

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING
AND
ORGANIZATIONAL MEETING**

December 14, 2020

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, President
Shane Murray, Clerk (Attended Meeting By Teleconference at Alternative Location Due to Dr. Restriction)
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the December 14, 2020, Board agenda with the following addenda:

- Addendum to Closed Session
 - ✓ New Agenda Item 23.1.3.: Consider Approval of Request to Hire: Learning Director – Rafer Johnson Jr. High School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report

5.1. Communications/Recognitions

- 5.1.1. Dr. Sever announced this year's Kingsburg Elementary Employees of the Year- Administrator of the Year- Melanie Sembritzki, Assistant Superintendent Educator of the Year- Susan Knott, Teacher, Washington Elementary Employee of the Year- Patty Villanueva, Secretary, Lincoln Elementary Congratulations to these employees for their service to our District and for making a difference in the lives of students, staff and the community. The work they do is truly appreciated! These employees will be honored during the February Board meeting and will represent our District at the Fresno County Superintendent of Schools awards ceremony at the Saroyan Theatre in November (date to be determined).
- 5.1.2. It is with great sadness, we announce the loss of our dear friend, Rafer Johnson. Rafer led an eventful life. Mr. Johnson exemplified the values our teachers try to instill in our population of 7th and 8th grade students. Rafer was the symbol of good sportsmanship and civic generosity. We are thankful for the time we had with him and his influence on thousands of young lives through the years.
- 5.1.3. The District received notice from the California Department of Education that our LCAP Addendum has been approved.
- 5.1.4. Only 7 to 8 schools in Fresno County have students receiving in-person instruction on campus. Parlier and Dinuba Unified School Districts came out to visit last week to see how we are running things with students on campus. They are planning to start with students on campus soon.
- 5.1.5. KECSD is currently at 62% unduplicated count. Students qualify based on family income, parent education level, English learner status, foster or homeless students. The final few Alternative Income Forms are being collected this week.

6. Assistant Superintendent's Report

- 6.1. You will see a contract with the Tulare County Office of Education on the agenda. Previously, we had discussed limiting the number of professional development days, but most of this help has been with the revision of the EL Master Plan. The last revision was done in 2017. There have been significant changes as ESSA has come into play. With school closures, every teacher has become a designated ELD teacher. We had many teachers with no training for this. TCOE has been a part of that training. TCOE is working more with the academic coaches to then go work alongside our teachers. This has helped with teacher support.
- 6.2. COVID Slide Vs. Summer Slide- Melanie shared student percentiles for ELA and Math. What the graphs show is that students did better during the "COVID slide" than during the regular "summer slide." In contrast to the dramatic learning loss predicted, overall, students did better in reading than previously expected, based on STAR testing data. This is also the case throughout the nation. The District has not researched this further, but higher scores during COVID may be attributed to the most vulnerable students not showing up or participating on Zoom. There is also a possibility that students received help from family members or friends while testing.
- 6.3. We looked at subgroup data and saw that for English Learners, they had significant decreases in ELA. We will have more concrete next steps for these students to help them out.
- 6.4. Thank you for approving the purchase of classroom libraries. We have purchased around 13,000 books.
- 6.5. Our first DELAC meeting is this Wednesday at 4 pm on Zoom.

7. Chief Business Official's Report

- 7.1. The annual MOT cornhole tournament took place on November 25, and it was a lot of fun and a great time with everyone coming together. Activities like this are great for staff morale, and it was much needed. Staff maintained social distance and wore masks throughout the event. Thank you to Danny McIntyre, who cooked lunch for everyone.

- 7.2. A few people are up for approval on the agenda tonight that will fill some critical roles in the District.
 - 7.3. Christmas break projects
 - 7.3.1. The installation of the Rafer TVs will be completed during the break.
 - 7.3.2. The Lincoln health aide office will be remodeled over the break. Our staff will put up the tack board, and Visalia Countertop will do the counters and shelving.
 - 7.4. We were able to assist the Kingsburg Police Department using our district video cameras in the investigation of the hit and run that happened last week involving a member of the Kingsburg Fire Department.
8. Director of Special Education and Student Services – Tabled until next meeting.
9. Board Member Reports
- 9.1. Nothing to report.

CONVENE ORGANIZATIONAL MEETING

10. Consider Adoption of Resolution No. 21-07: In the Matter of Insufficient Nominations of Governing Board Elections; No Election; Seating at Annual Organizational Meeting

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

11. Swearing in of Board Members – Dr. Sever swore in incumbent Board members Frank Yanes and Constance Lunde.

12. Election of Officers

12.1. President

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to nominate Mr. Murray as President for 2021.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12.2. Clerk

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to nominate Mrs. Smith Quinn as Clerk for 2021.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12.3. Secretary

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to nominate Dr. Sever as Secretary for 2021.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Statement of Facts

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to nominate Mr. Murray as Representative and Mrs. Smith Quinn as Alternate Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Proposed 2021 Board Meeting Dates

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

RECONVENE REGULAR MEETING

ACTION

16. Consent Agenda

16.1. Consider Approval of Minutes – November 16, 2020 Board Meeting

16.2. Consider Approval of Cash Balances

16.3. Consider Approval of Budget Report

16.4. Consider Approval of Accounts Payable Report

16.5. Consider Approval of Request to Surplus Equipment

16.6. Consider Approval of Revised Contract with Fresno County Office of Education for the Fresno County Early Stars Program

16.7. Consider Approval of Contract with Tulare County Office of Education for Professional Development

16.8. Consider Approval of Memorandum of Understanding with National University for Unpaid Student Teachers

Items 16.1. – 16.8.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

17. Consider Approval of Local Control Funding Formula (LCFF) Budget Overview for Parents (BOP)

Moved: Mr. Yanes; Seconded: Mr. Brad Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Approval of Resolution 21-08: Permanent Transfer of Funds from General Fund 01 to Fund 2104

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Adoption and Certification of 2020-21 First Interim Budget Report

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

20. Public Comment on Agendized and Non-Agendized Items

No comments were received from the public.

21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting and Organizational Meeting: Monday, January 11, 2021, 4:00 p.m., Professional Development Building

CLOSED SESSION

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

23. Public Employee Employment

23.1. Certificated Personnel

23.1.1. Consider Approval of Student Teachers for the 2020-21 Spring Semester

23.1.2. Consider Acceptance of Resignation: Teacher K-8 – Central Valley Home School

23.1.3. Consider Approval of Request to Hire: Learning Director – Rafer Johnson Jr. High School

23.2. Classified Personnel

23.2.1. Consider Acceptance of Resignation: Paraprofessional, RSP – Washington Elementary School

23.2.2. Consider Acceptance of Resignation: Paraprofessional/Office Clerk – Island Community Day School

23.2.3. Consider Acceptance of Resignation for Purposes of Retirement: Lead Secretary – Lincoln School

23.2.4. Consider Approval of Request to Hire: Maintenance Person – MOT Department

23.2.5. Consider Approval of Request to Hire: Child Nutrition Director – Food Services Department

23.2.6. Consider Approval of Request to Hire: Cafeteria Helper – Roosevelt School

24. Pupil Personnel

24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

24.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program

24.1.2. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School

25. Public Employee Annual Evaluation (Government Code Section 54957)

25.1. Superintendent

RECONVENE PUBLIC SESSION

ACTION

26. Report of Actions Taken in Closed Session

Action taken on agenda items 23.1.1. – 23.2.6.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Approved Student Teachers for the 2020-21 Spring Semester
- Accepted Resignation: Jessica Wilkins, Teacher K-8 – Central Valley Home School
- Approved Request to Hire: Andres Gonzalez, Learning Director – Rafer Johnson Jr. High School
- Accepted Resignation: Rose Brandt, Paraprofessional, RSP – Washington Elementary School
- Accepted Resignation: Myra Garcia, Paraprofessional/Office Clerk – Island Community Day School
- Accepted Resignation for the Purposes of Retirement: Patty Villanueva, Lead Secretary – Lincoln School
- Approved Request to Hire: Alfred Ramirez, Maintenance Person – MOT Department
- Approved Request to Hire: Kristy LeBoeuf, Child Nutrition Director – Food Services Department
- Approved Request to Hire: Ashtin Pollock, Cafeteria Helper – Roosevelt School

Action taken on agenda items 24.1.1. – 24.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

Approved all requests with the understanding that site-based student placement for distance learning or AM/PM schedule will be based on enrollment numbers.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 Renewal Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 25.1.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- The Superintendent received a positive evaluation from the Governing Board.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

27. Adjourn

Meeting was adjourned at 6:10 p.m.