



Leadership Meeting Notes

Date: 2/17/2022

Vision/Mission/Goal:

- Vision-St Martin Parish is a community where all families have access and utilize high quality early childhood care and education services in which the whole child is educated
- Mission-Through the use of accountable leadership, coordinated strategic planning and financial sustainability, the St Martin Parish Early Childhood Network will provide and fill seats of high quality care and education to all eligible families in the parish by effective recruitment with a seamless process to understand eligibility so that all children benefit from highly effective early childhood programs.
- Goal 1- To show a 10% increase of enrolled threes by February 1, 2023 based on February 1, 2022 child count
- Goal 2-To increase the performance rating in Instructional Support on the Network's profile from 4.42 to 4.52 by the 2022-2023 performance rating cycle.
 - We have met and exceeded Goal 2. The 2020-2021 Performance Profile for St Martin Parish in Instructional Support is 4.82. We will discuss in the near future a new Goal 2.
- Goal 3-To increase the performance rating in Emotional & Behavioral Support from 5.84 to 6.05 by the 2022-2023 performance rating cycle.
- Goal 4-All early childhood classrooms will complete 12 hours of professional development for effective implementation of the Tier 1 curriculum by July 1, 2022


Ready Start:

- Goal 1
 - Has been changed due to parish meeting initial Goal 1
- Goal 2
 - Team members were asked to begin brainstorming ideas for a replacement within an instructional “theme”. Miss Shandi will be sending an email in a few weeks to get some ideas. We will share and vote on them during the April leadership team meeting. Our current goal states we would reach a 4.52 in instructional support. We have met and exceeded that goal on our 20-21 performance profile. As of Fall 2021, our score reflects a decline to 4.56.
- February meeting (Advisory Council)
 - Advisory council members present were introduced to coalition members
 - They discussed the performance profile scores over the last few years, as well as looked at where we are with our Fall scores
 - The February 1 child count was presented and there is a 7% increase in enrolled threes from October 1, 2021 child count. The network is now at 190 enrolled three. October 1, 2021 child count was 166.
 - The bylaws and blueprint was accepted and approved
 - Coordinated Enrollment flyers were reviewed and discussion about more advertisements was discussed such as billboard advertisement, new stations, church bulletins.
- Next RSN meeting will be held in April
 - We will be presenting updates on coordinated enrollment suggestions and discuss the importance of vocabulary and early literacy. Miss Shandi will be reaching out to some of our child care center directors to conduct some interviews about this topic to present at the meeting.
- If there any concerns or questions, contact Miss Shandi Tyler at shandi_tyler@saintmartinschools.org

LDOE Information:

- CCAP Family Redetermination Extensions
 - To ensure families continue to receive CCAP services, in light of the COVID-19 pandemic and Hurricane Ida, redetermination cases have been extended for a three month period
 - January cases have been extended to April 30, 2022
 - February cases have been extended to May 31, 2022

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- March cases have been extended to June 30, 2022
 - New Director's Office Hours
 - February 25
 - [Link to attend](#)
 - 2022 Powering Up Early Childhood Conference
 - The Department will host an Early Childhood Conference, July 22-24, at the Ernest N. Morial Convention Center in New Orleans. Early childhood center staff, teachers, family child care and in-home providers, parents and families are invited to attend. Session topics will support the roles of all attendees. Additional details will be shared with the early childhood community soon.
 - Updates for COVID-19
 - The Department hosts monthly webinars for early childhood providers. These webinars include important updates related to COVID-19 and other relevant information for all provider types. Providers can access the next provider webinar using the information below. Additionally, for quick answers to COVID-19 questions, please see the recently updated FAQs for Child Care Centers and Providers. Presentation slide from our February webinar are available in the Quality Providers Library on the Louisiana Believes website
 - Webinar Date and Time: March 3 at 1:00PM
 - [Webinar Link](#)
 - Phone Number: 1-312-626-6799
 - Meeting ID: 935 9774 5872
 - Passcode: 641464
 - TIKES Mental Health Consultation
 - Tulane offers TIKES Mental Health Consultation via telephone or secure video platform to Louisiana caregivers in need of support during the COVID-19 crisis. Type I, II and III child care centers, family and in-home child care providers, parents, respite caregivers, and others caring for young children can request a consultation by completing a [request form](#)
 - 2022 Star Ratings Released
 - Sites may view their updated star ratings for 2022 at Louisiana School and Center Finder. Sites should utilize their 2021 star ratings to file 2021 taxes.
 - Increase in CCAP Reimbursement Rates
 - On January 18, 2022, the Board of Elementary and Secondary Education (BESES) approved a significant increase in provider rates. New CCAP rates will be reflected in the payment issued the week of February 14th, The payment will reflect the state's maximum daily rate per age group at which the Department will reimburse providers.

		Child Care Assistance Program-Rate Increase				
2022 CCAP Rate Increase*						
The new 2022 state maximum daily rates for CCAP are as follows:						
Provider Type	Age 3 and up	Age 1-2 (Toddlers)	Age 0 (Infants)	Special Needs Age 3 and up	Special Needs Age 1-2 (Toddlers)	Special Needs Age 0 (infant)
Type III Early Learning Center	\$31.50	\$42.00	\$68.00	\$39.69	\$52.92	\$85.68
Family Child Care Provider	\$29.00	\$42.00	\$61.00	\$36.54	\$52.92	\$76.86
In-Home Providers	\$25.00	\$25.25	\$26.65	\$31.50	\$31.82	\$33.58
School Child Care Providers	\$24.00	\$24.00	\$24.00	\$30.24	\$30.24	\$30.24
Military Child Care Centers	\$30.00	\$31.05	\$35.65	\$37.80	\$39.12	\$44.92

Referral Documentation Form:

- Program Partner designees are asked to fill out the Referral System Documentation Form by the second Wednesday of every month
- Use numbers from the previous month (ex. When filling out the form in March, use February numbers)
- Beginning in March, “waitlist” question will be added (per age group)
 - To collaborate even better with our program partners according to Bulletin 140 requirements and to be prepared when LDOE asks about the waitlist in our Network
 - Please provide the number of children on a waitlist, per age group that are not enrolled but want to enroll
- Open Seats form will be emailed to all program partners shortly after second Wednesday of every month
 - Purpose is to inform parents of any available seats in our Network in the event a center/school is full or they do not have that age group at their school/center and can refer parents to those centers/schools that may

February 1 Child Count:

- All Program Partners have submitted the February 1 count
 - February 4th was the deadline to submit the count to Lead Agency
 - Lead Agency will submit St Martin Parish February 1 Child Count to the LDOE by Friday, February 25th

CLASS:

- Spring CLASS observations
 - BESE approved a one-time waiver to Bulletin 140 required CLASS observations for all publicly-funded early childhood classrooms. Classrooms that scored “Proficient” (4.50) or higher during their Fall 2021 observation, after third-party replacement, will be exempt from receiving a second observation from the community network lead agency in Spring 2022. Third-party observations are unaffected by this policy change.
 - Individual emails were sent out to our program partners with specific details on Spring observations at their center discussing whether observations will occur or Opt Out of Spring observations
 - The deadline for St Martin CLASS observers to conduct Spring CLASS observations is Friday, April 29th
- Calibration Exercise
 - An email will go out next month to those that will be conducting Spring observations is Friday, April 29th
- Celebration Time
 - Congratulations to Miss Skylar James who is a Toddler Lead Teacher at St Martin Sunshine Playschool, Inc. in St Martinville, LA for receiving a 7.00 for her Spring CLASS observation with a Third party observer

Coordinated Enrollment Campaign and Plan:

- We have just completed the St Martin Parish 2022-2023 Coordinated Enrollment Plan
- An email will go out to all IProgram Partners after the leadership meeting that will include:
 - Coordinated enrollment plan
 - Uploads that go with plan
 - Google form stating that you have received and reviewed the plan, to fill out and submit
- Deadline for Program Partners to complete the google form is Wednesday, February 23rd
- Deadline for Lead Agency to submit the plan to LDOE is Friday, February 25th
- A survey was sent out to all program partners asking what kind of open enrollment St Martin Parish should hold (virtual, face-to-face, or flyers only as well as the dates they prefer (March 7-March 11, March 14-March 18 or March 21-March 25)
 - Results from survey (majority)
 - Face to Face, Virtual and Flyers only were selected as TYPE of Open Enrollment
 - Each Program partner will hold Open Enrollment as they see fit
 - Week of March 14 - March 18
- Advertisement for Coordinated Enrollment
 - Began on Monday, February 14th
 - A different flier will be sent to the Teche News each week for 4 weeks prior to Open Enrollment
 - Weekly reminders will be sent to all St Martin Parish parents of enrolled students
 - The St Martin Parish Early Childhood FB page will post a different flier 4 weeks prior to Open Enrollment and continue posting weekly, alternating fliers
 - Linked child care centers FB page
 - Coca Cola banners will be displayed throughout the parish
 - Fliers were sent to Program Partners on Friday, February 11 for them to display
 - Fliers will be displayed at each parish library center
 - Advertisement in Progress
 - Billboard advertisement
 - Yard signs

Next Leadership Meeting:

- Thursday, April 14, 2022

After the conclusion of the Leadership Meeting, a Coordinated Enrollment Procedures training was conducted for all St Martin Parish Early Childhood employees that take part in enrolling children in our Early Childhood Programs.