



School Board of the City of Richmond Public Schools  
Division of Procurement and Property Management  
2395 Hermitage Road, Vatex Building  
Richmond, Virginia 23220

MEMORANDUM for Record

Date: February 17, 2022

Subject: Q&A Part 2, RFP 21-6698-12, Vended Meals for Breakfast Program

Questions received through February 15, 2022, include:

- **Q1:** Page 10 G.2 states 2 entrée choices for all breakfast menus. This differs from the menu on page 69 where there is a single choice for Meal Breakfast Kits (Grab n Go). Are you requiring the addition of a second Grab n Go for the K-12 menu cycle?

**A1:** The sample menu on Page 69 has 3 entrée choice options at breakfast.

- **Q2:** How should pricing be submitted for Grab & Go Breakfast where all components are required to be overwrapped?

**A2:** Pricing for the Grab & Go Breakfast Kit where all components are overwrapped should be a single unit price as on Appendix G.3 on page 52.

- **Q3:** Attachment G Pricing lists the Estimated Serving Days at 180 Days for all programs. What are the actual number of days RPS is contracting for to be used on the Bid Sheet?

**A3:** The actual number of days to be used for this contract is not known at this time and depends on when a final contract is approved (so we use typical school year days); however, unit pricing will be taken into consideration.

Nothing herein shall change the meaning or intent of the solicitation unless and until changed by formal addendum released by the Purchasing Agency. Please take due notice hereof and be governed accordingly in submitting a response. Failure to acknowledge addenda may result in your proposal being non-responsive.

RICHMOND PUBLIC SCHOOLS

By: *Damon R. Richardson*

Damon R. Richardson, MBA, Ed.D.

Contract Officer