

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**July 20, 2020**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Connie Lunde, President  
Shane Murray, Clerk  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the July 20, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. KECSA Safe Return to School Plan- Update on Pre-Registration and COVID-19 Options for Education
      - 5.1.1.1. On Friday, the Governor announced that schools in counties that are on the COVID-19 "watch list" will not be allowed to open in August. Fresno County is on the watch list. Once we are off the list for 14 days, we will be able to return to campus. A letter will be emailed to parents' tomorrow with this information.

Dr. Sever read the letter aloud for the Board and audience. New information was received last week that masks are now required for grades 3-8 in classrooms and recommended for grades TK-2 inside classrooms. Masks will also be required entering or leaving campus, during transition periods, or when social distancing cannot occur. We will continue to plan for distance learning, as well as reopening schools. If Fresno County is able to get off the "watchlist", we would be able to reopen, but still maintain all safety precautions and guidelines. The district is possibly interested in requesting a waiver but is seeking more information on the specific criteria and details that will be used in the waiver process. Once received, if we qualify, the district will request a waiver. All waivers must be approved by the Fresno County Public Health Department and the California Department of Public Health.

5.1.1.2. Mrs. Bratton, Director of Special Education and Student Services: Mrs. Bratton is putting together a system of mental health supports. When school resumes, the Positivity Project will be used for all students in all schools. Reagan Elementary successfully implemented this last year. Other supports will be offered to staff as well. Many trainings are available through Kennan Safe Schools. Special Education will still provide supports to our students. Our teachers all want to see their students. We are looking at different types of masks and the best ones to use for our staff members so all students can see them and staff can communicate effectively.

5.1.1.3. Mrs. Bray, Director, Human Resources: Mrs. Bray discussed the recently published Employee Guideline for Staff. Other documents being distributed to principals to share with staff include COVID-19 Illness and Quarantine Guidelines, Screening Checklist for Employees Returning to Work, as well as a section on COVID-19 added to the District's Injury and Illness Prevention Program.

## 6. Assistant Superintendent's Report

- 6.1. EL Summer School had a successful first week before being closed due to Governor Newsom's announcement last Friday. Mrs. Sembritzki showed a video of students participating in the Positivity Project as part of the social/emotional learning taking place during school.
- 6.2. Teachers were recently given the opportunity to earn units or compensation for a Distance Learning Academy taking place through the Fresno County Superintendent of Schools. Almost 50 teachers have signed up to take advantage of this training. Teachers will also be given an optional three extra planning days prior to their contracted start date of August 12. This time could be used for a "meet and greet" with individual students/parents, or prep/planning.
- 6.3. Mrs. Sembritzki discussed the Distance Learning Taskforce consisting of administrators, teachers and district office staff. The taskforce started reflecting on what distance learning looked like last spring and questions we had for this year. Last year, distance learning was an emergency situation. They came up with a list of essential questions to help guide them in the planning process. The Distance Learning Framework will be shared with certificated staff on one of the three contracted days prior to school starting.

## 7. Chief Business Official's Report

- 7.1. Dr. Taylor discussed the AM/PM schedule that the district will be moving forward with once schools are allowed to reopen. This schedule is what the majority of parents surveyed wanted (besides the possibility of full-time on-campus instruction). This schedule allows for cleaning to occur between groups of students as well as eases other challenges. We are waiting on class lists to complete bussing schedules and plans and will communicate to families when those are set.
- 7.2. For the 2020-2021 budget, we had about a 10% reduction in our revenues. The May Revise was then passed and the reduction has essentially been restored. All districts in CA must then

do a 45-day revision. The state is using a tool called a deferral. The district has budgeted money, but we won't receive cash due to the deferrals. If a district doesn't have the cash to float until they receive payment from the state, they have to use what's called a TRANS. A TRANS is a loan to provide the district cash for things like payroll. Cash flow will be a concern with the state's planned deferrals. We don't know how long we will have to wait for that money.

- 7.3. Food Services was a challenge when our schools shut down. We learned a lot going through this transition and will be better prepared for the start of school and student meals.
- 7.4. The application to be 100% free meals as a district is moving forward.

- 8. Board Member Reports
  - 8.1. Nothing to report.

- 9. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 9.1. BP 4113.5, 4213.5, 4313.5: Teleworking

No changes were made to the policy. It will be presented for approval at the next Board meeting.

## **ADJOURN FOR PUBLIC HEARING**

### **PUBLIC HEARING**

#### **Quarterly Report on Williams Uniform Complaints**

No complaints were received during the last quarter and no comments were received from the public.

### **RECONVENE PUBLIC SESSION**

#### **ACTION**

- 10. Consent Agenda
  - 10.1. Consider Approval of Minutes – June 15, 2020 Board Meeting
  - 10.2. Consider Approval of Cash Balances
  - 10.3. Consider Approval of Budget Report
  - 10.4. Consider Approval of Accounts Payable Report
  - 10.5. Consider Approval of Surplus Equipment
  - 10.6. Consider Approval of Contract Renewal from Gaggle.Net, Inc. for Student Safety Management Solution
  - 10.7. Consider Approval of Annual Legal Services Agreement with Fresno County Superintendent of Schools
  - 10.8. Consider Approval of Contract Renewal with Frontline, Formerly Digital Schools, for Personnel and Payroll Software
  - 10.9. Consider Acceptance of Personal Protective Equipment Donation from State Council on Developmental Disabilities

#### Items 10.1. – 10.9.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **BUSINESS SERVICES**

11. Consider Approval of Agreement with T-Mobile, USA, Inc. for Internet Hotspots

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Contract with USA Shade for Shade Structure at Lincoln School

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**PUBLIC COMMENT**

13. Public Comment on Agendized and Non-Agendized Items

Adam/Melanie Efird, parents/guardians, addressed the Board.

**CURRICULUM AND INSTRUCTION**

14. Consider Approval of 2020-2021 Consolidated Application

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**HUMAN RESOURCES**

15. Consider Approval of CTC Variable Term Waiver, Karissa Koch, Speech/Language Pathologist, K-8-  
Employment is Based on Waiver

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of CTC Variable Term Waiver, Bibiana Ruiz, Speech/Language Pathologist, K-8-  
Employment is Based on Waiver

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Revised Job Description

Revised: Secretary- MOT to Administrative Assistant- MOT

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Approval of Revised 2020-2021 Salary Schedule
- 18.1. Management/Supervisory/Confidential Salary Schedule
- 18.1.1. Administrative Assistant- MOT

Moved: Mr. Bergstrom Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

19. Consider Approval of Quarterly Report on Williams Uniform Complaints
- No complaints were received last quarter.

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

20. Consider Approval of Recommendation of Nominations for the Fresno County Committee on School District Organization – This item died for lack of motion.
21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, August 10, 2020, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Public Employee Employment
- 23.1. Certificated Personnel
- 23.1.1. Consider Acceptance of Resignation: Part-time Woodshop Teacher, Grades 7-8 – Rafer Johnson Jr. High School
24. Pupil Personnel
- 24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
- 24.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
- 24.1.2. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program
- 24.1.3. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School
- 24.1.4. Consider Approval of 2020-21 Renewal Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

## **ACTION**

### 25. Report of Actions Taken in Closed Session

#### Action taken on agenda item 23.1.1.

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Doug Griffith, Part-time Woodshop Teacher, Grades 7-8 – Rafer Johnson Jr. High School

#### Action taken on agenda items 24.1.1. – 24.1.4.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- 2020-21 New Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2020-21 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2020-21 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### 26. Adjourn

Meeting was adjourned at 5:52 p.m.