

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**September 14, 2020**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**3:30 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Connie Lunde, called the meeting to order at 3:30 p.m.

**Board Members Present:**

Connie Lunde, President  
Shane Murray, Clerk  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO  
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the September 14, 2020, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. The Food Services Department has been doing a great job distributing student meals. The District is now able to feed all students age 1-18. Since school began, 7,650 meals have been handed out.

**ADJOURN FOR NEW EMPLOYEE RECEPTION**

- 5.1.2. Introduction of New Employees – Board President, Mrs. Lunde, and the other Board members introduced themselves. Principals introduced their new employees.

## **RECONVENE PUBLIC SESSION**

6. Assistant Superintendent's Report
  - 6.1. The Learning Continuity and Attendance Plan is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency level for how students learning continuity will be addressed during the COVID-19 crisis in the 2020-2021 school year. Principals will be working on priority lists to help determine how these funds will be spent.
  - 6.2. There is a candidate interested in the part-time music position at Reagan Elementary, and an interview will be scheduled soon.
  - 6.3. The District will send out another parent survey around the end of the month regarding distance learning.
  - 6.4. Teachers are being secured for the After School Intervention Program.
  - 6.5. The October 16 PD Day details are currently being planned. Part of the day will be training, and part will be teacher planning.
7. Chief Business Official's Report
  - 7.1. Southwest Transportation staff has been doing other duties as assigned during the last few weeks. They have worked on moving items to the preschool shed, the mail run, supply runs, delivering meals and work packets, painting projects, and special education transportation routes for cohorts.
  - 7.2. Washington Preschool licensing is almost complete. The Maintenance Department has been working on the punch list so the preschool can be cleared to open. The Lincoln shade structure is now in the design and manufacturing process off-site.
  - 7.3. Repairs have been done on the CVHS shed and rain gutters. New tables, umbrellas, and a new door were purchased for the East side of the building. A new phone line installation is scheduled to take place this week.
8. Board Member Reports
  - 8.1. Nothing to report.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 9.1. BP/E 3555: Nutrition Program Compliance
  - 9.2. AR 4030: Nondiscrimination in Employment
  - 9.3. BP/AR 4113: Assignment
  - 9.4. BP/AR 4119.11, 4219.11, 4319.11: Sexual Harassment
  - 9.5. BP/AR/E 4119.42, 4219.42, 4319.42: Exposure Control Plan for Bloodborne Pathogens
  - 9.6. BP/AR 4119.43, 4219.43, 4319.43: Universal Precautions
  - 9.7. BP 4151, 4251, 4351: Employee Compensation
  - 9.8. BP 5141.5: Mental Health
  - 9.9. BP/AR 5145.3: Nondiscrimination/Harassment
  - 9.10. BP/AR 6020: Parent Involvement
  - 9.11. BP/AR 6115: Ceremonies and Observances

No changes were made to the policies, regulations, and exhibits as submitted. They will be presented for approval at the next Board meeting.

## **ADJOURN PUBLIC SESSION**

## **PUBLIC HEARING**

Sufficiency of Instructional Materials and Williams Settlement Instructional Materials

No comments were received from the public.

## **RECONVENE PUBLIC SESSION**

### **ACTION**

#### 10. Consent Agenda

- 10.1. Consider Approval of Minutes – August 31, 2020 Special Board Meeting
- 10.2. Consider Approval of Cash Balances
- 10.3. Consider Approval of Budget Report
- 10.4. Consider Approval of Accounts Payable Report
- 10.5. Consider Approval of Request to Surplus Equipment

Items 10.1. – 10.5.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### **BUSINESS SERVICES**

#### 11. Consider Approval of 2019-20 Unaudited Actuals

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### 12. Consider Adoption of Resolution No. 21-03: GANN Amendment

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### 13. Consider Approval of Proposal from Power Design Electric Inc. for TV Installation in Classrooms at Rafer Johnson Jr. High

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### **CURRICULUM AND INSTRUCTION**

#### 14. Consider Approval of Learning Continuity and Attendance Plan

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Adoption of Resolution No. 21-04: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **HUMAN RESOURCES**

16. Consider Adoption of Resolution No. 21-05: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
- 17.1. BP/AR 0430: Comprehensive Local Plan for Special Education
  - 17.2. BP/AR/E 1312.3: Uniform Complaint Procedures
  - 17.3. AR/E 1312.4: Williams Uniform Complaint Procedures
  - 17.4. E 1330: Application and Agreement for Use of School Facilities
  - 17.5. BP/AR 1340: Access to District Records
  - 17.6. BP 4033: Lactation Accommodation
  - 17.7. E 4040: Employee Use of Technology

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **PUBLIC COMMENT**

18. Public Comment on Agendized and Non-Agendized Items  
No comments were received from the public.

19. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, October 12, 2020, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

20. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
21. Pupil Personnel
  - 21.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
    - 21.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
    - 21.1.2. Consider Approval of 2020-21 Renewal Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

### **ACTION**

22. Report of Actions Taken in Closed Session

Action taken on agenda items 21.1.1. – 21.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

Approved all requests with the understanding that site-based student placement for distance learning or AM/PM schedule will be based on enrollment numbers.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 Renewal Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

23. Adjourn

Meeting was adjourned at 5:26 p.m.