



DRB Use Only: File # \_\_\_\_\_  
Application Date: \_\_\_\_\_  
Other Requirements: \_\_\_\_\_

# Town of Suffield Design Review Board Application

Date: \_\_\_\_\_

Please check appropriate Zoning District:

Town Center Village \_\_\_\_\_

West Suffield Center Village \_\_\_\_\_

**APPLICATION MUST BE FILLED OUT COMPLETELY (Include documents supporting application)**

1. Attach copy of Sign Permit if applicable. *[Available at the Building Department.]*
2. Is Property in Historic District? \_\_\_\_\_ If yes, has Certificate of Appropriateness been obtained? \_\_\_\_\_  
*[Processed at the Building Department.]*
3. Property Address: \_\_\_\_\_
4. Applicants Name: \_\_\_\_\_
5. Applicants Address: \_\_\_\_\_
6. Phone #: \_\_\_\_\_ email address \_\_\_\_\_
7. Assessor's Map Number \_\_\_\_\_, Block Number \_\_\_\_\_, Lot Number \_\_\_\_\_
8. Owner of Record (if different): \_\_\_\_\_
9. Owners Address (if different): \_\_\_\_\_ Phone Number: \_\_\_\_\_
10. Engineer/Surveyors Name (if different): \_\_\_\_\_
11. Address (if different): \_\_\_\_\_ Phone Number: \_\_\_\_\_
12. Provide a detailed description of work being proposed [i.e., replacement of signage, siding, windows, painting, etc.], and attach elevations, site plans, paint colors samples, or other information deemed necessary by the Zoning Enforcement Officer to help determine compliance. *[Use back if needed.]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. By signing this application, I am certifying that the above information is correct and that I have submitted all required documentation and am in compliance with the Town of Suffield Zoning Regulation. I hereby authorize the PZC and their staff to enter upon the property for the purpose of inspection, promulgation of construction improvements, and/or enforcement and administration of the Town of Suffield Zoning Regulations.

Record Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature (if other than Record Owner): \_\_\_\_\_ Date: \_\_\_\_\_

**Prior to approval of Planning and Zoning Commission where applicable.**