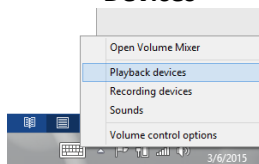# USB or Microsoft LifeChat Headphones

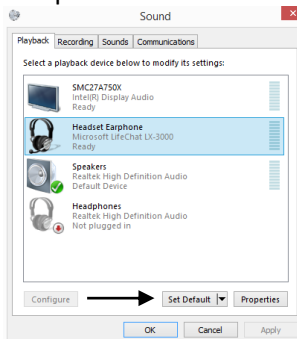How to Configure USB or Microsoft LifeChat Headphones for Use

*The steps provided below only pertain to USB or **Microsoft LifeChat** headphones, (mainly used to support student accommodations for assessments). Standard headphones (⅛" jack) will not need to be set as a default device in order to function properly.**

<u>To enable Microsoft Life Chat Headphones</u> **(these have a microphone in addition to the earphones)**:

1. Ensure that the headphones are connected to the device via the USB port
2. Find and right-click the volume icon near the bottom right of the screen and choose '**Playback Devices**'

3. From the Sound Menu that opens, select the '**Microsoft LifeChat'** option and then select '**Set as Default**', Click '**Apply**' and then '**OK**.' This will set your headphones as the default device on the computer.

*The best way to establish a working connection between headphones and the device is through a USB connection. ⅛" headphone jacks (the more common design for everyday use) come in a variety of tip and ring configurations that may or may not be compatible with a computer, based on the arrangement of the tip and ring format. Although most configurations will work with current computers, it is important to note that older ⅛" equipped units may not make a usable connection, which cannot be changed by the settings on the computer itself.