

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

October 12, 2021

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Shane Murray, called the meeting to order at 4:01 p.m.

Board Members Present:

Shane Murray, President
Karyll Smith Quinn, Clerk
Brad Bergstrom, Member
Constance Lunde, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Joy Bratton, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the October 12, 2021, Board agenda with the following addendum:

- Addendum to Closed Session
 - ✓ New Agenda Item 18.1.7.: Consider Approval of Request to Hire: Office Clerk, Lincoln Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions

- 5.1.1. Washington, Roosevelt, and Lincoln Schools will participate in trick-or-treating on October 29 between 8:30-12:30 pm, downtown Kingsburg. This is a great event our Kingsburg businesses look forward to each year.
- 5.1.2. Dr. Sever read a letter of gratitude from The Gipson Family regarding Miss Olson, 4th-grade teacher at Reagan Elementary.
- 5.1.3. Dr. Sever shared an email from Mrs. North regarding her Washington teachers going above and beyond for student learning.
- 5.1.4. A donation was received in the amount of \$1,000 from the Lile Family to Central Valley Home School. A letter was sent to the family on behalf of the Board, thanking them for the generous donation.
- 5.1.5. Trustee Boundaries Analysis Report- SchoolWorks, Inc. – Ken Reynolds from SchoolWorks, Inc. presented via Zoom the analysis of our current trustee area boundaries. They will also provide options for the District to be in compliance which will be an action item at a later date.

PUBLIC COMMENT

6. Public Comment on Agendized and Non-Agendized Items

The following parents addressed the Board regarding masking/vaccine mandates for students:

- Jason Chandler
- Denver Silva
- Rob Sandquist

7. Assistant Superintendent's Report

- 7.1. Mrs. Sembritzki presented the LCFF Local Indicator Report for each school site. This is a self-reflection tool used to report the measurement of progress, successes, needs, and areas of growth in regards to the LCFF local indicators.
- 7.2. Phase II of the Badge Project will begin this month. Mrs. Sembritzki thanked the Board again for allowing this professional development opportunity for certificated and classified staff.

8. Chief Business Official's Report

8.1. Around the District

- 8.1.1. The mural of Teddy Roosevelt is complete in the front of Roosevelt School. The staff and community are very happy about it. Mr. Yanes suggested placing a light so it can be seen at night. Mr. Rodriguez will speak to Mr. McIntyre and get that request completed.
- 8.1.2. Following a broken tree branch at Reagan recently, Kola Tree Service trimmed the trees on Kern Street near the multi-purpose room.
- 8.1.3. Rafer had a big tree fall and break at the base near the portables. It was cleaned up by the end of the day. The District will be hiring Koala Tree Service to come out to remove roots and fill in the hole left by the fallen tree.
- 8.1.4. We would like to do a mural at Rafer replacing the Olympian sign recently covered up on the Rafer gym. Mr. McIntyre will work with Mrs. Pasillas to determine what may be painted. A quote will be requested from the same woman who painted the mural at Roosevelt recently.
- 8.1.5. The fiber connection issues have been resolved at Rafer.
- 8.1.6. Food Service continues to do a great job. Students love the new food items and have noted, "it smells like McDonald's in here." They were also excited about the chili and Fritos.
- 8.1.7. The Grounds Department is happy to have Mr. Rivera back. Grounds will be restructuring to have one person assigned to a specific school site during part of the day. This will help sites look even better. On Fridays, the Grounds Department will all be at Washington, Preschool, and CVHS.

- 8.1.8. MOT recently reviewed the levels of woodchips at all the sites. As a result, additional woodchips will need to be purchased for Lincoln, Reagan, and Roosevelt schools.
- 8.1.9. We just finished the October audit. The main focus was on the ESSER money and student body accounts. Each year, one school will be audited for ASB, and Mrs. Vaquera and Mr. Rodriguez will work with sites to ensure ASB accounts and all fundraisers are in compliance and meet the expectations of our auditors.

9. Board Member Reports

- 9.1. Mr. Bergstrom was able to do PBIS walkthroughs with Mrs. Moreno, School Counselor. He noted it was a lot of fun and nice to see everyone and all the positive things happening at our schools.

10. First Reading: Board Policies/Administrative Regulations/Exhibits

- 10.1. AR 1312.3: Uniform Complaint Procedures
- 10.2. BP 1313: Civility
- 10.3. BP 3452: Student Activity Funds
- 10.4. BP/AR 4158: Employee Security
- 10.5. AR 5141.4: Child Abuse Prevention and Reporting

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

No complaints were received during the last quarter.

RECONVENE PUBLIC SESSION

ACTION

11. Consent Agenda

- 11.1. Consider Approval of Minutes – September 14, 2021 Board Meeting
- 11.2. Consider Approval of Cash Balances
- 11.3. Consider Approval of Budget Report
- 11.4. Consider Approval of Accounts Payable Report
- 11.5. Consider Approval of Request to Surplus Equipment
- 11.6. Consider Approval of Revised 2021-22 Employee Stipend Schedule
- 11.7. Consider Approval of Overnight Student Trip: MESA to Catalina
- 11.8. Consider Approval of Updated MOU with Fresno Pacific University for PPS Practicum Students
- 11.9. Consider Approval of Purchase of General Audit Tool (GAT+)
- 11.10. Consider Approval of MOU with Western Governor’s University for Placement of Student Teachers
- 11.11. Consider Acceptance of Donation in the Amount of \$1,000 to Central Valley Home School from David and Janet Lile

Items 11.1. – 11.11.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

12. Consider Approval of Elementary and Secondary School Emergency Relief (ESSER) 3 Expenditure Plan

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

13. Consider Vote of District 3 and District 4 Nominees for the 2021 Fresno County Superintendent of Schools Fresno County Committee on School District Organization Absentee Election

Item died for lack of motion.

14. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 15.1. BP 3110: Transfer of Funds
- 15.2. BP/AR 3230: Federal Grant Funds
- 15.3. AR 3311.3: Design Build Contracts
- 15.4. E 3512: Equipment Loan Form
- 15.5. BP 3600: Consultants
- 15.6. BP/AR 5111: Admission
- 15.7. BP 6170.1: Transitional Kindergarten
- 15.8. BP 7210: Facilities Financing
- 15.9. BB 9012: Board Member Electronic Communication
- 15.10. BB 9320: Meetings and Notices

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, November 16, 2021, 4:00 p.m., Professional Development Building

CLOSED SESSION

17. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

18. Public Employee Employment
18.1. Classified Personnel

- 18.1.1. Consider Acceptance of Resignation: Paraprofessional- Categorical, Lincoln Elementary
- 18.1.2. Consider Acceptance of Resignation: State Preschool Paraprofessional, Washington Elementary
- 18.1.3. Consider Approval of Request to Hire: Preschool Teacher, Special Education Preschool
- 18.1.4. Consider Approval of Request to Hire: Office Clerk, Rafer Johnson Jr. High
- 18.1.5. Consider Approval of Request to Hire: Office Clerk, Roosevelt Elementary
- 18.1.6. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

19. Pupil Personnel

- 19.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 19.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program
 - 19.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

20. Report of Actions Taken in Closed Session

Action taken on agenda items 18.1.1. – 18.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Justine Medeiros, Paraprofessional- Categorical, Lincoln Elementary
- Accepted Resignation: Mollie Lindsey, State Preschool Paraprofessional, Washington Elementary
- Approved Request to Hire: Grace Pena, Preschool Teacher, Special Education Preschool
- Approved Request to Hire: Andrea Lopez, Office Clerk, Rafer Johnson Jr. High
- Approved Request to Hire: Maxine Balling, Office Clerk, Roosevelt Elementary
- Approved Request to Hire: Katie Pellegrine, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Jennifer Cunningham, Office Clerk, Lincoln Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 19.1.1. – 19.1.2.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

Approved all requests.

- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

21. Adjourn

Meeting was adjourned at 6:25 p.m.