a) Please indicate the name of the Item \_\_\_\_\_
  - b) Please indicate the item # \_\_\_\_\_

**Please note the following:**

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak,
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#)

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBQT09>

Meeting ID: 822 6742 8105

Passcode: 022347

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

Call to Order

**A. Establish Quorum:**

Alejandro Castellanos

Present

Kwok Cheng	Present
Karina Cisneros	Present
Jasmin C. Guerrero	Present
Steve Holle	Present
Anthony Jackson	Present
Alejandro Nevarez	Present
Jonathan Ochoa	Present

Advisory Student Members (non-voting)

Diana Castellanos		Absent
Franco De Santiago Acero	Present	
Hazel Martinez		Absent
Maurisio Rodriguez Nunez		Absent

**Public Comments:** \_\_\_\_\_

**Approval of Minutes:** *The board is to review and approve the minutes from the October 13, 2021 board meeting.*

**Governance (45 mins)**

G1	<b>Chief Executive Officer Report</b> - The Board will receive a report of the school's ESY transition to remote learning by the CEO.	Information Item
G2	<b>Board of Directors:</b> Vaughn will conduct ongoing outreach to recruit eligible parent board member candidates to fill a vacant board seat.	Information Item
G3	<b>Chief Executive Officer Evaluation</b> – The Board will complete the performance evaluation of Mr. Fidel Ramirez (2021-2022 first semester)	Closed Session

**Business and Operations (40 mins)**

B1	<p><b>Fiscal Matters: Board will discuss and act on the approval of the following-</b></p> <p>1. <b>Open Bank Account:</b> Approve opening new Student Body account at Cathay Bank</p> <p>Steve Holle motions to approve opening the new Student Body account at Cathay Bank; Jasmin Guerrero seconds</p> <p>2. <b>Close Credit Card:</b> Approve closing East West Bank credit card for CEO</p>	<p><u>Action Item</u></p> <p><u>TALLY</u></p>			
		<u>ITEM</u>	<u>Yes</u>	<u>No</u>	<u>Abst</u>
		<u>1</u>	<b>5</b>	<b>0</b>	<b>0</b>
	<u>2</u>	<b>5</b>	<b>0</b>	<b>0</b>	

	<p>3. <b>Open Credit Card:</b> Approve opening Cathay Bank credit card for CEO</p> <p># 2-3 Dr. Jackson moves to approve closing the CEO credit card with East West Bank and opening the CEO credit card at Cathay Bank; Steve Holle seconds.</p> <p>4. <b>Fiscal Policy Revision:</b> Authorize the need for only one signatory for expenses under \$5,000</p> <p>Dr. Jackson moves to authorize the need for only one signatory for expenses under \$5,000; Jasmin Guerrero seconds.</p> <p>5. <b>Fiscal Policy Revision:</b> Arbitrpay system will be used to process payment for referees instead of issuing payment through accounts payable</p> <p>Board member Jasmin Guerrero motions to approve the Arbitrpay system to pay referees instead of issuing payments through accounts payable; Board member Steve Holle seconded the motion.</p>	<table border="1"> <tr> <td><u>3</u></td> <td><b>5</b></td> <td><b>0</b></td> <td><b>0</b></td> </tr> <tr> <td><u>4</u></td> <td><b>5</b></td> <td><b>0</b></td> <td><b>0</b></td> </tr> <tr> <td><u>5</u></td> <td><b>5</b></td> <td><b>0</b></td> <td><b>0</b></td> </tr> </table>	<u>3</u>	<b>5</b>	<b>0</b>	<b>0</b>	<u>4</u>	<b>5</b>	<b>0</b>	<b>0</b>	<u>5</u>	<b>5</b>	<b>0</b>	<b>0</b>
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<u>5</u>	<b>5</b>	<b>0</b>	<b>0</b>											
B2	<p><b>Fiscal Matter: 2020-2021 Audit Update</b> – The Board will receive an audit report update. Audit report extension was requested from LAUSD.</p>	Information Item												
B3	<p><b>Fiscal Matter: Budget Update</b> – The Board will receive an update of Governor Newsome’s Budget proposal for 2022-23</p>	Information Item												
B4	<p><b>New Construction (Literacy &amp; Nutrition Center at Mainland):</b> The Board will receive information on costs increase, request to LAUSD for funding, construction schedule and Coronavirus work place rules.</p>	Information Item												

**Curriculum and Instruction (10 minutes)**

C1	<p><b>School Accountability Report Card (SARC)</b> – The Board will review and act on the approval of updated School Accountability Report Card.</p> <p>Board member Steve Holle moves to approve the updated 20-21 School Accountability Report Card (SARC); Board member Jonathan Ochoa seconded the motion.</p>	<p>Action Item</p> <p><u>TALLY</u></p> <table border="1"> <tr> <td><u>Yes</u></td> <td><u>No</u></td> <td><u>Abstain</u></td> </tr> <tr> <td><b>5</b></td> <td><b>0</b></td> <td><b>0</b></td> </tr> </table>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<b>5</b>	<b>0</b>	<b>0</b>
<u>Yes</u>	<u>No</u>	<u>Abstain</u>						
<b>5</b>	<b>0</b>	<b>0</b>						

**Partnership and School Site Council (10 minutes)**

P1	<b>Governance Committee Updates-</b> The Curriculum and Instruction, Business and Partnership committee chairs will provide the Board an update on committee initiatives.	Information Item
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### **Adjournment**

Board member Steve Holle motioned to adjourn the meeting at 6:12pm; Board member Jasmin Guerrero seconded the motion.

### ***Next Board meetings-***

#### ***February 23, 2022***

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*