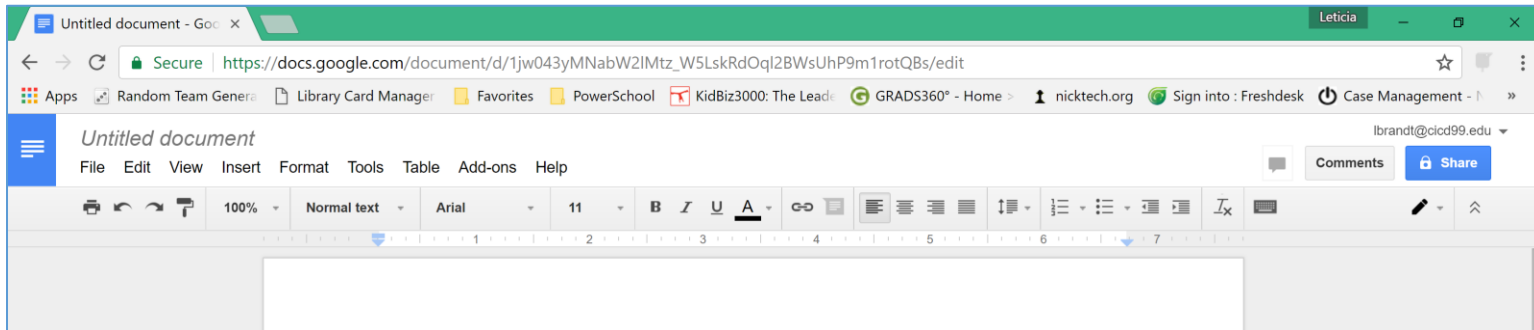
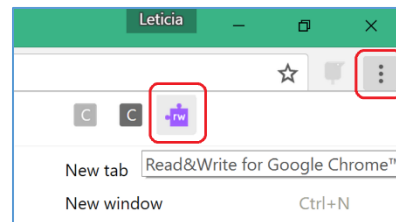


How to Launch *Read&Write for Google Chrome*™

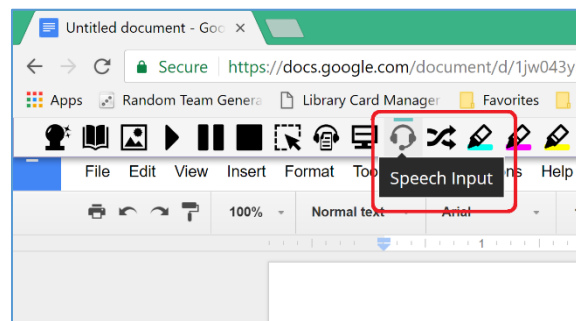
1. Log into your Chromebook or Google Chrome browser, using your Cicero School District 99 credentials.
2. Launch Google Docs, and open a new document.



3. Click on the  ellipsis to expand the Google Chrome menu. Click on the purple puzzle piece icon to open the *Read&Write for Google Chrome*™ extension.



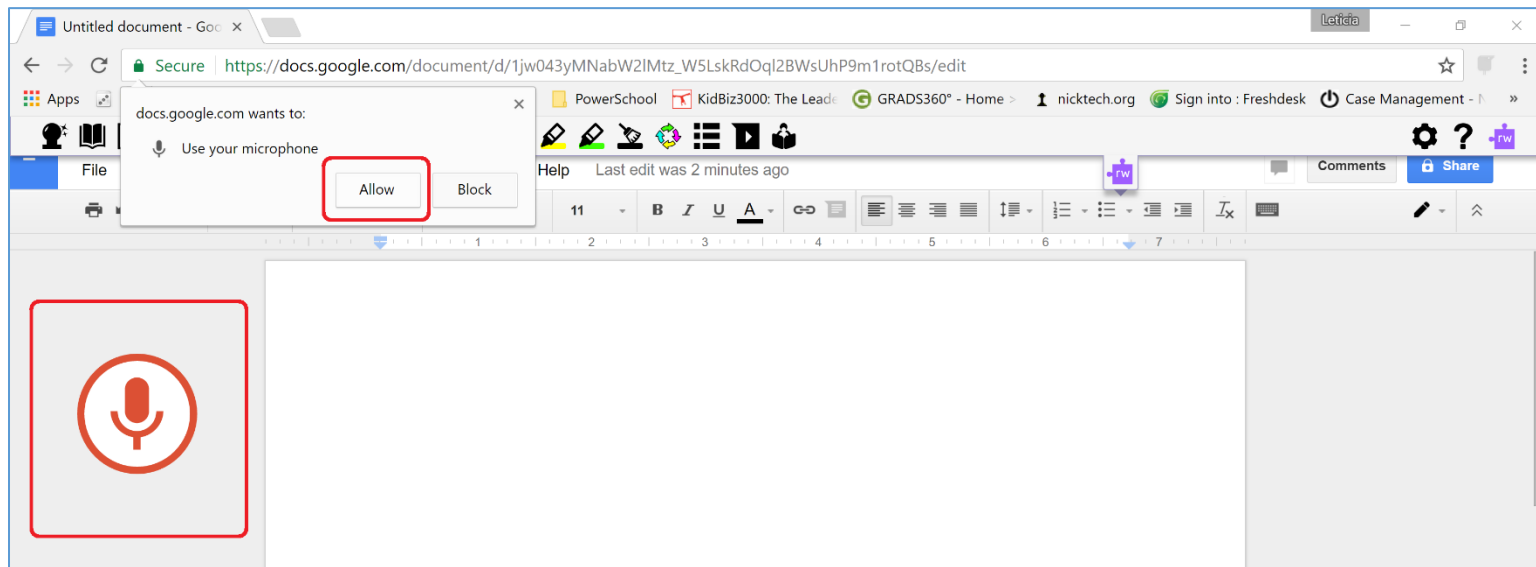
4. Click on the icons to use the *Read&Write for Google Chrome*™ features. For Speech-to-Text functionality, click on the icon for a microphone headset (Speech Input).



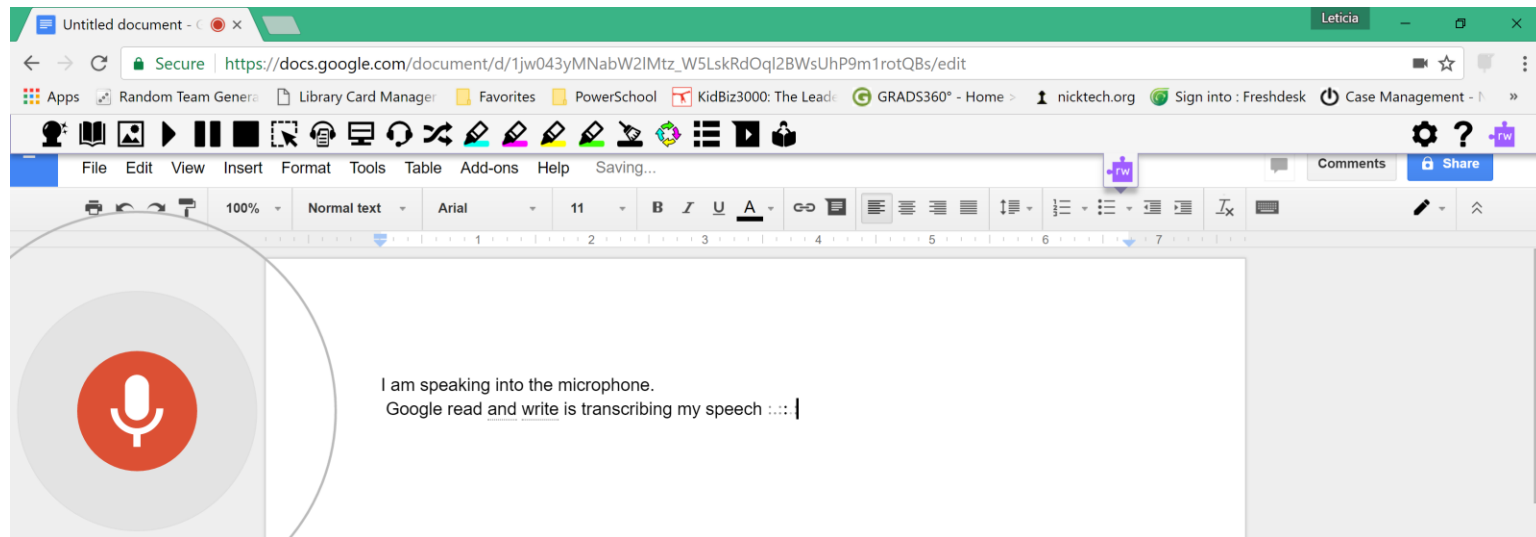
5. Click 'Allow' when prompted to activate the use of the microphone with the app.

How to Launch *Read&Write for Google Chrome*™

6. Toggle the red microphone **On** or **Off** by clicking on it.



7. Speak into the microphone to transcribe your speech to text.



For more information about *Read&Write for Google Chrome*™, visit <https://rwchrome.texthelp.com/drive/Support/Start>