



**BACKGROUND CHECK REPORT SHARING  
PRE-SERVICE APPLICANT RELEASE**

*Background check reports more than 3 years old may not be shared.*

**I, hereby authorize**

*[Please insert information for parish or school where background check report is currently on file]*

Parish/School Name \_\_\_\_\_

Parish/School Address \_\_\_\_\_

\_\_\_\_\_

Parish/School Phone Number \_\_\_\_\_

Parish/School Contact person \_\_\_\_\_

**to furnish copies of all background check information received by it to**

*[Please insert information for the parish or school where you would like a copy of your background check report sent]*

Parish/School Name: Benilde-St. Margaret's School  
Parish/School Address: 2501 Highway 100 South, St. Louis Park, MN 55416  
Parish/School Phone Number: 952-927-4176

Parish/School Contact Person: Margie Ryan  
Direct Dial Phone: 952-767-3122

**You may return this securely to [HR@BSMSchool.org](mailto:HR@BSMSchool.org) or fax to 952-915-4355.**

**where I may also work as an employee or volunteer.**

By my signature below, I reaffirm the release of liability I executed with regard to my previous background report and I further hold harmless the Parishes/Schools and the Archdiocese of Saint Paul and Minneapolis in connection with the sharing of my report authorized herein.

Printed name of employee or volunteer applicant \_\_\_\_\_

Signature of employee or volunteer applicant \_\_\_\_\_

Date \_\_\_\_\_