

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

February 16, 2021

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Shane Murray, called the meeting to order at 4:00 p.m.

Board Members Present:

Shane Muray, President
Karyll Smith Quinn, Clerk
Brad Bergstrom, Member
Constance Lunde, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Joy Bratton, Director, Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the February 16, 2021, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. The 2020-2021 Employees of the Year were recognized by the Board:
 - Susan Knott, Educator of the Year
 - Patty Villanueva, Employee of the Year
 - Melanie Sembritzki, Administrator of the Year

- 5.1.2. Each principal/supervisor read comments from their peers as they were given a plaque. Dr. Sever noted, our staff do amazing things every day. These staff members make a difference, and they know what they do matters. Their hard work and dedication are appreciated. They will be recognized in November during a ceremony at the Saroyan in Fresno.
 - 5.1.3. Mrs. Barkowsky, State Preschool Supervisor, recently reported the Preschool Parent Survey is going well with positive feedback. The Elks Program for Children with Disabilities is providing again this year free vision screening for all preschool students.
 - 5.1.4. The Kingsburg Public Safety Committee has re-stripped and added crosswalks at intersections surrounding schools, aiding pedestrian and student safety. Locations were Roosevelt School, Reagan, Stroud and 10th, and Kern and 6th. This project was completed over winter break. The new bright striping is a significant safety improvement. Dr. Sever has received several comments from staff members and the public who were impressed by the Committee's action on this project.
 - 5.1.5. The Kingsburg Elementary Home Team will be featured on KSEE 24 for their work in supporting families through these challenging times. The Home Team includes Mary Silva, Tricia Penner, Cayella Rodriguez, Joy Bratton, Justine Ulrich, and KCAPS Director Aida Rushing. Staff members make referrals through a Google Form. The Home Team then will call or show up and help the family in any way they can, including but not limited to supplying furniture, desks, food, transportation, setting up alarms, schedules, and setting up work areas.
 - 5.1.6. The District recently received approval from the Fresno County Health Department to extend the instructional time for students. With the use of plastic partitions, students would attend in-person instruction together for four hours a day, five days a week. District administration will be meeting with all staff this week for feedback which will be brought to Sounding Board by grade level and department representatives Friday and Monday. This longer day would double the current instructional time. Dr. Sever will update the Board and staff early next week on this possible schedule change.
6. Assistant Superintendent's Report
- 6.1. On the Revised Stipend Schedule up for approval is the KECSO Badge Project. This project is a way for all staff to work on their personalized learning. It is all voluntary. There has been an ongoing request for personalized learning each year. Earning a badge would mean the earner has reached proficiency in a specific area. There will be raffle prizes and incentives for both classified and certificated staff. There will be a district leader board as well. Mrs. Michelle Stone, Mrs. Denise Dedini, Mrs. Melody Lee and Mrs. Melanie Sembritzki created this new project. The biggest win will be for our students. They are hoping to roll this out March 1. Certificated staff will receive a \$100 stipend per badge. It will be rolled out in the fall to classified staff. Mrs. Sembritzki will report to the Board each month on how many badges have been earned by staff.
 - 6.2. Summer School will begin June 7 and will run for four weeks, Monday-Thursday, for half the day. Following a teacher survey, 30 teachers would like to teach, including several special education teachers. They all wanted to teach the full four weeks. Special education teachers start one hour later and will be pushing into classrooms. They will stay one hour longer to work directly with students. We anticipate that many parents want to participate. At-risk students will be prioritized, and a waiting list will be put in place if needed. The curriculum will continue from their current grade, and this will function similarly to an extended school year.
7. Chief Business Official's Report
- 7.1. Projects:
 - o Tree trimming at Lincoln started and will need an additional Friday to complete the project.
 - o The nurse's office at Lincoln is complete as the sink was installed last week.

- The Lincoln shade project started last Friday, and concrete will be poured this week. It will need a 7-day window before the structure can be put together.
- Water heaters at Roosevelt are being installed so they can have hot water in the restrooms by the technology department.
- We are seeking quotes for striping of the Roosevelt basketball courts.
- The iron gate behind the preschool rooms protecting students from the HVAC units is up, and we will be installing the locks on the gates this week.
- Our grounds department would like to move the tree in front of Room P1 at the preschool and plant it in front of the Reagan Office. A new tree will be planted at the preschool in its place.
- At Rafer Johnson, we are working with the administration on ordering and installing HALO IOT Smart Sensor VAPE detectors on campus.

7.2. Finance:

- 7.2.1. The legislature has not approved Governor Newsom's plans as of yet, specifically the return to school and expanded learning grants, totaling \$6.4 billion for schools.
- 7.2.2. Deferrals begin this month, and we are watching our cash balance to determine if we may need to seek a TRAN for the rest of the school year.
- 7.2.3. The 2019-2020 audit is almost complete, and we are expecting to receive the report any day now.
- 7.2.4. The IRS is seeking more documentation for our QZAB loan, and we are gathering past invoices and preparing our packet to send back to them.
- 7.2.5. The 2nd interim report is in process.
- 7.2.6. We will be receiving additional Federal ESSER monies, which can be used for Air systems and airflow, learning loss, personnel, PPE, and needs at the site level.
- 7.2.7. Priorities with Federal CARES monies this school year
 - i. Safety for students and staff
 - 1. Bipolar Ionization Air Purification systems to be installed into our current HVAC systems
 - 2. Desk dividers to provide another layer of safety for our students and staff while students are in the classroom
 - 3. Update windows to improve airflow and circulation throughout the classrooms
 - 4. Purchase additional PPE for all sites and departments, as needed
 - 5. Additional site needs to ensure social distancing
 - ii. Student Achievement
 - 1. Summer School for students who are falling behind in grades K-7
 - 2. Up to 4 teachers per grade level, 5 Special Education teachers, 5 Extended RSP teachers, site administrators on each site
 - 3. Focus on learning loss and gaps in learning
 - 4. Four weeks of standards-based instruction
 - iii. Professional development
 - 1. Individualized professional development in the form of our Badge Project for certificated and classified staff to better serve our students
 - 2. Invest in the learning of our teachers
 - iv. Employee Compensation
 - 1. Additional time for intervention and cleaning as appropriate
 - 2. One-time off schedule pay incentive
 - v. COVID-19 and Economic Uncertainties
 - 1. Not all allotted money will be spent this school year as we do not know what next year will look like
 - 2. The Governor's May Revise may bring additional changes to our funding

8. Board Member Reports

8.1. Nothing to report.

ACTION

9. Consent Agenda

- 9.1. Consider Approval of Minutes – January 11, 2021 Board Meeting
- 9.2. Consider Approval of Minutes – January 28, 2021 Special Board Meeting
- 9.3. Consider Approval of Cash Balances
- 9.4. Consider Approval of Budget Report
- 9.5. Consider Approval of Accounts Payable Report
- 9.6. Consider Approval of Request to Surplus Equipment
- 9.7. Consider Approval of Independent Contractor Agreement with California Teaching Fellows Foundation
- 9.8. Consider Approval of Contract with Rosetta Stone
- 9.9. Consider Approval of 2020-21 Fundraisers for Rafer Johnson Jr. High

Items 9.1. – 9.9.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

10. Consider Approval of Purchase of Chromebooks from CDW Government LLC

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

11. Consider Approval of Piggy Back MOU with Valencia Branch State Public Health Lab for COVID-19 Testing Agreement

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Revised 2020-2021 Classified Hourly Rates

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Revised 2020-2021 Classified Management/Supervisory/Confidential Salary Schedule

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Revised 2020-2021 Stipend Schedule

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Revised Job Description

15.1. Revised: MOT Secretary

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of FFCRA Extension Deadline Through March 8, 2021

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Request to Hire: John Robert Parker- Math Teacher Grade 7, Rafer Johnson Jr. High. The applicant will be employed on the basis of a Provisional Internship Permit.

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

18. Consider Approval of Delegate Assembly Nominees to the 2021 CSBA Delegate Assembly – This item died for lack of motion.

PUBLIC COMMENT

19. Public Comment on Agendized and Non-Agendized Items

No comments were received from the public.

20. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, March 8, 2021, 4:00 p.m., Professional Development Building

CLOSED SESSION

21. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
22. Public Employee Employment
- 22.1. Certificated Personnel
- 22.1.1. Consider Acceptance of Resignation for the Purposes of Retirement: Teacher K-8, Central Valley Home School
- 22.1.2. Consider Acceptance of Resignation for the Purposes of Retirement: Teacher 7/8, Rafer Johnson Jr. High School
- 22.2. Classified Personnel
- 22.2.1. Consider Acceptance of Resignation: MOT Secretary, MOT Department
- 22.2.2. Consider Acceptance of Resignation: Health Aide, Washington School
- 22.2.3. Consider Acceptance of Resignation for Purposes of Retirement: Custodian, Lincoln School
- 22.2.4. Consider Acceptance of Resignation for Purposes of Retirement: Paraprofessional- RSP, Washington School
- 22.2.5. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education Retroactive to the January 11, 2021 Board Meeting
- 22.2.6. Consider Approval of Request to Hire: Maintenance Person, MOT Department
- 22.2.7. Consider Approval of Request to Hire: Behavioral Support Assistant, Special Education
- 22.2.8. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary
- 22.2.9. Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington Elementary
- 22.2.10. Consider Approval of Request to Hire: Health Aide, Washington Elementary
- 22.2.11. Consider Approval of Request to Hire: Paraprofessional- RSP, Rafer Johnson Jr. High
- 22.2.12. Consider Approval of Request to Hire: Paraprofessional- RSP, Reagan Elementary
23. Pupil Personnel
- 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
- 23.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program
- 23.1.2. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

24. Report of Actions Taken in Closed Session

Action taken on agenda items 22.1.1 – 22.2.12.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation for the Purposes of Retirement: Gini Muradian- Teacher K-8, Central Valley Home School
- Accepted Resignation for the Purposes of Retirement: Terri Wilson- Teacher 7/8, Rafer Johnson Jr. High School
- Accepted Resignation: Eric Guzman- MOT Secretary, MOT Department
- Accepted Resignation: Laura Brady- Health Aide, Washington School
- Accepted Resignation for Purposes of Retirement: Janet Hutton- Custodian, Lincoln School

- Accepted Resignation for Purposes of Retirement: Sandra Warnert- Paraprofessional- RSP, Washington School
- Approved Request to Hire: Danae Martinez- Paraprofessional- RSP, Special Education Retroactive to the January 11, 2021 Board Meeting
- Approved Request to Hire: John Hawkins- Maintenance Person, MOT Department
- Approved Request to Hire: Adrianna Martinez- Behavioral Support Assistant, Special Education
- Approved Request to Hire: Marybeth Vardapetian- Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Angelica Melendez- Paraprofessional- Categorical, Washington Elementary
- Approved Request to Hire: Nancy Veater- Health Aide, Washington Elementary
- Approved Request to Hire: Hailey Rothgarn- Paraprofessional- RSP, Rafer Johnson Jr. High
- Approved Request to Hire: Serena Cardona - Paraprofessional- RSP, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.1.1 – 23.1.2.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to take the following action:

Approved all requests with the understanding that site-based student placement for distance learning or AM/PM schedule will be based on enrollment numbers.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

25. Adjourn

Meeting was adjourned at 6:42 p.m.