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*Commitment, Excellence, Community*

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**PLEASANT HILL SD #1  
SCHOOL BOARD MEETING MINUTES**

**Monday, January 3, 2022; 7:00 p.m.**

**Executive Session per ORS 192.660(2)(i)**

Stream live at <https://www.youtube.com/channel/UCyjFOvyID3uqPG7QXxub4qQ/featured>

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**1.0 CALL TO ORDER**

Board Chair John Oldham called the January 3, 2022 Board Meeting to order at 7:00 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata (via Zoom), Rusty Rexius, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo (via Zoom), Elementary School Principal Devery Stoneberg, SPED Director Whitney Connolly, High School Principal Randy Fisher, and Board Secretary Courtney Wilson.

Lane ESD Assistant Superintendent Carlos Sequeira and Lane ESD Board Member Rose Wilde were also present.

John Oldham read the Mission Statement.

**2.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING**

Student of the month Holly Bonomo and her mother Susan were present.

There were four online viewers and four onsite audience members at the previous meeting.

**4.0 APPROVAL OF MINUTES**

4.1 Approve December 6, 2021 Board Meeting Minutes (Exhibit 2122.121)

Wylda Cafferata requested the minutes to show that on Agenda Item 8.2, Ms. Cafferata seconded the motion to approve Policy KGBB for purpose of discussion.

The corrections will be made and presented at the February 14, 2022 meeting for approval.

**5.0 CONSENT AGENDA**

There were no Consent Agenda Items

**6.0 REPORTS & DISCUSSION ITEMS**

6.1 Local Service Plan (LSP) – 2022-23 Year Two (Exhibit 2122.122)

Lane ESD Assistant Superintendent Carlos Sequeira presented the board with the Local Service Plan for its approval by school boards. The plan was approved by Lane County Superintendents last November, and the Lane ESD Board in December.

At least 90% of all ESD revenues from the State School Fund and other local revenues must be spent on the Local Service Plan. Services in this plan include Special Education Services, Technology, School Improvement, and Administrative Services.

Pleasant Hill currently utilizes funds for Special Education student placements, Career Technical Education opportunities and grant opportunities. Technology supports include hosted services such as email, and added technical support for staff.

New focus in the technology support includes E-rate support. The E-rate program helps ensure that schools and libraries obtain high-speed internet access and telecommunications at affordable rates. Lane ESD assists districts in applying for and tracking E-rate funding by helping districts maximize program funds.

Lane ESD will continue to support schools with their implementation and use of the Student Success Act funds as well as continue to work with districts implementing the Ready Schools Safe Learners Resiliency Framework reopening plans.

Year two of the Local Service Plan must be presented and approved by the school board by March 1, 2022. The school board will vote on the approval of this plan at the February 14, 2022 Board meeting.

## 6.2 Presentations

### 6.201 Student of the Month

Principal Fisher introduced Holly Bonomo as December's Student of the Month. Ms. Bonomo has been accepted to five colleges so far and has excellent grades. Ms. Bonomo intends on being an equine or large animal veterinarian in her future. She participated in the Pennies for Peace Campaign, and was on the PHHS volleyball and basketball teams. The board congratulated Ms. Bonomo and thanked her for her hard work.

### 6.202 Most Improved Student of the Month

Zane Henderson has made tremendous progress in his academics and continues to work very hard on his schooling.

## 6.3 Principals' Reports

### 6.301 PHHS

Principal Fisher shared with the board that Joel Smith has been doing a great job leading the Student Success Team. This is a team of teachers and staff who track student grades, attendance, and other factors to ensure students in all grades are succeeding.

PHHS has new clubs including Dungeons & Dragons and Magic clubs. These clubs have been a big hit with students who haven't shown interest in other school clubs previously.

Band and Choir concerts took place before Winter Break and were a great success.

### 6.302 PHES

Pleasant Hill Elementary students worked to gather food donations to give back to the community. This year over 1,000 pounds of food were donated.

Third and fourth graders raised over \$2,200 for the Toys-for-Tots program. Students were able to select toys for teachers to purchase. All toys were delivered to Toys-for-Tots by students on a field trip prior to Winter Break.

When students return this week, they will focus on Billie Spirit and ensuring all Covid-19 protocols are followed.

Next week PHES will begin safety drills. One of the drills is called the “Three Whistle Drill.” When a staff member blows a whistle three times, students stop and turn to an adult for instruction. Students and staff will also practice earthquake and fire drills.

Universal screenings will begin at the end of the month. Teachers Kay Lynn Thomas and Jessica Wolpe will be administering the DIBELS tests. The board will receive basic training and results at the next board meeting regarding how these tests are administered.

#### 6.4 Superintendent’s Report

##### 6.401 Enrollment Report – Q2 & January (Exhibit 2122.123 & 2122.124)

Enrollment numbers are slightly lower than last month but following Winter Break both schools expect to see new students register.

##### 6.402 District, Board & Budget Calendars (Exhibit 2122.125 a & b)

Superintendent Linenberger presented the board with the most recent proposed 2022-23 District Calendar. Public comment and staff input will be shared before approval. The biggest change to note is the start of school after Labor Day.

##### 6.403 Covid-19 Update

On December 16, 2021 PHSD hosted a pediatric vaccine clinic. Over 40 doses were administered at this clinic. There will be another pediatric clinic on January 6<sup>th</sup> at the Pleasant Hill Community Center. Only Pfizer doses will be onsite.

New Covid-19 guidelines from ODE/OHA state that if a person has tested positive, they are only required to be in isolation for five days instead of 10 days. Close contacts must quarantine for an additional five days after the person who has tested positive has completed their isolation.

Close contact is now updated to three feet for more than 15 minutes in a day for both adults and children. This previously was three feet for students and six feet for adults.

Being considered “up-to-date” on vaccination means having had a booster shot; or have received the final Pfizer or Moderna dose within the last six months.

If a person is considered “up-to-date” they may remain on site if they have been in close contact with a positive case. These rules/guidelines are subject to change at any time.

As a district, PHSD follows all guidelines closely and is ensuring students and staff are as prepared as possible if the Lane Public Health Authority recommends a switch to distance learning.

#### 6.5 Discussion Items

##### 6.501 Budget Committee Applicants

The PHSD Budget Committee has three vacancies. Three people have submitted applications. The board is not required to fill these positions, but will review applicants’ information and vote to approve/deny at the upcoming meeting.

**7.0 PUBLIC FORUM –**

**Individuals who are onsite:** During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

**Individuals who are viewing online:** PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no public comments.

**8.0 BOARD ACTION ITEMS**

There were no Board Action Items.

**9.0 FUTURE BOARD MEETINGS**

- Board Meeting – February 14, 2022; 7:00pm
- Board Meeting – February 28, 2022; 7:00pm

**10.0 ANNOUNCEMENTS/OTHER**

- Resignation of Alicia Black, Special Education EA, PHHS
- Resignation of Nicole Sharr, EA, PHES


The board recessed to Executive Session at 7:41 p.m.

**Executive Session**

To review and evaluate performance of the chief executive officer or any public officer employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing ORS 192.660(2)(i).

The board returned to Regular Session at 8:52 p.m.

**11.0 ADJOURNMENT 8:52 p.m.**

Signed:  , this 14 day of Feb , 2022.

John Oldham, Board Chair