



Minutes, Suffield Elementary PTO

Meeting Date: Wednesday, February 16, 2022 7:00pm

Meeting Location: ZOOM

Courtney Vincent, Marci Plakias, Melissa DeGray, Lyndsey Beaudette, Diane DellAngelo, Sarah Fontaine, Laura Zinnen

1. President's report: Courtney & Melissa
 - a. Principal Meeting
 - i. Idea presented to change up Traditions in the future to include school wide Maybe in the fall, right before school starts in conjunction with the start of school, food, donations, etc.
 - b. Grants for the schools:
 - i. McAlister Winter One Book One School (75 copies invoice coming) the school has the book.
 - ii. McAlister - 3rd grade field trip bus They may need more buses for covid protocols reasons
2. Vice President's Report - Lyndsey
 - a. Spring Fundraiser
 - i. Munsons – initiated flyer went out, *2/21 opens closes 3/11 delivered to spaulding 4/7 4/8&4/9 pick up - Has to be exact Change, there will be no change.*
 - ii. Clothing Drive- ??? in the spring - after april break
 - iii. Boosterthon (Melissa) kick off april 18 and fun run is april 27, 3/21 beginning - save dates and marketing is going to come out then. each staff member will receive t shirt. Two separate events or one event at one of the schools? March 8 with the two principals meeting.
 - iv. What about suffield gear fundraiser
 - v. Ideas? for fundraising
 - vi. End of year celebration - class baskets
 1. after school play day?
 - vii. stuff the lounge donation? to decide what they want to do with it
3. Treasurer's Report - Marci
 - a. Budget Update -
 - b. Current Balances
 - c. ***Updated on Accounts Payable
 - i. Make sure that check requests are complete with all receipts and invoices
4. Secretaries Report - Laura
 - a. Website Updates
5. Enrichment Updates - Sara & Diane
 - a. Upcoming - every grade gets two, and whole school for each school CT Science to preK and K, Children's museum to 1st, 2nd grade Whitiker, Johnson to 3rd grade, high tech high touch to 5th
 - b. Budget
6. Grants - Melissa -

7. Box Tops / Earning for Learning - Christine

8. Traditions - Nicole

Grade	Date	Time	Location
Pre-K	5/15/22	10-1130am	My Gym
Kindergarten	4/24/22	330-5pm	Suffield Gymnastic
1 st Grade	5/1/22	10am	Agawam Cinemas
2 nd Grade	4/3/22	4-6pm	Spare Time
3 rd Grade	4/3/22	5-7pm	InterSkate
4 th Grade	4/30/22	6-830pm	Healthrax
5 th Grade	4/24/22	1030-12pm	Bounce

9. New Business -

10. Next Meeting - Monday March 14