

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

August 10, 2020

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, President
Shane Murray, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO
Carol Bray, Director, Human Resources
Joy Bratton, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the August 10, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Dr. Sever shared the parent and staff letters that went out at the end of last week. He thanked Mrs. Sembritzki and the Distance Learning Taskforce for their work on the Teacher and Parent Guides to Distance Learning.

- 5.1.2. Back to School Nights were replaced with in-person Meet and Greets. Each teacher in the District will meet with students and parents before school starting to establish a relationship, handout Chromebooks and other essential materials, and answer any questions parents may have.
 - 5.1.3. As the year ended and large gathering restrictions were in place, we were not able to honor our retirees like we traditionally would have. We plan to invite retirees and their spouses to an upcoming Board meeting, with time in between each to allow for social distance. They will also be recognized on the Opening Session video going out to staff next week.
 - 5.1.4. Dr. Nick Taylor was recently featured in ACSA Magazine as CBO of the Year. The link to the article can be found on our Facebook page.
 - 5.1.5. Supervision of Employee Children – As the District received further guidance from the Fresno County Department of Health last week, criteria tightened that has restricted employee childcare options. For a staff member to bring their child(ren) on campus, the employee workplace must be an enclosed structure not accessible to other people. Each principal was given a list of other criteria that must be met. The Governor will not allow us to have groups of children together on campus. We may use another facility that is off-campus if it is allowable. We will continue to work on this issue for our employees.
 - 5.1.6. As employees return to work this week, they will be reminded that masks are required and must be worn. Principals are reminding staff to keep their social distance to keep the community and our staff safe. If someone has a situation where they feel they cannot be at work or cannot wear a mask, there is an interactive process they can go through with Mrs. Bray. Dr. Sever thanked Mrs. Bray for her work on this process and the safety procedures she has put in place.
 - 5.1.7. 82.3% of parents have completed online registration.
 - 5.1.8. Mrs. Lunde and Mr. Yanes are running unopposed for the KECSD School Board for the November 2020 election.
6. Assistant Superintendent's Report
- 6.1. Mrs. Sembritzki went through the Teacher Guide to Distance Learning. She thanked the Distance Learning Taskforce for their work on putting this together.
 - 6.2. The Learning Continuity and Attendance Plan will be replacing the LCAP this year. Mrs. Sembritzki described the components of this new report. The LCP has a very short timeline. There will be a Special Board Meeting on August 31, 2020, for a public hearing with approval at the next regular meeting on September 14.
7. Chief Business Official's Report
- 7.1. Facilities Updates
 - 7.1.1. The new shed is on the ground at the preschool. The next stage is installing shelving and moving the stored preschool items from the Washington stage to the shed. The grounds are now the District's responsibility to maintain. There are a few opportunities for concrete at Washington and Lincoln to fill in space where trees were removed. Bids will be coming in for those projects.
 - 7.1.2. Booster pumps at Roosevelt and Rafer went out, and those are being repaired.
 - 7.1.3. There will be a new window in the Lincoln secretary office, so when people enter the office they can be seen.
 - 7.1.4. Reagan Elementary recently discovered a broken window in room 308. A bullet slug was found in-between the two panes. Kingsburg Police Department believes it was unintentional and that the bullet was fired from a long distance and came down at the window. The window is being replaced, and a case was opened.
 - 7.1.5. Rafer Johnson Jr. High is working through some chiller/boiler issues.
 - 7.1.6. Central Valley Home School is purchasing outside tables and umbrellas to allow for more outside meetings. The door leading out to Island Community Day School will be

replaced. CVHS phones have been going in and out for years. We are switching service providers and will need to re-cable the site.

- 7.1.7. MOT will be purchasing two new trucks; one for grounds and one for maintenance. These will be replacing the red van and a maintenance truck.
 - 7.1.8. Thank you to Mr. Eric Guzman for applying for the \$22,433 electric mower grant we received last week.
 - 7.1.9. We continue to purchase more PPE- Masks, screens, shields, hand sanitizer, etc.
 - 7.1.10. Food Services will be doing a one-day-a-week meal pickup each Monday at Lincoln School from 7 am to 11 am. Parents will receive five breakfasts and five lunches per student. Traffic will be re-routed to come from the South. One requirement for food service is we have to verify the students are in our District. We will have photo ids from our photographer that parents must bring to pick up food.
 - 7.1.11. Carpet cleaners are being purchased for the school sites to help with the extra cleaning.
- 7.2. Update on the Budget
- 7.2.1. Dr. Taylor presented a PowerPoint on the 45 Day Budget. School budgets that significantly change after the July 1 budget authorization must be amended within 45 days. The Governor's approved budget increases funding for the District but decreases the cash in deferrals. The 45 Day Budget PowerPoint may be found in the Public Board Packet posted to the District Website.
8. Board Member Reports
- 8.1. Mr. Yanes and Mrs. Lunde are glad to be back for another four years.
 - 8.2. Mrs. Lunde, along with the rest of the Board, thanked the District Office Staff for keeping up with the pace of the COVID situation.

ACTION

9. Consent Agenda
- 9.1. Consider Approval of Minutes – July 20, 2020 Board Meeting
 - 9.2. Consider Approval of Cash Balances
 - 9.3. Consider Approval of Budget Report
 - 9.4. Consider Approval of Accounts Payable Report
 - 9.5. Consider Approval of Educare Services, Inc. Contract Renewal

Items 9.1. – 9.5.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

10. Consider Approval of Agreement with Remind101, Inc.

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

11. Consider Adoption of Resolution No. 21-01 to Authorize a Change in Location of a Preschool Classroom

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Approval of Revised 2020-2021 Budget (45 Day Budget)

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Contract with Titan School Solutions Point of Sale Program for Food Services

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

14. Consider Approval of School Plans for Student Achievement

- 14.1. Washington Elementary School
- 14.2. Roosevelt Elementary School
- 14.3. Lincoln Elementary School
- 14.4. Reagan Elementary School
- 14.5. Central Valley Home School

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

15. Consider Approval of Request to Increase District Cap for Insurance Premiums

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

16. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 16.1. BP 4113.5, 4213.5, 4313.5: Teleworking

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

17. Public Comment on Agendized and Non-Agendized Items

No comments were received from the public.

18. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, September 14, 2020, 4:00 p.m., Professional Development Building

CLOSED SESSION

19. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

20. Public Employee Employment

20.1. Certificated Personnel

20.1.1. Consider Acceptance of Resignation: District Nurse, Student Services

20.2. Classified Personnel

20.2.1. Consider Approval of Unpaid Leave of Absence

20.2.2. Consider Acceptance of Resignation for Purposes of Retirement: Director, Food Services

20.2.3. Consider Acceptance of Resignation for Purposes of Retirement: Paraprofessional, Categorical, Reagan Elementary

20.2.4. Consider Acceptance of Resignation: Paraprofessional, Categorical, Reagan Elementary

20.2.5. Consider Acceptance of Resignation: Paraprofessional, Categorical, Reagan Elementary

20.2.6. Consider Acceptance of Resignation: Paraprofessional, Categorical, Reagan Elementary

21. Pupil Personnel

21.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

21.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program

21.1.2. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program

21.1.3. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

22. Report of Actions Taken in Closed Session

Action taken on agenda item 20.1.1. – 20.2.6.

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved: Unpaid Leave of Absence
- Accepted Resignation for Purposes of Retirement: Nadine Freeman – Director, Food Services.
Accepted Resignation for Purposes of Retirement: Hilda Pena – Paraprofessional, Categorical, Reagan Elementary.
- Accepted Resignation: Kaitlynn Brandon – Paraprofessional, Categorical, Reagan Elementary
- Accepted Resignation: Hayley Davis – Paraprofessional, Categorical, Reagan Elementary
- Accepted Resignation: Madisen Moore – Paraprofessional, Categorical, Reagan Elementary

Action taken on agenda items 21.1.1. – 21.1.3.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:
Approved all requests with the understanding that site-based student placement for distance learning or AM/PM schedule will be based on enrollment numbers.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 Renewal Attendance Requests – Site-Based Program
- 2020-21 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

23. Adjourn

Meeting was adjourned at 6:03 p.m.