

MINUTES
AMHS Board of Trustees Meeting
January 19, 2022

Present: Sue Adams, Bill Brooking, Mike Burns, Jeff Cymbaluk, Terri Fewel, Millie Judge, Mary Kelly, Talia Manhke, Armando Medina, Larry Moore, Shannon O’Kelley, Joan Ritter, Steve Schmutz, Pat Sievers

Absent: Rich Bacigalupi, Brett Carlton, Mytyl Hernandez, Alicia Mitchell, Brian Murphy

Opening Prayer – Steve Schmutz

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the November meeting** of the Board of Trustees.

School Report – Steve Schmutz for Alicia Mitchell

Catholic Schools Week will be held the week of January 30th. Winter sports are in process through early February with regular mandatory WIAA COVID testing for athletes. The annual choir festival is resuming this year with a pod approach and AMHS will participate with Bishop Blanchet HS. The spring musical (High School Musical) will be performed in Monroe this year. The Leaders of Change and DEI (Diversity, Equity, and Inclusion) teams helped plan the MLK assembly this month. COVID exposure and outbreaks have been managed well and the absence rate has only been as much as 4% at one time with virtual learning available for those students unable to attend.

Governance Committee – Jeff Cymbaluk, Steve Schmutz

The committee approved the agreement with Steve and Kate’s Camp after reference and employee background checks were done (Board approval results below). The winter open house was moved to February 6th due to weather and COVID concerns. The committee discussed fundraising options for the Parent Association’s 2022-23 budget needs.

Finance Committee –Millie Judge, Joan Ritter

Joan reviewed the balance sheet and P&L statement through December 2021. The DREAM Auction exceeded budgeted goals with \$390k raised overall and \$130k for our experiential learning program. Several key topics were discussed and approved this month:

- The Board approved the annual audit report from Vine Dahlen PLLC.
- The Board approved moving forward with a summer facilities rental contract with Steve and Kate’s Camp which will generate about \$34k this year and give families in the area exposure to our campus.

- The Board approved a 5.5% increase in tuition and a \$500 nonrefundable registration deposit for the 2022-23 school year. This budget and proposed increase is based on enrollment of 450 students and rising payroll and insurance costs, as well as inflation.

Spirituality, Health and Wellness Committee – Sue Adams, Armando Medina

Several SHW sessions were held for students in December and January including the College Cats Connection alumni Q&A for juniors and seniors, the January MLK assembly, and a study skills/finals planning presentation from the counselling team. A Career Fair is planned for March 23rd and Jordan and team continue to use the Character Strong SEL platform material. The Campus Ministry team received two bids for their new office space sign.

Planning and Innovation Committee – Pat Sievers

The committee was unable to meet in January but improvements to the HVAC systems are under discussion and a phased approach to future replacement of student/teacher classroom furniture.

Advancement Committee – Steve Schmutz, Shannon O’Kelley

The 2022 STAR event will be held on May 12th in conjunction with Godparents/Grandparents Day. This event will include breakfast and auction items. New Facebook and Everett Herald ads are running to promote the application process and upcoming open house on February 6th.

Alumni Relations Committee –Talia Manhke

The 3-on-3 alumni basketball tournament was held on December 18th and several events are planned for the spring including an Easter egg hunt and possible mini golf social event. The STAR event and March Career Fair are being promoted to alumni. Planning is also underway for the 10-, 20- and 25-year class reunions in 2022.

The next Board meeting will be on February 16, 2022.