

Minutes of the Site and Facilities Committee Meeting of the Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois conducted In-Person in accordance with Tier 3 Mitigation Requirements imposed through Executive Order 2020-73—reissued by Executive Order 2020-74
Meeting Location: Vernon Hills Village Hall, 841 West End Ct, Vernon Hills, IL 60061

5:30 pm on the 15th day of November 15, 2021

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities and John Lutsch, Construction Manager

1.1 Meeting called to order at 5:31pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

2.1 Motion to approve Site and Facilities Committee meeting minutes September 21, 2021 made by Sonali Patil seconded by Joel Finfer

2.2 Appropriate Funds for Initial 2022 Summer Project Engineering

LeeAnn discussed the interest in pursuing Arcon for the paving project architectural services. The timing of the parking lot project and level of detail, attention and suggestions from Arcon resulted in the consideration of developing a relationship with for the paving project. Pricing of alternates and budgetary concerns were discussed by committee members. LeeAnn stated Arcon's speciality is working with schools. Favorable recommendations were provided by facility directors at other schools.

2.3 2022 Summer Project Update

Final meetings to plan bid specs and timing have been taking place to continue planning stages of construction for Aspen and Middle South. Bid specs are being sectioned off into areas in case contractor bids come back high and consideration for which projects can be completed within budget. Middle South has one base bid with three alternates. Information pertaining to the District office remodel was given to committee members to include paint, flooring and reconfiguration of office spaces. Drawings will be provided at a later meeting date. LeeAnn gave committee members an opportunity to give feedback on the timeline after the bid opening. Interested board members will be encouraged to attend the next Site and Facilities meeting in January.

2.4 Future Meeting Dates

Committee members agreed upon January 12, 2022 at 5:30pm as the next meeting date. Future meeting dates for 2022 will be sent to committee members by Jen.

Motion to adjourn the meeting made by Sonali Patil and seconded by Joel Finfer

Meeting adjourned at 6:37pm

Respectfully submitted,
Jennifer Ezop

LeeAnn Taylor, Asst Superintendent
Of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved: _____