

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

April 19, 2021

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Shane Murray, called the meeting to order at 4:00 p.m.

Board Members Present:

Shane Murray, President
Karyll Smith Quinn, Clerk
Brad Bergstrom, Member
Constance Lunde, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Joy Bratton, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to approve the April 19, 2021, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. The new shade structure at Lincoln School is finally complete! Students were able to play under it for the first time yesterday. This project was made possible by a grant from the Kingsburg Tri-County Health Care District. A recognition plaque was presented to the Board this week.

- 5.1.2. Enrollment Update- We are only down 10 students as of today from last year at this time.
 - 5.1.3. Dr. Sever read a note from a parent- "*The amount of work the KESD admin and staff has done in the last year in the best interest of the kids does not go unnoticed. I appreciate the tireless hours of meetings, scanning through documents and dotting i's and crossing t's only to do it again after a policy change. And you have done it with such a professional front. In the week that my boys have been back on campus for a longer day, I have noticed a dramatic emotional change. The anxiety and stress that has been there for the past year has been lifted. We have our happy boys back. Thank you for always looking for what's best for our kids and striving to do what's right.*" We have received a lot of positive feedback from parents and staff with this new schedule change.
 - 5.1.4. Mrs. LeBoeuf was on a Zoom meeting with Assembly Member Jim Patterson last week. The visit was to have him remember School Food Service Departments as decisions are being made financially and current bills and legislation are being passed. Thank you Kristy for being proactive and representing our district well.
 - 5.1.5. Our Food Services Department was recently pictured in the California School Nutrition Magazine. Thank you for all that you do, Food Services!
 - 5.1.6. The Kingsburg Police Department and Kingsburg Fire Department recently made donations to the Olympian Parent Club (\$250 each) at Rafer Johnson Jr. High.
 - 5.1.7. The Alex's Lemonade Stand Fundraiser at Rafer Johnson raised \$732.50. Dr. Sever thanked teacher Emily Benedetta who led that event.
 - 5.1.8. Dr. Sever shared a story from our District Liaisons Mrs. Silva and Mrs. Penner. Their daily impact on student lives is remarkable. Thank you, Mary and Tricia, for always being there for students and their families.
6. Assistant Superintendent's Report
- 6.1. Mrs. Sembritzki shared student data with the Board.
 - 6.2. School sites surveyed which parents wanted students to continue distance learning. We are exploring the idea of Owl Labs for the few students that want to continue distance learning. The plan is to provide each distance learning teacher with a paraprofessional to provide support. Approval on a stipend for these teachers will be proposed to the Board soon.
 - 6.3. We have gathered data from input meetings and student surveys for the LCAP. The data will be shared at the at the next Board meeting. We didn't see many surprises from the overall input. People would like to see more mental health resources. We will be hiring a BSA for each school site and replacing our vacant school counselor position.
 - 6.4. There have been 632 Badge Projects approved as of today.
7. Chief Business Official's Report
- 7.1. Around the District
 - 7.1.1. We extended our instructional time beginning April 6. Students and families were excited, and it felt like the first day of school. We installed the plexiglass in each classroom over Spring Break. Thank you to the custodians, grounds, and maintenance for their efforts. FCDPH and CDC then revised their guidelines and the plexiglass was no longer needed and the distance between desks was reduced to 3 feet. Students are using equipment and have different zones for their scheduled outside time.
 - 7.1.2. Food Services 431 second breakfasts and 431 second lunches that we will be paying for out of the general fund at the cost of \$3,042.86.
 - 7.1.3. The total number of community meals handed out last Friday was 101.
 - 7.1.4. Mr. Rodriguez shared the comparison in costs of pre-packaged versus handmade meals. Handmade meals are more cost-effective and food service does a combination of both.
 - 7.1.5. Grounds has been getting creative lately. Boxwoods were planted in the shape of an "R" in front of Rafer and carved an "R" out of a tree stump between the two hallways at

Rafer Johnson. Mr. Rodriguez thanked the Grounds Department for their beautification efforts at all sites.

- 7.1.6. At Rafer, MOT is touching up the paint on buildings and working on projects throughout the district.
- 7.1.7. The Lincoln shade concrete is complete, and students will play on it for the first time tomorrow.
- 7.1.8. AT&T conduit work is happening at all sites to be ready for the switch in June. Friday, workers showed up at Washington. They were here at the DO today. We will be working with them through May and reminded them we needed 24 hours advanced notice.
- 7.1.9. There is a leak at Lincoln School near the bus garage and food service office. Hilly Howl will be coming Friday to repair the leak.
- 7.1.10. Lincoln had a fox on campus. Mr. Stovall notified staff, and students were kept in today as a precaution.
- 7.1.11. The Lincoln Jog-a-thon is this Friday, and all are invited. Mr. Stovall will forward the schedule to the Board.

7.2. Finances

- 7.2.1. Due to the rising number of unemployment claims, throughout the state the unemployment insurance will increase for the 21-22 school year. The increase will be from 0.05% to 1.23%. This increase means that instead of paying \$6,801.33, we will pay \$170,033.25 (A difference of \$163,231.92). This is happening in all school districts throughout California. All County Offices are checking to see if this increase can be paid out of ESSER funds.
- 7.2.2. We are in the process of writing the Expanded Learning Plan for the ELO/IPI monies that we receive. For the in-person grants, we are receiving \$678,506, which must be spent by August 31, 2022. Final expenditure reports are due December 1, 2022. For the Expanded Learning Grant monies, the plan will come to the Board next month.

8. Director, Human Resources' Report

- 8.1. COVID-19 Surveillance Testing for Staff- FCDPH requires us to test 10% of our staff that has contact with students.
- 8.2. We did not have the FFCRA leave on the agenda this month to extend. SB 95 went into effect on March 29, 2021. It is a state law that provides all employees ten days of supplemental leave. The leave goes through September 30. The reasons for the leave is very similar to FFCRA. This leave allows for a vaccine reaction. One hundred forty-one employees (53%) utilized COVID leave between March 13, 2020, and April 5, 2021. Thirty-two employees used all ten days. Out of the 141 employees, there were 802 days of absences during that same time period, and an additional 97 days were due to child care or schools being closed. This is an average of 5.6 days per employee utilizing the leave. Thirty-nine employees took time off due to a reaction to the vaccine.

9. Board Member Reports

- 9.1. Mrs. Smith Quinn and Mrs. Lunde attended a student/parent event at Central Valley Home School that was well attended and the Distinguished School celebration at Rafer Johnson Jr. High.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

No complaints were received during the public hearing.

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – March 8, 2021 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Request to Surplus Equipment
 - 10.6. Consider Approval of Authorized Signature Permit
 - 10.7. Consider Approval of Revised Credentialed School Nurse Professional Services Agreement with Fresno County Superintendent of Schools
 - 10.8. Consider Approval of Teacher Induction Program Agreement with the Fresno County Superintendent of Schools
 - 10.9. Consider Approval of Annual Agreement with Super Co-Op, A California USDA Foods Cooperative
 - 10.10. Consider Approval of Fundraisers for Rafer Johnson Jr. High
 - 10.11. Consider Approval of AVID Membership Contract

Items 10.1. – 10.11.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Adoption of Resolution No. 21-10: Authorization of Individual to Make Application for and Administer the New Alternative Fuel Vehicle Purchase Program Through the San Joaquin Valley Air Pollution Control District

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Acceptance of Proposition 39/Measure A Bond Building Fund Audit for 2019-2020

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

13. Consider Approval of 2021-2022 Staff
 - 13.1. Certificated Management
 - 13.2. Certificated
 - 13.3. Classified Senior Management/Administrative/Supervisory/Confidential
 - 13.4. Classified Employees

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of New and Revised 2021-2022 Salary Schedules
 - 14.1. Certificated- Revised to reflect new school nurse position
 - 14.2. Classified Hourly- Revised to include summer school program
 - 14.3. School Nurse- New salary schedule

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Revised Job Description
 - 15.1. School Counselor Grades TK-8

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Approval of Declaration of Need for Fully Qualified Educators 2021-2022

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 17.1. AR 0430: Comprehensive Local Plan for Special Education
 - 17.2. BP/AR 1312.3: Uniform Complaint Procedures
 - 17.3. AR 4119.25, 4219.25, 4319.25: Political Activities of Employees
 - 17.4. AR 4161.4, 4261.4, 4361.4: Vacation
 - 17.5. BP/AR 5113.2: Work Permits
 - 17.6. BP/AR 5126: Awards for Achievement

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

18. Consider Approval of Quarterly Report on Williams Uniform Complaints – No complaints were received last quarter.

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

PUBLIC COMMENT

19. Public Comment on Agendized and Non-Agendized Items
No comments were received from the public.

20. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, May 17, 2021,
4:00 p.m., Professional Development Building

CLOSED SESSION

21. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

22. Public Employee Employment

22.1. Classified Personnel

22.1.1. Consider Approval of Request to Hire: Cafeteria Helper, Rafer Johnson Jr. High

23. Pupil Personnel

23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

23.1.1. Consider Approval of 2020-21 New Attendance Requests – Site-Based Program

23.1.2. Consider Approval of 2020-21 New Attendance Requests – Central Valley Home School

23.1.3. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program

23.1.4. Consider Approval of 2021-22 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

24. Report of Actions Taken in Closed Session

Action taken on agenda item 22.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Approved Request to Hire: Maribel Medina de Garces, Cafeteria Helper, Rafer Johnson Jr. High

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.1.1 – 23.1.4.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

Approved all requests.

- 2020-21 New Attendance Requests – Site-Based Program
- 2020-21 New Attendance Requests – Central Valley Home School
- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 Renewal Attendance Requests – Site-Based Program

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

25. Adjourn

Meeting was adjourned at 6:15 p.m.