

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

**SPECIAL BOARD MEETING
August 31, 2020**

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, President
Shane Murray, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO
Carol Bray, Director, Human Resources
Joy Bratton, Director, Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the August 31, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. 2019-2020 Retirees Recognized
James Scott, MOT Director, 30 years
Melanie DeLaRosa, Lead Grounds, 25 years

Sheri Baker, Assistant Secretary, 25 years
Hilda Pena, Paraprofessional, 21 Years
Valerie Yerger, Paraprofessional, 30 Years
Juanita Garcia, Cafeteria Helper, 12 years
Barbara McPherson, Grade 3 Teacher, 25 years
Lori Arnsberger, CVHS Teacher, 21 years
Dottie Mana, TK Teacher, 15 years

5.2. Interdistrict Transfer Revocation Form

5.2.1. Dr. Sever reviewed the new Revocation Determination/Interdistrict Transfer Form that may be used if a student or parent violates the Interdistrict Attendance Agreement. In accordance with Board Policy 5117, reasons for consideration of revocation may include student misconduct, attendance, grades, parent interaction, or class size or program impact. A meeting will take place through SARB, and a review team will make a determination. Further details of the expectations of interdistrict transfer students may be found on the Interdistrict Transfer Request Form on our website.

6. Assistant Superintendent's Report

- 6.1. All staff have worked very hard these first three weeks of distance learning. Band and Choir teachers Mrs. Sigle and Mr. Merritt are currently working full time at Rafer. Using Learning Loss Mitigation Funds, we have posted a part-time band teacher position at Reagan Elementary for Fridays only to conduct a 6th-grade band class. All instruction will be done virtually for this program, but students will have instruments in hand.
- 6.2. We are in the planning stages for an After School Intervention Program for small groups 1-2 days a week. We will add planning time for teachers. Ellevation will be used, and there is a strategy component that will assist teachers in looking at student data.
- 6.3. Our academic coaches did a great job facilitating training for our teachers before school began.
- 6.4. Mrs. Sembritzki presented the Learning Continuity and Attendance Plan.

7. CBO's Report

7.1. Facility Use Requests

7.1.1. The District receives many facility requests each year and typically accepts requests to use our facilities if the requirements are met. After consulting with legal counsel, we have added a clause that allows the District to sever our relationship with the organization or individual approved for the facility use for whatever reason necessary. We have had many groups using our fields during COVID, specifically at Rafer, without authorization. The teams are now aware of the current restrictions in place.

7.2. Southwest Transportation

7.2.1. Our contract with Southwest Transportation has continued through distance learning. We have utilized Southwest staff to perform a variety of tasks on our campuses that are within the job description of a bus driver.

8. Director of Special Education/Student Services Report

8.1. HOME Team Brochure/Services

8.1.1. During this time of distance learning, we have established a "HOME" team (Helping Others Maneuver through E-learning). Our HOME team is a tier2/ tier3 intervention where staff can do home visits, phone call follow-up, and delivery of food or items for those who require that additional layer of support. A Google Form has been created and shared with principals, site secretaries, and teachers. We still want teachers to communicate and problem solve with site administrators for those students they may be concerned about, but if they have a student that needs support from the HOME team, they are welcome to complete the form. The team consists of three people, and they will

follow up with students in the order of requests, secondary to emergencies. Once the request is followed-up, the staff member will receive a confirmation email.

- 8.2. New guidance was released last week, allowing 14 student cohorts in the classroom. We are required to prioritize students who are special ed, English learner, homeless, foster, students that are suffering from learning loss, or unconnected. We will be working on all details of this new guidance with principals and teachers to see if this is a possibility for some teachers and classrooms.

9. Board Member Reports

- 9.1. Mrs. Lunde has gone through the breakfast/lunch lines at Lincoln School and food distribution is a very well-oiled machine. Great job to Food Services.

10. First Reading: Board Policies/Administrative Regulations/Exhibits

- 10.1. BP/AR 0430: Comprehensive Local Plan for Special Education
- 10.2. BP/AR/E 1312.3: Uniform Complaint Procedures
- 10.3. AR/E 1312.4: Williams Uniform Complaint Procedures
- 10.4. E 1330: Application and Agreement for Use of School Facilities
- 10.5. BP/AR 1340: Access to District Records
- 10.6. BP 4033: Lactation Accommodation
- 10.7. E 4040: Employee Use of Technology

No changes were made to the policies, regulations, and exhibits as submitted. They will be presented for approval at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Learning Continuity and Attendance Plan- The Learning Continuity and Attendance Plan is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency level for how students learning continuity will be addressed during the COVID-19 crisis in the 2020-2021 school year.

RECONVENE PUBLIC SESSION

No comments were received from the public. The plan will be approved at the next board meeting.

ACTION

11. Consent Agenda

- 11.1. Consider Approval of Minutes – August 10, 2020 Board Meeting
- 11.2. Consider Approval of Surplus Equipment

Items 11.1. – 11.2.:

Moved: Mr. Yanes; Seconded: Mr. Shane Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM

12. Consider Approval of Ascend Math Learning Platform for Special Education Students

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Goalbook Program for Special Education Students

Moved: Mr. Murray; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Read Naturally Live Program for Special Education Students

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

15. Consider Approval of Resolution 21-02 Local Assignment Option

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

16. Public Comment on Agendized Items

No comments were received from the public.

17. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, September 14, 2020, 3:30 p.m., Professional Development Building

CLOSED SESSION

18. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

19. Public Employee Employment

19.1. Certificated Personnel

19.1.1. Consider Approval of Request to Hire: Teacher, K-8, Central Valley Home School

19.2. Classified Personnel

19.2.1. Consider Acceptance of Resignation: Office Clerk, Rafer Johnson Jr. High

19.2.2. Consider Acceptance of Resignation: Cook II, Rafer Johnson Jr. High

20. Pupil Personnel

20.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

20.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program

20.1.2. Consider Approval of 2020-21 Renewal Attendance Requests – Site-Based Program

20.1.3. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

21. Report of Actions Taken in Closed Session

Action taken on agenda items 19.1.1. – 19.2.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Approved Request to Hire: Holly Collins, Teacher, K-8, Central Valley Home School
- Accepted Resignation: Marlene Garza, Office Clerk, Rafer Johnson Jr. High
- Accepted Resignation: Tamara Pease, Cook II, Rafer Johnson Jr. High

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 20.1.1. – 20.1.3.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

Approved all requests with the understanding that site-based student placement for distance learning or AM/PM schedule will be based on enrollment numbers.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 Renewal Attendance Requests – Site-Based Program
- 2020-21 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

22. Adjourn

Meeting was adjourned at 6:02 p.m.