



**NOVI COMMUNITY SCHOOL DISTRICT**  
*PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING.*

# **Board of Education 2022 Agenda**

**Dr. Danielle Ruskin**  
President

**Mr. Paul Cook**  
Vice President

**Mr. Willy Mena**  
Secretary

**Mrs. Kathy Hood**  
Treasurer

**Mr. Tom Smith**  
Trustee

**Mrs. Bobbie Murphy**  
Trustee

**Mrs. Mary Ann Roney**  
Trustee

**Meeting Date: February 17, 2022**  
**Educational Services Building**  
**25345 Taft Road**  
**Novi, MI 48374**



**NOVI BOARD OF EDUCATION**  
**Regular Meeting – February 17, 2022**  
**7:00 PM**  
**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLIANCE**
- III. APPROVAL OF AGENDA**
- IV. PUBLIC HEARING – ESSER III**
- V. BOARD OF EDUCATION STATEMENT**
  - a. Board of Education Statement of Oakland County Mask Mandates
- VI. COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS**
  - *Individuals who wish to address the Board must identify themselves, their address, and any organization they may represent*
  - *The Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting*
  - *Individuals who wish to address the Board shall direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees or members of the audience.*
  - *Behavior that is intemperate, abusive, defamatory or discourteous or that otherwise interferes with the orderly conduct and timely completion of the Board meeting is strictly prohibited.*
- VII. CONSENT AGENDA**
  - a. Approval of Minutes
  - b. Approval of Field Trip(s)
  - c. Approval of Donations
- VIII. ACTION ITEMS**
  - a. Personnel Report
  - b. MASB Board of Directors Election 2022
  - c. Approval of Politics Club Field Trip
- IX. INFORMATION AND DISCUSSION**
  - a. 2021-2022 Budget Amendment
  - b. Physical Education Waiver
- X. COMMENTS FROM THE AUDIENCE**
- XI. ACTING SUPERINTENDENT’S REPORT**
- XII. BOARD COMMUNICATION**
- XIII. ADJOURNMENT**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

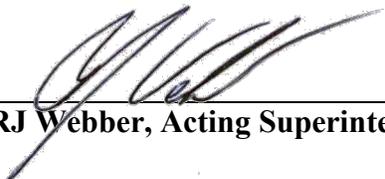
**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC:** Public Hearing: ESSER III - Community Input

As part of the ESSER III application process, districts are required to survey their stakeholders and hold a public hearing for community input. On December 10, 2021, the District sent out a survey to all of its' stakeholders, staff, students, parents, and community members.

Tonight, Novi Community School District is holding the public hearing in order to gather more community input.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

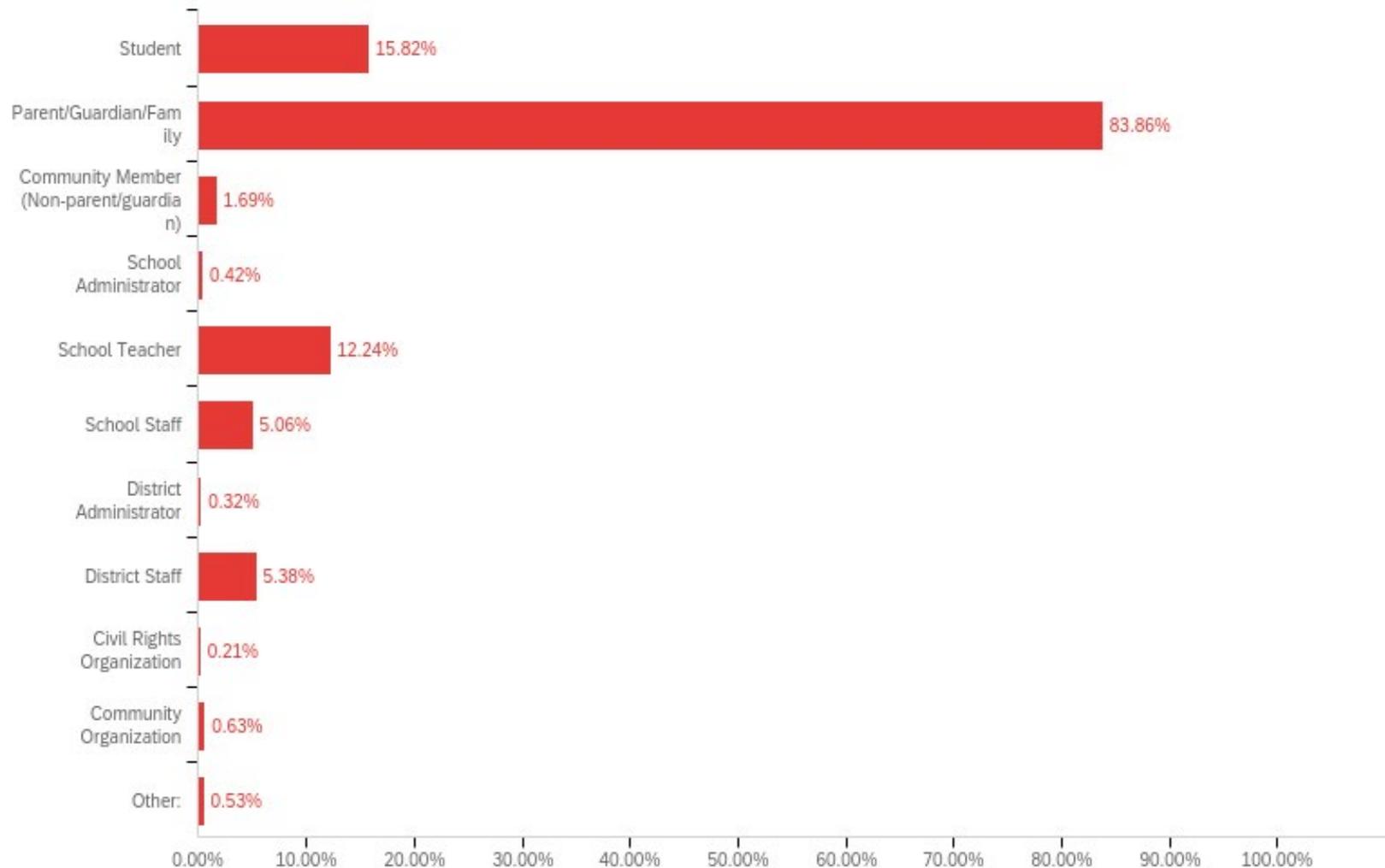
  
\_\_\_\_\_  
**RJ Webber, Acting Superintendent**

# Default Report

ESSER III Survey

February 14th 2022, 9:59 pm EST

## Q5 - Which stakeholder group(s) do you represent? You may select more than one



Q5 - Which stakeholder group(s) do you represent? You may select more than one

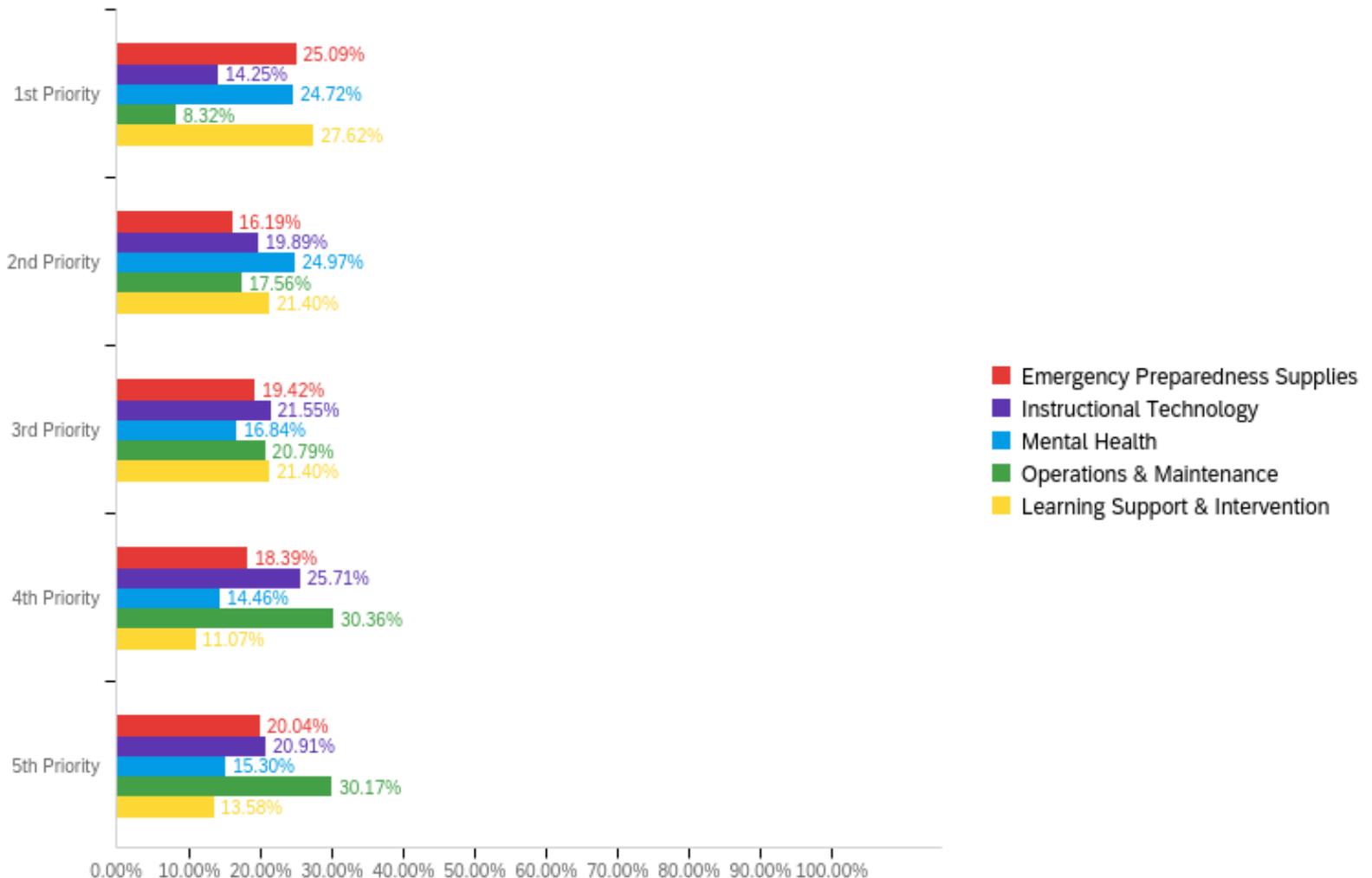
#	Answer	%	Count
1	Student	12.54%	150
2	Parent/Guardian/Family	66.47%	795
3	Community Member (Non-parent/guardian)	1.34%	16
4	School Administrator	0.33%	4
5	School Teacher	9.70%	116
6	School Staff	4.01%	48
7	District Administrator	0.25%	3
8	District Staff	4.26%	51
9	Civil Rights Organization	0.17%	2

Q5 - Which stakeholder group(s) do you represent? You may select more than one

#	Answer	%	Count
10	Community Organization	0.50%	6
11	Other:	0.42%	5
	Total	100%	1196

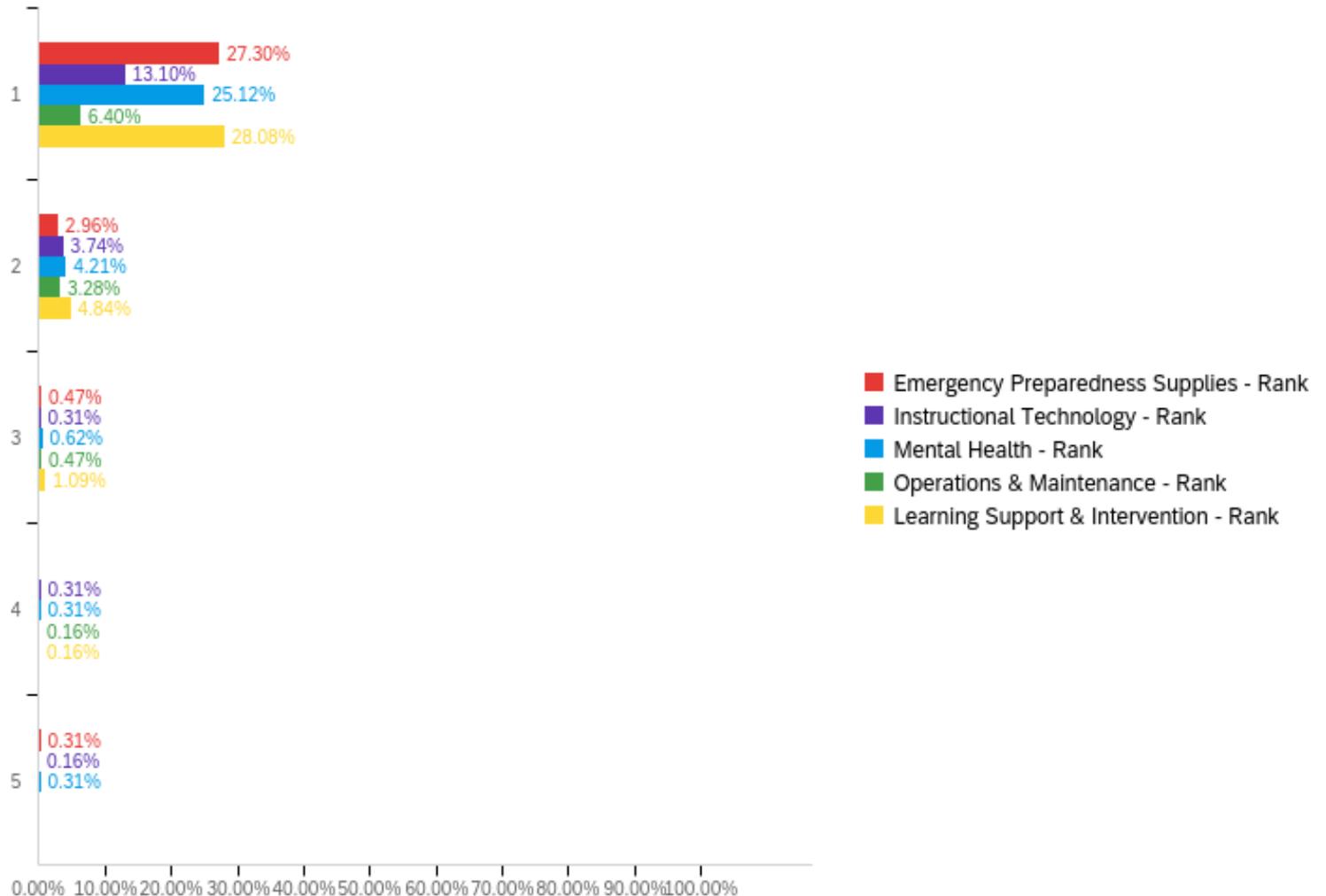
Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

cat QID7 - Groups



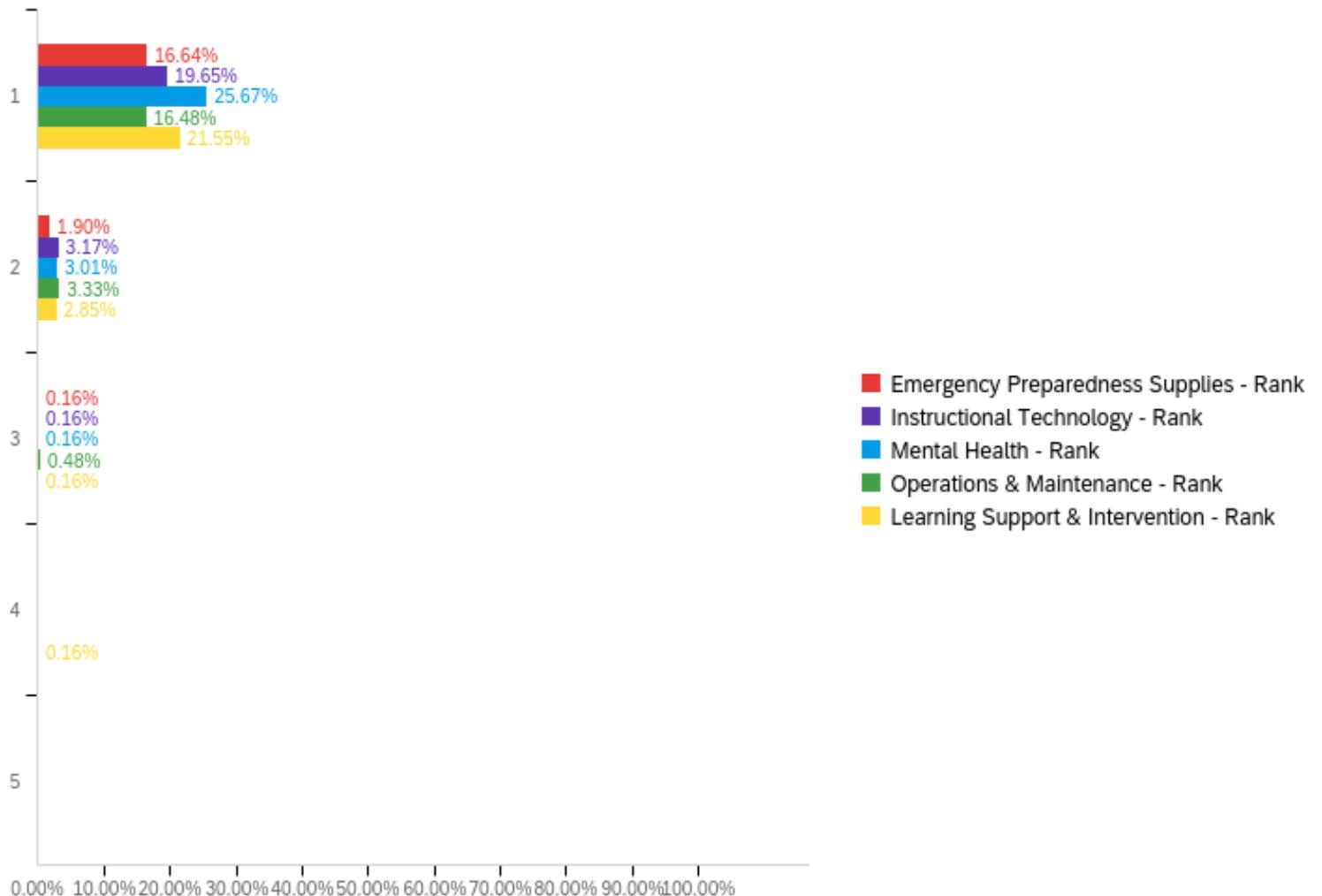
Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

QID7 - 1st Priority



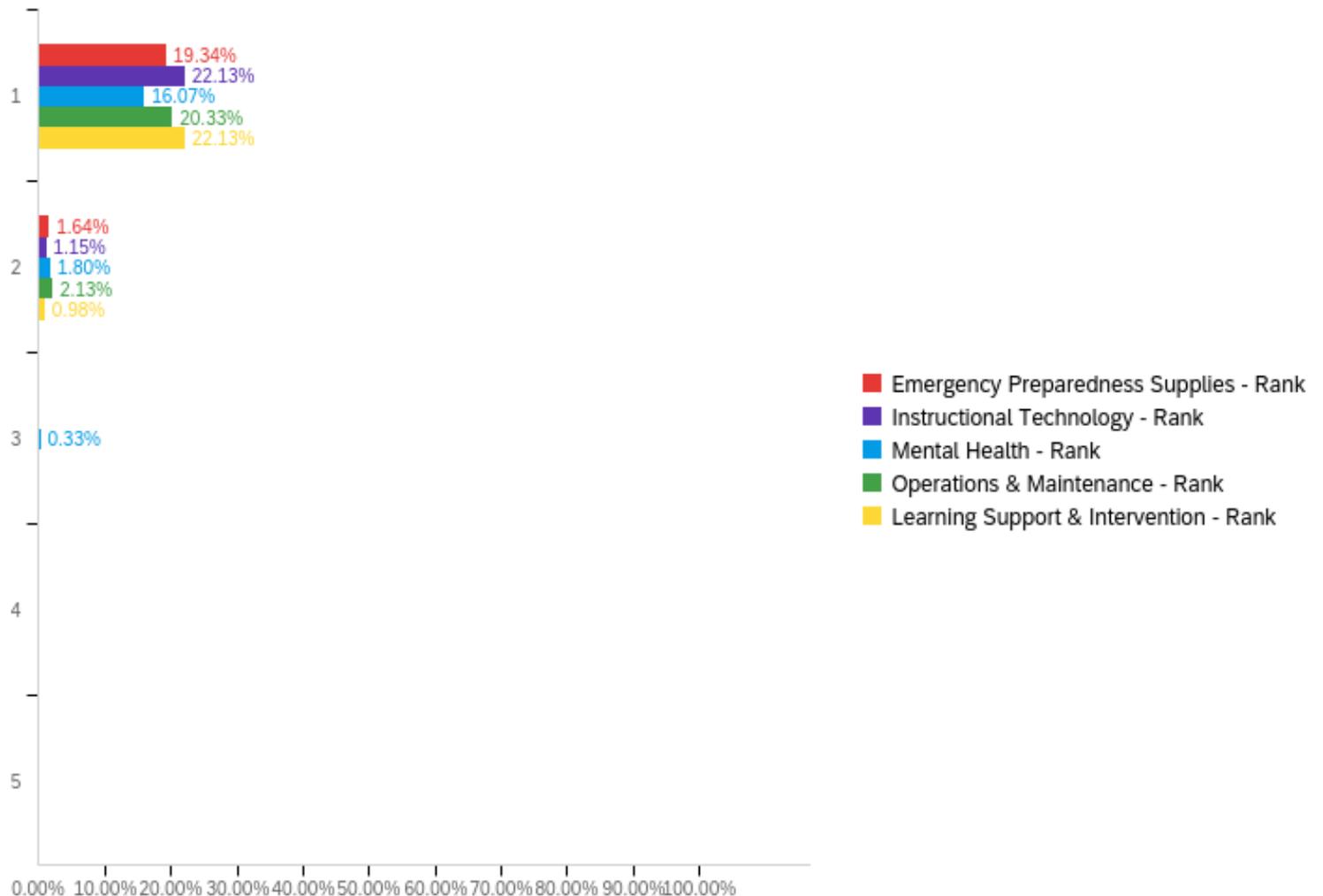
Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

QID7 - 2nd Priority



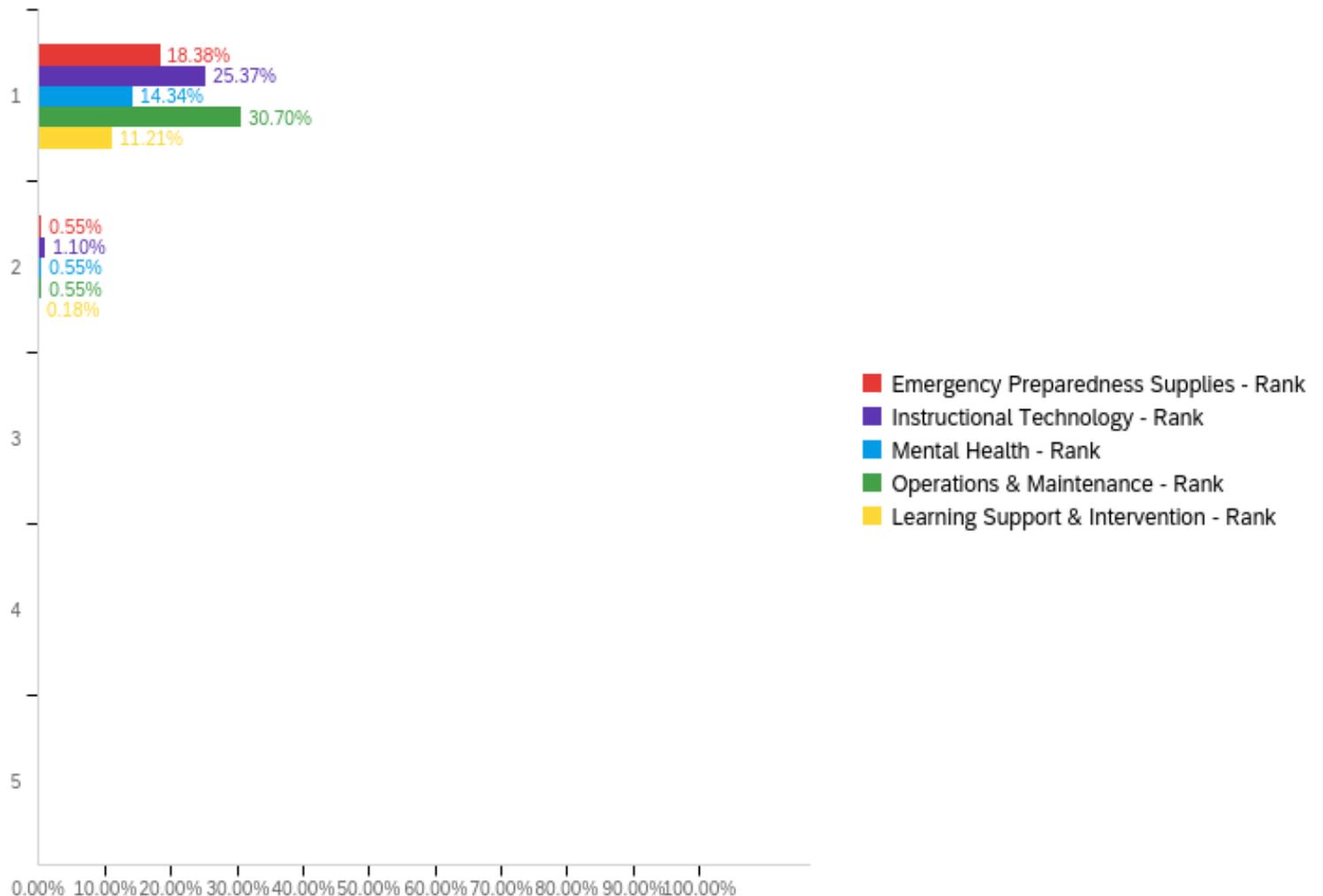
Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

QID7 - 3rd Priority



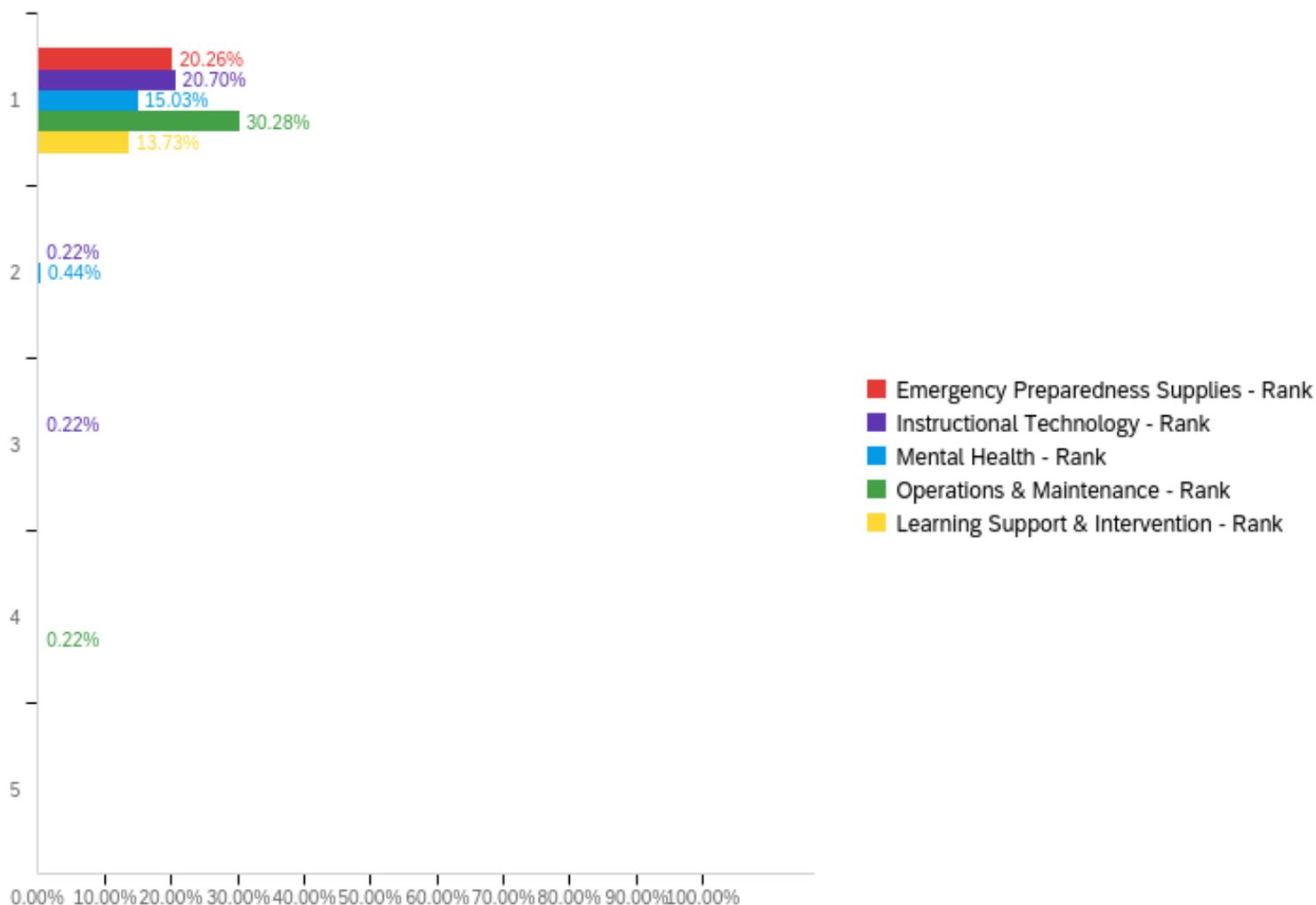
Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

QID7 - 4th Priority

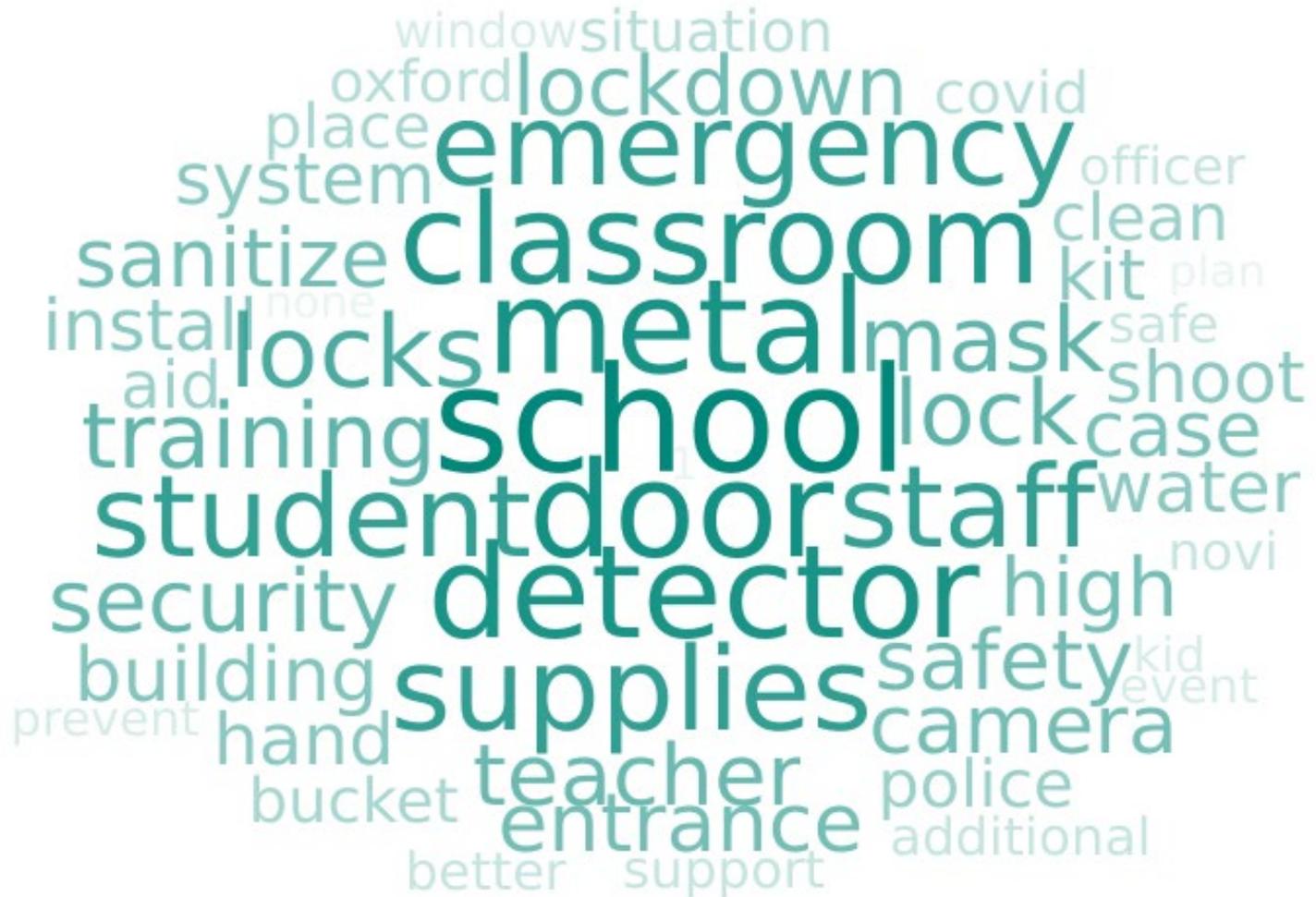


Q7 - Please select a priority level for each of the five categories. Each category requires a priority level. If you believe two or more categories are equally important, you may select the same priority level for those categories.

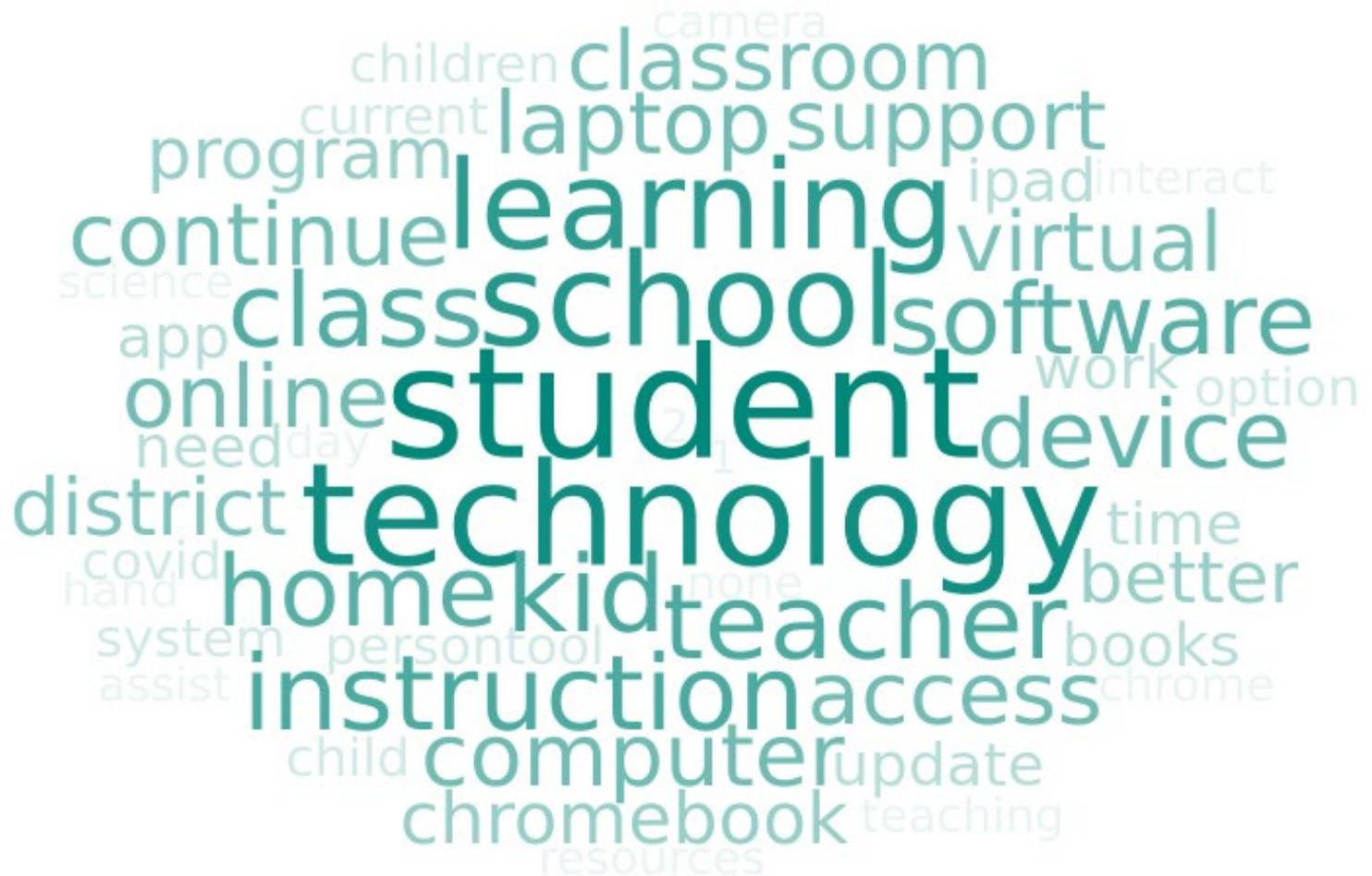
QID7 - 5th Priority



Q8 - What specific ideas, if any, do you have for the category of EMERGENCY PREPAREDNESS SUPPLIES?

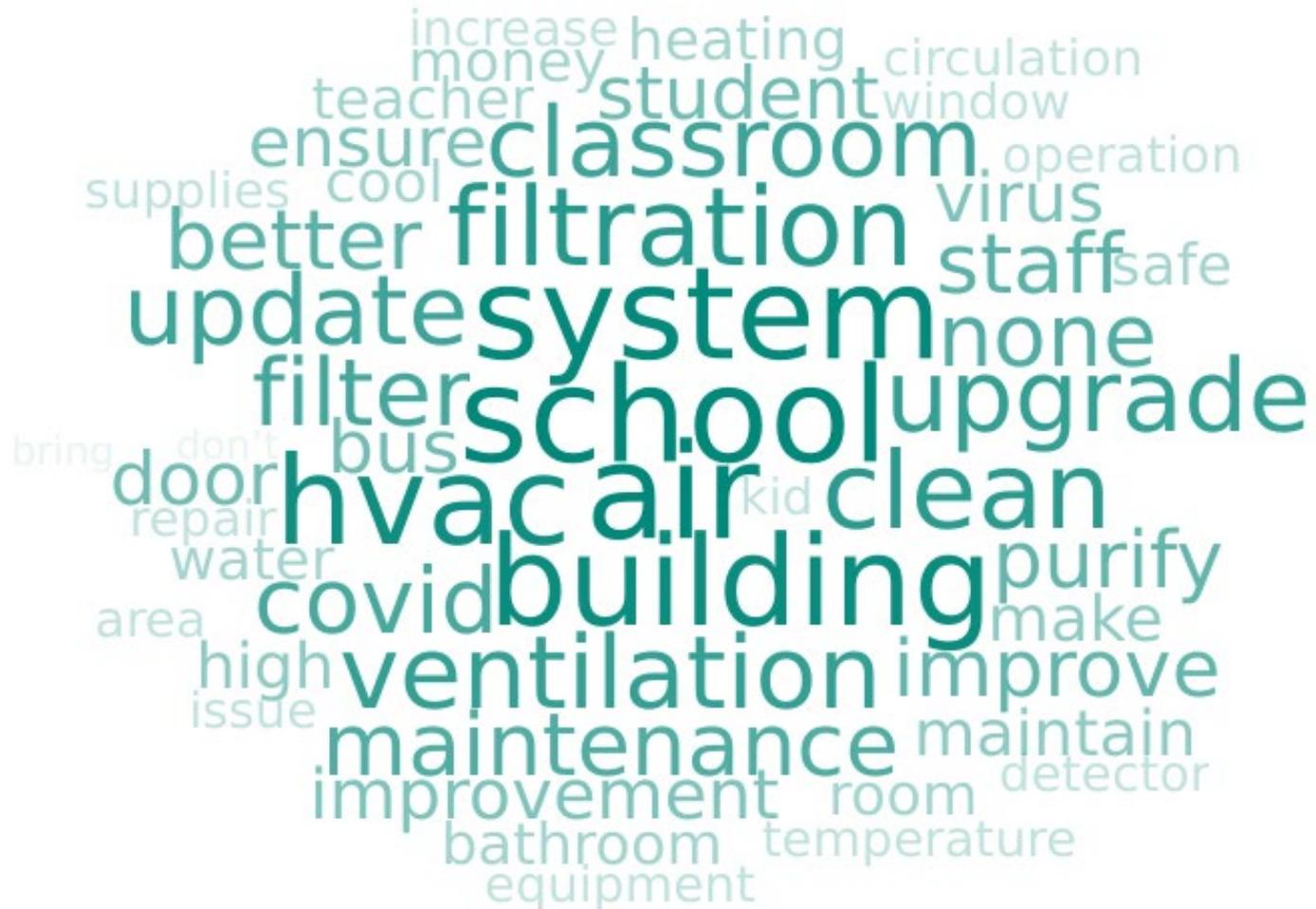


Q9 - What specific ideas, if any, do you have for the category of INSTRUCTIONAL TECHNOLOGY?

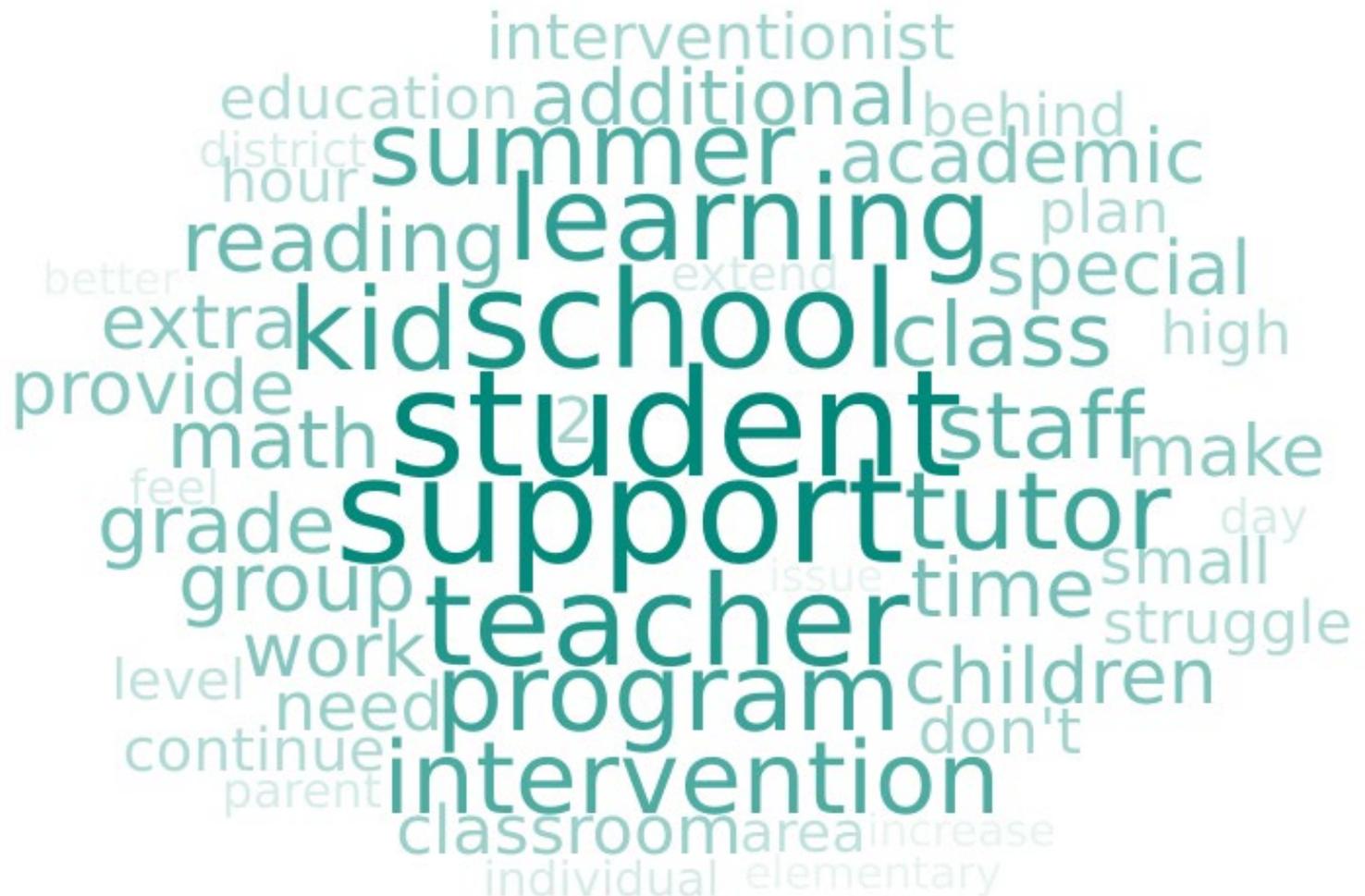




Q11 - What specific ideas, if any, do you have for the category of OPERATIONS & MAINTENANCE?



Q12 - What specific ideas, if any, do you have for the category of LEARNING SUPPORT & INTERVENTION?



**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**SUPERINTENDENT OF SCHOOLS**

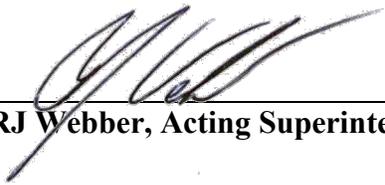
**TOPIC:** Board of Education Statement on Oakland County Mask Mandates

The Oakland County Health Division has indicated that they are lifting the mask requirement for schools on February 28. The Novi Community School District Board of Education and the administration will support this action and not require masks in our schools starting February 28, 2022.

In following this guidance, we also will support those who want to continue wearing masks. In essence, our district is now a mask optional district.

We understand that masks have created some controversy this year and we want everyone to respect the decision that each person makes. Whether a person wears a mask or does not wear a mask is a personal decision. Please respect the decision each one makes and continue to be a district where we support each other.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
**RJ Webber, Acting Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

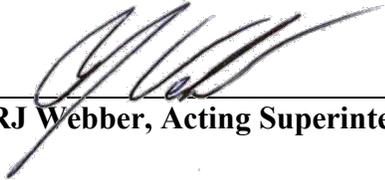
**CONSENT ITEMS**

- A. Approval of Minutes
  - a. Regular Meeting Minutes of February 3, 2022
  - b. Closed Session Minutes of February 3, 2022
  
- B. Approval of Field Trip(s)
  - a. Novi Middle School Band, Choir, and Orchestra Trip to Sandusky, OH
  
- C. Approval of Donations
  - a. District Support Groups Donations
  - b. Anonymous Donation

**RECOMMENDATION:**

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
**RJ Webber, Acting Superintendent**



**Minutes of a Closed Session, February 3, 2022  
Novi Community School District  
Board of Education**

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A Closed Session of the Board of Trustees of Novi Community School District was held Thursday, February 3, 2022, beginning at 8:34 PM.

Present: Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mrs. Murphy, Mr. Cook, and Mrs. Roney (remotely) by Roll Call Vote

Absent:

Others Present: Dr. Steve Matthews, Dr. Gary Kinzer, Dr. RJ Webber, Greg McIntyre

TOPIC(S) DISCUSSED

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board moved to a closed session to discuss school security.

No action was taken by the Board at this meeting.

The Closed Session adjourned at 9:36 PM. The next regular meeting of the Board is scheduled for February 16, 2022 at 7:00 PM, at the Educational Service Building.

\_\_\_\_\_  
Willy Mena, Secretary

An online recording of this meeting is available on YouTube and on the District Website: [novi.k12.mi.us](https://novi.k12.mi.us)



**Minutes of a Regular Meeting, February 3, 2022  
Novi Community School District  
Board of Education**

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A Regular Meeting of the Board of Trustees of Novi Community School District was held on Thursday, February 3, 2022, beginning at 7:03 PM.

Present: Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mr. Cook and supported Mrs. Hood that the Novi Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

DEERFIELD PRINCIPAL INTRODUCTION

Dr. Gary Kinzer, Assistant Superintendent of Human Resources, will introduce Melissa Lane, Novi Community School District's new principal at Deerfield Elementary School. Ms. Lane began her educational career as an elementary teacher in the Birmingham Public Schools, where she taught first, second, and third grades. After teaching for 11 years, Ms. Lane was assigned the position of Instructional Specialist at Pembroke Elementary School in Birmingham, where she provided direct instructional support to teachers as well as district wide professional development.

In 2017, Ms. Lane was selected to serve as principal at North Road Elementary School in the Fenton Area Public Schools. As a principal in Fenton, Ms. Lane has successfully led her school in developing strong instructional practices centered on data and research-based pedagogy.

Ms. Lane demonstrated a deep knowledge of teaching and learning, supporting students, working with parents, and supporting staff. Most importantly, she clearly articulated her deep concern for and support for students. Ms. Lane is knowledgeable of MTSS, understanding data, developing teams, and supporting all the students in her care, as the building principal.

Ms. Lane is a proven leader and will serve the Deerfield community well.

COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS

There was one comment from the audience welcoming our new principal.

CONSENT AGENDA ITEMS

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board

members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

**CONSENT ITEMS**

- A. Approval of Minutes
  - a. Regular Meeting Minutes of January 20, 2022
  
- B. Approval of Bills
  - a. Board Report
  - b. Check Register for December 2021
  - c. Purchase Card Report for November 2021
  
- C. Approval of Field Trip(s)
  - a. Novi Pom State Competition
  - b. Winter Guard International Championship Competition

It was moved by Mrs. Hood and supported by Mr. Mena that the Novi Community Schools Board of Education approve the Consent Agenda Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

ACTION ITEMS

Personnel Report

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

**A. New Hires**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Krukowski, Marlene	DF	Special Ed Teacher	New Hire	MA	02-14-22
Russ, Lauren	HS	Math Teacher	New Hire	BA	02-04-22
Scott, Evelyn	HS	Math Teacher	New Hire	BA	02-04-22
Stacer, Danielle	District	Nurse	New Hire		02-04-22
Geiger, Justine	Career Prep/Adult Ed	Student Data Asst.	Position Chg.	Level B	02-04-22
Selvam, Preetha	DF	Special Ed Para	Position Chg.	Level B	02-04-22

**B. Retirements and Resignations**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Shefferly, Tara	ROAR	Social Worker	Resigned	02-04-22

**C. Leaves of Absence**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Noroyan, Amber	MS	Special Ed Teacher	LOA #1-Child Care	02-23-22 to 06-10-22
Valentine, Karley	ECEC	Secretary	LOA #1-Child Care	02-07-22 to 06-30-22

It was moved by Mr. Smith and supported by Mrs. Murphy that the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

### Superintendent Evaluation

Tonight, the Novi Community School District Board of Education formalizes the 2021 Superintendent evaluation. The Board met in closed session on January 6, 2022, at the request of Dr. Matthews, complying with the Open Meetings Act guidelines, to review his performance for 2021.

The Revised School Code requires school boards to evaluate their superintendent's job performance annually as part of a comprehensive performance evaluation system that takes into account student growth data and requires certain additional factors. The rating categories in the evaluation are as follows:

- Governance and board relations
- Community relation
- Staff relations
- Business and finance
- Instructional leadership
- Student growth
- Progress toward district-wide goals

At the evaluation meeting, the Board took no action but comes this evening to finalize the 2021 Superintendent evaluation.

It was moved by Mrs. Murphy and supported by Mr. Smith that the Novi Community School District Board of Education approve the 2021 Superintendent Evaluation, rating Dr. Steven Matthews as highly effective.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

### INFORMATION AND DISCUSSION

#### MASB Board of Directors Election 2022

Every year in February the Novi Community School District Board of Education, as a member of the Michigan Association of School Boards (MASB), has the right to cast a ballot for a group director in the MASB Board of Directors Election. Regions are based on geography. Novi will be casting one (1) vote in Region 8, districts with pupil membership between 5,001 and 11,000.

In our **Region 8**, there are four (4) candidates running for one (1) seat.

#### **Region 8 (three-year term)**

- Melandie Hines – Wayne Westland Community Schools
- Darlene Pomponio (Incumbant) – Southgate Community Schools
- Angie Smith – Farmington Public Schools
- Michael Swiecki – Wyandotte Public Schools

The Novi Community Schools Board of Education is asked to approve tonight for whom they would like to decide to cast the vote for.

Voting takes place via online ballot. The district receives one ballot, which has been emailed to the Superintendent's Secretary. After a decision is made the secretary will cast the ballot for the Board. Ballot deadline is 1 p.m. on Wednesday, March 2, 2022.

### COMMITTEE REPORTS

#### Capital Projects Committee

Mr. Mena, Board Secretary and Capital Projects Committee Chair, reported that they had a robust meeting for about an hour and a half. He stated that they discussed ongoing projects, timelines for completion, and some governance ideas with how we move forward with the rest of the bond dollars.

#### Governance and Policy Committee

Mr. Smith, Board Trustee and Governance and Policy Committee Chair, reported that the two (2) main topics that were addressed were our social media policy and our communications policy, with the public. He stated that this would include everything from District devices to personal devices. Mr. Smith said that social media is not just posting on Facebook, but Twitter accounts, and whatnot. He mentioned that the committee asked for more clarification on some different policies and are looking at what other school districts have in place.

Mr. Smith reported that the committee had a continuation discussion on a couple of things that carried over from last year. He stated that they talked about committee assignments, or the frequency that committees are meeting. Mr. Smith said there was some discussion on Ad Hoc committees, the DEI committee, and the legislative committee. He mentioned that the committee asked for more clarification and since then, the committee has gotten some input and suggestions from the public. Mr. Smith said that the committee is taking all of that into consideration.

Mr. Smith reported that the committee also talked about continuing to hammer out the definitions that would be used between a textbook used in a classroom and a book that would show up in the media center. He asked, what would be considered a textbook and what would be considered a book or an aid brought in by a teacher?

Mr. Smith stated the last thing was clarification between a gift and a grant. He said this might seem straight forward, but there were some comments about grant money that was used and did not come to the Board for approval. Mr. Smith mentioned that it was clear, the fundamental difference is that a gift you do what you want with it and a grant is usually tied to some particular use.

Mr. Smith reported that the committee will continue with these policies and will do our best to articulate a clear definition of what is what and also what would be considered a violation of that in absence of clarification. He stated that in this day and age it seems like some of our challenges are in the gray area or in what would be a subjective decision on that violation. Mr. Smith said that we are trying, as a committee, to eliminate that ambiguity between these different topics yet it is important to give our teachers as much birth as they need as professional in the classroom.

Mr. Smith mentioned that since he, Mr. Cook, and Mr. Mena are on the Capital Projects committee and the Governance and Policy committee they are going to try to coordinate those two (2)

committee meetings for the same day. He reported that with an increased cadence, we will be able to get through more things quickly with less intrusions on their personal lives.

#### COMMENTS FROM THE AUDIENCE

There were eight (8) comments from the audience this evening in support of the District's social emotional learning, Diversity, Equity, and Inclusion, social media, District policies on books, Social Justice, the District's curriculum, and great experiences in Novi schools.

#### SUPERINTENDENT REPORT

Dr. Steve Matthews, Superintendent of Schools, responded to statements from the last Board meeting regarding the social emotional learning guide. He reported that this guide was developed by teachers and administrators, in our District, as a support for teachers and administrators as they support students in our schools.

Dr. Matthews stated that all of us have become aware since the pandemic and even before the pandemic that our students struggle at times; not all of them and not all at once. He said that our students have been thrust into an unprecedented situation and we, as professional educators, had an obligation to try and provide resources that would support our students as they tried to navigate through the pandemic.

Dr. Matthews reported that it was suggested this social emotional learning guide was somehow hidden and never discussed publicly. He stated that was far from the truth. Dr. Matthews said that the guide was developed by our staff as a way to bring a variety of resources together to provide ideas for teachers, staff, and administrators to use to support students. He mentioned that the SEL guide used national standards that were developed by a group call CASEL, the Collaborative for Academic and Social Emotional Learning.

Dr. Matthews reported that the CASEL framework is built around five (5) standards for students and adults: self-awareness, self-management, social awareness, relationship skills, and responsible decision making. He stated the guide provides a variety of ideas. Dr. Matthews said that some create controversy, some have wide agreement, but all of it makes him and others in the District think and gives us the tools to use to support out students.

Dr. Matthews asked, is this a mandatory tool or guide? He stated, no it is not. Dr. Matthews reported that it is a resource that provides ideas. He mentioned that it was created at a time when teachers and administrators were asking for resources; it was created at a time when some parents were telling us that some students were struggling. Dr. Matthews said it was created to provide our staff some support as we look to find ways to help our students.

Dr. Matthews reported that the inference was that we have kept this hidden and that we did so because we did not want parents to know what we were talking about with the students, in our schools, is far from the truth. He stated that we presented it to the Board in a public meeting on March 4, 2021. Dr. Matthews said that it was not posted on our website because it is a teacher resource.

Dr. Matthews mentioned that it was also suggested that we should examine our Academic Advisory times, that we provide at school. He reported that we provide these times at each of our levels. Dr. Matthews stated that they have academic and social emotional component to them.

Dr. Matthews said that elementary schools have WIN, What I Need, time and multi-grade cabin, village, or community time. Dr. Matthews mentioned that when time is daily, the multi-age community time is often weekly or monthly. He reported that at the middle school, we have 8-20, which has an academic time and a community building time.

Dr. Matthews stated the high school has academic advisory, which has an academic and community building time as well. He said that the community building aspect has been questioned for its value. Dr. Matthews mentioned that we created this time, so that we can build community within our schools, strong communities enhance academic performance. He reported that strong communities that support all students, create schools that encourage and support all students as they strive and grow and reach their potential.

Dr. Matthews stated that schools cannot be focused exclusively on academics. He said this week, our girls' basketball team held its annual recognition of each player's favorite teacher. Dr. Matthews mentioned that those teachers are their favorites not only because they are good teachers, but because they build relationships with students. He reported that they are listening to students and providing guidance. Dr. Matthews stated that they mentor, they push, and they encourage this in community building time. Dr. Matthews reported that our community building time, in our schools, is done to provide us time to focus on community building and in doing so we make our academic program that much stronger.

Dr. Matthews stated that the second part of his report is on our Board committee work. He said that we have created a strong committee structure, but it takes time and it will be messy. Dr. Matthews mentioned that some of the topics that will be discussed potentially will be filled with emotion, but he is confident that we can find our way through these discussions as we listen to each other, try to understand other people's points of view, and believe that all of us want what is best for the students in our District.

Dr. Matthews reported that we craft policies and make decisions to build a school district that supports our students. He stated that everyone will make mistakes from time to time and most errors are handled through our HR process. Dr. Matthews said the community will not know what discussions were held with the employee who makes a mistake because that is the way the system is supposed to work. He mentioned that at times emotions will run hot, but we should find ways to listen and understand that we will read the solutions and not just focus on the punishment.

Dr. Matthews reported that all of us up front are wearing Oxford strong shirts. He stated that this is part of a larger effort to support our friends, students, and the community of Oxford. Dr. Matthews said all Novi students and staff are encouraged to wear navy and gold tomorrow, Friday, February 4<sup>th</sup> or if you have an Oxford strong shirt. He mentioned that anyone wearing an Oxford strong shirt can get into the basketball games, at Novi High School, for free.

Dr. Matthews thanked the Board for their evaluation of him and that he is pleased that he can serve this community.

#### ADMINISTRATIVE REPORTS

Mr. Greg McIntyre, Assistant Superintendent of Business and Operations, reported that Cindy Valentine, our Director of Transportation, has met the requirements to renew her MSBO Director of Transportation Certification. He stated that it is good through June 30<sup>th</sup>, 2026 and he wanted to commend her and recognize her.

Dr. Gary Kinzer, Assistant Superintendent of Human Resources, reported that Monday will be the fourth Mentee Monday session of the year. He stated that it will be a virtual session and Jeff Dinkelmann, Director of Students Growth and Accountability, will join him. Dr. Kinzer said that they will be reviewing the State of Michigan Professional Development requirements for new teachers; discussing options in our District for meeting those requirements; and how we document.

Dr. RJ Webber, Assistant Superintendent for Academic Services, reported that a fantastic article came out in the Detroit Free Press about the pandemic hitting some of our students hard and why some teachers are hopeful for English Language Learners. He stated that one third of our students in Novi are English Language Learners or former English Language Learners. Dr. Webber said that it was great to see a top fold or at least a digital story that included some of our teachers and kids, being recognized for the incredible work that they do. He mentioned that he is proud of our students and staff for weathering what has been an exceptionally difficult January for many people due to the rise in Omicron and the amount of people who have been out

Dr. Webber reported that fifth and sixth grade camp is happening right now, which is fantastic. He stated that getting back to a little something that Dr. Matthews had said earlier he believes that he has tweeted about 20,000 times in his eleven years in this community and now Twitter keeps track, so he included this on a tweet because it says something about how, when we share who we are with the world and the community, we are either vulnerable or proud of the work that we do or where we work.

Dr. Webber said he received a LinkedIn communication about a month ago from a former student of his at Mayflower Junior School of Kennedy. He mentioned that the student said Dr. Webber had taught him English sometime in 1991. Dr. Webber reported that the student said Dr. Webber would probably not remember him after 30 years, but he remembered Dr. Webber. He stated that the student thanked him for being an inspiration and that he could not remember anything Dr. Webber taught him, but he clearly remembered the feeling of inspiration and excitement he brought to the class.

Dr. Webber said that what that has led to is come conversations like the one at the podium tonight about the Trevor Noah book and the camera. He mentioned that these kids did not have any pictures taken of them, so Dr. Webber sent him a picture of his class, as picture that hangs in his office. Dr. Webber reported that era for them was an era of absolute isolation and the point is the relationships that our students build with our staff, the teachers or principals, is really what carries on. He stated there cannot be meaningful learning if that relationship is not there, so we need to think about that as we come to meetings and talk about each other. Dr. Webber said that many people have platforms, but very few have true accountability.

Dr. Webber stated that he would like to celebrate Black History Month. He read a couple of things from two (2) of his favorite poets and authors. Dr. Webber reported that the first is Zora Neale Hurston, "There are years that ask questions and years that answer." He said that we are all still waiting for an answer because the past two (2) years have been hard on all of us. Dr. Webber read another Zora Neale Hurston quote, "I love myself when I am laughing. . . and then again when I am looking mean and impressive." He also read Langston Hughes poem, I, Too; "I, too, sing America. I am the darker brother. They send me to eat in the kitchen when company comes, but I laugh, and eat well, and grow strong. Tomorrow, I'll be at the table when company comes. Nobody'll dare say to me, "eat in the kitchen," then. Besides, they'll see how beautiful I am and be ashamed—I,too, am America.

## BOARD COMMUNICATION

Mr. Smith, Board Trustee, reported that tomorrow will be two (2) weeks since he found his father deceased on the floor. He stated that he has had time to go through some stuff and it has not brought back the best memories. Mr. Smith said he thinks back to his childhood and how his father was raised, both parents were raised, in a time where Polish jokes were all the rage. He mentioned that with a name like Smith you would think that I am not Polish, but I am. Mr. Smith reported, how things change and nowadays you cannot tell Polish jokes, but how funny they were.

Mr. Smith stated that he believes it was in 1974 was the first time he was called the n-word because his parents had divorces in 1968 and his mother moved in with an African American man in Grand Rapids. He said that it was not too cool, in the 60s, in Grand Rapids, but he raised me until I was in high school, then we lost touch. Mr. Smith mentioned that he finally got back in touch with him about seven (7) years ago and introduced him to his grandchildren. He reported that his son would be the first to tell you that Derek hugged him more than g-pops ever did and that he had never heard g-pops tell him that he loved him, but Derek did every time they saw each other.

Mr. Smith stated that it has been over 46 years since he had to deal with that and obviously he identifies as a successful white male. He said that he recalls Derek picking him up from that all white Catholic school, in his yellow cab and asking him to sit in the front. Mr. Smith mentioned that we would drop his books on the floor and bend over in an effort to hide because of the ridicule he would get the next day.

Mr. Smith reported that he has a fascination with Anthony Bourdine and not just because people say he looks like him, but because he was a man struggling with mental health and recovery. He stated that Anthony lost his battle and ended up taking his own life. Mr. Smith said that Anthony was in an episode in LAOS and described the horrors of the aftermath of war on the residents. He mentioned that he did not want to turn a blind eye to some of the things that are real today. Mr. Smith encouraged everyone to continue to work to address some of the shortcomings.

Mr. Smith made an appeal to everyone listening that the Novi Youth Assistance Program could use some volunteers. He reported that NYA is a resource for our community that is under appreciated. Mr. Smith stated that their primary focus is prevention from not just bullying, but kids hurting themselves, truancy issues, kids struggling with peer-to-peer pressure, and things that we take for granted like snow pants, mittens, and gloves. He said that we have kids in our community, in our schools, that do have to worry about these things and it is groups like Novi Youth Assistance that provide and do meaningful work. Mr. Smith mentioned anything you can do to support them would be appreciated.

Mrs. Hood, Board Treasurer, reported that once a month we get a copy of MASB's booklet called the Leaderboard. She stated that this month, Dr. Matthews has an essay about his journey from being a parent, to being an administrator in another district, to being (at the same time) an elected Board member in his home district. Mrs. Hood said that he talks a little bit about those different roles and staying in your lanes as you go through those roles. She mentioned that the pinnacle of his career is he is now able to call a snow day. Mrs. Hood stated that it was a very nice essay and she appreciates the reminder, as a Board member, of what lane we are in and who stays in what lanes.

Mrs. Hood reported, with our Oxford Strong shirts on this evening, she had the opportunity to talk to Kelly Breen, our State Representative. She stated that there is a new task force in the Michigan House

of Representative called School Safety Task Force and she is one of eight (8) members. Mrs. Hood said that it just started on January 10<sup>th</sup> and they have been doing a lot of significant work so far. She mentioned that they are trying to figure out how they best serve our students and our school staff.

Mrs. Hood reported that they have talked to the state police and Kelly is talking to the Oxford parents tonight. She stated that they have engaged with Parkland parents and divided their work group into six (6) areas from physical safety to mental health issues, staffing and personnel. Mrs. Hood said that they are crafting a survey for ISDs and district that we will be responding to. She mentioned that they are also studying the effectiveness of social and emotional learning and where it can be expanded to help a greater number of children. Mrs. Hood encouraged us to Google Michigan House School Safety Task Force; they want feedback from both the public and those involved in schools.

Mr. Cook, Board Vice-President, reported that he thought Dr. Matthews real life goal was to make the best chocolate chip cookie ever. He stated that his dog was very upset that he would not call a snow day because the kids would not be around.

Mrs. Murphy, Board Trustee, thanked Dr. Ruskin on behalf of the Board for their t-shirts. She stated that Dr. Ruskin volunteered to supply them and she is so appreciative.

Dr. Danielle Ruskin, Board President, reported that with the Oxford shirts, it is really an MHSAA Program. She stated that Brian Gordon, our former Athletic Director, and Don Watchowski, our current Athletic Director, and his office have wrapped their arms around the fundraiser and she was sure that there have been thousands and thousands of shirts sold within the Oakland County Community. Dr. Ruskin said that it has been put out there to all of the schools in the State of Michigan for the MHSAA event, so she is looking forward to hearing how that went for them and the money that has been raised for that community to support them. She mentioned that not only tomorrow will you have the opportunity to get in free, but that there are three (3) additional athletic events that people can get in for free if they wear their Oxford Strong shirts.

Dr. Ruskin reported that Monday evening she was out in the backyard with a flashlight, in the very dark, searching for her son's air pods and underneath the trampoline, in a white bag (opened), but not destroyed, by her puppy, were all of these shirts. She stated that she did not know they had been delivered and yet there were all of your shirts. Dr. Ruskin said that we are lucky to actually be wearing them.

#### CLOSED SESSION

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, Pursuant to Section 8(k) of the Open Meetings Act, the Board will move into a closed session to discuss issues related to security. (MCL 15.268(k)).

It was moved by Mr. Cook and supported by Mr. Mena that the Novi Board of Education Regular Board move into a Closed Session.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

The Board moved into a Closed Session at 8:34 PM. The Board came out of a Closed Session at 9:36 PM. No action was taken.

ADJOURNMENT

It was moved by Mr. Cook and supported by Mrs. Murphy that the Novi Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mrs. Murphy, Mr. Cook, Mr. Smith, Mrs. Roney (remotely), and Mrs. Hood (by Roll Call)

Nays: 0

**MOTION CARRIED**

The meeting adjourned at 8:24 p.m. The next regular meeting of the Board is scheduled for February 17, 2022 at 7:00 p.m., at the Educational Services Building.

\_\_\_\_\_  
Willy Mena, Secretary

An online recording of this meeting is available on YouTube and on the District Website: [novi.k12.mi.us](https://novi.k12.mi.us)

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES**

**TOPIC:** Novi Middle School Band/Choir/Orchestra Trip to Cedar Point, Sandusky, Ohio

Adam Ronning, Samantha Farmer, and Jeremy Bon, Novi Middle School teachers, are requesting that the Novi Middle School Band, Choir, and Orchestra students travel to Sandusky, Ohio on Saturday, May 21, 2022. During this trip, the students will participate in a competition, The Music in the Parks Festival, held at Perkins High School and Perkins/Briar Middle School.

After the performance, students will enjoy the day at Cedar Point. This is not a required trip. Students will travel by Great Lakes Charters to and from Cedar Point. Student will be asked to pay \$75.00 for this trip.

**RECOMMENDATION:**

That the Novi Community Schools Board of Education approve the Novi Middle School trip to Sandusky, Ohio, on Saturday, May 21, 2022.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_

**RJ Webber, Acting Superintendent**

**BOARD OF EDUCATION**  
**NOVI COMMUNITY SCHOOL DISTRICT**  
**NOVI, MICHIGAN**

**Out of State/Overnight Field Trip Approval Form**

**Field Trip:** Band/Choir/Orchestra Trip to Cedar Point (Sandusky, OH)

**Date(s) of Trip:** Saturday, May 21, 2022

**Groups:** NMS 7th and 8th grade bands, choirs and orchestras

**Sponsor:** Adam Ronning, Samantha Farmer, Jeremy Bon

**Summary:**

During this trip, all students will participate in a competition, The Music in the Parks Festival, at Cedar Point. All students will perform in their respective band, choir, or orchestra ensemble at Perkins High School and Perkins/Briar Middle School during the Festival, prior to attending Cedar Point. This festival is a competition between the schools attending the park on this date and students will attend an award ceremony at the park later in the day. After the performance, students will enjoy a day at Cedar Point. This trip is not required, but available for any interested Novi Middle School band, choir, or orchestra student.

Students will ride on Great Lakes Charter buses to and from Cedar Point. This trip will be chaperoned by Adam Ronning, Samantha Farmer, Jeremy Bon and parent volunteers. All parent volunteers will be background checked prior to the trip. District health and emergency treatment forms have already been completed by students and submitted to the school nurse. The music program completed a Century Resources Fundraiser earlier this year to offset the trip cost. Students will be asked to pay \$75.00 for the trip. The attached Field Trip form has been reviewed and approved by:

  
Katy Dinkelfmann

Assistant Principal

  
Robert Baker

Principal



RJ Webber

Assistant Superintendent for

Academic Services

1 / 31 / 22

5 / 21 / 22

Date of Request (8 weeks prior to trip)

Date of Trip

**OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM**

Field Trip Coordinator: Adam Ronning Other Staff Members Attending: Samantra Farmer  
Jeremy Bon

Have you coordinated this trip in previous years?:  YES  NO If yes, when? 2017, 2018, 2019

◊ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◊ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

\*\*It is required that one chaperone has previously coordinated an overnight trip\*\* \_\_\_\_\_

**TRIP INFORMATION**

Title of Field Trip: Cedar Point Music in the Parks Festival Organization/Club/Course Name: NMS Music Class  
Date(s) of Trip: 5/21/22 (Saturday) School Days Missed (by students): /  
Field Trip Destination: Cedar Point, Perkins Middle + High School City/State: Sandusky, OH  
Departure Time: 5:00 am (approx.) Departure Location: Novi Middle School  
Arrival Time: 11:00 pm (approx.) Arrival Location: Novi Middle School  
Cost per Student: \$75 Items included in cost: Festival, Park Admission, Bu.  
Trip Funded By: Students + Music Activity Accounts/Fundraiser

**TRANSPORTATION/LODGING**

Method of Transportation (circle):  School Bus  Charter Bus  Private Car  Walking  Other

School Bus: Tentative school bus confirmation made by Great Lakes Charter on / /  
name date

Charter Bus: Company Contact: Jamie Davidson Contact Number: (888) 323-0974 x. 4029

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with field trip request. A copy of each driver's license, insurance and registration will also be required.

Lodging name: N/A Contact Number: N/A

Number of students attending: approx. 300 Number of Chaperones: 30 (one chaperone for every 10 students)

Cost Per Student: \$75 Funded By (circle):  Student  Other: \_\_\_\_\_

CURRICULUM

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

Ensemble development and performance focusing on music with varying techniques, rhythms, and styles

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

Rehearsal and practice of our Festival music to prepare for the Festival performance.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

The performance at this Festival allows students to get critical feedback from adjudicators on what the ensembles are doing well and need to improve on.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the experiences they learned on this trip?

After the trip, we will review + listen to the adjudicator's comments and critiques to evaluate our performances.

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request.

Names of Chaperones: Will be determined closer to field trip.

Adam [Signature]

Teacher's Signature

Katz [Signature]

Assistant Principal's Signature

Summary of Trip to Present to the Board of Education for Approval:

During this trip, students will participate in a competition, Music in the Parks Festival, at Cedar Point. All students will perform in their respective ensemble at Perkins High School and Perkins/Briar Middle School before going to Cedar Point. This festival is a competition between the schools attending the park on this date and students will attend an award ceremony at the park later in the day. After the performance, students will enjoy a day at Cedar Point. This trip is not required but available to any interested NMS band, choir, or orchestra student. Students will be Charter Buses to and from Cedar Point and will cost \$75, paid for by the students.

\*\*Please consult the field trip checklist to ensure you have submitted all appropriate forms\*\*

# MUSIC IN THE PARKS/CEDAR POINT

Saturday, May 21, 2022

## SCHEDULE

4:45 a.m. – Arrive at Novi Middle School

5:00 a.m. – Leave Novi Middle School

7:45 a.m. – Arrive at Perkins High/Middle School

8:00-9:30.- Warm Up and Performance of Novi Middle School Ensembles

10:00 a.m.- Leave for Cedar Point Amusement Park

12:00 p.m. - Check in with Chaperone at the front of the Park!!

2:30 p. m. - Check in with Chaperone at the front of the Park!!

5:30 p.m.– Main Arcade Ball Room (Kiddie Kingdom Entrance):

AWARDS CEREMONY! - MANDATORY!

♦ Everyone sits together. Let's go for the Spirit Award! Cheer for All!

8:45 p.m.- Meet at the front of the park, just inside the Ticket Gate w/ENTIRE CHAPERONE GROUP. (We'll be there early, so look for Mr. Bon, Mrs. Farmer, or Mr. Ronning)

**WAIT TO BOARD BUS until sent by TEACHER**

9:00 p.m.- Depart Cedar Point (double check that everyone is on the bus!)

11:30 p.m. – Arrive at Novi Middle School

\*There will be a Parent Meeting on Wednesday, May 4th at 7:00PM in the Middle School Auditorium to go over everything you need to know about the Field Trip!

## I. Cedar Point Rules!

- A. Everyone **MUST** stay in the Park at Cedar Point! You are not allowed to leave the Park unless with **YOUR** teacher!
- B. Everyone **MUST** check in with their chaperones throughout the day **INCLUDING** the **MANDATORY CHECK IN TIMES** at the Front Entrance of the Park
- C. Everyone **MUST** go to the Awards Ceremony!
- D. Students **WILL NEVER BE ALONE** in the Park. All students **MUST** be with at **LEAST TWO OTHER STUDENTS (AND WITH A CELL PHONE) or THEIR CHAPERONE** at **ALL TIMES!** Any student caught by themselves at the park will spend the remainder of their time with their music teacher!

## II. CHAPERONES and GROUPS

- A. Chaperones are responsible for their students, being sure they are on the bus, at scheduled locations on time, etc.
- B. Chaperones should collect cell-phone numbers from their group members, in the event of an emergency. Teachers will also give each Chaperone their cell phone numbers.
- C. **Parents who sign up as Chaperones will be expected to be a Chaperone for a group of UP TO 10 students. No Chaperones will be permitted to only chaperone their own child.**
- D. **CHAPERONES WILL BE IN CHARGE of CHECKING IN WITH THEIR STUDENTS THROUGHOUT THE DAY at the MANDATORY Check-In Times.**

\*There will be a Parent Meeting on Wednesday, May 4th at 7:00PM in the Middle School Auditorium to go over everything you need to know about the Field Trip!

\*This short parent meeting will be followed by a REQUIRED CHAPERONE MEETING for ANY PARENTS who will be chaperoning this Field Trip. This will be a short meeting to go over the chaperone responsibilities on the field trip and answer any questions you may have.

## III. ATTIRE – NOVI SCHOOLS DRESS-CODE APPLIES!

- A. Girls and Guys are to wear music shirt and dark pants/shorts on the bus.
- B. We perform as soon as we arrive.
- C. Everyone must abide by the school dress-code.
  - 1. Anyone who dresses not according to code is to **hang out with a teacher!** (Chaperones call a teacher in these instances)

## IV. BEHAVIOR

- A. **BUS** – Ipods, cell phones are acceptable. Talk at minimum, as the driver needs to concentrate. **SLEEP!**
- B. **FOOD**–If you bring food, **CLEAN IT UP!** Every crumb and piece of paper is to be disposed of properly. There will be garbage bags for each bus.
- C. **SCHOOL and PARK** – Exemplary behavior is expected. Students are to respect Chaperones! We represent Novi!
- D. Videos and DVD's may be brought for the bus ride, but must be PG rated.

*\*Please contact your director with questions or concerns:*

*jeremy.bon@novik12.org : samantha.farmer@novik12.org : adam.ronning@novik12.org*

# 'MUSIC IN THE PARKS' COMPETITION

**Saturday, May 21, 2022**

Dear Students and Parents,

The Music in the Parks Competition/Cedar Point is coming soon. We must have a signed response from you by **Wednesday, April 12<sup>th</sup>**.

**Date:** Saturday, May 21, 2022

**Location:** Perkins High School, Sandusky, Ohio

Perkins/Briar Middle School, Sandusky, Ohio

Cedar Point Park. Sandusky, Ohio

**Times:** Depart – 5:00a.m. Novi Middle School

Return – 11:00p.m.@ Novi Middle School

*Please see the attached page for more information.*

\* \* \* \* \*

**Please sign and return, along with the Field Trip form on reverse side:**

\*I, \_\_\_\_\_, the parent of \_\_\_\_\_, acknowledge that my child will be attending "Music in the Parks/Cedar Point." I agree to pay the fee of **\$75.00**, which covers the Competition, Park admission and chartered buses. I understand that full payment (non-refundable) must be received by **April 12<sup>th</sup>, 2022**, unless other arrangements have been approved. It may be paid in full or in partial payments if communicated to the director prior to due date, ASAP.

\* \_\_\_\_\_ I will chaperone, at a discounted rate of \$40.00 (which includes Cedar Pt. Admission and Chartered Bus.)\*\*Please be aware that Chaperone responsibilities include responsibility of your own student and the students in your group both at the park and on the bus. Chaperone groups may consist of up to 8 students.\*\*

Parent signature \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

**\*There will be a Parent Meeting on Wednesday, May 4<sup>th</sup> at 7:00PM in the Middle School Auditorium to go over everything you need to know about the Field Trip!**

**\*This short parent meeting will be followed by a REQUIRED CHAPERONE MEETING for ANY PARENTS who will be chaperoning this Field Trip. This will be a short meeting to go over the chaperone responsibilities on the field trip and answer any questions you may have.**

**MUSIC IN THE PARKS/CEDAR POINT PERMISSION SLIP**

\_\_\_\_\_ in the 7<sup>th</sup> / 8<sup>th</sup> grade has permission to  
(Student's Name)  
participate in a field trip to Perkins (Middle and High School) /Cedar Point on Sat., May 21, 2022, between 5:00AM- 11:30PM with Mr. Ronning, Mr. Bon & Mrs. Farmer.

I understand that this is a SCHOOL field trip for my middle school aged music student and that students will abide by all rules in the school handbook, including dress code.

I understand that my student can request their group on this trip, but the teachers will make the final group decisions.

I understand that transportation to and from the destination is to be provided by EPN Travel Services. Students are to ride the bus to and from the trip.

I understand that my student will NEVER be alone in the park, will ALWAYS be with at least TWO other students, and will be at the CHECK -INs with the chaperones throughout the day. At least one student will have a cell phone in each group.

I understand my student needs to arrive to Novi Middle School BY 4:45AM and will have a ride arranged to pick them up by 11:00PM at Novi Middle School.

I understand that my student is responsible for their own belongings on this trip. Lost or stolen items are not the responsibility of Novi Middle School.

\*Chaperones, I understand that I will be in charge of no more than 8 students throughout the day including check-ins, communication with directors, and monitoring student behavior on the trip. I also understand that I WILL BE at the Chaperone Meeting on Wednesday, May 4th. (Chaperones who cannot attend this meeting please contact your child's music teacher ASAP!)

Students's Phone Number: \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_  
Parent/Legal Guardian

\_\_\_\_\_  
Date

Payment: You can pay for Cedar Point online through Check, or Cash!

\_\_\_\_\_  
Check # \_\_\_\_\_

\_\_\_\_\_  
Cash

*\*If paying by check, please make it payable to "Novi Middle School."*

**\*Don't forget! Parent Meeting on Wednesday, May 4th at 7:00PM in the MS Auditorium for ALL PARENTS with students going on this field trip!**

Name: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Chaperone: \_\_\_\_\_

### Cedar Point Reminders!!

- You MUST be to school with your INSTRUMENT AND MUSIC by 4:45AM.
- Remember to bring food/PACK A LUNCH for the bus and bring at least \$20 for dinner at the park. If you would like more food at the park, please budget for more money.
- You need to wear your Novi Green Band T-Shirt and dark colored shorts/pants/jeans to the performance and in the park. \*All students must abide by the dress code\*
- Please bring a raincoat, jacket, poncho or umbrella as light rain is forecasted
- Remember you can bring a bag into Cedar Point but YOU are responsible for it!

### Expectations:

- 1.....that everyone is to be included. No hurt feelings. No one is to be left alone EVER!
- 2.... that the directors and chaperones are not for you to use to carry their stuff!.
- 3. ...everyone is to be at the Awards Ceremony by 6:15, it will last around 30 minutes
- 4.....everyone MUST be headed for the front gate by 8:30 tonight. (Arrive by 8:45 p.m.)

### Cedar Point Park

- **A. Students WILL NEVER BE ALONE in the Park. All students MUST be with at LEAST TWO OTHER STUDENTS (AND WITH A CELL PHONE) or THEIR CHAPERONE at ALL TIMES! Any student caught by themselves at the park will spend the remainder of their time with their music teacher!**
- **Weather Plan-** SLIGHT chance of rain. We will stay at the park through light rain showers. Take cover as rain blows over, continue enjoying the day. If weather gets really bad, teachers will make a plan and call all chaperones to tell you what to do.
- **Cell Phone reception** is not very good at CP, call repeatedly if you don't get an immediate answer in an emergency

### SCHEDULE

4:45 a.m. – Arrive at Novi Middle School

5:00 a.m. – Leave Novi Middle School

7:45 a.m.– Arrive at Perkins High/Middle School

8:00-9:30.- Warm Up and Performance of Novi Middle School Ensembles

10:00 a.m.- Leave for Cedar Point Amusement Park

12:00 p.m. - Check in with Chaperone at the front of the Park!!

2:30 p. m. - Check in with Chaperone at the front of the Park!!

6:15 p.m.– **CHANGE\*\*** Main Arcade Ball Room (Kiddie Kingdom Entrance):

**AWARDS CEREMONY! - MANDATORY!**

- ◆ Everyone sits together. Let's go for the Spirit Award! Cheer for All!

8:45 p.m.- Meet at the front of the park, just inside the Ticket Gate w/ENTIRE CHAPERONE GROUP. (We'll be there early, so look for Mr. Bon, Mrs. Farmer or Mr. Ronning)

**WAIT TO BOARD BUS until sent by TEACHER**

9:00 p.m.- Depart Cedar Point (double check that everyone is on the bus!)

11:30 p.m. – Arrive at Novi Middle School

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** District Support Groups Donations

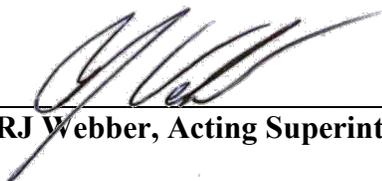
Every year our District support groups (PTOs and Boosters) hold a wide variety of fundraisers. The funds raised from these events help to purchase supplies, support various programs and events, and a variety of other items that help to support our District and schools.

Tonight, we would like to present to the Board our District Support Groups donations for approval.

**RECOMMENDATION:**

That the Novi Community School District Board of Education accept and approve the District support groups donation listed below in the amount of \$147,590.56, with thanks and gratitude.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
**RJ Webber, Acting Superintendent**

<b>2021-2022 District Support Group Donations</b>		
<b><u>Department/Program</u></b>	<b><u>Impact</u></b>	<b><u>Donation</u></b>
<b>Athletic Boosters</b>	Purchase HUDL Program for football, volleyball, girls' and boys' basketball, Boys' Lacrosse	
	Sideline Cheer - Purchase kbands, stretching straps, Jump30	
	Pom - Purchas iPad and accessories, Bluetooth projector	
	Wrestling - Purchase MatBoss subscription, wrestling dummies	
	Baseball - Purchase GoPro and accessories, pitching and infield training programs	\$34,950.00
<b>Band Boosters</b>	Purchase marching band show drill, winterguard show/supplies Music, and instruments	\$50,000.00
<b>Orchestra Boosters</b>	Purchased concert uniforms, music equipment/repairs, winter concert stage décor	\$1,782.77
<b>Deerfield</b>	BrainPop subscription	\$3,000.00
<b>Novi Woods</b>	Purchase New Art Kiln; Updating murals	\$7,000.00
<b>Orchard Hills</b>	Purchased March is Reading Month books, staff appreciation week, Hammock Garden, science fair, red ribbon week, turkey trot, Indoor recess games and reading tee pees, NHS Scholarship, 4th Grade Graduaion, principal retirement	\$8,000.00
<b>Parkview</b>	Books for: Media Center, book room, and classrooms; Flocabulary subcription; Music Instruments	\$4,236.00
<b>Village Oaks</b>	Aquarium Maintenance, assemblies, March is Reading Month books, HEART carts, sensory toys, Holiday Party supplies, conference supplies, Recess Equipment, Common Core workbooks, AZ Reading, Die Cutter and Cricut Machine, Planters	\$10,228.00
<b>Novi Meadows</b>	Purchase student planners, Books for The Battle of the Books in March, assemblies, students directories, Greenfield Village Buses, staff appreciation week	\$13,845.79
<b>NEF</b>	6th Grade Robotics - eDo Cubes and Ozobot Evo Hammock Gardens - Deerfield, Orchard Hills, Parkview, Village Oaks	\$14,548.00
<b>Total District Donations</b>		<b>\$147,590.56</b>

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**ASSISTANT SUPERINTENDENT OF BUSINESS AND FINANCE**

**TOPIC:** Anonymous Donation

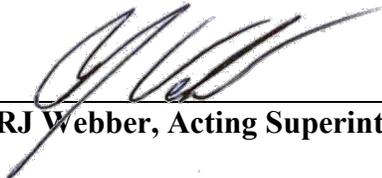
The Novi Community School District is in receipt of an anonymous donation for \$1,200.00. The anonymous donor would like the funds to be used for the Boys' Basketball program.

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**RECOMMENDATION:**

That the Novi Community School District Board of Education accept and approve the anonymous donation of \$1,200.00, for the purposes listed above, with thanks and gratitude.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**



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**RJ Webber, Acting Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES**

**TOPIC:** Personnel Recommendations

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

**A. New Hires**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Julian, Kasey	OH	Music Teacher	New Hire	BA	02-18-22
Ector, Deonna	Adult Ed	ESL Teacher	New Hire	Hourly	02-21-22
DiMeglio, Darlene	TRAN	Perm. Sub Driver	Rehire	Hourly	02-18-22
Smith, Madison	PV	Special Ed Para	New Hire	Level B	02-18-22

**B. Retirements and Resignations**

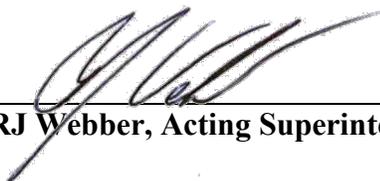
<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Kniaz, Sharon	MS	History Teacher	Retired	06-10-22
Evasic, Chelsea	ECEC	Community Ed Asst.	Resigned	02-25-22
Selvam, Preetha	DF	Special Ed Para	Position Chg.	02-04-22

**C. Leaves of Absence**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Graeser, Julia	NM	5 <sup>th</sup> Grade Teacher	LOA #1-Child Care	02-14-22 to 06-10-22

**RECOMMENDATION:** That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
RJ Webber, Acting Superintendent

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC:** MASB Board of Directors Election

Every year in February the Novi Community School District Board of Education, as a member of the Michigan Association of School Boards (MASB), has the right to cast a ballot for a group director in the MASB Board of Directors Election. Regions are based on geography. Novi will be casting one (1) vote in Region 8, districts with pupil membership between 5,001 and 11,000.

In our **Region 8**, there are four (4) candidates running for one (1) seat.

**Region 8 (three-year term)**

- Melandie Hines – Wayne Westland Community Schools
- Darlene Pomponio (Incumbant) – Southgate Community Schools
- Angie Smith – Farmington Public Schools
- Michael Swiecki – Wyandotte Public Schools

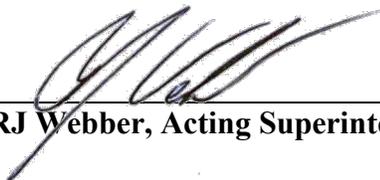
The Novi Community Schools Board of Education is asked to approve tonight for whom they would like to decide to cast the vote for.

Voting takes place via online ballot. The district receives one ballot, which has been emailed to the Superintendent's Secretary. After a decision is made the secretary will cast the ballot for the Board. Ballot deadline is 1 p.m. on Wednesday, March 2, 2022.

**RECOMMENDATION:**

That the Novi Community Schools Board of Education's MASB Board of Directors Election ballot for **Region 8** be cast for Darlene Pomponio, candidate for a 3-year term and MASB Board of Directors Election ballot.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
RJ Webber, Acting Superintendent

## Region 8 (Three-Year Term)

**Melandie Hines**

**Wayne Westland Community Schools, Wayne County**



**Time served on this board:** Seven years

**Offices held:** Vice President and Secretary

**MASB Certification:**

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

**Election Statement:**

My name is Melandie Hines and I have served on the Wayne Westland Board of Education for over 7 years. I have served as the Vice President for one year and as the Board Secretary for 3 years. I have a passion for serving on the Wayne Westland Community Schools Board of Education by earning the respect and love from my community. I pride myself on being involved in student activities such as; concerts, plays and being present in sporting events, even cheering at homecoming events with the Alumni Cheerleaders. I also received the Master Board Member Award with the Michigan Association of School Boards.

I have an expertise in campaign management and with a team of 10 people from the Wayne Westland Community School District and the help from several community organizations, we were able to pass a \$158 million bond successfully in 6 communities, Wayne, Westland, Inkster, Romulus, Canton and Dearborn Heights in 2018. The money from the 2018 Bond allowed us to be able to create a safe and secure environment for the students along with our construction upgrades. We were also able to upgrade our curriculum and give our staff a long overdue raise. I currently sit on the Executive Board for the 13th Congressional District, Policy Committee and the Career College Readiness Committee for the Wayne Westland Community Schools. I am in the organization Top Ladies of Distinction, serve as an Advisor for the Top Teens of America and mentored for the Champions of Wayne Mentoring Program.

My goal in education is to make sure that all schools have equity in funding so that every student has the same opportunities to be successful and work towards their goals in regards to their career. I love the model of "The Portrait of a Graduate;" to make sure that children are career ready, college ready and life ready. We have restructured our K-12 curriculum working to add STEAM and a virtual High School to adapt with the changes in education due to Covid and to make sure that our children are successful. Due to the Covid environment dealing with the social emotional issues with mental health is also important aspect to work towards. I have a lot of relationships with several districts in the Wayne County area and strive to work together to come up with a solution to make education equal and equitable for all students.

## Region 8 (Three-Year Term)

INCUMBENT

**Darlene Pomponio**

**Southgate Community School District, Wayne County**



**Time served on this board:** 13 years

**Offices held:** President, Vice President and Secretary

**MASB Certification:**

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award
- Master Platinum Award
- President's Award

**Election Statement:**

About 13 years ago, I started a journey of public service as a school board member in Southgate and had a passion to be part of change in education. It has been a pleasure to work on several committees including anti-bullying, strategic planning, safety, policy, and curriculum to name a few. I have held officer positions for the past 10 years including president, vice president, and secretary.

I have worked with WCASB as an executive board member for 11 years with an officer position for the last 10 years working on bylaw, procedures, and policy committees. Through MASB, I have participated in the Resolution and Bylaws and Government Relations committee over the past 11 years. I have served on the MASB board of directors for the last three years through Covid-19.

The conferences, workshops, and classes helped provide me with new insight on current issues and legislation in public education. I have earned awards and certifications leading to the highest level of Presidents Award. I have been part of the NSBA committees and have traveled to Washington several times to speak with legislators and fellow board members, which promoted collaboration and support for student achievement.

In addition to school board experiences, I have a Bachelor of Science Degree in Criminal Justice, an MBA with a discipline in Strategic Management, a PhD in Applied Management and Decision Sciences, continuing education in Education Leadership and Teacher Certification, and School Administrator Certification for the state of Michigan. I continue to write articles for the local newspaper on public and higher education including speaking on the prevention of bullying and safety in our communities and schools.

My career has been in business, management consulting, and education. As a college professor, I educate graduate students and develop graduate and undergraduate courses. I have a non-profit organization that conducts research in education and learning disabilities.

If given another opportunity to serve as an MASB Region 8 Director I will bring all of my experiences to fulfill the mission of the MASB to provide quality educational leadership services for school boards across Michigan while continuing to advocate for public education and student achievement especially through the Covid-19 gap. I will continue to work on the tough topics we face today in our schools including school violence, remote learning, and the pandemic.

## Region 8 (Three-Year Term)

**Angie Smith**

**Farmington Public Schools, Oakland County**



**Time served on this board:** Six years

**Offices held:** Secretary

**MASB Certification:**

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

**Election Statement:**

Angie Smith has a longstanding commitment to community service as well as a deep commitment to the students and families of Farmington Hills Public School. She was employed at Detroit Public Schools in special education where she saw first hand where the need for equity for all students needed attention. She is passionate about diversity, equity and inclusion and works tirelessly with her board of education to address concerns in her district. She has served as a Building PTA President, PTA Council president, PTA State Region D Representative and Co-Chair of the Farmington/Farmington Hills MCMR MLK Walk. She is excited about the opportunity to working on the MASB Board of Directors representing Region 8 to discuss innovative ways to support all learners throughout the state.

## Region 8 (Three-Year Term)

**Michael Swiecki**

**Wyandotte Public Schools, Wayne County**



**Time served on this board:** 28 years

**Offices held:** Vice President, Secretary and Treasurer

**MASB Certification:**

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award
- Master Platinum Award

**Election Statement:**

I would like to see public education continue to move forward utilizing new ideas, technology, and innovation. I have had 2 children graduate from Wyandotte Schools and 4 grandchildren attend as well. In the last 28 years of board service, I have seen much stay the same and much change. While funding and standardized testing seem to be a struggle that never ends, safety, student achievement and success must be the priority. Our work is never done, we can and should always strive for better. I expect to be seated on the WCASB Executive Board at their next meeting. I have always been an advocate of MASB and I am currently working on the President's Award Level. I appreciate the work and support MASB has provided over the years. I believe it is important for all boards to work together to find the best opportunities for all students. Twenty-eight years brings a bit of experience and the appetite to see students achieve and succeed never dies. I find it quite invigorating! I feel now is the right time for me to give back and help support this organization. I am asking you to vote for me to represent Region 8 on the MASB Board of Directors. Thanking you in advance for your support.

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES**

**TOPIC:** YMCA Michigan Youth in Government Trip, March 10-13, 2022

Tom Brenner, Novi High School teacher, is requesting that the Novi High Politics Club students travel to Lansing, Michigan for an overnight field trip in order to participate in the YMCA Michigan Youth in Government Spring Conference. Students who attend will develop and use skills in public discourse, decision making, and civic participation.

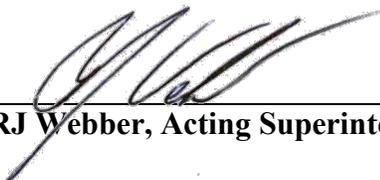
Students will work through the lawmaking process, by writing and submitting bills for a mock legislature to consider. Student will also elect leaders for both the legislative and executive branches. Through this experience, students will be able to apply the knowledge and skills learned in Civics, AP US Government, and other Social Studies classes to the real world of state politics in a professional setting.

Students will be transported by their parent and will stay at the Radisson Hotel State Capital. There is no cost to the students for this trip. All costs are being covered by the YMCA.

**RECOMMENDATION:**

That the Novi Community Schools Board of Education approve the YMCA Michigan Youth in Government Trip to Lansing, Michigan, March 10-13, 2022.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
\_\_\_\_\_  
RJ Webber, Acting Superintendent

2/7/22

3/10/22 - 3/13/22

Date of Request (12 weeks prior to trip)

Date of Trip

**OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM**

Field Trip Coordinator: TOM BRENNER Other Staff Members Attending: \_\_\_\_\_

Have you coordinated this trip in previous years?: YES  NO  If yes, when? \_\_\_\_\_

◊ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

Model UN - 2005 - Two MUN trips to UM + MSU

◊ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

**\*\*It is required that one chaperone has previously coordinated an overnight trip\*\***

**TRIP INFORMATION**

Title of Field Trip: Michigan Youth in Government Organization/Club/Course Name: Politics Club  
 Date(s) of Trip: 3/10 - 3/13/22 School Days Missed (by students): 2 - 3/10 & 3/11  
 Field Trip Destination: Radisson Hotel | STATE CAPITOL City/State: Lansing, Michigan  
 Departure Time: 11:00 AM Departure Location: HS - Bus Turnaround  
 Arrival Time: 12:30 pm Arrival Location: Radisson Hotel  
 Cost per Student: \_\_\_\_\_ Items included in cost: \_\_\_\_\_

Trip Funded By: \_\_\_\_\_

Please indicate which account number will be used to pay for:

Transportation: Account # \_\_\_\_\_ Guest Teacher(s): Account # \_\_\_\_\_ Trip Cost: Account # \_\_\_\_\_

**TRANSPORTATION/LODGING**

Method of Transportation (circle): School Bus Charter Bus Private Car Walking Other

School Bus: Tentative school bus confirmation made by \_\_\_\_\_ on \_\_\_\_\_ date

Charter Bus: Company \_\_\_\_\_ Contact #: \_\_\_\_\_

Private Car: Please complete the Volunteer Background Authorization Form for each driver and submit with field trip request. A copy of each driver's license, insurance and registration will also be required. MYIB 517-639-4480

Lodging name: Radisson Hotel Address: 111 N. Grand Ave Contact #: \_\_\_\_\_

Number of students attending: 19 Number of Chaperones: 2(3)

Cost Per Student: \_\_\_\_\_ Funded By (circle): Student Other: YMCA GRANT

**CURRICULUM**

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

\_\_\_\_\_

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

\_\_\_\_\_

3. Why is the field trip the best way to achieve/reinforce the class objectives?

\_\_\_\_\_

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the experiences they learned on this trip?

\_\_\_\_\_

**CHAPERONES**

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request.

Names of Chaperones: TOM BRENNER;



Teacher's Signature



Assistant Principal's Signature

Summary of Trip to Present to the Board of Education for Approval:

**MYIG 2022 Spring Conference Trip Summary  
Novi HS**

Students who attend the Michigan Youth in Government Spring Conference develop and use skills in public discourse, decision making and civic participation. The conference itself will take place at the Lansing Radisson and the Michigan state capitol building. Students will work through the lawmaking process, by writing and submitting bills for a mock legislature to consider. Students will also elect leaders for both the legislative and executive branches. Novi HS is currently running a candidate each for Speaker of the House and for Governor. This is an experience where students will be able to apply the knowledge and skills learned in Civics, AP US Government, and other Social Studies classes to the real world of state politics in a professional setting.

**\*\*Please consult the field trip checklist to ensure you have submitted all appropriate forms\***

# OVERNIGHT FIELD TRIP RULES AND RESPONSIBILITIES

## STUDENT RESPONSIBILITIES

### GENERAL RULES AND REGULATIONS:

1. No smoking/vaping.
2. No drugs, including alcoholic beverages.

***ANY INFRACTION OF THE ABOVE RULES WILL RESULT IN THE FOLLOWING ACTION: a call home requesting credit card number to pay for the student's IMMEDIATE trip home.***

3. No excuse will be acceptable for entering the room of a member of the opposite sex.
4. Daily schedule and curfews will be announced and must be obeyed.
5. Students may not leave the hotel area at anytime with anyone other than our own group at authorized times.
6. Students must follow all directives from chaperones.
7. Each student will attend all group activities, including meals.

Minor violations of the rules will result in the loss of some privileges connected with the trip (i.e. confined to hotel room during free time). Major violations, such as the improper use of drugs (including alcohol), smoking/vaping, or refusal to cooperate with chaperones, will result in your son/daughter being sent home at your expense.

### HOTEL INSTRUCTIONS:

1. At no time will you enter the room of a member of the opposite sex.
2. At curfew time, you are to be in your room. No one is to enter your room after curfew except your chaperone. You must stay in the room assigned to you and be there on time. You may not leave your room after curfew without permission from your chaperone. Permission will only be granted for emergencies. Contact your chaperone by phone.
3. Out of courtesy to others, do not make noise and disturb other guests at any time. No running in hallways, etc.
4. At the posted curfew time, you are to admit a chaperone for room check.  
***OTHERWISE, KEEP YOUR DOORS LOCKED AT ALL TIMES.***
5. Keep rooms neat.
6. Do Not Take Towels or any other souvenirs from the rooms.

### TELEPHONE CALLS:

Only use room phones to call room to room. However, **NO PHONE CALLS MAY BE MADE AFTER CURFEW**, unless there is an emergency! Any calls from rooms will be charged to the individual students. Please use your personal cell phone for all calls.

### LUGGAGE:

Each student will be allowed and responsible for one suitcase, one carry-on bag, his or her instrument, and band uniform in good garment bag. Each bag must be clearly marked with the student's name and address. Suitcase size and weight should not exceed the student's ability to carry it. Remember - Save room in your suitcase to bring back souvenirs.

### PUNCTUALITY:

We are frequently going to be on a tight schedule. It will be necessary to bring all members of the group together at the appointed time and place without delay. Promptness will be essential

## **BUS INSTRUCTIONS:**

1. Ride the bus on which you are assigned.
2. Stay on the bus until you are told to depart.
3. Keep the bus clean
4. Behavior must be exemplary.

## **DRESS CODE:**

Every day we will be representing ourselves, family, school, city, and state. We're sure that when we consider these implications we will have no problem concerning the dress code. School dress code requirements will be followed.

## **MONEY:**

All essential elements of this trip will be covered by the student fee. This includes transportation, lodging, major meals, admission fees, taxes, and gratuities. Any incidental spending money the student may wish to take will be the responsibility of each individual student. It should be enough to buy snacks, souvenirs, and such other gifts or luxury items that students wish to purchase, but not so much that it becomes a major financial disaster should it become lost or stolen.

- We suggest that larger sums of money be given to your chaperone for safe keeping until you need it. (However, chaperones can not be held responsible for your money.)
- Travelers checks are highly suggested as a safeguard to theft and loss.

## **HEALTH:**

The health and well-being of each person is of primary concern to us. An Emergency Medical Release and Authorization for Administering Over-the-Counter Medication must be completed prior to the trip. This will provide us with general health information as well as give us permission to take anyone to a doctor for emergency care after reasonable attempts to reach the parents have failed. If anyone has a special health problem, please let us know before we leave. List these (allergies, diabetes, etc.) on the medical information form. Students who have prescriptions that will accompany them on the trip must complete the additional necessary forms (see trip coordinator).

## **CHAPERONE RESPONSIBILITIES**

Chaperones will be responsible for their group upon arrival at the bus departure site the morning of our departure. At this time you should:

1. Check to be sure that each of your group members is present.
2. Check to see that each student has their baggage.

You will remain responsible for your group until the buses are loaded. You may or may not be riding the same bus as your group. The chaperones on the bus will be responsible for the students on that vehicle once we are underway.

## **ON BUSES:**

Chaperones will take roll on their bus and make necessary announcements before each departure. The responsibilities of the chaperones on each bus will be:

1. Keep student noise at a level that is comfortable for the driver.
2. See that students remain in their seats as much as possible and restrict their activities to that which ensures safety for all passengers.
3. Remind students to keep the bus neat and clean.
- 4.

### **AT THE HOTEL:**

1. Pass out room keys to your group members when you receive them.
2. Check to see that your group members are situated properly and comfortably.
3. Check your group at curfew hours to make sure that everyone is in their rooms with the doors locked.
4. Patrol the hotel hallways according to the schedule (NO ONE is to leave their room unless there is a band director approved emergency situation). Remind students that there are other people staying at the hotel and that they need to be considerate of them. (No running and yelling in hallways!)
5. Remind students to keep their rooms neat and clean.
6. Be sure that at least two of you are present at the pool when students are swimming.
7. Check to see that your group is present for all meals. Students are not allowed to skip any meals.

### **MEDICAL INFORMATION:**

Trip coordinator will have each student's medical form and emergency phone numbers. All prescription drugs must be carried by the chaperones unless the student has a Self-Administer/Possess Medication form completed by a parent/guardian and a physician. Do not give out any aspirin or over-the-counter drugs unless specifically approved by the parent. A first-aid kit with emergency supplies will be available on each bus, at the hotel and at each activity.

### **ACTIVITIES:**

At various times, students will be asked to "check in" with their assigned chaperones. They are to be counted and kept together until further instructions are given by the director.

Discipline should not be a major problem. Rules and regulations are spelled out specifically, and students may need to be reminded of them occasionally.

Only male chaperones will be allowed in male students' rooms and only female chaperones will be allowed in female students' rooms at any time, unless the appropriate chaperone is unavailable.

We must make every effort to be responsible and reliable chaperones; consequently, do not drink or use any illegal drugs at any time. Smoking/vaping is not permitted on the buses, at meals, or when we are accompanying the group.



PARENT  
INFORMATION  
PACKET,

FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# YMCA Michigan Youth in Government Spring Conference Guide

Have questions? Contact  
the YMCA MYIG staff today!

- [staff@myig.org](mailto:staff@myig.org)
- 517-639-4480
- [www.myig.org](http://www.myig.org)



## 2022 YMCA MYIG Late Spring Conference

March 17th-20th

### Accommodations/Meeting Spaces

Delegates attending early conference will be staying at the Radisson Hotel Lansing, located at 111 N. Grand Ave. Lansing, MI 48933. Our meetings will take place primarily at the hotel on Thursday and in the downtown Capitol area on Friday and Saturday. If you have questions, please contact the staff directly at 517-639-4480, not the hotel.

### Arrival

Arrive at your assigned hotel between 12 and 2pm on the first day of the conference. You can be dressed in a casual, yet dress code appropriate outfit (see the dress code document for more info). You will be directed to our registration desk to receive your badge, schedule and other materials. You should bring lunch or eat before arrival. Your first meeting starts at 2:30pm.

### Fast Facts

#### Arrival:

- Arrive between 12-2pm on Thurs. March 17th
- Location: Radisson Hotel Lansing, located at 111 N. Grand Ave. Lansing, MI 48933.

#### Departure:

- Early Conference-Dismiss 11:30-12:00pm on Sun. March 20th.



# YMCA Michigan Youth in Government Spring Conference Guide



## Luggage Storage

Upon arrival at registration, we will have you store your luggage in a designated area until your room is ready!

## What to Pack

- Thurs-Casual Appropriate Outfit
- Fri-Business Outfit, Casual Appropriate outfit for evening social activities.
- Sat-Business Outfit, Casual Appropriate outfit for evening social activities.
- Sun-Business Casual Outfit

## Meals

- Thurs-Lunch on your own, dinner provided at the hotel.
- Fri-Breakfast available for purchase, lunch and dinner in small groups downtown Lansing on your own.
- Sat-Breakfast available for purchase, lunch in small groups downtown Lansing, dinner provided-Banquet!
- Sun-Breakfast provided before dismissal.

## Delegates with Cars

Advisors will hold car keys of any delegates driving their own vehicles to the conference until the conclusion of the conference. A parking pass is required, so please let us know ahead of time if you will have a personal vehicle. Try to carpool as much as possible.

## Parents/Guests

Due to Covid-19 concerns, guests will not be permitted to visit the conference hotel or meeting spaces.

## Covid-19 Safety

All program participants will be asked to wear masks except while eating or in their own hotel room. Prior to conference, participants will be asked to submit proof of vaccination or proof of a negative PCR test within 3-5 days of the conference to their advisor. They will also be required to rapid test before arrival to the conference.

## Quiet Hours

Delegates must be in their rooms between the hours of 11:00pm and 6:00am. We ask that they be considerate of other hotel guests with their volume.

## Conduct is Key at the Capitol!

We want to make sure we can continue to use the Capitol and surrounding buildings in the future. In order to do that, we need our delegates to treat these buildings and their content with the utmost respect. Please encourage your peers to do the same and report any issues immediately to staff.

## Social Events

- Sat Evening-There will be a talent show (entries must be turned into the nerve center ahead of time), team trivia, a movie room, a homework room and a board game area.

## Departure

The conference will conclude Sunday morning with an awards assembly and closing session. Delegates will complete room checks with their advisors between 11:30-12:00pm. A recycling area will be provided for badges and bill books. Delegates staying at the Best Western will depart from there.

MYIG Itinerary 2022  
Novi HS

**Thursday, March 10, 2022**

11:00 AM	Depart Novi by private car
12:30 PM - 2:00 PM	Arrive at Lansing Radisson and check into hotel and conference
2:30 PM- 3:45 PM	Orientation Session
4:00 PM - 4:45 PM	General Assembly
5:00 PM - 5:45 PM	Nomination Convention
6:00 PM - 7:00 PM	Dinner
7:15 PM - 9:45 PM	Committee Hearings
10:00 PM-10:45 PM	Delegation Meetings
11:00 PM	Delegates to Hotel Rooms/Quiet Time

**Friday, March 11, 2022**

6:30 AM - 8:00 AM	Breakfast
8:15 AM - 11:30 AM	Legislative Session
11:30 AM - 12:15 PM	Lunch
12:30 PM - 5:00 PM	Legislative Session
5:00 PM - 6:30 PM	Dinner
6:30 PM - 9:00 PM	Legislative Session
9:00 PM - 10:00 PM	Elections Session
11:00 PM	Delegates to Hotel Rooms/Quiet Time

**Saturday, March 12, 2022**

6:30 AM - 8:00 AM	Breakfast
8:15 AM - 11:30 AM	Legislative Session
11:30 AM - 12:15 PM	Lunch
12:30 PM - 5:00 PM	Legislative Session
6:30 PM - 8:00 PM	Governor's Banquet
8:30 PM - 10:00 PM	Evening Activity (Game Room/Talent Show)
11:00 PM	Delegates to Hotel Rooms/Quiet Time

**Sunday, March 13, 2022**

7:30 AM - 9:00 AM	Breakfast
9:15 AM - 11:00 AM	Bill Signing, Award Ceremony, Closing Joint Session
11:00 AM-12:00 PM	Check out and Return to Novi

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

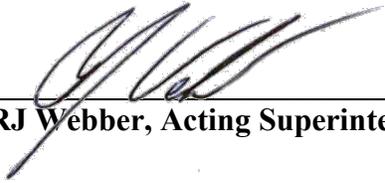
**ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS**

**TOPIC: 2021-2022 Budget Amendment**

On June 10, 2021, the Board of Education adopted the District's budget for the 2021-2022 fiscal year. An amendment to the budget reflecting all the changes known at this time has been prepared. It was presented to the Finance Committee on February 10, 2022 for review and is presented to the Board of Education tonight.

The 2021-2022 Budget Amendment is presented for information and discussion tonight and will come back to the Board for approval at the March 3, 2022, Board meeting.

**APPROVED AND RECOMMENDED  
FOR INFORMATION AND DISCUSSION**

  
\_\_\_\_\_  
RJ Webber, Acting Superintendent

**Novi Community School District  
General Appropriations Resolution  
Resolution for Revised Budget by the Board of Education  
General Fund Budget – February 17, 2022**

**RESOLVED**, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-2022: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

**BE IT FURTHER RESOLVED**, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2021-22 as follows:

**REVENUE:**

Local	\$26,262,800
State	50,527,081
Federal	8,702,681
Incoming Transfers & Other Transactions	<u>4,124,083</u>
 TOTAL REVENUE AND INCOMING TRANSFERS	 \$89,616,645
 FUND BALANCE AS OF JULY 1, 2021	 <u>14,062,488</u>
 TOTAL AMOUNT AVAILABLE TO APPROPRIATE	 <u>\$103,679,133</u>

**BE IT FURTHER RESOLVED**, that \$103,679,133 of the total available to appropriate in the **GENERAL FUND** is thereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES:**

Basic Programs	\$46,841,318
Added Needs	10,104,449
Adult Education	322,985
Pupil Services	6,462,929
Instructional Support Services	5,519,984
General Administration	644,466
School Administration	3,788,155
Business Services	1,057,278
Maintenance/Operations & Security	7,476,849
Transportation	1,872,072
Central Services	2,308,519
Athletics	1,201,475
Community Services	<u>1,271,689</u>
 TOTAL EXPENDITURES	 \$88,872,168
 TOTAL APPROPRIATED	 <u>\$88,872,168</u>
 FUND BALANCE AS OF JUNE 30, 2022	 <u>\$14,806,965</u>

Novi Community School District  
General Fund Budget

	<u>2021-2022 Original Budget</u>	<u>2021-2022 Revised Budget</u>	<u>Variance</u>
Revenue:			
Local	\$26,441,700	\$26,262,800	-\$178,900
State	50,188,434	50,527,081	338,647
Federal	1,471,666	8,702,681	7,231,015
Incoming Transfers and Other	<u>3,875,333</u>	<u>4,124,083</u>	<u>248,750</u>
Total Revenue	\$81,977,133	\$89,616,645	\$7,639,512
Fund Balance as of July 1, 2021	\$14,062,488	\$14,062,488	\$14,062,488
Total Amount Available to Appropriate	\$96,039,621	\$103,679,133	\$7,639,512
Expenditures:			
Basic Programs	\$43,666,599	\$46,841,318	\$3,174,719
Added Needs	9,232,920	10,104,449	871,529
Adult Education	318,328	322,985	4,657
Pupil Services	5,580,224	6,462,929	882,705
Instructional Support Services	5,397,246	5,519,984	122,738
General Administration	606,851	644,466	37,615
School Administration	3,952,491	3,788,155	(164,336)
Business Services	943,555	1,057,278	113,723
Maintanance/ Operations/Security	5,807,153	7,476,849	1,669,696
Transportation	1,809,861	1,872,072	62,211
Central Services	2,361,518	2,308,519	(52,999)
Athletics	1,114,905	1,201,475	86,570
Community Services	<u>1,125,482</u>	<u>1,271,689</u>	<u>146,207</u>
	\$81,917,133	\$88,872,168	\$6,955,035
<b>Projected Fund Balance as of June 30, 2022</b>	<b>\$14,122,488</b>	<b>\$14,806,965</b>	<b>\$684,477</b>

2021-2022 Budget Comparison

**Novi Community School District  
2021-2022 High-Level Budget Variance Explanations**

Local Revenue

Decrease largely due to reduction in gate receipts, high school misc. revenue

State Revenue

Increase largely due to increase in MPSERS UAAL Rate Stabilization

Federal Revenue

Increase largely due to federal equalization funds

Operating Expense

Increases largely due to:

1. Staff additions
2. Substitute Pay increases
3. Market rate wage increases
4. Classroom Supplies
5. Electricity
6. Safety Security
7. High School Graduation
8. Special Education software license
9. Transportation

Novi Community School District  
2022 Section 31o Grant

<u>Position</u>	<u>Status</u>
Social Worker	Posted
Counselor	Posted
Nurse	Filled

**Grant Notes:**

Must be hired by March 1, 2022

MDE pay 100% 1st Year

MDE pay 66% 2nd Year

MDE pay 33% 3rd Year

District must maintain positions for at least 5 years

Novi Community School District  
 Federal Funds Comparison w/ Area School Districts

Source:		(1) Total Federal Aid Per Student	(2) Free/Reduced Student %	(3) School-Aged Kids Poverty %
Novi Community School District				
ESSER I	\$103,290			
ESSER II	339,754			
ESSER II Equalization	2,669,356			
ESSER III	763,039			
ESSER III Equalization	<u>6,545,754</u>			
<b>Total Novi</b>	<b>\$10,421,193</b>	<b>\$1,561</b>	<b>8.16%</b>	<b>2.60%</b>
Northville	\$11,384,208	\$1,556	5.88%	3.50%
South Lyon	\$13,492,284	\$1,563	17.15%	4.30%
Huron Valley	\$13,896,803	\$1,600	28.62%	5.90%
Farmington	\$15,189,596	\$1,620	27.49%	5.40%
Waterford	\$16,333,494	\$2,037	52.78%	9.60%
Walled Lake	\$21,373,099	\$12,610	25.50%	6.00%
Detroit	\$1,266,622,910	\$25,460	Not Available	41.00%

(1) Michigan Department of Education

(2) Michigan Department of Education - Food and Nutrition

(3) Small Area Income and Poverty Estimates (SAIPE) 2020

## 2022-2023 Proposed School Aid Budget

- 5% Increase in the Foundation Allowance (\$435 per pupil; \$9,135 foundation for 2022-23) - Cost = \$580 Million
- Fully fund 31a At-Risk for 2022-23 – Cost \$222 Million (no proration)
- Additional \$150 in Special Education reimbursement rate
- \$30.8 Million in Career and Technical Ed
- 5% increase for ELL, ISD Operations (Sec 81), and rural/isolated districts
- Significant investment in “staff retention bonuses” structured over four years – Cost \$1.5 Billion
- \$450 Million in Future Educator Fellowships which includes payments to individuals in teacher prep programs, masters programs, and student teachers
- \$325 Million for other new teacher programming for districts to support the teaching profession
- Significant investment in wellness for students AND staff
- GSRP – increase \$435 per pupil to equal the foundation level of \$9,135
- \$1.5 Billion for school infrastructure, granted over several years based on property values, millage rates, etc.
- And more!

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
February 17, 2022**

**ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES**

**TOPIC: Physical Education Waiver**

The curriculum committee met several times to discuss offering Physical Education (PE) credit to students who meet the state graduation requirement for Physical education in the following ways:

- Complete a course that meets the PE requirement
- Complete a summer school course that meets the PE requirement
- Compete both years of IB Sports, Exercise & Health Science HL1/HL2
- Earn Credit through the PE Test Out scoring 80% or above
- Complete the PE waiver process listed below

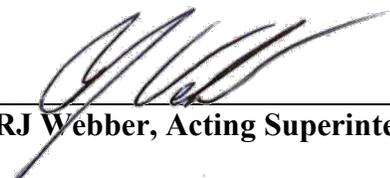
**PE Waiver Process**

1. Students may qualify for the PE waiver in the following ways:
  - 2 seasons of a high school sport (Freshman, JV, Varsity, or Unified Sports)
  - 2 seasons of marching band
  - 2 credits of dance at Novi High School (Beginning Dance, Dance II, Dance III, or Dance IV)
2. The PE Waiver must be signed by the athletic director, marching band director, or dance program director after completion of the 2nd season/credit.
3. Students must submit the completed and signed PE waiver application form to the student services office prior to the end of their Junior year.
4. Any student who has not met the PE requirement through one of the means above will be scheduled into a PE course during their senior year.

\*Students who complete the PE waiver process will have this noted on their transcript. There is no additional credit awarded for the waiver and students who qualify for the PE waiver must still meet the minimum 22 credit requirement for graduation for Novi High School.

This is presented for information and discussion tonight and will come back to the Board for approval at the March 3, 2022, Board meeting.

**APPROVED AND RECOMMENDED  
FOR INFORMATION AND DISCUSSION**

  
\_\_\_\_\_  
**RJ Webber, Acting Superintendent**