

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

April 20, 2020

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, President
Shane Murray, Clerk
Brad Bergstrom, Member (Via Zoom)
Karyll Smith Quinn, Member
Frank Yanes, Member (Via Zoom)

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to approve the April 20, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Beginning today, until further notice, meal distribution will be on Mondays and Wednesdays only, from 11-1pm at the Lincoln School Bus Garage. Students will still receive the same amount of meals per week, distributed on two days. Meals may require reheating and instructions will be provided. We will improve the process on Wednesday by having two lines of cars for the pickup. Thank you to food services and the many volunteers who keep our students fed.

- 5.1.2. Before we would reopen schools, we would like to have certain criteria to meet, for example:
 - The California State Shelter in Place order has been lifted.
 - The number of confirmed cases of COVID-19 in Tulare County/Central Valley has remained constant for a two-week period or declined
 - The directive to Social Distance has been removed.
 - The limit placed on social gatherings has been removed.
- 5.1.3. A big thank you to Mr. Jason Wood and his team in the technology department during this time. They are supporting any home issues, teacher computer or zoom issues, and many other things that have come up. We have developed a protocol for broken screens, financial responsibility, and discipline if applicable. Principals are receiving any notices of inappropriate sites being visited or any damage to Chromebooks.
- 5.1.4. Supervisors and principals distributed the COVID-19 Employee Screening Checklist to employees. Employees are to ask themselves the listed four questions. If they have symptoms, they are to report that to their supervisor. Dr. Taylor reviewed Close vs Casual Contact and the 3 REALS: Real Close (less than 6 ft., unmasked, 1 hr.), Real Sick (coughing, sneezing), Real COVID (confirmed by lab). If an employee in the district were to have it or think they have it, Robyn Torres, District Nurse, would contact the Fresno County Department of Public Health and we would follow specific protocol they give the District. When it comes to the health of our employees and children, we will not second guess the experts.
- 5.1.5. Mrs. Bratton discussed the new website she created that is available to parents at wellness.kesd.org. The website may be shared at an upcoming California Department of Education virtual meeting.
- 5.1.6. Ruby Dick, long time retired KECSD food services employee passed away last week. Our condolences go out to her family.
- 5.2. Professional Development
6. Assistant Superintendent's Report
 - 6.1. Mrs. Sembritzki put together a Parent and Teacher Guide for Distance Learning. There are listed expectations for students at each grade span. The handouts also address what grading will look like for the end of the year.
 - 6.2. The district will send a letter to parents this evening with the decision of the Board regarding a closure extension as well as information on teacher requests, electives, promotion, and meals.
7. Chief Business Official's Report
 - 7.1. The District received a letter from Fresno County Office of Education receiving a positive certification for Second Interim.
 - 7.2. State agencies are preparing for drastic reductions in budget revenues that will be announced on May 14 by the Governor.
 - 7.3. Schools were expecting a 2.29% COLA which is now forecasted at 0%, or less.
 - 7.4. KECSD is now in a hiring freeze for employee vacancies, evaluating the possible savings from not filling positions that are currently open.
 - 7.5. Expenditures for distance learning and continuing current operations through June are moving forward, others will wait until after May 14 for approval, or could be postponed to July 1 when actual budgets will be more clear.
 - 7.6. We have not approved an increase to the salary schedule, but are budgeting for step and column increases.
 - 7.7. Conserving our cash now by slowing down spending will help us in the summer to meet on-going fixed costs like payroll.
 - 7.8. The grounds team was working one day per week to take care of the essential items that needed to be maintained. They have decided to now work each day to take care of one school

site per day. Dr. Taylor noted he is proud of their teamwork and dedication during this difficult time.

8. Board Member Reports
 - 8.1. Nothing to report at this time.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 9.1. AR 4030: Nondiscrimination in Employment
 - 9.2. BP 4151, 4251, 4351: Employee Compensation
 - 9.3. BP 6154: Homework/Makeup Work

No changes were made to the policies and regulations. They will be presented for approval at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

RECONVENE PUBLIC SESSION

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Proposed Adoption of a Developer Fee Justification Study and the Increase of the Statutory School Fee

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – March 9, 2020 Board Meeting
 - 10.2. Consider Approval of Minutes – March 13, 2020 Emergency Board Meeting
 - 10.3. Consider Approval of Minutes – March 19, 2020 Special Board Meeting
 - 10.4. Consider Approval of Minutes – March 30, 2020 Special Board Meeting
 - 10.5. Consider Approval of Cash Balances
 - 10.6. Consider Approval of Budget Report
 - 10.7. Consider Approval of Accounts Payable Report
 - 10.8. Consider Approval of AVID Membership Contract

Items 11.1. – 11.8.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Adoption of Resolution No. 20-16 to Authorize an Extension of the Temporary Closing of Schools and On-site Educational Programs of the District through June 5, 2020 Due to the Threat of COVID-19 with the Understanding that Schools May Resume After Consulting with Federal, State, and Local Authorities and it is Determined that it is Safe

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Adoption of Resolution No. 20-17: In the Matter of Adopting Development Fees on Residential and Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of E-Rate Purchase Agreement with CDW Government LLC

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

14. Consider Approval of Teacher Induction Program Agreement with the Fresno County Superintendent of Schools

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of 2020-21 Staff

15.1. Certificated Management

15.2. Certificated

15.3. Classified Administrative/Supervisory/Confidential

15.4. Classified Employees

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of 2020-21 Salary Schedules

16.1. Certificated Management

16.2. Certificated

16.3. Classified Management/Supervisory/Confidential

16.4. Classified Employees

- 16.5. CVHS Enrichment
- 16.6. Classified Hourly
- 16.7. Employee Stipend Schedule

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Approval of Declaration of Need for Fully Qualified Educators 2020-21

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

18. Consider Approval of Quarterly Report on Williams Uniform Complaints- No complaints were received last quarter.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

19. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 19.1. BP/AR 0460: Local Control and Accountability Plan
- 19.2. BP 0520: Intervention for Underperforming Schools
- 19.3. BP 0520.1: Comprehensive and Targeted Support and Improvement
- 19.4. BP/AR 3515: Campus Security
- 19.5. BP/AR 4116: Probationary/Permanent Status
- 19.6. AR 4117.6: Decision Not to Rehire
- 19.7. BP 5131: Conduct
- 19.8. BP 5131.8: Mobile Communication Devices
- 19.9. BP 5132: Dress and Grooming
- 19.10. AR 5141.26: Tuberculosis Testing
- 19.11. BP/AR 5142: Safety
- 19.12. BP/AR 7140: Architectural and Engineering Services
- 19.13. BB 9323: Meeting Conduct

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

PUBLIC COMMENT

20. Public Comment on Agendized and Non-Agendized Items

No comments were received from the public.

21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, May 11, 2020, 4:00 p.m., Professional Development Building

CLOSED SESSION

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Public Employee Employment
- 23.1. Certificated Personnel
- 23.1.1. Consider Approval of Request for Leave of Absence for the 2020-2021 School Year – Teacher, Grade 5 – Reagan Elementary School
- 23.1.2. Consider Acceptance of Resignation: Teacher, Grade K – Washington Elementary School
- 23.1.3. Consider Acceptance of Resignation: Teacher, RSP – Rafer Johnson Jr. High School
- 23.2. Classified Personnel
- 23.2.1. Consider Acceptance of Resignation: Paraprofessional, EL – Reagan Elementary School
- 23.2.2. Consider Acceptance of Resignation: Behavior Support Assistant – Special Education
24. Pupil Personnel
- 24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
- 24.1.1. Consider Approval of 2019-20 New Attendance Requests – Central Valley Home School
- 24.1.2. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
- 24.1.3. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program
- 24.1.4. Consider Approval of 2020-21 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

25. Report of Actions Taken in Closed Session

Action taken on agenda item 23.1.1.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to take the following action:

- Denied Request for Leave of Absence for the 2020-2021 School Year – Nicole Raven, Teacher, Grade 5 – Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.1.2. – 23.1.3.:

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Deseree Resendez, Teacher, Grade K – Washington Elementary School
- Accepted Resignation: Nicole Comstock, Teacher, RSP – Rafer Johnson Jr. High School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.2.1. –23.2.2.:

Moved: Mr. Murray; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation: Amy Ezaki, Paraprofessional, EL – Reagan Elementary School
- Accepted Resignation: Catelynn Danell, Behavior Support Assistant – Special Education

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 24.1.1. – 24.1.4.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- 2019-20 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2020-21 New Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

26. Adjourn

Meeting was adjourned at 6:30 p.m.