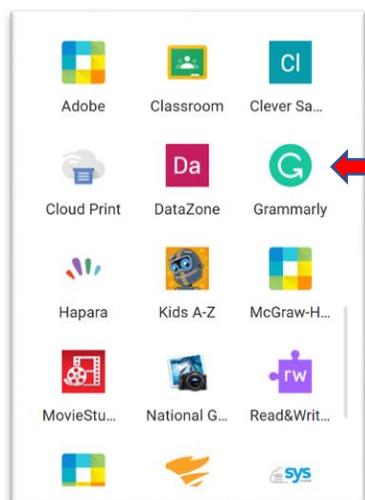


Setting up Grammarly

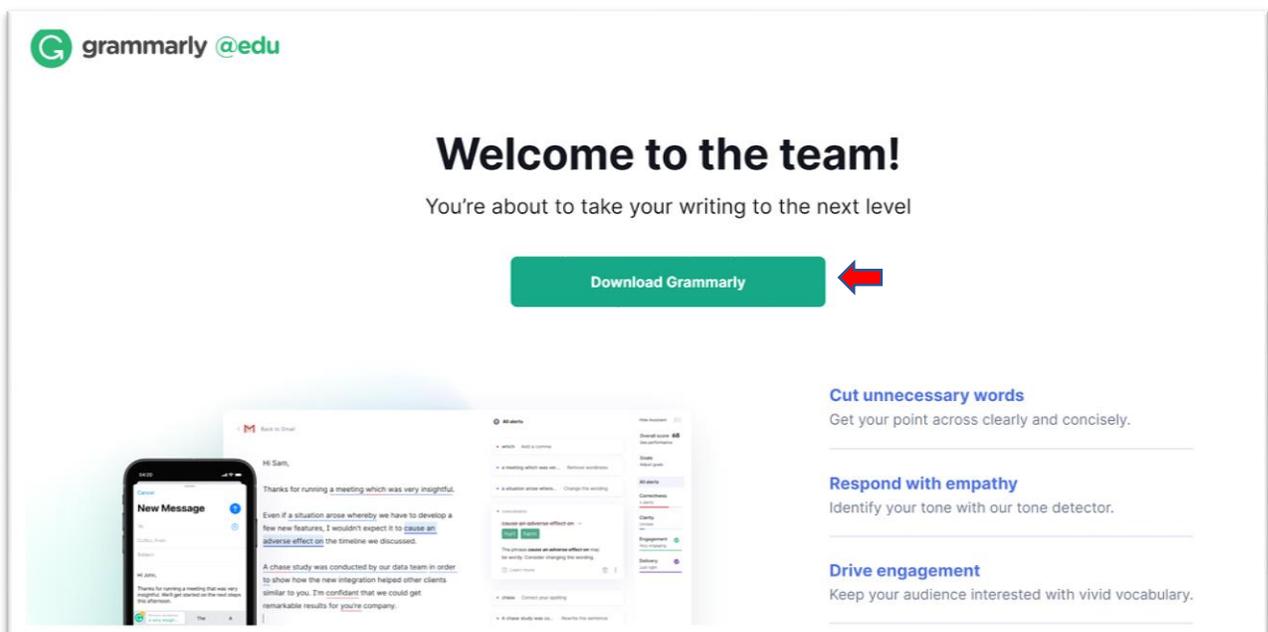
You will need to open Grammarly by selecting the Google Waffle located on the top right of the Chrome browser window.



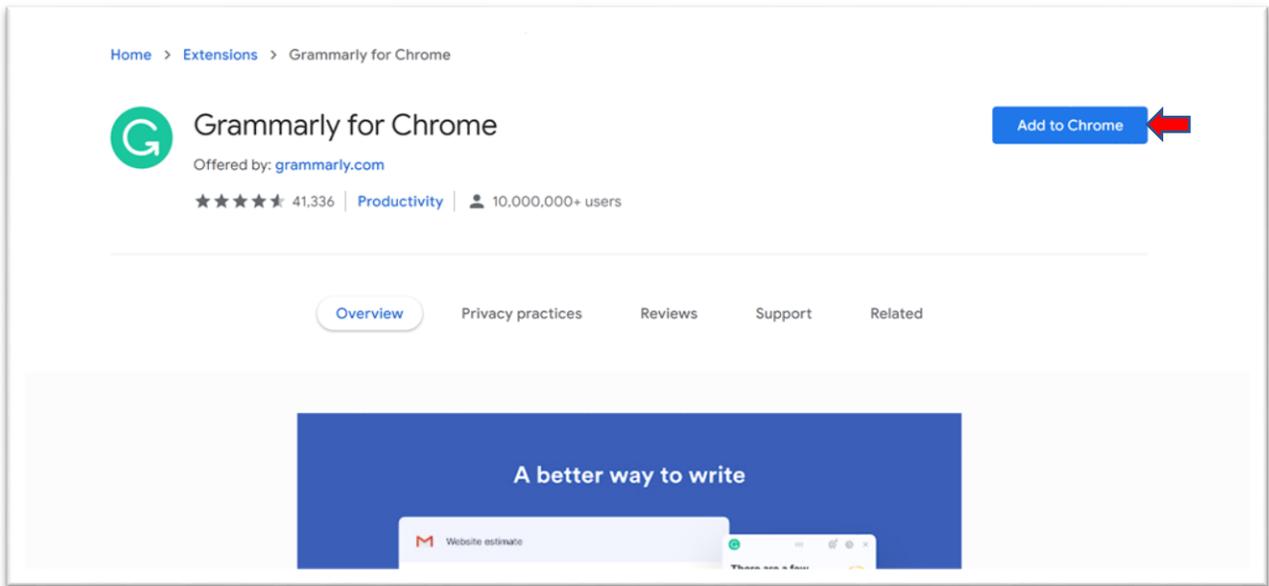
Please scroll down the waffle window until you see Grammarly and select it.



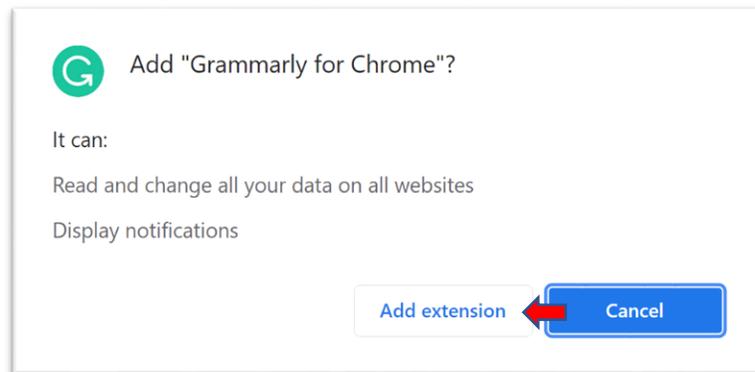
The screen should now look like the one below. Select the **Download Grammarly** button.



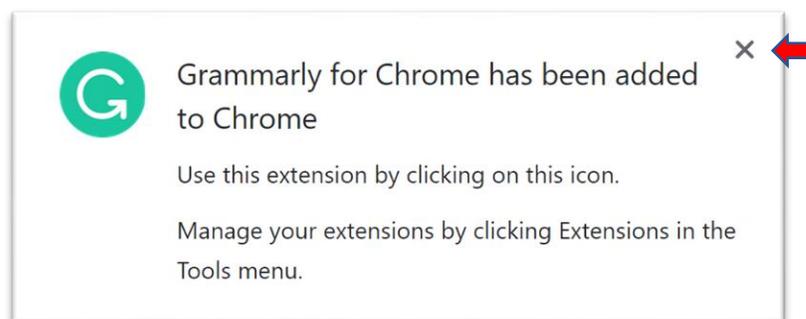
Select the **Add to Chrome** button.



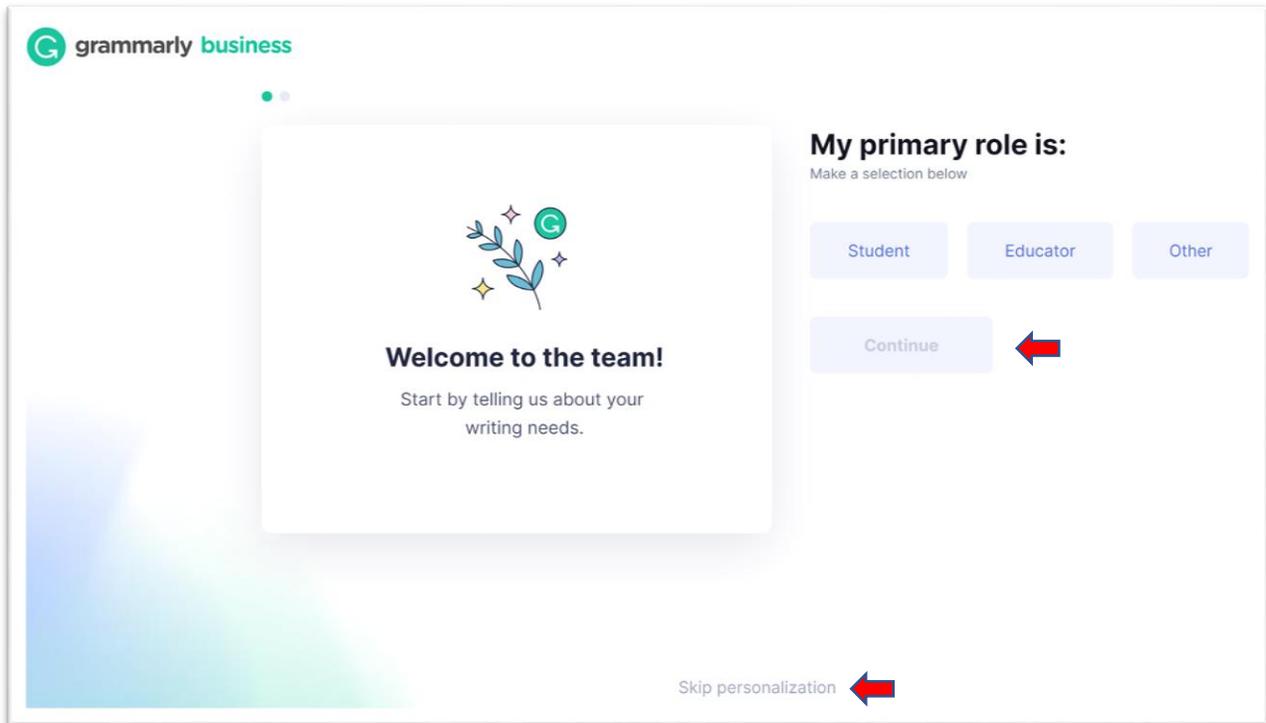
Select the **Add extension** button.



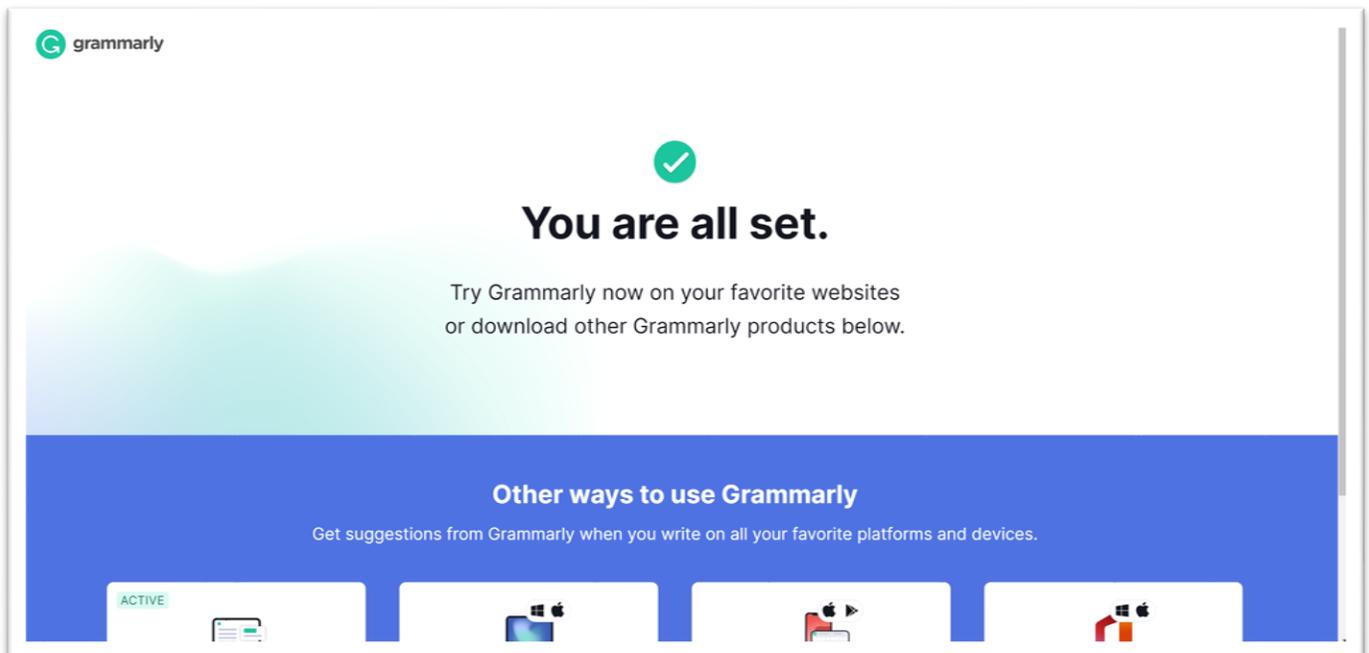
A file will begin to download and will load automatically. After it is finished installing, you will see the window below. Select the x to close the window.



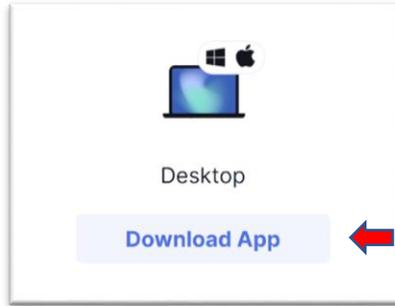
You can now personalize the application. You can skip this process by clicking on the Skip personalization link at the bottom of the window. If you wish to go forward with personalizing Grammarly, then make the appropriate selections for your role and select the **Continue** button until finished.



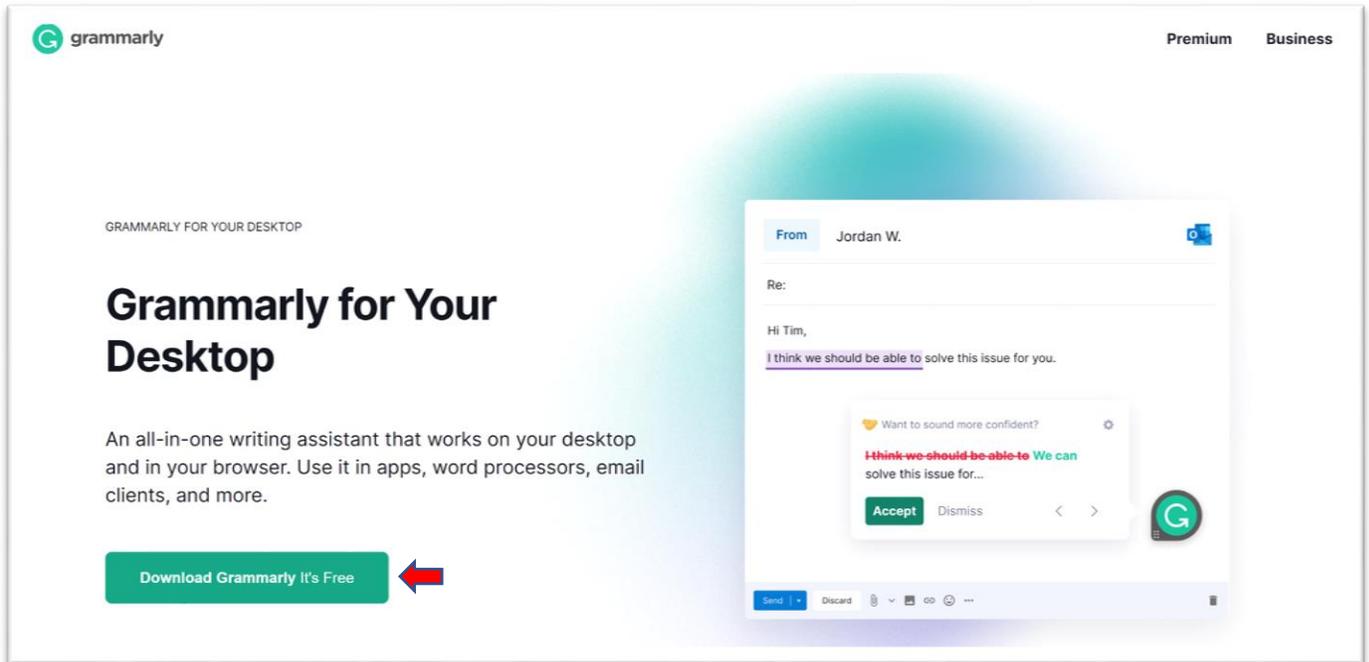
You will now see the below window stating that the extension is ready for use. The desktop version will need to be installed next.



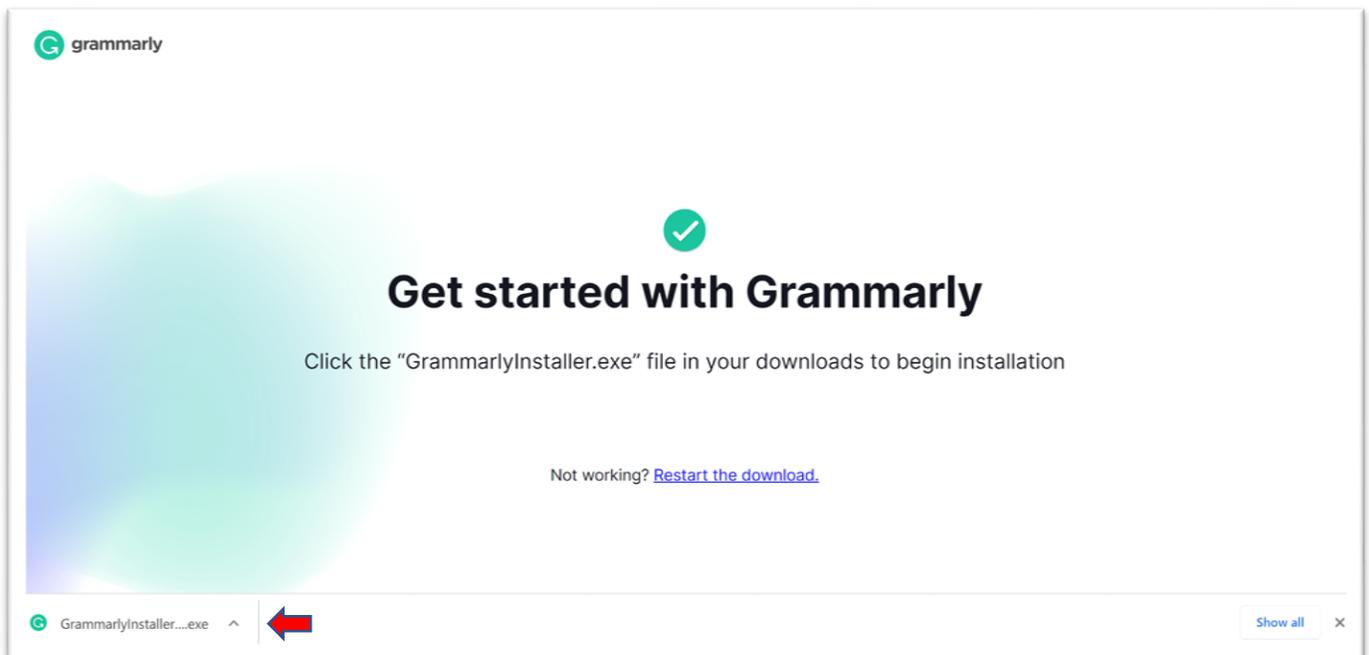
Please scroll down until you see the below Desktop icon. Please select the **Download App** button.



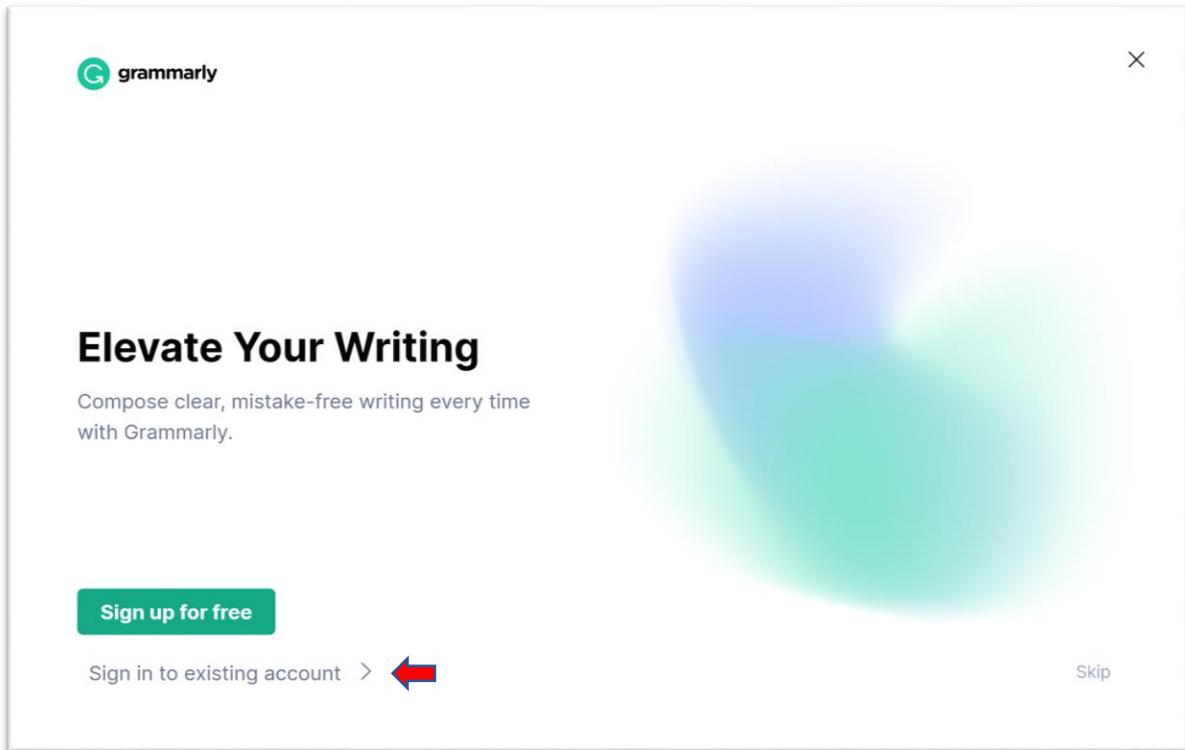
Please select the **Download Grammarly It's Free** button.



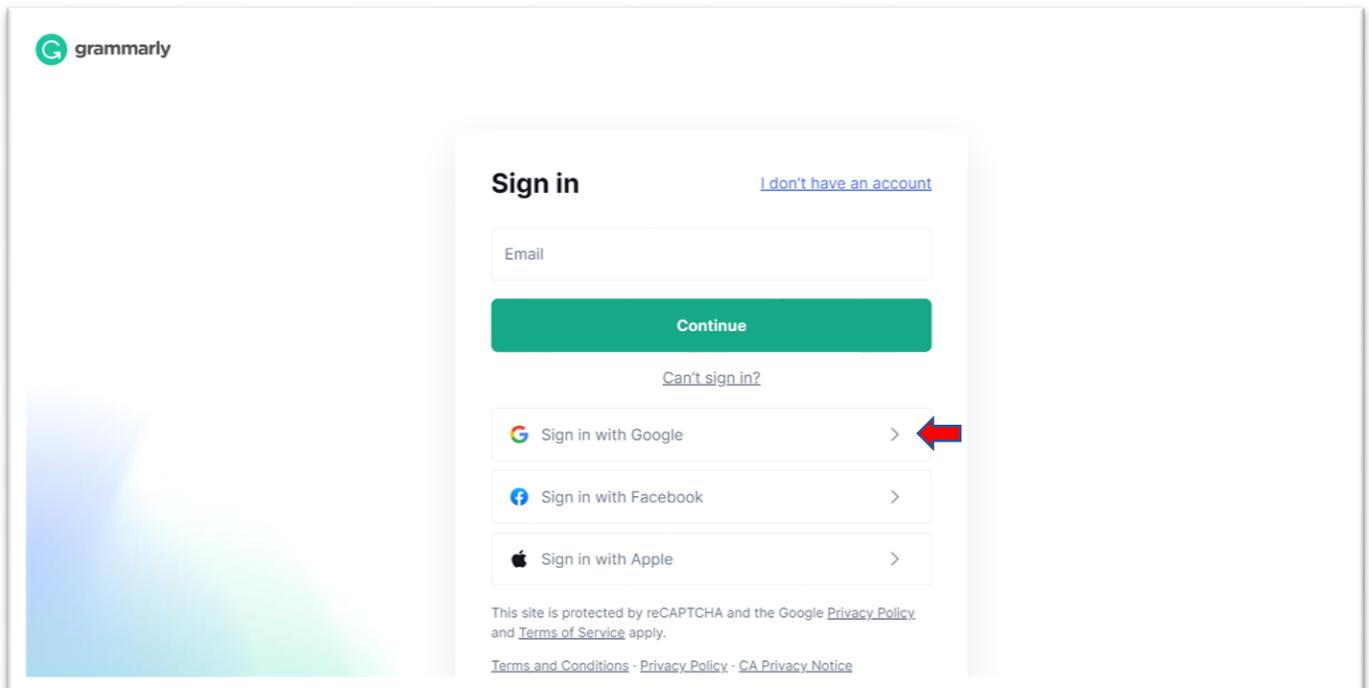
You will see the window below. As instructed, please select the "GrammarlyInstaller.exe" file located in the bottom left-hand corner of the browser window.



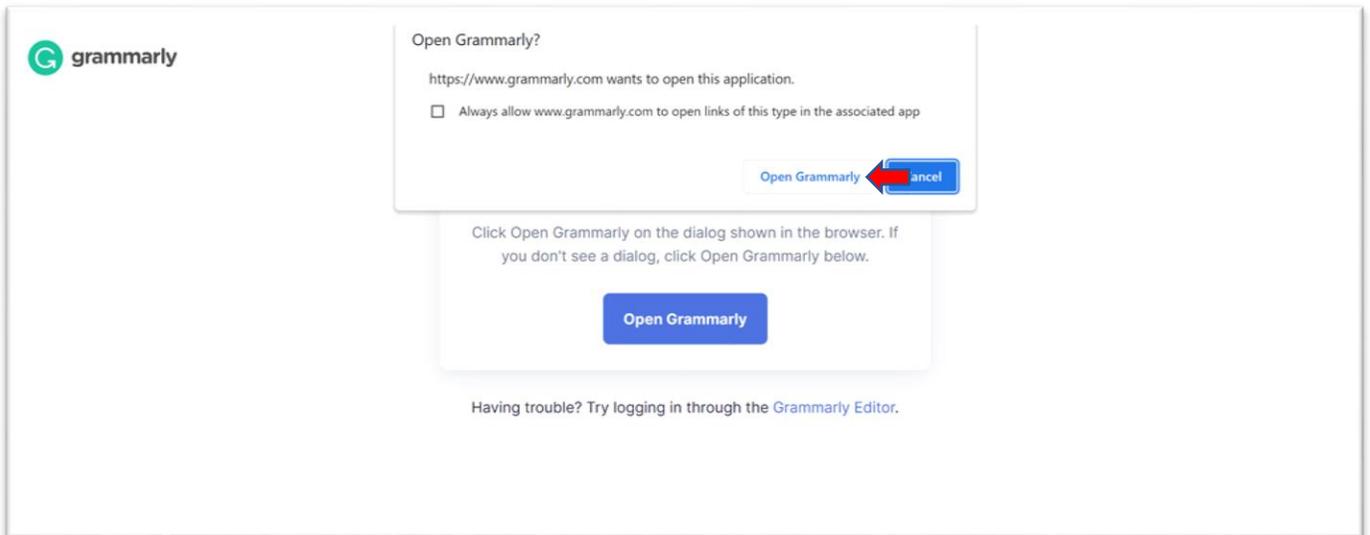
Once the application is finished installing the screen below will appear. Please select *Sign in to the existing account* link.



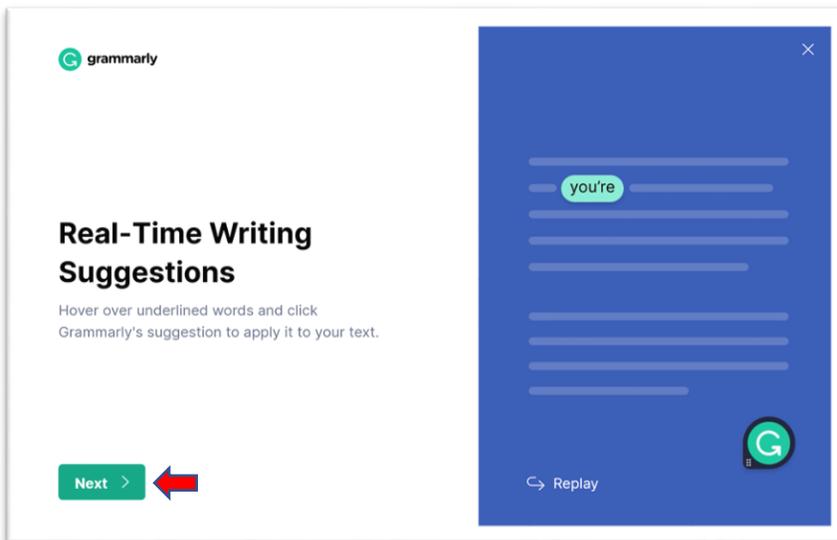
Please select the *Sign in with Google* link and follow the prompts to log in with your Google account.



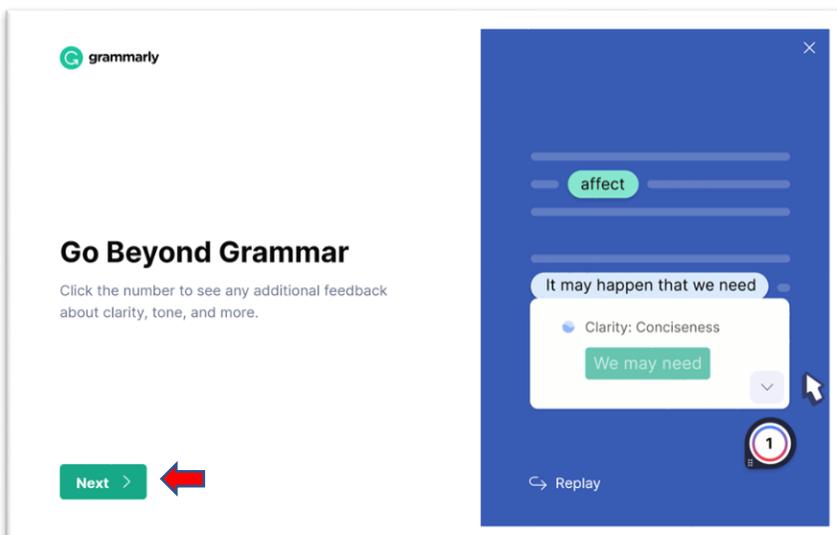
After you have logged in the below window will appear. Please select the **Open Grammarly** button



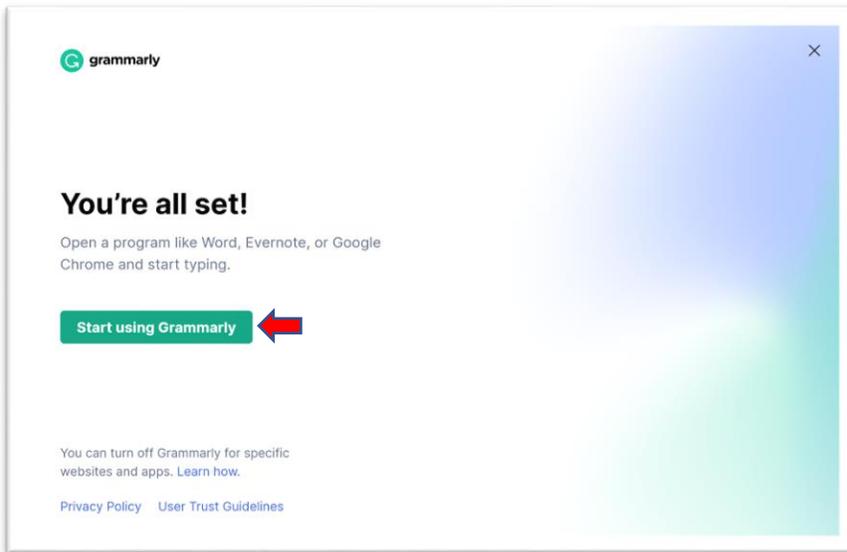
The application will now open and you will see the below window. Please select the **Next** button.



Please select the **Next** button.



Please select the **Start using Grammarly** button.



The window will close and the below icon will appear on the right-hand side of the Taskbar.



Grammarly is now running.