



NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING COUNCIL OF  
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY  
(See Special Procedures Below)

February 18, 2022

8:30 a.m.

Internet/Call-in

**SAMS MISSION**

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
  - A. Roll Call
  - B. Adoption of the Agenda\*
  - C. Review/Approval of Minutes from January 14, 2022 Special Meeting\*
  - C. Review/Approval of Minutes from January 21, 2022 Regular Meeting\*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information
- III. Administrative Update
  - A. Student Achievement Update
- IV. New Business Matters
  - A. 2022 Open Meetings Resolution (discussion/action) \*
  - B. Election of Officers: President, Vice President, and Secretary (discussion/action) \*
  - C. Covid 19 Related Sick Leave Policy (discussion/action) \*
- V. Ongoing Business Matters
  - A. Aviation Program Update
  - B. Facility Update
- VI. Governing Council Development
  - A. Discussion with Kelly Callahan
  - B. Strategic Planning Discussion
- VII. Finance Report
  - A. Business Office Operations Update
  - B. Voucher Approvals (discussion/action) \*



- C. Budget Adjustment Requests (discussion/action) \*
  - BAR 2122-0023-I
  - BAR 2122-0024-I
  - BAR 2122-0025-IB

X. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

XI. Adjournment\*

Note: \* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.



## Special Procedures for February 18, 2022 SAMS Governing Council Special Meeting

In response to the Governor's declaration of a Public Health Emergency and restrictions on public gatherings, the SAMS Governing Council Special Meeting on February 18, 2022 at 8:30 am will be limited to no in-person attendance.

No one will be permitted to be at SAMS to physically attend the meeting. However, the public, Governing Council Members and SAMS staff will have the ability to view and hear the meeting via the internet using Zoom. The procedures for accessing the meeting are as follows:

**From a computer, tablet or smartphone**, enter the following URL:

<http://zoom.us/j/9231897874>

OR

**Call one of the following numbers:**

1-669-900-6833

1-301-715-8592

1-253-215-8782

*(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)*

Meeting ID: 923 189 7874

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com). Email comments will be kept with the records of the meeting.

Should the Governing Council vote to close the meeting to discuss items allowed by the Open Meetings Act, the Zoom application has a means to do so.



Above. And beyond.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.



**GOVERNING COUNCIL**

Special Meeting of the SAMS Academy Governing Council on  
Friday, January 14, 2022

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Brandy Bond, Farrah Nickerson,  
Alex Carothers, Mike Romo, and Roland Dewing

**BOARD MEMBERS ABSENT**

Ed Smith

**ALSO IN ATTENDANCE**

Bridget Barrett, Sean Fry, Dan Castille, and Shannon Baldonado

**PUBLIC**

None

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_\_ yes \_\_\_\_no \_\_\_\_absent \_\_\_\_abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

## **I. Call to Order**

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 14, 2022 at 8:34 AM on zoom.us.

### **A. Roll Call**

Larry Kennedy asked Shannon Baldonado to call roll. Shannon Baldonado called Roland Dewing, Brandy Bond, Alex Carothers, Mike Romo, Farrah Nickerson and Larry Kennedy. Ed Smith was absent.

### **B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Shannon Baldonado called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

## **II. Closed Session**

### **A. Discussion of Real Property Acquisition pursuant to an Addendum to a Lease Purchase Agreement pursuant to NMSA 1978, Section 10-15-1(H)(8).**

Larry Kennedy made a motion to move to closed session. Alex Carothers seconded the motion. Bridget Barrett and Dan Castille were invited into closed session. Larry Kennedy called for a roll call vote to move to closed session. Shannon Baldonado called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

Closed session began at 8:38AM.

## **III. Open Session**

Larry Kennedy made a motion to move back to open session and affirmed that only items listed on the agenda were discussed. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to return to open session. Shannon Baldonado called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

Open session resumed at 8:54AM.

- A. Consideration and approval of a resolution approving entering into a Second Addendum to Lease Purchase Arrangement related to the previously approved Resolution Authorizing a Lease-Purchase Arrangement for real property located at the southwest corner of Irving Blvd. and Ventana Road, in the City of Albuquerque, County of Bernalillo, New Mexico, as defined by the Public School Lease Purchase Act (NMSA 1978 22-26A-6(B)).**

Farrah Nickerson made a motion to approve the resolution entering into a second addendum to Lease Purchase Arrangement related to the previously approved resolution authorizing a Lease Purchase Arrangement for real property located at the southwest corner of Irving Blvd. and Ventana Road, in the City of Albuquerque, County of Bernalillo, New Mexico, as defined by the Public School Lease Purchase Act (NMSA 1978 22-26A-6(B)). Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the motion. Shannon Baldonado called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

#### **IV. Announcements**

- A. Date for next Regular SAMS Academy Governing Council Meeting**

The next regular meeting will be January 21, 2022 at 8:30 AM.

#### **V. Adjournment\***

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to adjourn. Shannon Baldonado called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 14, 2022 on zoom.us at 8:57AM.



**GOVERNING COUNCIL**

Regular Meeting of the SAMS Academy Governing Council on  
Friday, January 21, 2022

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Brandy Bond, Farrah Nickerson,  
Alex Carothers, Mike Romo, and Roland Dewing

**BOARD MEMBERS ABSENT**

Ed Smith

**ALSO IN ATTENDANCE**

Bridget Barrett, Sean Fry, Lauren Chavez, Kelly Callahan, and Shannon Baldonado

**PUBLIC**

None

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary



## **I. Call to Order**

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 21, 2022 at 8:33 AM on zoom.us.

### **A. Roll Call**

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Brandy Bond, Alex Carothers, Farrah Nickerson, and Larry Kennedy. Ed Smith and Mike Romo were absent.

### **B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Alex Carothers, Brandy Bond, Farrah Nickerson, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

### **C. Review/Approval of Minutes from December 20, 2021\***

Larry asked for a motion to approve the Minutes from the December 20 special meeting. Farrah Nickerson made a motion to approve the minutes. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes from December 20, 2021. Jill Brame called Brandy Bond, Alex Carothers, Farrah Nickerson, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

## **II. Public Comment**

None.

\*Mike Romo arrived at 8:35AM.

## **III. Administrative Update**

### **A. Student Achievement Report**

Bridget Barrett shared the following:

- End of semester data from Edgenuity and classes
- Enrollment data
- She will be attending the School Choice Fair to promote the school
- working on new advertisement strategies

### **B. Temporary Remote Learning Update**

Bridget Barrett reported that the students and staff went to remote learning for a week while Covid cases on campus rose.

#### **IV. New Business Matters**

##### **A. Extended Leave Policy\***

Sean Fry said that leave policy was not updated and he shared a proposed leave policy. This proposed policy has been reviewed by the lawyer. He explained that because the school is not big enough to have full FMLA, this covers employees who may need to take time off. Mike Romo made a motion to approve the extended leave policy. Brand Bond seconded. Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

##### **B. Leave Donation Policy\***

Sean Fry explained that the school did not currently have a leave donation policy. This would just add a leave donation policy for staff. The lawyer has reviewed this policy. Farrah Nickerson made a motion to approve the leave donation policy. Alex Carothers seconded. Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously. \* Mike Romo was stepped away from the meeting during this vote.

#### **V. Ongoing Business Matters**

##### **A. Aviation Program Update**

Lauren Chavez reported the following:

- 4 missions/ 11.5 hours have been flown since the last meeting
- 6 missions in the Redbird simulator
- using some already inventoried items for flight SIM training
- Getting more students in the plane for training during each flight
- finished the annual inspection on the plane and continues to ensure the plane is maintained
- Ground classes are going well, using EAA, and making classes more logical for progressing

##### **B. Facility Update**

Larry Kennedy said the addendum is at the state and we are waiting for approval and then we will close on the new building.

#### **VI. Governing Council Development**

##### **A. Discussion with Kelly Callahan**

Kelly Callahan informed the governing council that they have met the required 8 hours of training; however, specific areas still need to be addressed. Those items will all be coming this spring for training. She has also been working with Bridget Barrett on policies for the school.

Kelly Callahan has evaluated the priorities from the self-evaluations. The governing council needs to now decide two or three priorities to turn to goals. She will be sending a survey to the board to determine the top goals to achieve.

## **VII. Finance Report**

### **A. Business Office Operation Update**

Sean Fry reported that the finance committee met before the board meeting. He also reported:

- \* Revenues are 49.2% of budget.
- \* Expenditures are 39.6% of the budget

### **B. Voucher Approvals\***

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah Nickerson made a motion to approve the vouchers. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the vouchers. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

## **VIII. Announcements**

### **A. Date for next Regular SAMS Academy Governing Council Meeting**

The next regular meeting will be February 18, 2022 at 8:30.

## **IX. Adjournment\***

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to adjourn the meeting. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Roland Dewing, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

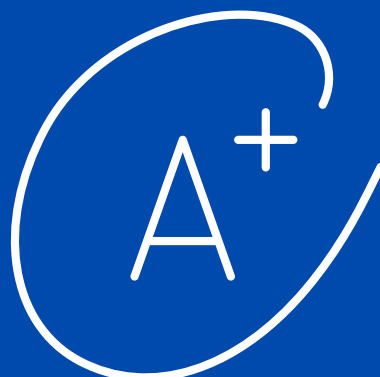
The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 21, 2021 on zoom.us at 9:41AM.

HOW ARE THINGS GOING?

## ADMINISTRATIVE UPDATE FEBRUARY 2022

### ACADEMICS

**34% progress goal by 2/18**  
**36% classes currently under 30% progress**  
**36% classes currently under 60% actual grade**  
**28% classes already completed**



### WHAT'S HAPPENING?



**Capital Outlay Unofficially approved! 150K**  
**New Mascot- SAMS Academy Falcons!**  
**Spirit Wear introductory price 25% off**  
**Restructured Org Chart**  
**MS Incentive Parties**  
**Basketball /Volleyball underway**

### ENROLLMENT

**252 students currently enrolled**  
**Students already signing up for 2022/2023**  
**Lottery March 7th**  
**Exploring Marketing Ideas**



### EQUITY COUNCIL

**Audra Hays new equity council lead**  
**Recruiting members**  
**Trainings for teachers**

### COVID

**Numbers have drastically dropped**  
**Test to Stay/Surveillance testing underway**  
**Former student conducting COVID antigen testing**  
**Parents keeping students home**



### MISSION MINUTE

**Two of our students are accepted to Embry Riddle**

**SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE  
ACADEMY  
OPEN MEETINGS RESOLUTION**

**RESOLUTION NO. 2021-22 - 003**

WHEREAS, the Governing Council of Southwest Aeronautics, Mathematics & Science Academy ("SAMS") met in special session at 4100 Aerospace Parkway NW, Albuquerque, New Mexico on February 18, 2022 at 8:30 am as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of this SAMS Governing Council held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires SAMS Governing Council to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by SAMS Governing Council that:

1. All meetings shall be held at 4100 Aerospace Parkway NW, Albuquerque, New Mexico at 8:30 am or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the third Friday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the Director of Operations, Jill Brame [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) whose office is located at 4100 Aerospace Parkway, NW, Albuquerque, New Mexico, at SAMS's website, [www.samsacademy.com](http://www.samsacademy.com). Notice of any other regular meetings will be given with at least 72-hour notice in advance of the meeting. The notice shall indicate how a copy of the agenda may be obtained, if the notice and agenda are not provided at the same time.
3. Special meetings may be called by the Chairman or a majority of the members upon reasonable number of days based on community served but not less than 72 hours' notice. The notice shall

include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours before any special meeting at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM.

4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The SAMS Governing Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the SAMS Governing Council shall report to the attorney general's office the action taken and the circumstances creating the emergency; provided that the requirement to report to the attorney general is waived upon the declaration of a state or national emergency
5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is located at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings, if any.
6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and how to obtain an agenda is posted at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM. Telephone notice also shall also be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings, if any.
7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Director of Operations, Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Director of Operations, Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) if a summary or other type of accessible format is needed.

8. SAMS Governing Council may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
  - (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of SAMS Governing Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
  - (b) If a closed meeting is conducted when SAMS Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.
  - (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
  - (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of the discussions in a closed meeting shall be made by vote of SAMS Governing Council in an open public meeting.
9. A Governing Council member may participate in a meeting of the SAMS Governing Council by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting. This rule shall not apply unless a quorum of the members is physically present at the beginning of the meeting at which such member or members are participating by conference telephone or other similar communications equipment. In the event a quorum ceases to be physically present during such meeting, the meeting may continue if a quorum exists as to those members physically present and those participating by conference telephone or other similar communications equipment.
10. Agendas for regular, special and emergency meetings will include public comment at the discretion of the Governing Council President according to the current Governing Council Policy concerning addressing the Governing Council.

Passed by the Governing Council of Southwest Aeronautics, Mathematics & Science Academy this day of February 18, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Member





## Monthly Report - February 18, 2022

All figures and outcomes are based on the date of this report - February 14, 2022

### Flight Training:

- **Flights** - We have flown 8 missions / 21 hours since the January report (~2x previous report period.) This is in spite of ~2 wk downtime from Covid closures.
  - We had two students accepted to Embry-Riddle University!
  - We have one student close to his checkride and two students getting close to their solos!
- **Sim** - We have flown ~2 missions / 4 hours in our Redbird MCX AATD. I am working with admin to increase this time by allowing a few of our advanced students to utilize the sim with less supervision. However, we are only allowing them to do this if they are on track in Edgenuity and maintaining their GPA.

### Aircraft Status:

N739HK just had an oil change, and the nose wheel shimmy was inspected. I am ordering a fire extinguisher ("missing" from the plane when it returned from its upgrades.) I am also ordering magnetos, since our current mags will need be over overhauled in ~60 hrs.

### Ground Classes Status:

- We currently have 24 ITA students, 39 FOA students, 11 AIA students, and 13 Drone students (87 total - 9 more than last month.) Several more have tried to add one of these classes, but we are all working together to hold them accountable with their core classes, and only letting them add aviation if they are on track and maintaining their GPA.
- Two additional students have received Drone Pilot Scholarships - covering both their ground course and their knowledge exams (~\$400 value.)
- Several have applied for EAA scholarships - I'll keep you posted!
- Pilot Progression Program - Young Eagles: Young Eagles was cancelled but several of our students signed up, as prescribed in our PPP. I was able to form a couple of good relationships during this process, and the lead for Young Eagles is supplying me with logbooks with codes for the Sporty's course! So, it will allow our students to continue moving forward, while we wait for another Young Eagle's flight to be scheduled.
- I have talked to the middle school teachers about scheduling an "Aviation Day" once per quarter, to fan those young aviation flames. This would include tablet, computer, and Redbird sim time (I also have some powered paper airplanes that might be fun to work on and fly outside.) I'm also thinking about having middle school teachers elect one student per quarter to become a Junior Aviator, but I'm not sure what that looks like yet ;)

## ADDITIONAL:


**CAP** - they “have been in a stand down with covid”, and therefore it’s been slow progress, but we are scheduling a meeting for this week to push forward.

We plan to meet with the teachers about how we might best take advantage of the CAP Aerospace Education Membership (AEM.) This opens the door to various free STEM kits, including drones, flight simulators (yokes, rudders, software,) and many many others.

## SAMS SQUAD -

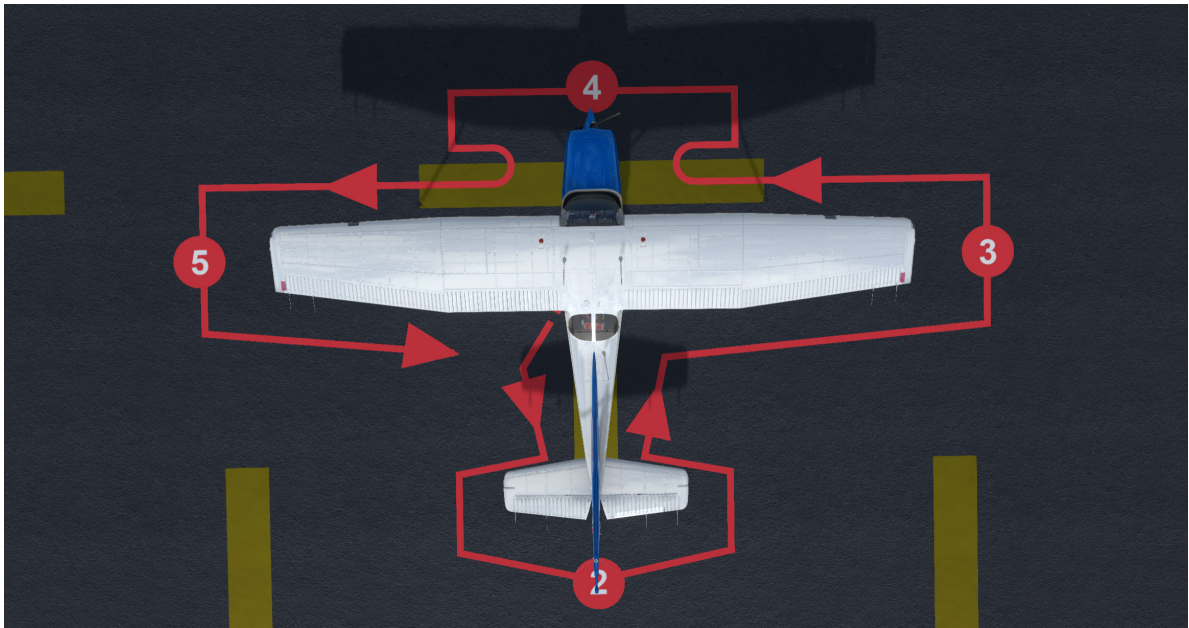
I have been back in contact with a drone pilot, who might be able to help our students get some real world drone experience. I’m also still talking to ATCS’s about tower / center tours, once these options are open (closed now for covid.) I was invited to the CNM Maintenance Advisory Committee, and formed some hopeful relationships with them to open the doors for our students.

**CAART - Commercial Aviation Augmented Reality Toolkit** (<https://youtu.be/dn2wJzyduOo>)

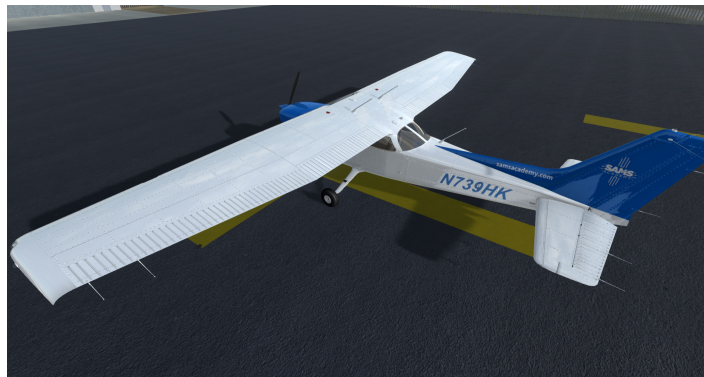


The banner features a dark blue background with a stylized orange and white airplane flying from left to right. On the left, there is a logo consisting of three overlapping triangles (green, blue, and red) with the text 'CESI' in white. Below the triangles, it says 'A By Light Company'. The main text 'Commercial Aviation Augmented Reality Toolkit' is written in a white, serif font, with 'Commercial Aviation' on one line and 'Augmented Reality Toolkit' on the next line.

<b>Basic</b> \$1200 USD/Month Billed Annually	<b>Standard</b> \$2100 USD/Month Billed Annually	<b>Premium</b> \$3700 USD/Month Billed Annually
50 Users Delivery Modes Browser – Desktop – VR 5 Modules Organization LMS LTI 1.3* integration	250 users Delivery Modes Browser – Desktop – VR 10 Modules Organization LMS LTI 1.3 * integration	750 users Delivery Modes Browser – Desktop – VR 15 Modules Organization LMS LTI 1.3* integration
Use of additional existing modules \$99 per month per additional module Reorganization of syllabus with existing content- \$5000 Custom Content – priced separately  *Note: Currently Canvas LMS is available		







**Includes the following modules:**

1. Ramp Out Checklist
2. Before Start Checklist
3. Engine Start Checklist
4. Before Taxi Checklist
5. Run-Up Checklist
6. Departure Checklist
7. Before Takeoff Flow
8. Climb Checklist
9. Cruise Checklist
10. Arrival Checklist
11. Before Landing Flow
12. After Landing Checklist
13. Shutdown Checklist
14. Engine Failure During Flight Checklist
15. Preflight Flow
16. Cabin Checklist
17. Aft Fuselage And Empennage Checklist
18. Right Wing
19. Forward Fuselage Checklist
20. Left Wing Checklist
21. Cessna 172S Familiarization Trainer
22. Lycoming IO-360 Familiarization Trainer
23. Boeing 737-800 Familiarization Trainer



## **EXPENSES:**

### **Flight/Variable Expenses:**

- **Fuel:** ~\$1008 - This is based on hours flown and an average fuel cost. The exact number can be found in the finance report (World Fuel).
- **Maintenance:** Oil Change, Shimmy Dampener, Magnetos - no invoice yet

### **Fixed Expenses:**

- Hangar Rental:
  - \$325.00 per month for KAEG
- Insurance: Annual Premium \$ 5,273.00 (recently renewed so awaiting any changes)

## SAMS Academy – Governing Council Self Evaluation Results/Focus Priorities for a Strategic Plan

- *SAMS GC Self-evaluation survey results showing the need to focus on:*
  - *Retention and recruitment of new Council members (3)*
  - *Focus on GC member preparation/evaluation/performance (5)*
  - *Understanding the Performance Contract and Frameworks (4)*
  - *Add an aviation mission-specific goal (2)*
  - *GC relationship with the Head Administrator (4)*
  - *Leveraging flexibility and adaptability with regards to COVID (6)*
  - *The new facility process (1)*
- *Survey/Monkey Results for Top 3 Focused Priorities*
  1. *New Facility Process*
  2. *Add an aviation mission-specific goal*
  3. *Retention and recruitment of new Council members*

The Strategic Plan uses the school Vision and Mission as the primary purpose for the work. Everything works toward the Vision/Mission. A SP is a “road map” for the GC to be intentional for continuous improvement in their performance and provides a starting point for long-range planning.

1. Select two-three areas that will be the primary focus for this year (and next, if necessary.)
2. These will become the basis for the GC strategic plan—the GC’s focused priorities.
3. Develop a goal that is SMART (Specific, measurable, attainable, realistic, and time-bound)
4. Create action steps that will lead to reaching the goal.
  - a. Identify:
    - i. Resources needed
    - ii. Person(s) responsible
    - iii. Timeline
    - iv. Deliverable or outcome. How do you know if the action(s) achieved?

**Charter School GC****Strategic Plan****School Year**

<b>Vision:</b>				
<b>Mission:</b>				
<b>Focused Priority 1 (Overarching Goal):</b>				
<b>Objective/Goal (SMART):</b>				
<b>Action Steps</b>	<b>Resources Needed</b>	<b>Person(s) Responsible</b>	<b>Timeline</b>	<b>Deliverable/Outcome How do you know if the step is achieved?</b>
<b>Focused Priority 2 (Overarching Goal):</b>				
<b>Objective/Goal (SMART):</b>				
<b>Action Steps</b>	<b>Resources Needed</b>	<b>Person(s) Responsible</b>	<b>Timeline</b>	<b>Deliverable/Outcome How do you know if the step is achieved?</b>
<b>Focused Priority 3 (Overarching Goal):</b>				
<b>Objective/Goal (SMART):</b>				
<b>Action Steps</b>	<b>Resources Needed</b>	<b>Person(s) Responsible</b>	<b>Timeline</b>	<b>Deliverable/Outcome How do you know if the step is achieved?</b>

Use the data collected from the GC Self-Evaluation to help formulate your strategic focused priorities and objectives/goals. (No more than 3)