Pomperaug Regional School District 15
Serving the Communities of Middlebury and Southbury, CT
Fundraiser Approval Form

School where fundraiser will occur: □ PHS □ RMS □ MMS □ LMES □ MES □ GES □ PES

Fundraising organization: ____________________________________________

Fundraising contact person: _________________________________________

Phone: ___________________________ E-mail: ____________________________

Dates of fundraiser: FROM __________/________/________ TO __________/________/________

1. Type of fundraiser? Check all that apply, see Regional School District 15 Policy No. 5131.7 for definitions:
   □ Sale of merchandise to or by students in school
   □ Sale of merchandise outside of school
   □ Provision of service for a free
   □ Solicitation of items for sale
   □ Student solicitation for funds
   □ Other: ___________________

2. Describe the purpose of this fundraiser:
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

3. Where will the fundraiser be conducted? (Check all that apply)
   □ On school premises  □ Off school premises

4. Will the fundraiser sell any food or beverage items? □ Yes □ No
   • If yes was answered, please fill out questions 5-10 on the back of this form.

For district use only

The fundraiser is (check one):
   □ Approved:
   □ Not approved (indicate reason):

________________________________________________________________________
Signature

Building Principal

Date

________________________________________________________________________
Signature

Director of Finance and Operations

Date

________________________________________________________________________
Signature

Superintendent of Schools

Date
5. Do the food or beverage items meet the Connecticut Nutrition Standards?
   - No
   - Yes: How was compliance determined? Note: Commercial items must be listed on the CSDE’s List of Acceptable Foods and Beverages webpage. Foods made from scratch must have a recipe with nutrient analysis and the completed CNS worksheet.

6. When will the fundraiser be conducted? (Check all that apply)
   - During the school day (indicate times):
   - After the school day (indicate times):
   - On the weekend (indicate times):

7. How will the fundraiser be conducted? Explain the sales process, money collection process, and pick up procedures:

8. Will the fundraiser be conducted at the location of an event that has been exempted by the board of education?
   - No
   - Yes: Describe event:

9. Who will the fundraiser items be sold to? (Check all that apply)
   - Students
   - Parents and other adults
   - School staff
   - Other (specify):

10. List all food or beverage items sold, e.g., candy, cookie dough, cake, soda, etc. (Attach additional pages if necessary)

<table>
<thead>
<tr>
<th>Manufacturer</th>
<th>Food or beverage</th>
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Director of Finance and Operations
Date

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Superintendent of Schools
Date

Updated: 13 December 2021