



## **STILLWATER AREA HIGH SCHOOL POST-SECONDARY ENROLLMENT OPTION (PSEO) INFORMATION AND AGREEMENT**

High school students with demonstrated achievement, advanced academic skills and the maturity to succeed in a college environment, may be admitted to a college or university through the PSEO program. PSEO allows students to earn college credits that are also counted as high school credit toward the completion of a SAHS diploma.

To participate in PSEO, students should attend a SAHS PSEO information meeting and apply directly to the college program(s) in which they are interested. PSEO admission requirements vary from college to college. The Minnesota Dept of Education requires students to provide written notice of intent to participate in PSEO to SAHS by May 31st each year.

Stillwater Area High School accepts PSEO college credits with the ratio of 2 college credits equal to 1 SAHS credit. Students participating in the PSEO program are responsible for choosing courses that will meet requirements for SAHS graduation.

Students must work closely with their counselors to make a graduation plan and consult with their counselors each semester before altering their course choices. Colleges do not communicate information on registration and course completion to high schools. Students should provide copies of their college course registrations to the SAHS Counselor prior to the beginning of each semester. Students are also responsible for making sure the SAHS Counselor receives notice of courses completed and grades.

Students who are part-time SAHS/PSEO students, as well as students who begin PSEO mid-year, will often find that the end of the SAHS semester 1 overlaps with the beginning of the colleges' second semesters. Students must realize that they are responsible for all the SAHS coursework through the end of the semester, and it is the student's responsibility to work directly with the SAHS teacher(s) and college professors to resolve any scheduling conflicts.

In order to facilitate participation in PSEO, students must meet with their counselor and complete a PSEO Enrollment Agreement. This will outline what SAHS graduation requirements must be completed and how PSEO coursework will be used to meet those requirements. This agreement will be kept on file at SAHS Counseling along with a copy of the official Minnesota Post Secondary Notice of Student Registration Form.

**See Reverse for Contract**





**STILLWATER AREA HIGH SCHOOL PSEO AGREEMENT**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Counselor Name: \_\_\_\_\_

Student Cell Phone: \_\_\_\_\_

PSEO College(s): \_\_\_\_\_

**Student Parent (Please initial each line and sign below)**

- \_\_\_\_\_ I will provide my counselor with an official course registration from the college I am attending prior to the start of each semester.
- \_\_\_\_\_ I will notify my counselor before making any changes to my schedule because these changes could prevent me from graduating.
- \_\_\_\_\_ If I withdraw from a class, I need to notify my counselor immediately, because this could jeopardize my graduation status.
- \_\_\_\_\_ I understand that Stillwater Area High School accepts PSEO college credits with the ratio of 2 college credits (semester) equal 1 SAHS credit.
- \_\_\_\_\_ I understand that grades on the SAHS transcript will reflect what is posted on the PSEO transcript and those grades will be unweighted and averaged into the SAHS GPA.
- \_\_\_\_\_ I understand that SAHS does NOT have access to my PSEO grades until they are finalized. If I am failing a course, I will notify my SAHS counselor immediately.
- \_\_\_\_\_ I understand that by enrolling in PSEO, I am treated as a college student; my parents/guardians will not have access to my grades and my success or failure in PSEO is my responsibility.
- \_\_\_\_\_ I understand that my PSEO grades are the start of my college GPA.
- \_\_\_\_\_ I understand it is my responsibility to keep current with information at SAHS (ie: Graduation, Student events, Parchment) via the SAHS website and my SAHS email on a regular basis.
- \_\_\_\_\_ If I am attending part-time, I understand that my daily SAHS schedule cannot conflict with my PSEO schedule. I need to allow time for travel.

**Remaining SAHS Credits:**

- \_\_\_\_\_ ENGLISH
- \_\_\_\_\_ SOCIAL STUDIES
- \_\_\_\_\_ MATH
- \_\_\_\_\_ SCIENCE
- \_\_\_\_\_ PE/HEALTH
- \_\_\_\_\_ ART
- \_\_\_\_\_ ELECTIVE

**College Credits:**

- \_\_\_\_\_ ENGLISH
- \_\_\_\_\_ SOCIAL STUDIES
- \_\_\_\_\_ MATH
- \_\_\_\_\_ SCIENCE
- \_\_\_\_\_ PE/HEALTH
- \_\_\_\_\_ ART
- \_\_\_\_\_ ELECTIVE

**Student Signature:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Counselor Signature** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_