

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**June 21, 2021**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Shane Murray, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Shane Murray, President  
Karyll Smith Quinn, Clerk  
Brad Bergstrom, Member  
Constance Lunde, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Joy Bratton, Director, Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to approve the June 21, 2021, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Dr. Sever reviewed the Cal/OSHA Revisions to the COVID-19 Prevention Emergency Temporary Standards FAQs. Following the June 17 vote by the Occupational Safety and Health Standards Board to adopt the revised COVID-19 Prevention Emergency Temporary Standards, Governor Gavin Newsom signed an executive order to allow the

revisions to immediately take effect on June 17. As of June 15, those indoor settings where CDPH requires face coverings include K-12 educational facilities. These new requirements do not change anything for students. New information is supposed to come out at the end of this month. Dr. Sever will keep staff informed of any changes he receives.

6. Assistant Superintendent's Report
  - 6.1. Currently 407 students are enrolled in summer school. The last day of summer school is June 30. Families are thankful for this opportunity to fill student learning gaps. Mrs. Sembritzki invited the Board to visit a school site if they have not already.
  - 6.2. Mrs. Sembritzki presented the LCAP Overview to the Board.
7. Chief Business Official's Report
  - 7.1. Mr. Rodriguez presented information on all one-time state and federal money the District will be receiving.
  - 7.2. Site Projects Update
8. Director of Special Education and Student Services Report
  - 8.1. Mrs. Bratton presented information to the Board on mental health staff and support, counseling and mental health resources available to students, the referral process, and additional community resources available.
9. Board Member Reports

Mr. Yanes commented the Board is proud to be part of this team. Mrs. Smith Quinn commented on how far the District has come with mental health treatment and resources to help students. She thanked Mrs. Bratton and Dr. Sever.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 10.1. E 1113: District and School Websites
  - 10.2. BP 3280: Sale or Lease of District-Owned Real Property
  - 10.3. AR 4119.12, 4219.12, 4319.12: Title IX Sexual Harassment Complaint Procedures
  - 10.4. E 4119.12, 4219.12, 4319.12: Title IX Sexual Harassment Complaint Procedures
  - 10.5. AR 4112.2: Exclusions from Attendance
  - 10.6. AR 5145.71: Title IX Sexual Harassment Complaint Procedures
  - 10.7. BP/AR 5148.3: Preschool/Early Childhood Education

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

## **ACTION**

11. Consent Agenda
  - 11.1. Consider Approval of Minutes – June 7, 2021 Board Meeting
  - 11.2. Consider Approval of Cash Balances
  - 11.3. Consider Approval of Budget Report
  - 11.4. Consider Approval of Accounts Payable Report
  - 11.5. Consider Approval of Request to Surplus Equipment
  - 11.6. Consider Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo Law Firm for Legal Services
  - 11.7. Consider Approval of Agreement with Fagen Friedman & Fullfrost LLP for Legal Services
  - 11.8. Consider Approval of Contract with Bob McCloskey Insurance to Provide Student Accident Insurance

11.9. Consider Approval of Mailing and Authorized Signature Permit for the Fresno County Superintendent of Schools

Items 11.1. – 11.9.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**BUSINESS SERVICES**

12. Consider Approval of Local Control Accountability Plan (LCAP)

12.1. Local Indicator Report

12.2. Budget Overview for Parents

12.3. LCAP and LCP Annual Update

12.4. Local Control Accountability Plan

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Adoption of Proposed 2021-2022 Budget

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Adoption of Resolution No. 21-11 to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Adoption of Contract Renewal and Resolution No. 21-12 Authorizing Designated Personnel to Sign Documents for Child Development Services

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Adoption of Resolution No. 21-13 to Authorize Interfund Transfer from Fund 01 to Fund 17

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

17. Consider Approval of Revised 2021-2022 Salary Schedules
  - 17.1. Certificated
  - 17.2. Certificated Management
  - 17.3. Classified
  - 17.4. Classified Management/Supervisory/Confidential Salary Schedule
  - 17.5. Classified Hourly Rates

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **PUBLIC COMMENT**

18. Public Comment on Agendized and Non-Agendized Items  
No comments were received from the public.
19. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, July 12, 2021,  
4:00 p.m., Professional Development Building

## **CLOSED SESSION**

20. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
21. Anticipated Litigation (Government Code Section 54956.9(b))
22. Public Employee Employment
  - 22.1. Certificated Personnel
    - 22.1.1. Consider Approval of Request to Hire: Elementary School Counselor, TK-8
    - 22.1.2. Consider Acceptance of Resignation: 5<sup>th</sup> Grade Teacher, Reagan Elementary
  - 22.2. Classified Personnel
    - 22.2.1. Consider Approval of Request to Hire: Behavior Support Assistant, Special Education
    - 22.2.2. Consider Approval of Request to Hire: Paraprofessional- Categorical, Lincoln School
23. Pupil Personnel
  - 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
    - 23.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program
    - 23.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School
    - 23.1.3. Consider Approval of 2021-22 Renewal Attendance Requests – Site-Based Program
    - 23.1.4. Consider Approval of 2021-22 Renewal Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

## **ACTION**

### 24. Report of Actions Taken in Closed Session

#### Action taken on agenda item 22.1.1. – 22.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved Request to Hire: Meredith Moreno, Elementary School Counselor, TK-8
- Accepted Resignation: Karissa Metz, 5<sup>th</sup> Grade Teacher, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### Action taken on agenda item 22.2.1. – 22.2.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Approved Request to Hire: Chrystelle Jaramillo, Behavior Support Assistant, Special Education
- Approved Request to Hire: Adrienne Chavez, Paraprofessional- Categorical, Lincoln School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### Action taken on agenda items 23.1.1. – 23.1.4.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to take the following action:

Approved all requests.

- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 New Attendance Requests – Central Valley Home School
- 2021-22 Renewal Attendance Requests – Site-Based Program
- 2021-22 Renewal Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### 25. Adjourn

Meeting was adjourned at 6:03 p.m.