

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

February 18, 2020

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

3:30 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 3:35 p.m.

Board Members Present:

Connie Lunde, President
Shane Murray, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the February 18, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. During the Board meeting, the 2019 Employees of the Year were recognized and presented with a plaque. Mr. Shawn Marshall - Administrator of the Year; Mr. Chad Bennett - Educator of the Year; and Mrs. Sheryl Baker - Employee of the Year. Congratulations to these three employees. Their hard work and dedication are appreciated. They will be recognized in November during a ceremony at the Saroyan.

- 5.1.2. We recently received notification the District is a finalist for addition preschool student spots after putting in an application with the state. Dr. Sever thanked Dr. Taylor and Mrs. Barkowsky for their hard work in this process.
 - 5.1.3. The Fresno County School Trustees Association General Meeting will be held Tuesday April 21, 2020, 7pm at the CPDES Portuguese Hall. Board members are invited and may RSVP to Sarah if they would like to attend.
 - 5.1.4. Roosevelt School will have a historical marker placed for the Kingsburg Historic Walking Tour.
 - 5.1.5. We have received Positive Certification for the 2019-20 First Interim Report from the Fresno County Superintendent of Schools.
 - 5.1.6. Central Valley Home School has completed and passed the Comprehensive Review for Special Education.
 - 5.1.7. Roosevelt, Reagan, and Washington School will receive site visits for the Bonnor Character Education Award given by Fresno State.
 - 5.1.8. Ms. Schmal presented on the Gifted and Talented Education program at Reagan Elementary School. The Board thanked Sarah for her time, dedication and hard work with this special group of students each year.
- 5.2. Professional Development
6. Assistant Superintendent's Report
- 6.1. Mrs. Sembritzki gave a history on GATE in the district, funding, and the changes we have seen in the last few years. She thanked Ms. Schmal and Mrs. Patterson for putting the time and effort into the assessments, measures, and projects. Rafer Johnson Jr. High addresses GATE through honors classes, MESA, and in their core curriculum.
 - 6.2. Mrs. Sembritzki shared scores from the CAST Test which is taken by students in grades 5-8. This is the first time we have received official scores. We do not currently have curriculum for science, but we are halfway through our curriculum pilot. When we compare our district with surrounding districts, we did ok. We anticipate seeing a significant increase in scores once we adopt new curriculum. While we are piloting the curriculum, we are also looking for how the publishers address the needs of our significant sub groups.
 - 6.3. A Kingsburg Town Hall Meeting will be held March 16th at the KHS Little Theater at 6pm. Topics discussed will include vaping, RX drugs, and marijuana. We are hoping to educate students and parents to keep students safe. We are working with the CA Health Collaborative.
7. Chief Business Official's Report
- 7.1. There was a job walk at the Washington Preschool today. We anticipate around 10 days left on the project. We are still in the negotiating stage whether we will allow additional days. Our position has been, complete the work, and then we can discuss delays. The concrete is about 99% finished and the landscaping is about 85% complete. Classroom interiors are complete besides cabinets and we will take the extra time to install new cabinets after the project is complete.
 - 7.2. We are gearing up towards 2nd Interim. We will have a good idea of what to plan for in the upcoming year for the July 1 budget. The new budget COLA is less than 3%. It will be a very tight budget and with declining enrollment as we are down about 70 students. We have been fortunate when we have had declining enrollment, we haven't had to go to the layoff situation. We will be budgeting on not replacing positions where we have vacancies. Our class sizes will be 24:1 at the lower grades. Grades 4-8 will be 32:1 ratio and compensation above that.
 - 7.3. We recently received a design for the shade structure at Lincoln. We may be doing a piggy-back bid to save us on design, time savings, not having to submit to the Division of the State Architect. We will be discussing this with the County Office before moving forward. We would like to see this project completed by summer time.
8. Board Member Reports

- 8.1. Mrs. Smith Quinn and Mrs. Lunde recently walked the construction site at the preschool campus. They were very impressed with the new facility. Mr. Yanes has heard a number of positive comments regarding the play structure.
 - 8.2. Mr. Yanes, Mrs. Lunde, and Mrs. Smith Quinn attended the Distinguished School Luncheon held at Lincoln School on Friday, February 7th.
 - 8.3. Mr. Yanes was able to visit with Lincoln students at the Student of the Month celebration. He would like to find out if Students of the Month would be able to use the City Trolley. Dr. Sever said he would contact the City of Kingsburg and James Scott to find out details.
 - 8.4. Mrs. Lunde attended a bullying assembly at Central Valley Home School, a basketball game at Reagan Elementary and the Reagan Elementary Jog-a-thon. She noted that Mrs. Hansen's class recently did a writing project on "if I ruled the world" and created a great book with all of the writing. Dr. Sever said he would go by her classroom to visit and see the writing.¹
9. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 9.1. AR 3320: Claims and Actions Against the District
 - 9.2. BP/AR 3551: Food Service Operations/Cafeteria Fund
 - 9.3. AR 4117.7, 4317.7: Employment Status Reports
 - 9.4. BP/AR 4218: Dismissal/Suspension/Disciplinary Action
 - 9.5. E(2) 5117: CVHS Interdistrict Transfer Form
 - 9.6. BP/AR 5141.4: Child Abuse Prevention and Reporting
 - 9.7. AR 6145.2: Athletic Competition
 - 9.8. BP/AR 6174: Education for English Learners
 - 9.9. BP 6179: Supplemental Instruction
 - 9.10. BB, E(1), E(2) 9321: Closed Session
 - 9.11. BB 9321.1: Closed Session Actions and Reports - Deleted

No changes were made to the policies and regulations. They will be presented for approval at the next Board meeting.

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – January 13, 2020 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Request to Surplus Equipment

Items 10.1. – 10.5.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

BUSINESS SERVICES

11. Consider Approval of Contract with Scenario Learning DBA Vector Solutions for Exceptional Child Online Training Modules within Keenan Safe Schools Training Platform

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

¹ Mr. Murray left the meeting in progress.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

12. Consider Approval of Contract with Borchardt, Corona, Faeth, & Zakarian for Audit Services

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

13. Consider Approval of Donation from Tree Fresno for Trees at Lincoln and Roosevelt Schools

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

14. Consider Approval of Donation of Craftsman Professional Series Radial Arm Saw

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

CURRICULUM AND INSTRUCTION

15. Consider Approval of School Safety Plans

- 15.1. Washington Elementary School
- 15.2. Roosevelt Elementary School
- 15.3. Lincoln Elementary School
- 15.4. Reagan Elementary School
- 15.5. Rafer Johnson Jr. High School
- 15.6. Central Valley Home School
- 15.7. Island Community Day School

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

HUMAN RESOURCES

16. Consider Approval of Variable Term Waiver for Speech/Language Pathologist

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

ADMINISTRATIVE SERVICES

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 17.1. BP/AR 0402.4: Charter Schools/Charter District
 - 17.2. BP/AR 1312.1: Complaints Concerning District Employees
 - 17.3. BP/AR 3250: Transportation Fees
 - 17.4. AR 3514: Environmental Safety
 - 17.5. BP/AR 3540: Transportation
 - 17.6. BP 4119.22/4219.22/4319.22: Dress and Grooming
 - 17.7. BP/AR 5131.2: Bullying
 - 17.8. BP/AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

18. Consider Nomination of Delegate Assembly Members for the 2020 CSBA Election – This item Died for Lack of Motion.
19. Consider Nomination for the Del Cederquist “Board Member of Distinction Award” – This item Died for Lack of Motion.

PUBLIC COMMENT

20. Public Comment on Agendized and Non-Agendized Items
No Comments were received from the public.
21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, March 9, 2020, 4:00 p.m., Professional Development Building

CLOSED SESSION

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Anticipated Litigation (Government Code Section 54956.9(b))
24. Public Employee Employment
 - 24.1. Certificated Personnel
 - 24.1.1. Consider Acceptance of Resignation for the Purpose of Retirement: Teacher, Grade TK – Washington Elementary School
 - 24.1.2. Consider Acceptance of Resignation for the Purpose of Retirement: Teacher, Grades K-8 – Central Valley Home School
 - 24.1.3. Consider Acceptance of Resignation for the Purpose of Retirement: Teacher, Grade 3 – Lincoln Elementary School
 - 24.2. Classified Personnel
 - 24.2.1. Consider Acceptance of Resignation: Paraprofessional, RSP – Special Education

- 24.2.2. Consider Acceptance of Resignation for Purposes of Retirement: Assistant Secretary – Reagan Elementary School
- 24.2.3. Consider Acceptance of Resignation for Purposes of Retirement: Lead Grounds – District
- 24.2.4. Consider Acceptance of Resignation: Webmaster – District
- 24.2.5. Consider Acceptance of Resignation: Paraprofessional RSP – Special Education
- 24.2.6. Consider Acceptance of Resignation for Purposes of Retirement: Director- Maintenance, Operations, and Transportation – District
- 24.2.7. Consider Approval of Request to Hire Paraprofessional- RSP – Reagan Elementary School
- 24.2.8. Consider Approval of Request to Hire Paraprofessional- General/Categorical – Reagan Elementary School

25. Pupil Personnel

- 25.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 25.1.1. Consider Approval of 2019-20 New Attendance Requests – Site-Based Program
 - 25.1.2. Consider Approval of 2019-20 New Attendance Requests – Central Valley Home School
 - 25.1.3. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
 - 25.1.4. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

26. Report of Actions Taken in Closed Session

Action taken on agenda item 24.1.1. – 24.1.3.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation for the Purposes of Retirement: Dottie Mana, Teacher, Grade TK – Washington Elementary School
- Accepted Resignation for the Purpose of Retirement: Lori Arnsberger, Teacher, Grades K-8 – Central Valley Home School
- Accepted Resignation for the Purpose of Retirement: Barbara McPherson, Teacher, Grade 3 – Lincoln Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 24.2.1. – 24.2.6.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Amy Holman, Paraprofessional, RSP – Special Education
- Accepted Resignation for Purposes of Retirement: Sheryl Baker, Assistant Secretary – Reagan Elementary School
- Accepted Resignation for Purposes of Retirement: Melanie DeLaRosa, Lead Grounds – District
- Accepted Resignation: Bill Pisor, Webmaster – District
- Accepted Resignation: Brittny Munoz, Paraprofessional RSP – Special Education
- Accepted Resignation for Purposes of Retirement: James Scott, Director- Maintenance, Operations, and Transportation – District
- Approved Request to Hire Jordann Kesting, Paraprofessional- RSP – Reagan Elementary School
- Approved Request to Hire Amanda Jorgensen, Paraprofessional- General/Categorical – Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

Action taken on agenda items 25.1.1. – 25.1.4.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2019-20 New Attendance Requests – Site-Based Program – Approved all requests.
- 2019-20 New Attendance Requests – Central Valley Home School – Denied request #6, approved all other requests.
- 2020-21 New Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Site-Based Program – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

27. Adjourn

Meeting was adjourned at 5:55 p.m.