

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

CAMERA SURVEILLANCE

I. Level of Policy

Optional

II. References

" Statutory references:
School Code, 24 P.S. § 5-510

" Regulatory references:
22 Pa. Code § 12.3

III. Statement of School District Policy

- A. The employees of the School District shall maintain order on school property to ensure the safety of all students. In addition, the bus drivers of the School District's transportation contractor shall maintain order on school buses to ensure the safety of all occupants.
- B. All students, while on school property or while occupying a school bus, shall conduct themselves in accordance with the rules of the School District. The School District expects that parents shall cooperate with school authorities in helping students maintain such conduct.
- C. The School Board shall require each student to adhere to the rules of the School District and to submit to such disciplinary measures as are appropriate. The rules of the School District apply to each student during the time spent on school property and during the time spent in travel to and from school, and specifically while each student occupies a school bus.
- D. The School District may place and use video cameras or other recording devices used to record images and audio on school buses. The School District may place and use video cameras or other recording devices to record images on school property.
- E. The images or sounds recorded by the video camera or other recording devices may be used by school authorities to determine whether conduct occurred which is contrary to the rules of the School District, to determine the extent of such conduct, and to determine the identity or identities of the particular student or students involved in such conduct.
- F. The images or sounds recorded by the video camera or other recording device shall be admissible into evidence at any disciplinary proceeding conducted by the School District.
- G. The images or sounds recorded by the video camera or other recording devices may be used by school authorities for disciplinary or security purposes. At the discretion of the school authorities, the images or sounds recorded by the video camera or other recording device may be provided to any appropriate law enforcement agency.

IV. Options, Comments and Additional Considerations

Public Notice. If the School District utilizes audio or video recording devices, notices shall be posted at prominent locations to notify all students, parents, employees and members of the public that the School District monitors conduct by recording devices such as video cameras and/or tape recorders. Parents/Guardians of students shall also receive a communication from the School District providing advance notice of the School District's intent to utilize audio or video recording devices. This notice is essential to insure that someone does not have a false expectation of privacy while on school property or a school bus.

Locker Rooms and Rest Rooms. The School District shall not place recording equipment in locker rooms or rest rooms unless there is an extraordinary need for surveillance in those areas. If an extraordinary need arises, the placement of such equipment should occur only after careful legal review by the School District's solicitor of the particular need for the use of such equipment, and the development of special controls concerning access to the recorded images.