



**Student's Full Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parent Notice:** Please note this form must be completed if your student is seeking enrollment, or has previously enrolled, with GCA and has submitted an incomplete transcript.

## STATEMENT ACKNOWLEDGING MISSING ATTENDANCE

Please notate missing Semester(s)/School Year(s) below:

**Grade Level: 9**      **School Year:** \_\_\_\_\_      **Semester(s):** \_\_\_\_\_  
Date

**Grade Level: 10**      **School Year:** \_\_\_\_\_      **Semester(s):** \_\_\_\_\_  
Date

**Grade Level: 11**      **School Year:** \_\_\_\_\_      **Semester(s):** \_\_\_\_\_  
Date

**Grade Level: 12**      **School Year:** \_\_\_\_\_      **Semester(s):** \_\_\_\_\_  
Date

I, \_\_\_\_\_, hereby acknowledge that my child \_\_\_\_\_  
Parent/Legal Guardian (Please Print)      Student's Full Name (Please Print)

has not been in attendance because \_\_\_\_\_  
(Reason for missing semester(s)/school year(s))

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I have read and understand that my signature below acknowledges that my student has inconsistencies in his or her academic records, and my student will be placed in the appropriate grade level and courses based on their most recent transcript provided and credits earned.

\_\_\_\_\_  
Parent/Legal Guardian's Signature

\_\_\_\_\_  
Date