

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**March 9, 2020**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Connie Lunde, President  
Shane Murray, Clerk  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to approve the March 9, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. This past Saturday, Rafer Johnson Jr. High held their first West Coast Grand Prix. Dr. Sever was able to attend and noted a great turnout. Students put a lot of work into the races as they learned about physics, teamwork, strategy, and many other skills that will guide them as they navigate Rafer Johnson as well as high school and beyond. Cars were submitted from all over the country as well as Canada. Dr. Sever thanked Mr. Griffith for taking the time to put this free event together for students and thanked Mr.

Rodriguez for supporting him. The awards given out on race day were made by the 3D printers at Rafer Johnson Jr. High.

- 5.1.2. Congratulations to Roosevelt and Reagan schools for receiving the 2020 Bonner Character and Civic Education Recognition Award. They will receive the awards at the Opening General Session of the Kremen School of Education and Human Development's 36th Annual Conference on Character and Civic Education to be held Friday, April 3, 2020 at 8:00 am at the Fresno Convention Center Exhibit Hall.
- 5.1.3. A schedule of Kingsburg Elementary Open House events taking place in the coming months was handed out to Board members.
- 5.1.4. Dr. Sever recently attended the Fresno/Clovis Prayer Breakfast where Larry Powell was a guest speaker. He was able to hear of great things happening throughout Fresno County. The outline and agenda were wonderful and he will be sharing the information with some civic clubs in hopes of bringing back the prayer breakfast in Kingsburg that took place in years past.
- 5.1.5. Letters were sent out today to staff and parents with information on what we are doing to prevent exposure of COVID-19. As the district receives new information, we will keep the community informed. A question and answer sheet will be sent to staff and families tomorrow. Mrs. Torres, District Nurse, is working on answering any questions parents have as well as keeping in communication with the Fresno County Department of Public Health.
- 5.1.6. Planning for 2020-2021- In preparation for the 2020-2021 school year, due to the decrease in enrollment as well as uncertainty in state funding, Dr. Sever will be making the following recommendations to the Board in April:
  - o Wait to fill the Director of MOT and grounds positions until after the May Revise.
  - o Staff classrooms 24:1 in TK-3 or as close as possible.
  - o Reduce FTE at CVHS by .5 FTE and require the principal to teach as well as administer the program.
  - o Increase the Special Education Preschool program which will include at least a .5 FTE RSP teacher. The Special Education Preschool requires a certificated person and currently the specialist position does not require certification. It will be required that we eliminate the specialist position to be in compliance.
  - o Expansion of the State Preschool will require additional paraprofessionals and preschool teachers.
  - o At Central Valley Home School, Mrs. Wilkins has been transferred from Island Community Day School to a CVHS teacher. Mrs. Matlak has been transferred from Central Valley Home School to the teacher at Island Community Day School.

## 5.2. Professional Development

## 6. Assistant Superintendent's Report

- 6.1. A Kingsburg Town Hall Meeting will be held March 16<sup>th</sup> at the KHS Little Theater at 6pm. Topics discussed will include vaping, RX drugs, and marijuana. We are hoping to educate students and parents to keep students safe. We are working with the CA Health Collaborative. The Kingsburg Community Education Foundation and Kingsburg High School will be donating gift cards for the raffle.
- 6.2. The LCAP Parent Survey went out last week and will close on Thursday.
- 6.3. Mrs. Barnett will be back to work in April for a total of 14 days. She will be doing Illuminate training with the Leadership Team, technology training with academic coaches, support for state testing, assist with classroom library book selection and ordering books, work with the library techs on inventory and end/beginning the school year, end of the year textbook/workbook orders for all subjects, the NGSS curriculum order, and next fall, inventory of curriculum and making sure sites receive their core materials.
- 6.4. Mrs. Sembritzki is currently working on the EL Master Plan and will be sharing it at the next Board meeting.

7. Chief Business Official's Report
  - 7.1. During the recent statewide election, Prop 13 would have allowed for the largest school facilities bond in the state. The bond most likely won't pass. Very few propositions passed during this election.
  - 7.2. The District received a shade grant from the Kingsburg Tri-County Healthcare District. A piggy-back bid may be an option for this project.
  - 7.3. The district submitted a grant for preschool expansion to double our preschool size. We have received enough points to move on to the next round of approval. The grant decision will be made at the end of the month.
  
8. Board Member Reports
  - 8.1. Mrs. Smith Quinn and Mrs. Lunde attended the West Coast Grand Prix held at Rafer Johnson Jr. High on Saturday. They were very impressed with what Mr. Griffith has done in the classroom with the students. In the future, the students will also be making boats race to them in Selma.
  - 8.2. Mr. Yanes, Mrs. Lunde, and Mrs. Smith Quinn attended the ACSA Awards Dinner on February 24<sup>th</sup> where Mrs. Bray and Dr. Taylor were each presented with an award.
  - 8.3. The Rafer Choir will be singing tomorrow at Kingsburg High School at 7pm.
  - 8.4. The Reagan drama production of Frozen will begin next week. The Rafer drama production will begin the following week.
  - 8.5. Several Board members and staff attended funeral services for former Kingsburg High School Superintendent/Principal Linda Clark as well as former Kingsburg Elementary Board member Larry Lungren.

## **PUBLIC COMMENT**

9. Public Comment on Agendized and Non-Agendized Items

Garrison Jones, parent/guardian, addressed the Board.  
Scott Lutz, employee, addressed the Board.  
James Scott, employee, addressed the Board.
  
10. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 10.1. BP/AR 0460: Local Control and Accountability Plan
  - 10.2. BP 0520: Intervention for Underperforming Schools
  - 10.3. BP 0520.1: Comprehensive and Targeted Support and Improvement
  - 10.4. BP/AR 3515: Campus Security
  - 10.5. BP/AR 4116: Probationary/Permanent Status
  - 10.6. AR 4117.6: Decision Not to Rehire
  - 10.7. BP 5131: Conduct
  - 10.8. BP 5131.8: Mobile Communication Devices
  - 10.9. BP 5132: Dress and Grooming
  - 10.10. AR 5141.26: Tuberculosis Testing
  - 10.11. BP/AR 5142: Safety
  - 10.12. BP/AR 7140: Architectural and Engineering Services
  - 10.13. BB 9323: Meeting Conduct

No changes were made to the policies and regulations. They will be presented for approval at the next Board meeting.

## **ACTION**

11. Consent Agenda
  - 11.1. Consider Approval of Minutes – February 18, 2020 Board Meeting

- 11.2. Consider Approval of Cash Balances
- 11.3. Consider Approval of Budget Report
- 11.4. Consider Approval of Accounts Payable Report
- 11.5. Consider Approval of Request to Surplus Equipment
- 11.6. Consider Approval of Annual Licensing Agreement with Document Tracking Services
- 11.7. Consider Approval of Services Agreement with San Joaquin County Office of Education for EDJOIN
- 11.8. Consider Approval of Services Contract with Medical Billing Technologies Inc.
- 11.9. Consider Approval of Annual Agreement with Super Co-Op, A California USDA Foods Cooperative

Items 11.1. – 11.9.:

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **BUSINESS SERVICES**

- 12. Consider Approval of 2019-20 Second Interim Report

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

- 13. Consider Approval of Release and Settlement Agreement with DIVCON Construction for the Washington Remodel Project

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

- 14. Consider Adoption of Resolution No. 20-14 to Authorize a Change in Location of a Preschool Classroom

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

- 15. Consider Adoption of Resolution No. 20-13 In the Matter of the Reduction of Classified School Services for the 2020-2021 School Year

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

16. Consider Approval of Memorandum of Understanding with Alliant International University for Placement of Student Teachers

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **ADMINISTRATIVE SERVICES**

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 17.1. AR 3320: Claims and Actions Against the District
- 17.2. BP/AR 3551: Food Service Operations/Cafeteria Fund
- 17.3. AR 4117.7, 4317.7: Employment Status Reports
- 17.4. BP/AR 4218: Dismissal/Suspension/Disciplinary Action
- 17.5. E(2) 5117: CVHS Interdistrict Transfer Form
- 17.6. BP/AR 5141.4: Child Abuse Prevention and Reporting
- 17.7. AR 6145.2: Athletic Competition
- 17.8. BP/AR 6174: Education for English Learners
- 17.9. BP 6179: Supplemental Instruction
- 17.10. BB, E(1), E(2) 9321: Closed Session
- 17.11. BB 9321.1: Closed Session Actions and Reports – Deleted

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

18. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, April 20, 2020, 4:00 p.m., Professional Development Building

### **CLOSED SESSION**

19. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

20. Anticipated Litigation (Government Code Section 54956.9(b))

21. Student Discipline (Ed. Code, §48900 et seq.)

The Board will consider student matters. The Education Code requires closed sessions in these cases to prevent disclosure of confidential student record information.

- 21.1. Student Discipline Hearing and Consideration of Student Expulsion Recommendation
  - 21.1.1. Case No. 19-02

22. Public Employee Employment

- 22.1. Certificated Personnel
  - 22.1.1. Consider Approval of Student Teachers for the 2019-20 Spring Semester

- 22.1.2. Consider Acceptance of Resignation: Teacher, Grade K – Washington Elementary School
- 22.1.3. Consider Acceptance of Resignation: Teacher, Grade K – Washington Elementary School
- 22.1.4. Consider Acceptance of Resignation: Teacher, Grade 1 – Roosevelt Elementary School
- 22.1.5. Consider Acceptance of Resignation: Teacher, Grade 5 – Reagan Elementary School
- 22.1.6. Consider Acceptance of Resignation: Principal, Grades K-8 – Central Valley Home School
- 22.2. Classified Personnel
  - 22.2.1. Consider Acceptance of Resignation: School Secretary – Reagan Elementary School
  - 22.2.2. Consider Acceptance of Resignation: Paraprofessional, RSP – Special Education

23. Pupil Personnel

- 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
  - 23.1.1. Consider Approval of 2019-20 New Attendance Requests – Site-Based Program
  - 23.1.2. Consider Approval of 2019-20 New Attendance Requests – Central Valley Home School
  - 23.1.3. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
  - 23.1.4. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program
  - 23.1.5. Consider Approval of 2020-21 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

24. Report of Actions Taken in Closed Session

Action taken on agenda item 21.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted staff recommendation to expel the student with placement to be made at Violet Heintz Education Center for the remainder of the spring semester of 2020, and for the fall semester of 2020.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 22.1.1. – 22.1.5.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved Student Teachers for the 2019-20 Spring Semester
- Accepted Resignation: Perla Banales, Teacher, Grade K – Washington Elementary School
- Accepted Resignation: Christina Novielli, Teacher, Grade K – Washington Elementary School
- Accepted Resignation: Laura Lutz, Teacher, Grade 1 – Roosevelt Elementary School
- Accepted Resignation: Laura Williams, Teacher, Grade 5 – Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 22.1.6.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Misti Jennings, Principal, Grades K-8 – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 22.2.1. – 22.2.2.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Jamie Isaac, School Secretary – Reagan Elementary School
- Accepted Resignation: Tara Mathis, Paraprofessional, RSP – Special Education

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 23.1.1. – 23.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- 2019-20 New Attendance Requests – Site-Based Program – Approved all requests.
- 2019-20 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2020-21 New Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

25. Adjourn

Meeting was adjourned at 7:08 p.m.